



# Trails & Open Space Committee

**Thursday, February 3, 2022 4PM**

Chair: Joe Grasso

Members:

Eric Connolly  
Ed Kinowski  
Kevin Tollisen  
Matt Veitch

- I. Welcome and Attendance.
- II. Approval of the minutes of the December 1, 2021 meeting.
- III. Appointment of a Vice-Chair.
- IV. Amending the boundaries of Agricultural Districts # 1 & 2.
- V. Review of 2022 Budget allocations relating to Trails, Open Space & Farmland Protection.
- VI. Planned advancement of Zim Smith Northern Extension.
- VII. County Trails Grant Review.
- VIII. Saratoga County Farmland and Open Space Grant Review.
- IX. Other Supervisor initiatives for 2022.
- X. Other Business.
- XI. Adjournment.

The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145    Access Code: 1840389



## **SARATOGA COUNTY PLANNING DEPARTMENT**

**JASON KEMPER  
DIRECTOR**

**TOM L. LEWIS  
COUNTY PLANNING BOARD  
CHAIRMAN**

**January 26<sup>th</sup>, 2022**

**To: Trail and Open Space Committee Members**

**CC: County Administrator's Office  
County Attorney's Office  
Clerk of the Board of Supervisors**

**From: Jason Kemper, Director of Planning**

**RE: February 2022 Trails and Open Space Meeting**

***Agricultural District Amendment (Action Item – Adoption of Amendments for Consolidated Agricultural Districts #1 & #2)***

Pursuant to Agriculture and Markets Law 25-AA §303-b (AML 25-AA §303-b), Saratoga County held its required 30-day annual review period between October 1 and October 31, 2021. During this time, landowners may submit a request for inclusion of viable agricultural lands within their respective certified agricultural district. The purpose of this review is to provide agricultural landowners with an opportunity to add land to an existing agricultural district on an annual basis, outside of the review periods established in AML 303-a.

During the 2021 annual review, Saratoga County received petitions from three (3) landowners seeking inclusion of three (3) parcels in one of the two Saratoga County Consolidated Agricultural Districts. The Saratoga County Agricultural and Farmland Protection Board reviewed each petition at their meeting held on December 8, 2021 and has recommended to the Saratoga County Board of Supervisors that these amendments be approved. The Board of Supervisors is required to hold a public hearing on the proposed amendments and adopt a formal resolution amending the boundaries of the districts per AML 25-AA §303-b.

In January, a request will be made and approved by the Board of Supervisors to set a public hearing for February 9<sup>th</sup>. If no public comment is received at the meeting, the petitions will be formally approved by the Board at the February Board Meeting and a Negative Declaration under SEQR will be issued. Each application will be covered in detail at the Trails and Open Space Committee Meeting in February.

The following is a list of petitions received by the Clerk of the Board of Supervisors during the 30-day review period in the month of October 2021. Each of these parcels have been recommended for inclusion into their respective Agricultural District #1 or #2. Attached to this document, please find the report from the Agricultural and Farmland Protection Board.

## **Saratoga County Consolidated Agricultural District #1:**

### **Town of Wilton**

Wendy Zwijacz, landowner in the Town of Wilton, to include 106.17 ± acres of predominately viable agricultural land located on West Lane, identified as Tax Parcel #128.-1-83.11, which parcel is dedicated to hay and corn crop production with aspirations of raising livestock on the land in the future. The board recommends that the Wendy Zwijacz petition of 106.17-acres be included in the Saratoga County's Consolidated Agricultural District #1.

### **Town of Stillwater**

David A. Anusesky, landowner in the Town of Stillwater, Tax Parcel #: 243.-1-43.2 to include 38 ± acres located on Colonial Road, which parcel is dedicated to firewood production and adding to his father's adjacent land already part of the agricultural district. The board recommends that the David A. Anusesky petition of approximately 38-acres be included in the Saratoga County's Consolidated Agricultural District #1.

## **Saratoga County Consolidated Agricultural District #2:**

### **Town of Clifton Park**

Turner Tower LLC, landowner in the Town of Clifton Park, to include 12.5 ± acres of predominately viable agricultural land located on Tanner Road, identified as Tax Parcel #264.-3-64.113, which parcel has been historically farmed and is dedicated to production of crops. The board recommends that the Turner Tower, LLC. petition of approximately 12.5-acres be included in the Saratoga County's Consolidated Agricultural District #2.

Recommended inclusion in Saratoga County Consolidated Agricultural District #1 is a total of +/-144.17-acres. Recommended inclusions in Saratoga County Consolidated Agricultural District #2 is a total of +/- 12.5-acres.

