



Public Works Committee

Wednesday, February 2, 2022 3:30PM

Chair: Phil Barrett

Members:

C. Eric Butler
Diana Edwards
Scott Ostrander
Tom Richardson
Kevin Veitch
Sandra Winney

- I. Welcome and Attendance
- II. Approval of the minutes of the December 1, 2021 meeting.
- III. Appointment of a Vice Chair
- IV. Inter-Municipal Agreement with Warren County for the Corinth Bridge Rail Replacement. A budget amendment is not required. Total project cost is \$247,006.00. (Chad Cooke, Public Works)
- V. Request resolution authorizing a Consultant Agreement with Creighton Manning Engineering, LLP for the engineering services required for the repair of a yellow flag issued by NYSDOT for the CR 7 (South Shore Road) bridge over Daly Creek, BIN 3304210 in the Town of Day for the amount of \$20,000. A budget amendment is not required. (Chad Cooke, Public Works)
- VI. Other Business
- VII. Adjournment

The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145

Access Code: 1840389



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 1/21/22

RE: Warren County Intermunicipal Agreement

COMMITTEE: Public Works

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorizing an intermunicipal agreement with the County of Warren for the costs associated with the replacement of bridge rail on the Corinth Bridge.

5. Does this item require hiring a Vendors/Contractors: YES or NO

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: YES or NO
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The Corinth Bridge is jointly owned and maintained by Saratoga and Warren Counties. Through coordination with Warren County DPW, one of Saratoga County DPW's targeted capital projects for 2022 was the replacement of the bridge and approach guiderails. The total cost for this project is \$247,006 which is included in the 2022 budget. Saratoga County DPW will administer the project and seek Warren County's 50% share (\$123,503) through the requested intermunicipal agreement.
- Budget Impact: None. Funds are included in the 2022 budget.
- Draft resolution is attached.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION XX - 2022

Introduced by Supervisors [Public Works Committee]

AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE COUNTY OF WARREN FOR COSTS ASSOCIATED WITH BRIDGE AND APPROACH GUIDERAIL REPLACEMENT ON THE CORINTH BRIDGE (CR9)

WHEREAS, the Corinth Bridge (County Route 9) over the Hudson River connects the Town of Corinth in Saratoga County with the Town of Lake Luzerne in Warren County; and

WHEREAS, the Corinth Bridge is jointly owned and maintained by the County of Saratoga and the County of Warren; and

WHEREAS, the Corinth Bridge is in need of bridge and approach guiderail replacement(s); and

WHEREAS, pursuant to Highway Law §131-e, the Counties of Saratoga and Warren are jointly responsible for the care, maintenance and repair of the Corinth Bridge; and

WHEREAS, the Counties have historically alternated administrative roles for repair and maintenance projects for the Corinth Bridge, and the current guiderail replacement project will be administered by the Saratoga County Department of Public Works; and

WHEREAS, this is a locally funded project to be shared equally between the Counties; and

WHEREAS, it is appropriate that the County of Saratoga enter into an intermunicipal agreement with the County of Warren to effect the necessary repairs of the Corinth Bridge, and to share equally the costs for replacement of the bridge and approach guiderails; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an Intermunicipal Agreement with the County of Warren to effect the necessary bridge and approach guiderail replacement associated with the Corinth Bridge (CR9), and to share equally the costs for materials and construction services, with Saratoga County's 50% share not to exceed \$123,503; with the form and content of said intermunicipal agreement to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: The County share of \$123,503 is already included in the 2022 County budget.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 1/21/22

RE: Creighton Manning Engineering contract for professional services

COMMITTEE: Public Works

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorizing a Consultant Agreement with Creighton Manning Engineering, LLP for the engineering services required for the repair of a yellow flag issued by NYSDOT for the CR 7 (South Shore Road) bridge over Daly Creek, BIN 3304210 in the Town of Day for the amount of \$20,000.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: Yes, from CME only - professional services
- b. Is the vendor/contractor a sole source: No - professional services
- c. Commencement date of contract term: upon execution of contract
- d. Termination of contract date: TBD
- e. Contract renewal and term: N/A
- f. Contact information: Creighton Manning LLP, 2 Winners Cir, Albany, NY 12205
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: NY
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
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 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

BIN 3304210 has experienced some undermining of the culvert wall (scour) and was yellow flagged by NYSDOT. The requested contract with Creighton Manning will provide design and construction administration services to address the scour issue. Once design documents are complete, the project would be put out to bid for the repair. Funds are available in the 2022 budget for this planned project.

Budget Impact: None. Funds are available in the 2022 budget.

Draft resolution is attached.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION XX - 2022

Introduced by Supervisors [Public Works Committee]

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN CONSULTANT AGREEMENT WITH CREIGHTON MANNING ENGINEERING, LLP FOR ENGINEERING SERVICES

WHEREAS, the bridge over Daly Creek (BIN 3304210) on County Route 7 (South Shore Road) in the Town of Day has been identified by the New York State Department of Transportation to be in need of repair as a result of undermining of the culvert wall; and

WHEREAS, engineering services including design and construction administration are required prior to soliciting bids for the repair construction work; and

WHEREAS, our Public Works Committee and the County Commissioner of Public Works have recommended that the County enter into a consultant agreement with Creighton Manning Engineering, LLP for design and construction administration services required in connection with the repair of the County Route 7 Bridge (BIN 3304210) over Daly Creek at a cost not to exceed \$20,000; now, therefore be it

RESOLVED, that the Chair of the Board is hereby authorized to execute a consulting agreement with Creighton Manning Engineering, LLP of Albany, New York, for the design and construction administration related to the bridge and culvert repair and/or rehabilitation of County Route 7 (South Shore Road) over the Daly Creek in the Town of Day, at a cost not to exceed \$20,000; with the form and content of such amendment being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.