

Human Resources & Insurance Transcript

2/3/2022

SPEAKERS

Joe Grasso, Michael Hartnett, Scot Chamberlain, Kevin Veitch, Kevin Tollisen, Several Supervisors, Tom Wood, Mark Hammond

Kevin Tollisen

Alright, good afternoon everyone. Welcome to Human Resources and Insurance. This first meeting of the year, attendance has been taken. Thank you to our committee members for joining with us today. Both here and on the phone. So the first item on the agenda is approval of the minutes of the November 30 2021 meeting.

Tom Wood

Supervisor Wood I'll make the motion.

Kevin Tollisen

Thank you, Supervisor.

Mark Hammond

Second.

Kevin Tollisen

Second, riser Hammond. Any further discussion? All in favor?

Several Supervisors

Aye.

Kevin Tollisen

Any opposed? Motion is carried. I've selected Supervisor Grasso as the Vice Chair for the committee. Thank you, Supervisor Grasso. Our workers compensation report would be next on the agenda. I'll turn it over to our Director Mr. Chamberlain, for that report.

Scot Chamberlain

Thank you Supervisor. In the month of December, our total payout was \$241,996. For comparison, this was down \$4,400 from December 2020. We received 15 new claims in the month of December. That's down 7 from the previous month. Two of those claims failed to use the 24/7 utilization line. Five of those claims were report only. We had 201 open claims at the end of the year and that's down 17 from this time last year. And we've expensed \$2.7 million which is 82% of the budget expensed, and for comparison 2020 the end of the year was \$2.8 million.

Kevin Tollisen

Any questions on that report? Director you can keep right on going. The next item is the resolution regarding 4mybenefits.

Scot Chamberlain

Thank you. This resolution authorizes an agreement with 4mybenefit incorporated for the web based Employee Enrollments and Benefit Administration System annually at a fee to include \$3.25 per month per employee and a fee of \$1.25 per month per retiree, with totals not to exceed \$70,000. Effective 1/1/2022 this contract is subject to automatic renewal for additional terms of one year unless written notice by the either party is given or there has been a change in the participant rate. Are there any questions on that resolution?

Kevin Tollisen

Resolution looks like 80,000 at one point 70 in another, so I just want to make sure we're clear on that. The whereas, looks like it bumped to 80,000 but the resolved looks like it's still 70. So is 70 accurate.

Scot Chamberlain

I will verify that.

Kevin Tollisen

It doesn't matter to me.

Scot Chamberlain

Yeah. But let's, we will verify that.

Kevin Tollisen

Do we want to push it as 80 just in case?

Scot Chamberlain

Let's do that. And then after the meeting, I'll verify to make sure we're 100% accurate there.

Kevin Tollisen

Okay.

Scot Chamberlain

Thank you.

Kevin Tollisen

Any questions? Any members of committee? Or anyone on the phone? Any Supervisor at all? All right motion to approve that.

Mark Hammond

So moved.

Kevin Tollisen

Supervisor Hammond is there a second?

Joe Grasso

I'll second

Kevin Tollisen

Supervisor Grasso any further discussion? All in favor?

Several Supervisors

Aye.

Kevin Tollisen

Any opposed? Motion is carried. Next resolution authorizing agreement with Saratoga Hospital Corporate Health Services.

Scot Chamberlain

This resolution will authorize an agreement to continue services through Saratoga Hospital Inc. Corporate Health Services for its physical exams and testing in accordance with its fee schedule at the time services are rendered, for physical exams and lab testing for new and current employees in accordance with Saratoga County Substance Abuse Policy, Federal CDL regulations and applicable contract language.

Kevin Tollisen

Any questions on that? Motion to approve that.

Tom Wood

Supervisor Wood I'll make the motion.

Kevin Tollisen

Thank you Supervisor is there a second?

Kevin Veitch

Second.

Kevin Tollisen

Supervisor Veitch. Any further discussion? All in favor?

Several Supervisors

Aye.

Kevin Tollisen

Any opposed? Motion is carried. Thank you very much.

Scot Chamberlain

Thank you.

Kevin Tollisen

Item seven on the agenda resolution authorizing an amendment to the compensation plan under Public Health.