## **County Forestland / Zim Smith Trail Updates Since 11-23-2021- No Resolution Request**

- Approximately 400 feet of deteriorating fence removed at Oak Street entrance to the Zim Smith Trail and replaced with pressure treated fencing.
- New aluminum signs received for Zim Smith (Malta and Coons Crossing) and the Edie -Bullard Trails, will be replaced shortly
- The Champlain Canalway/Empire State Trail Construction in Waterford (Saratoga County is project sponsor) is completed, and reimbursement request sent to HRVG.
- Clearing and grubbing is completed on the East Mitigation Site in the Town of Northumberland, in the spring the signage will be placed on the site along with gates and the site will be seeded.
- Zim Smith – Will need to place gate in spring at access road along the Fairway of Halfmoon
- There are currently 8 pending Open Space/Farmland Protection Projects being administered by the Planning Department, 1 (Town of Northumberland) submitted for reimbursement review.
- There are currently 24 (down from 30 at last update) pending Trail Projects being administered by the Planning Department, 6 closed since the last update (Town of Saratoga, Town of Ballston, Town of Malta, Town of Moreau (2), Town of Greenfield). Since the last updated all remaining projects with pending contracts (10) have been executed.



**Saratoga County Consolidated Agricultural District  
Report and Recommendation of the Saratoga County Agriculture  
& Farmland Protection Board to  
The Saratoga County Board of Supervisors  
Submitted January 2022**

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**Petitioners:**

Wendy Zwijacz, Town of Wilton  
David Anusesky, Town of Stillwater  
Turner Tower, LLC, Town of Clifton Park

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New York State Department of Agriculture and Markets Law, Article 25-AA (AML 25-AA) sanctions the creation of agricultural districts by means of local landowner interest, preliminary county review, county adoption, and subsequent state certification. The purpose of agricultural districting is to encourage, protect and promote the continued use of farmland for agricultural production. The program is based on a combination of farm operation protections and incentives- all of which are designed to preserve farming and farmland and to forestall the conversion of such lands to non-agricultural uses. Farm operations in State-certified agricultural districts can receive benefits in the form of partial real property tax relief by way of agricultural and special assessments and farm operations within an agricultural districts gain protections against overly restrictive local laws, government funded land acquisitions and private nuisance complaints involving agricultural practices.

Pursuant to AML 25-AA, the Board of Supervisors may establish an annual 30-day agricultural district review period, during which time landowners with viable agricultural land may petition to be included in their respective agricultural district. In December of 2003, the Saratoga County Board of Supervisors adopted October as the annual 30-day agricultural district inclusion period. The 30-day timeframe takes place between October 1st and October 31<sup>st</sup> annually. In 2021, the Board of Supervisors received petitions from three (3) landowners requesting the inclusion of three (3) parcels into one of Saratoga County's two certified agricultural districts.

The Saratoga County Agriculture & Farmland Protection Board (AFPB) met on December 8, 2021 to review the agricultural district inclusion requests that were received during the October 2021 30-day review period. The AFPB recommends that the following +/- 144.17 acres of viable farmland be added to the Saratoga County Consolidated Agricultural District #1 and +/- 12.5 acres of viable farmland to be added to the Saratoga County Consolidated Agricultural District #2.:

1. **Wendy Zwijacz**, Town of Wilton, Tax Map #: 128.-1-83.11, +/- 106.17 acres located on West Lane. This land is currently leased for corn silage and hayed for private use. Future endeavors include housing livestock on the property. (Agricultural District #1)
2. **David Anusesky**, Town of Stillwater, Tax Map # 243.-1-43.2, +/-38 acres located on Colonial Road. This land is currently forested where it is utilized for firewood and recreation. This property is adjacent to the father's +/-160 acres already in Saratoga County's Consolidated Agricultural District #1. (Agricultural District #1)
3. **Turner Tower, LLC**, Town of Clifton Park, Tax Map #'s: 264.-3-64.113 +/- 12.5 acres located on Tanner Road. This property has been farmed for decades and currently has 10 acres of tilled land for crop production. (Agricultural District #2)

In accordance with Section 303-b of Article 25AA, the Saratoga County AFPB has prepared this report for the Board of Supervisors. The report considers the following questions regarding the status of farming in the agricultural districts and uses this information as the basis for its recommendation.

**1. The nature of farming and farm resources within such district(s):**

Farming in Saratoga County is a strong part of the County's heritage and an important industry to the County's health, both physically and financially.

In 2017 (the latest data provided by U.S. Dept. of Agriculture), there were 591 farms in Saratoga County averaging 121 acres per farm and producing an annual sales volume of \$76.8 million in agricultural products (USDA -2017 Census of Agriculture –Saratoga County, NY). The County's farms are mostly concentrated along its eastern border (Ag. District #1) and in the southwest corner (Ag. District #2) where soil quality is better suited for farming practices. Saratoga County farms produce a wide variety of products including but not limited to: horses, apples, beef, dairy products, field crops, horticulture, livestock, vegetables and berries.

