

Long Range Capital Planning Committee
September 23, 2019 – 3:00 p.m.

Present: Chairman Spencer Hellwig; Committee members / Supervisors Preston Allen, Tim Szczepaniak and Matthew Veitch; Supervisors Phil Barrett, Tara Gaston; Deputy Administrator Chad Cooke; Keith Manz, Tom Speziale, Public Works; Craig Hayner, County Clerk; Michael Zurlo, Rich Emery, Sheriff.

Chairman Hellwig called the meeting to order and welcomed those in attendance.

Mr. Hellwig said the charge of this committee is to review the requests made by departments for various capital projects and items to be included in the 2020 budget. Once the requests are reviewed and recommendations made, they are included in the tentative budget which will eventually make its way to the Law & Finance Committee and full board for adoption. Right now the department requests represent a deficit of a little over \$8M, therefore part of the process of going through the capital requests is to help close that gap and get down to a budget that does not rely heavily on fund balance.

Status of the 2019 Capital Register

Mr. Hellwig gave an update on the water tower rehab on County Farm Road. Last year the board approved \$346,500 for that project, of that amount only \$70,500 has been spent. The original proposal from the contractor was to charge the County \$740K for the work and allow the County to pay for it in 3 installments over 3 years, however during contract talks, the contractor was requiring an additional \$21K per year for a maintenance contract, which he was unwilling to take out. As a result, the County has decided to pursue other options. The \$70,500 represents the engineering work done this year. Mr. Hellwig said that this project will now be sent out to bid next year and can hopefully get the project underway once weather permits.

Mr. Manz referred to a County map and gave a brief update on their projects.

Most all of the road projects have been completed. County Rd 24 Spier Falls is being topped on Thursday, County Road 29 West River Road is being paved on Tuesday, County Road 90 Guideboard ditching and culverts being done. For bridges, Sand Lake Road over Sand Creek is in progress, will be completed in a month, Hadley Hill Road construction in 2021, Spier Falls Road bridge construction in 2020. Middleline over Gordon Creek will be in 2020.

Equipment has all been purchased, waiting on two plow trucks to be delivered.

Saratoga County Airport. Partial parallel taxiway, design has been started and construction has been slated for 2021. Design has begun on the airport perimeter fencing project, construction is slated for 2020.

Mr. Manz reported that the generator for the Jail has been installed and full switch over is slated for October 3. The cooling tower for Building #1 is being done along with the roof work. Footing for the tower has been done. Titan roofing began roof replacement for Building #1 today. Water Tower will be slated for 2020.

2020 Capital Requests

Mr. Hellwig previously distributed a handout detailing all of the 2020 capital requests. Mr. Hellwig said that he and Mr. Cooke have had meetings with Department Heads regarding their capital requests and they have identified approximately \$1.25M in savings, areas that represent opportunities to scale down without losing the benefit of the work.

JAIL RENOVATIONS

Mr. Emery said that there are two outdoor exercise areas in the facility. The facility was opened in 1987 and the outside exercise areas have not been renovated since then. They are at the point where they need major renovations which includes removal of slab, subbase and drainage work. Clark Patterson Lee has given a quote of \$587K, they are currently working on the design and engineering work for that project. Mr. Hellwig said that approximately \$65K of work will be completed in 2019 in anticipation of the 2020 project.

Mr. Emery said that the second request is security door replacement. Many have rusted/rotted since the facility was opened in 1987, many are beyond repair and need to be replaced. The estimated cost is \$75K.

The third request for Jail renovations is replacement of security glass throughout the facility. Several have stress cracks. The request for \$50K is to start the project for approximately ½ of the locations.

The fourth request is inmate shower renovations. Replacing the current showers with stainless insert units or putting an epoxy on the wall to seal the showers. This should meet the needs going forward for quite a few years.

The final request is renovations to the existing dormitory area. The area in question is currently occupied by inmate workers, has a rated capacity for 12 inmates but they typically house only 10 because the current living space is very limited. The request is for \$110K however Mr. Emery said that he believes the work can be done for less.