Scot Chamberlain

This resolution will authorize creation of titles and positions related to the Environmental Health transition. Specifically Sanitarian, Senior Sanitarian, Principal Sanitarian, Chief Sanitarian, Public Health Engineer and Health Program Administrator. These positions will be required to operate a Full Service Health Department that provides all required Environmental Health Services. The number of positions in each title will be determined based upon consultation with the Environmental Health Transition Task Force and the New York State Department of Health Center for Environmental Health and added over time.

Scot Chamberlain

Any questions on this resolution? Motion to approve.

Joe Grasso

So moved.

Kevin Tollisen

Supervisor Grasso, is there a second?

Mark Hammond

Second.

Kevin Tollisen

Supervisor Hammond. Any further discussion? All in favor.

Several Supervisors

Aye.

Kevin Tollisen

Opposed? Carried. Next is a resolution authorizing a stipend for Senior Planner under the Planning Department.

Scot Chamberlain

This resolution will authorize a stipend for duties associated with the administration of the Saratoga County IDA in the amount of \$5,230. The additional stipend for this position was discussed and approved during the 2022 budget process. In addition, Saratoga County receives annual revenue from the Saratoga County IDA to perform these tasks and to offset any costs associated with this increase.

Kevin Tollisen

Any questions on that resolution? Motion to approve, please.

Tom Wood

Supervisor Wood.

Kevin Tollisen

Thank you Supervisor. Is there a second.

Joe Grasso

I'll second.

Kevin Tollisen

Supervisor Grasso. Any further discussion? All in favor?

Several Supervisors

Aye.

Kevin Tollisen

Any opposed? Motion is carried. Number nine resolution authorizing an amendment to the Compensation Plan under Management Matrix.

Scot Chamberlain

This resolution will authorize an amendment to the compensation plan under the management matrix. Retitle Chief Deputy Corrections Administrator to Chief Deputy and create Corrections Administrator to align with a salary increase that will mirror grade 18 under the Management Matrix. This is to decouple and address the Corrections Administrator title which was approved at Step 12 A at \$118,116 where it was adopted in the 2022 Saratoga County Compensation Schedule.

Kevin Tollisen

Questions on this one? Motion to approve, please.

Mark Hammond

So moved.

Kevin Tollisen

Supervisor Hammond. Is there a second?

Kevin Veitch

Second.

Kevin Tollisen

Supervisor Veitch. Any further discussion? All in favor?

Several Supervisors

Aye.

Kevin Tollisen

Any opposed? Motion is also carried. Number 10 authorizing amendments to the Saratoga County Policy and Procedures Manual. Director?

Scot Chamberlain

This resolution is an effort to increase participation in employees seeking commercial driver's licenses within the Department of Public Works and the Sewer District. The policy revision is requested to allow drivers that are aged 18 the ability to operate County vehicles. There's currently a national shortage of CDL drivers and New York State recently passed a law allowing CDL applicants aged 18 to obtain a CDL a license. Amending this policy would provide some consistency with State regulations. In addition to CDL licensure for 18 year old drivers, allowing the operation of County vehicles to any DPW or Sewer District employees aged 18 with a clean standard New York State driver's license also provides additional production efficiencies for the County.

Kevin Tollisen

Questions on this?

Michael Hartnett

Mr. Chairman?

Kevin Tollisen

Mr. Hartnett.

Michael Hartnett

Thank you. I would just like to comment that there was an additional amendment, proposed amendment to this policy that cleared up the denial process that's being proposed, just to point the Committee's attention there. The prior denial process was a little bit ambiguous and so there's some clarification language in there that's being proposed. Thank you.

Kevin Tollisen

All right. Thank you very much. Any other questions or comments? Have a motion to approve, please.

Joe Grasso

So moved.

Kevin Tollisen

Supervisor Grasso.

Tom Wood

Second.

Kevin Tollisen

Supervisor Wood. Any further discussion? All in favor?

Several Supervisors

Aye.

Kevin Tollisen

Any opposed? Motion is carried. Any other business coming for this committee today? All right, thank you to all the Department heads that are out there and for the hard work that you do for our County. And with that, I will take a motion to adjourn.

Joe Grasso

So moved.

Mark Hammond

Second.

Kevin Tollisen

All in favor.

Several Supervisors

Aye.

Kevin Tollisen

Good afternoon, everyone. Thank you so much.