In 2020, the Saratoga County Board of Supervisors completed the New York State mandated 8-year review of the status of Saratoga County Consolidated Agricultural District #1 pursuant to the NYS AML 25-AA, Section 303a. Saratoga County's Consolidate Agricultural District #1 overlays within the boundaries of the Towns of Moreau, Northumberland, Saratoga, Stillwater and Wilton. The 8-year report prepared by the Saratoga County Agriculture and Farmland Protection Board for the Saratoga County Board of Supervisor's indicates that there are approximately 61,642 acres in Saratoga County's Consolidate Agricultural District #1. The report concluded that approximately 67% of the lands within Saratoga County's Consolidate Agricultural District #1 was being used for farming and other agricultural-type purposes. Therefore, the majority of the land uses are for agricultural purposes and this portrays Saratoga County's Consolidate Agricultural District #1 as being healthy and operating as intended to protect and sustain the farming industry.

By utilizing information extracted from the County's 2020 Tax Rolls, it shows that Saratoga County's Consolidate Agricultural District #2 has approximately 52,014 acres included in the Towns of Ballston, Charlton, Clifton Park, Corinth, Edinburg, Galway, Greenfield, Hadley, Malta, Milton, Providence and the City of Saratoga Springs. Subsequently, the Saratoga County's Consolidate Agricultural District #2 is scheduled to proceed through the NYS AML 25-AA, Section 303a 8-year review in early 2022. It's anticipated that similar results to that of Saratoga County's Consolidate Agricultural District #1's study will be discovered.

Finally, the lands included in both Saratoga County's Agricultural Districts #1 & #2 equal close to 21% of the total acres in Saratoga County further illustrating their importance.

**2. The extent to which the district(s) has achieved it original objectives:**

The original purpose for creating the Agricultural Districts was to conserve, protect, and encourage the development and improvement of lands for agricultural production in Saratoga County. The sheer existence and designation of Agricultural Districts exemplifies how important farming and the agriculture industry is to Saratoga County. The Agricultural Districts has provided the foundation of illustrating the importance of the continued sustainability of agriculture in the county which is under constant pressure to develop its lands for non-agricultural purposes. Again, Saratoga County's

Consolidate Agricultural District #1's NYS AML 25-AA, Section 303a 8-year report concluded that approximately 67% of the lands within the district was being used for farming and other agricultural-type purposes. Therefore, this exemplifies that Saratoga County's Consolidate Agricultural District #1 operating as intended to protect and sustain the farming industry.

Again, the Saratoga County's Consolidate Agricultural District #2 is scheduled to proceed through the NYS AML 25-AA, Section 303a 8-year review in early 2022. It's anticipated that similar results to that of Saratoga County's Consolidate Agricultural District #1's study will be discovered.

No less important are the environmental elements associated with protecting farmland in the agriculture districts such as: preservation of open space and scenic vistas, the conservation of productive soils, the preservation of woodland and wetlands and the preservation of wildlife habitat. These tangible environmental attributes, which are integrated within the lands of the agricultural district, and the protection thereof, have also benefited the County and its communities.

**3. The overall status of farming, the farm economy and farm investment in such district(s):**

Saratoga County continues to experience significant and ongoing development pressure on its agricultural lands. The existence of the County's Agricultural Districts helps to encourage the preservation of existing farmlands and discourage the conversion of farmland to non-agricultural uses. But, the threat persists.

The following is data from U.S. Dept. of Agriculture's 2007, 2012 and 2017 Census of Agriculture reports for Saratoga County:

<b><u>Year</u></b>	<b><u># of Farms</u></b>	<b><u>Land in Farms</u></b>	<b><u>Avg. Size of Farms</u></b>	<b><u>Market Value of Products Sold</u></b>
2007	641	75,660 acres	118 acres	\$58,226,000
2012	583	78,849 acres	135 acres	\$79,968,000
2017	591	71,604 acres	121 acres	\$76,810,000

The above ten years of data overall shows that the farming industry in Saratoga County is in a decline even with the surge indicated in 2012. The downward trend of active farmland acreage generates an urgency for the continued efforts of preservation for the agricultural lands within the county.

**4. The extent to which the number of farms and farm acres in such district(s) furthers the purposes for which such district(s) was originally created:**

The 2020 8-year review report prepared by the Saratoga County Agriculture and Farmland Protection Board for the Saratoga County Board of Supervisor's review indicates that approximately 67% of the lands within Saratoga County's Consolidate Agricultural District #1 was being used for farming and other agricultural-type purposes. This portrays Saratoga County's Consolidate Agricultural District #1 as being robust and operating as intended to protect and sustain the farming industry.

The subsequent AML Article 25-AA, Section 303a 8-year review is to occur in early 2022 for Saratoga County Consolidated Agricultural District #2. It is anticipated that the same outcome will be derived as to the status of Saratoga County's Consolidate Agricultural District #1 and that the majority of the lands in Agricultural District #2 as being used for an agricultural-type purpose.

Therefore, it is foreseen that both agricultural districts #1 and #2 are functioning as originally created protecting, promoting and sustaining the agriculture and farming industry in their distinct parts of the county.

5. **Any county agricultural and farmland protection planning or implementation efforts pursuant to Article 25-AA of the Agriculture and Markets Law:**

The County Board of Supervisors adopted a County Agriculture and Farmland Protection Plan in December 1997. The plan provides background information on the status and importance of farming to the county's economy and quality of life, and makes a series of recommendations for communities to consider. These recommendations focus on farmland protection, making improvements to the financial outlook for farming, and developing the community's appreciation of agriculture's economic and environmental value. Additionally, the majority of townships that lie within the county's two agricultural districts have also adopted their own farmland protection plans to further the preservation and protection of agricultural lands in the county.