Mr. Hellwig said that all of the projects total \$902K and proposed that \$750K be allocated to get the items off the ground and hopefully accomplish most, if not all of the work depending on what the numbers work out to be. Unmet needs can be revisited next year.

COUNTY CLERK RENOVATIONS

Mr. Hayner said that they have an opportunity through a NYS SAM Grant to renovate the County Clerk's office. They applied for the grant and were approved for \$440K. After review with Buildings & Grounds and Clark Patterson Lee, the total project cost is actually estimated at \$687K. Mr. Hayner met with the County Administrator and Buildings & Grounds to try to carve it back to as close to \$440K as possible. Mr. Hayner distributed a plan of the project. Some of the items they agreed to remove were new doors, window replacement and new floors. The new project total has been scaled back to \$500K with \$440K being covered by the grant. Mr. Szczepaniak expressed concern over scaling back the project and suggested fully funding the project. Mr. Hellwig said that many of the items do not need to be replaced, the floors are in perfect shape and windows are fully functional, these items can be done down the road and not tied into the larger project. The architect also said that the existing doors can be reused in the new renovation.

HIGHWAY RECONSTRUCTION REQUESTS

Mr. Manz distributed a map of roads and bridges that are included in the request for 2020. The proposed 2020 plan would reconstruct 22.1 miles of County highway. One project in the Town of Moreau is from

AGFTC which is 95% funded. The total request is \$6,594,843. Mr. Hellwig said that during discussion of the roads, they identified \$422,200 in savings that can be achieved by splitting two of the projects in half. 16A Barkersville Road and 70B Wayville Road. Mr. Manz said that the savings can also be achieved by splitting the Middle Line Road project. Mr. Manz said that they will manage the projects with the reduced amount of \$6,172,643.

BRIDGE RECONSTRUCTION REQUESTS

There are nine bridges included in the 2020 request. Three of these are local and six federal/state funded. Seven are scheduled for construction next year and two are design phase only. It was decided to push out the Scotch Bush Road bridge for a year bringing the total appropriation for 2020 down to \$4,380,000

HIGHWAY EQUIPMENT

Mr. Manz said that 10 line items are being requested for a total cost of a little over \$2M. Mr. Manz went over the individual items requested: Two large plow trucks, one road striper truck, replace guiderail chassis, three pick-up trucks, three utility trucks, one tractor truck, one asphalt roller, one loader/backhoe, one dump trailer and one new portable asphalt reclaimer. Mr. Hellwig said that based upon their discussions and priorities, they discussed funding 2 of the 3 pick-up trucks, 2 of the 3 utility trucks, remove the dump trailer and remove the portable asphalt reclaimer. Mr. Szczepaniak said that having the right equipment for the great job that the Public Works Department do is very important, and does not recommend cutting any equipment. Mr. Szczepaniak also suggested that the department look into trading in new equipment after 3 years to maximize the amount they can get on trade ins. After discussion, it was decided that keep the asphalt reclaimer, reducing the suggested cuts to \$187,300.

AIRPORT IMPROVEMENTS

Mr. Hellwig said that there are no recommended cuts in the Airport requests as these projects are 95% funded. Mr. Manz said that there are three projects, obstruction removal, perimeter fencing and pavement maintenance.

TRAFFIC SIGNAL

Mr. Manz said that the signal is at CR90 (Vischers Ferry) and CR 91 (Grooms Road) at a cost of \$230K. Mr. Hellwig said that the discussion on this item was based on the time it would take to hire a firm to do the engineering work. Funding the engineering portion for 2020 and then funding of the construction of the signal in 2021, saving \$200K next year.

BUILDINGS EQUIPMENT

Mr. Hellwig said that the projects for 2020 would be to remove the solar panels and canopy from Building #5 and replace 3 boilers in the DPW facility Mezzanine for a total of \$415K.

PARKING LOTS

Mr. Manz said the request for \$50K will be to repair/repave the Supervisors Parking lot.

On a motion by Mr. Veitch seconded by Mr. Allen the 2020 Capital Plan requests were approved as modified.

On a motion by Mr. Szczepaniak, seconded by Mr. Veitch the meeting was unanimously adjourned.

Respectfully submitted,

Therese Connolly
Deputy Clerk of the Board