In 2003, the Board of Supervisor's implemented a grant funding program for Farmland Protection and Open Space preservation projects to further promote the cause of preserving valuable farmland. Additionally, the county farmland protection and open space grant, working in conjunction with municipalities and local land trust organizations, has been very successful in securing state grants for the purchase of development rights that is used for various project involving quality farmland throughout the county. The program, to date, has protected 5,406 acres of land with 2,994 acres being farmland protection projects. This adds up to a county investment of just over 5 million dollars for approximately 28 million dollars' worth of farmland protection projects throughout the county. Just another example of the county understanding the importance of the farming industry and making a sound investment that further promotes the significance and importance of farmland preservation in the county.

In closing, the Saratoga County Consolidated Agricultural Districts #1 & #2 protect, preserve and promote its agricultural lands and its farming industry within the areas containing the County's more productive agricultural soils. It offers those farm operations within the districts incentives and protection to continue their trade. The Agricultural Districts help preserve some of the County's more important natural and ecological attributes all the while creating employment opportunities and adding millions of dollars of revenue to the local economy each year. It is these principle ideals that generate the need to maintain and sustain the County's Agricultural Districts in order to protect its important agricultural resources of which, successively, contributes to the continued prosperity of Saratoga County.



## Saratoga County, New York Agricultural District Inclusion Form

(Please type)

Please complete this form for each parcel of your viable agricultural land that you wish to include within Saratoga County Consolidated Agricultural District #1 or #2. **Please submit this form no later than October 31, 2021 to the Office of the Clerk of Board, Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York 12020.** Each owner must sign below.

Landowner Name(s): Turner Tower, LLC - Seth Turner and Lora Turner  
Telephone Number: 845-417-8614  
Mailing Address: 32 Royal Oak Road, Stone Ridge, NY 12484  
Email Address: sethturner1@msn.com

### PROPERTY INFORMATION

Saratoga County Tax Map/ Parcel Identification Number for Parcel to be added:  
SBL 264.-3-64.113

Street Address of Parcel, including City/Town/Village Located In:  
758 Tanner Road, Clifton Park

Agricultural District in which Parcel is located (check one): #1  #2

Total number of acres to be included: 12.5

Total acres tillable/cropped of the parcel to be included: 10

Current uses of the property: farming / vacant land

Please provide a brief explanation of why you would like the property to be included in an agricultural district: This property has functioned as farmland for many decades.

By submitting this form, I/we understand that I/we am/are requesting to place my/our property within a New York State certified Agricultural District, and the property may not be removed from the district even if subdivided or combined with other property until the next eight year review period pursuant to New York State Agricultural Law 25-AA Section 303-a. I/we also understand that this is not a request for an agricultural assessment, which must be requested from the local tax assessor's office. I/we understand that this request is subject to review and approval by the Saratoga County Agricultural and Farmland Protection Board and the Saratoga County Board of Supervisors, and certification by the New York State Department of Agriculture and Markets.

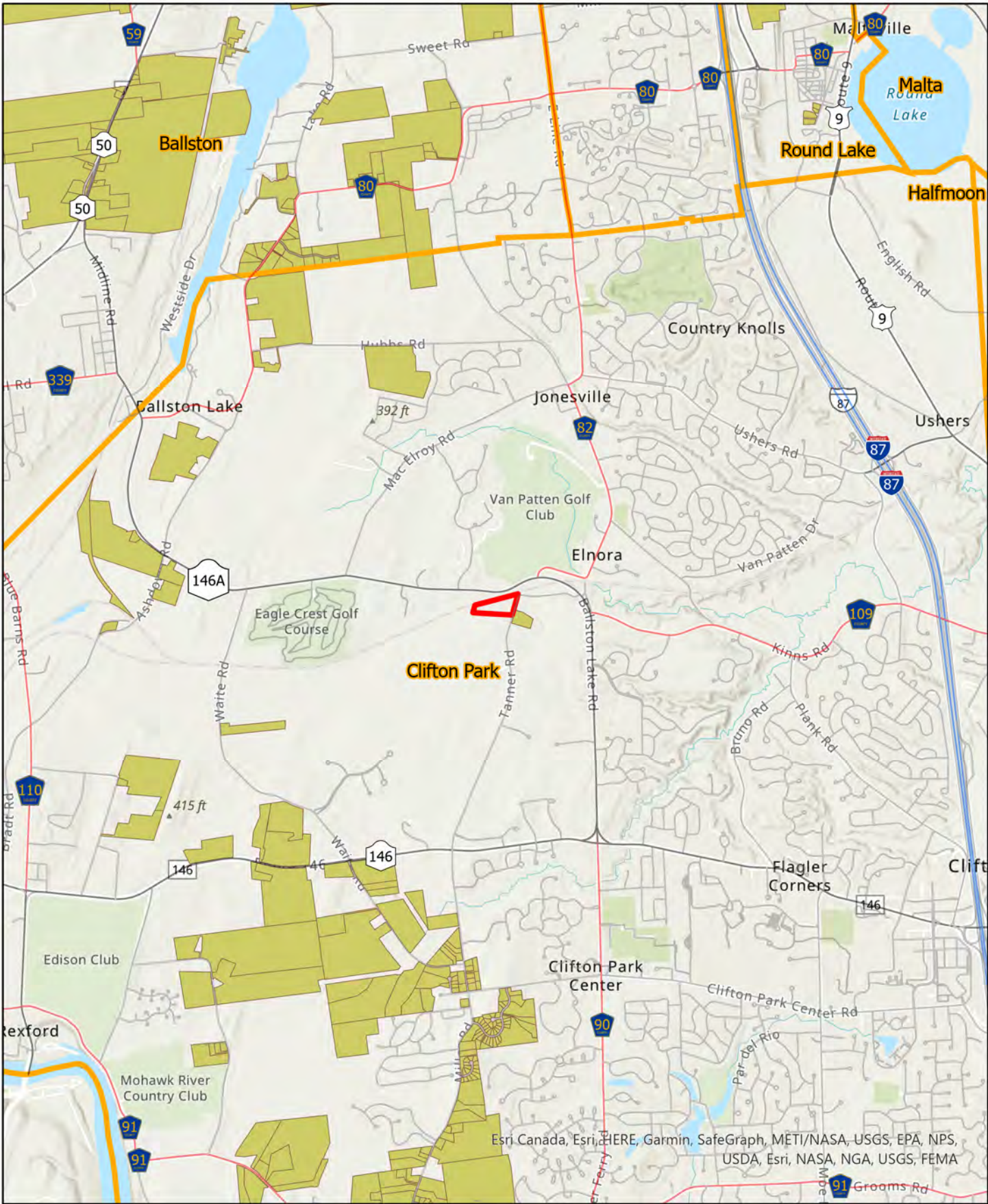
Signature: 

Date: 10/28/21

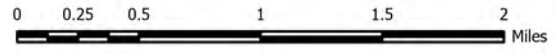
Signature: Lora Turner

Date: 10/28/21





Esri, Canada, Esri, HERE, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA, Esri, NASA, NGA, USGS, FEMA



- ▭ Agricultural District Inclusion Petitioner
- Agriculture District 001
- Agriculture District 002

2022 Saratoga County  
Agricultural District Inclusion Petitioner  
Town of Clifton Park 264-3-64.113  
Site







Saratoga County, New York  
 Agricultural District Inclusion Form  
 (Please type)



Please complete this form for each parcel of your viable agricultural land that you wish to include within Saratoga County Consolidated Agricultural District #1 or #2. **Please submit this form no later than October 31, 2021 to the Office of the Clerk of Board, Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York 12020.** Each owner must sign below.

Landowner Name(s): David A. Anusosky  
 Telephone Number: 518-541-3074 , 518-879-9312  
 Mailing Address: 95 Colonial Rd, Stillwater, NY 12120  
 Email Address: D.Anusosky@gmail.com

PROPERTY INFORMATION

Saratoga County Tax Map/ Parcel Identification Number for Parcel to be added:  
243-1-43.2

Street Address of Parcel, including City/Town/Village Located In:  
91 Colonial Rd, Stillwater, NY 12120

Agricultural District in which Parcel is located (check one): #1  #2

Total number of acres to be included: 38

Total acres tillable/cropped of the parcel to be included: N/A

Current uses of the property: Firewood, Recreation, Access to father's fields

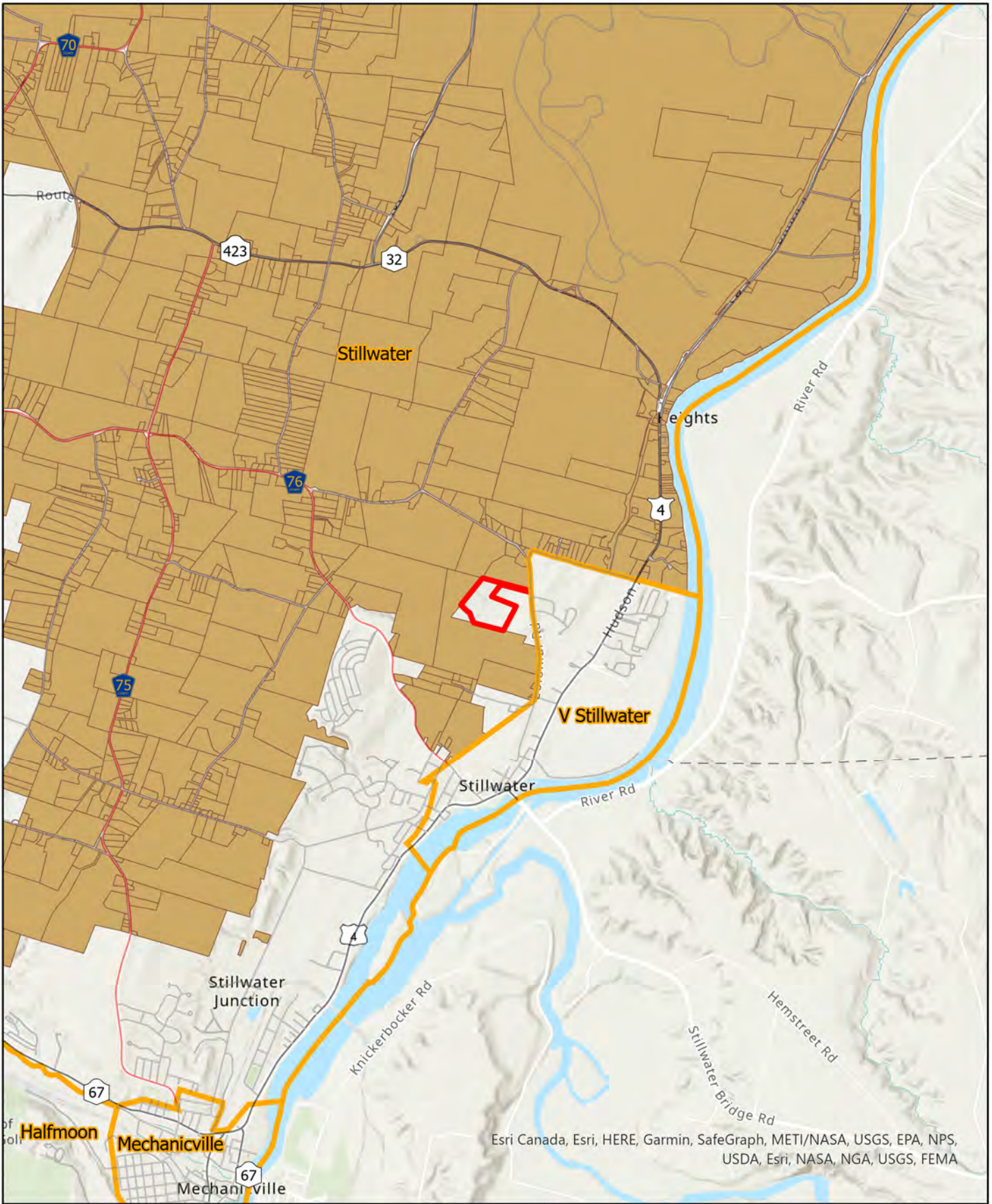
Please provide a brief explanation of why you would like the property to be included in an agricultural district: My father is a retired dairy farmer who owns approx. 160 acres that joins mine that is in an Ag district.

By submitting this form, I/we understand that I/we am/are requesting to place my/our property within a New York State certified Agricultural District, and the property may not be removed from the district even if subdivided or combined with other property until the next eight year review period pursuant to New York State Agricultural Law 25-AA Section 303-a. I/we also understand that this is not a request for an agricultural assessment, which must be requested from the local tax assessor's office. I/we understand that this request is subject to review and approval by the Saratoga County Agricultural and Farmland Protection Board and the Saratoga County Board of Supervisors, and certification by the New York State Department of Agriculture and Markets.

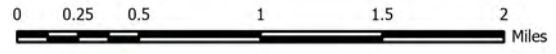
Signature: [Signature]  
 Signature: \_\_\_\_\_

Date: 9/22/2021  
 Date: \_\_\_\_\_





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- Agricultural District Inclusion Petitioner
- Agriculture District 001
- Agriculture District 002

2022 Saratoga County  
Agricultural District Inclusion Petitioner  
Town of Stillwater 243-1-43.2  
Site





# Saratoga County, New York Agricultural District Inclusion Form

(Please type)

Please complete this form for each parcel of your viable agricultural land that you wish to include within Saratoga County Consolidated Agricultural District #1 or #2. **Please submit this form no later than October 31, 2021 to the Office of the Clerk of Board, Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York 12020.** Each owner must sign below.

Landowner Name(s): Wendy Zwijacz  
Telephone Number: (518) 368-3364  
Mailing Address: 20 Bullard Ln., Saratoga Springs, NY 12866  
Email Address: None (Dead zone)

### PROPERTY INFORMATION

Saratoga County Tax Map/ Parcel Identification Number for Parcel to be added:  
415600 128-1-83.11

Street Address of Parcel, including City/Town/Village Located In:  
26 West Ln., Saratoga Springs, NY 12866 / ~~Josephine Cotton~~

Agricultural District in which Parcel is located (check one): #1  #2

Total number of acres to be included: 106.17

Total acres tillable/cropped of the parcel to be included: 31 Acres right now.

Current uses of the property: I rent 21 Acres to a dairy farmer for corn silage.  
I use 10 acres for myself for hay for my animals

Please provide a brief explanation of why you would like the property to be included in an agricultural district: I would like to move my livestock over on the property in the future, and I don't want any house developments around me.

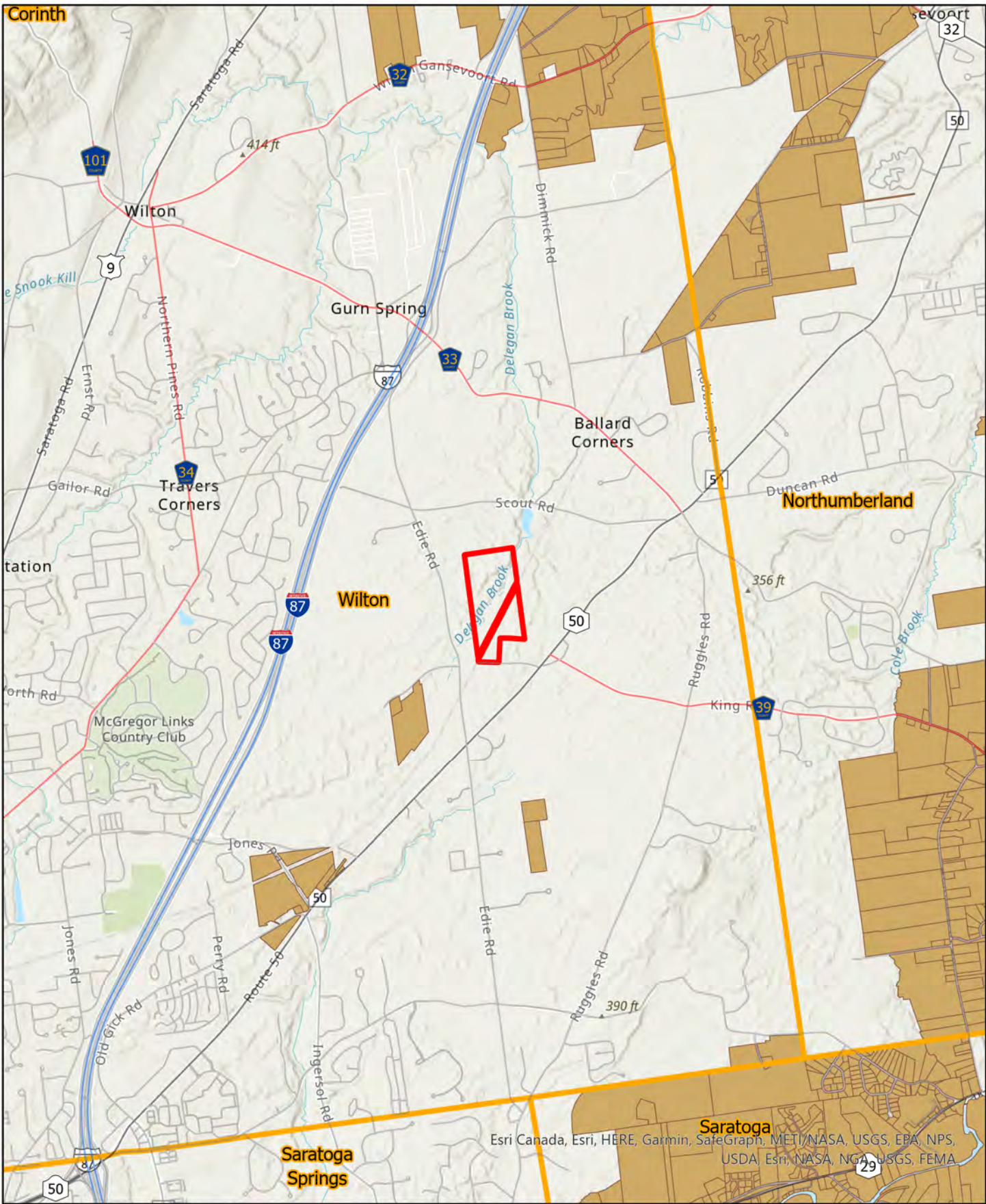
By submitting this form, I/we understand that I/we am/are requesting to place my/our property within a New York State certified Agricultural District, and the property may not be removed from the district even if subdivided or combined with other property until the next eight year review period pursuant to New York State Agricultural Law 25-AA Section 303-a. I/we also understand that this is not a request for an agricultural assessment, which must be requested from the local tax assessor's office. I/we understand that this request is subject to review and approval by the Saratoga County Agricultural and Farmland Protection Board and the Saratoga County Board of Supervisors, and certification by the New York State Department of Agriculture and Markets.

Signature: Wendy Zwijacz  
Signature: \_\_\_\_\_

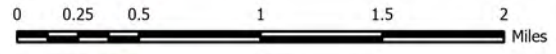
Date: 9-20-2021  
Date: \_\_\_\_\_

Rec'd  
9/23/21





Esri Canada, Esri, HERE, Garmin, SafeGraph, METI/NASA, USGS, EPA, NPS, USDA, Esri, NASA, NGA, USGS, FEMA



- Agricultural District Inclusion Petitioner
- Agriculture District 001
- Agriculture District 002

2022 Saratoga County  
 Agricultural District Inclusion Petitioner  
 Town of Wilton 128-1-83.11  
 Site



# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Name of Action or Project: Amendments to Saratoga County Consolidated Agricultural Districts #1 & #2.			
Project Location (describe, and attach a location map): Towns of Wilton, Stillwater and Clifton Park in Saratoga County, New York State			
Brief Description of Proposed Action: Pursuant to New York State Agriculture and Markets Law 25-AA Section 303b, the Saratoga County Board of Supervisors accepted petitions from landowners seeking to include property in a Saratoga County consolidated agricultural district. Petitions were accepted during a 30-day period in October 2021. Petitions were received from three landowners requesting inclusion of three parcels in Saratoga County Consolidated Agricultural Districts #1 & #2 in the towns of Wilton, Stillwater and Clifton Park. The Saratoga County Agriculture and Farmland Protection Board has recommended that all of the aforementioned parcels be added to either Agricultural District #1 & #2 with their respective placement..			
Name of Applicant or Sponsor: Saratoga County Board of Supervisors		Telephone: 518-885-2240	
Address: 40 McMaster Street		E-Mail: <a href="mailto:tconnolly@saratogacountyny.gov">tconnolly@saratogacountyny.gov</a>	
City/PO: Ballston Spa		State: New York	Zip Code: 12020
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.		NO <input type="checkbox"/>	YES <input checked="" type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval:		NO <input type="checkbox"/>	YES <input type="checkbox"/>
3. a. Total acreage of the site of the proposed action? _____ acres			
b. Total acreage to be physically disturbed? _____ acres			
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres			
4. Check all land uses that occur on, are adjoining or near the proposed action:			
5. <input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels? b. Are public transportation services available at or near the site of the proposed action? c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	NO <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply? If No, describe method for providing potable water: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities? If No, describe method for providing wastewater treatment: _____ _____	NO <input type="checkbox"/>	YES <input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?  b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	NO <input type="checkbox"/> <input type="checkbox"/>	YES <input type="checkbox"/> <input type="checkbox"/>	



14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: _____ Date: _____  Signature: _____ Title: _____		



Project:

Date:

## *Short Environmental Assessment Form*

### *Part 2 - Impact Assessment*

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept “Have my responses been reasonable considering the scale and context of the proposed action?”

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	

Project:

Date:

### *Short Environmental Assessment Form Part 3 Determination of Significance*

For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short- term, long- term and cumulative impacts.

The proposed action involved the addition of +/- 144.17 acres of viable farmland to Saratoga County Consolidated Agricultural District #1 and 12.5 acres of viable farmland to Saratoga County Consolidated Agricultural District # 2. No change in land use is proposed and no negative impact is expected from this proposed action.

<input type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.	
<input checked="" type="checkbox"/> Check this box if you have determined, based on the information and analysis above, and any supporting documentation that the proposed action will not result in any significant adverse environmental impacts.	
Saratoga County Board of Supervisors Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

## SEAF – Part 1

Question 1 Narrative - Intent of the proposed action and the environmental resources that may be affected in the municipality.

The proposed action is the addition of +/- 144.17 acres of viable farmland to Saratoga County Consolidated Agricultural District #1 and 12.5 acres of viable farmland to Saratoga County Consolidated Agricultural District #2. New York State Agriculture and Markets Law article 25-AA authorizes the creation of local agricultural districts the intent of which is to encourage and promote the continued use of farmland for agricultural production. Agricultural districts provide a combination of landowner incentives and protections including partial real property tax relief and protections against overly restrictive local laws and private nuisance complaints involving agricultural practices. Adding additional acres to both Saratoga County Consolidated Agricultural District #1 & #2 will further promote agricultural lands in Saratoga County.

The proposed action does not entail any changes in land use in the affected municipalities, no impacts to any environmental resources are expected.



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION - 2022**

**Introduced by Supervisors Schopf, Barrett, Gaston, Tollisen, Veitch, Winney and Wood**

#### **APPROVING AMENDMENTS TO THE BOUNDARIES OF SARATOGA COUNTY CONSOLIDATED AGRICULTURAL DISTRICTS #1 & #2 AND AUTHORIZING ISSUANCE OF A NEGATIVE DECLARATION UNDER SEQRA**

WHEREAS, New York State Agricultural and Markets Law Article 25-AA allows landowners with viable agricultural lands to petition the County Board of Supervisors to be included in agricultural districts; and

WHEREAS, pursuant to Resolution 176-96, this Board of Supervisors approved the consolidation of Saratoga County Agricultural Districts #1, 3 and 4 into Saratoga County Consolidated Agricultural District #1 within the Towns of Moreau, Northumberland, Saratoga, Stillwater and Wilton; and

WHEREAS, pursuant to Resolution 133-98, this Board of Supervisors approved the consolidation of Saratoga County Agricultural Districts #2, #5 and #6 into Saratoga County Consolidated Agricultural District #2 within the Towns of Ballston, Charlton, Clifton Park, Galway, Malta, and Milton, and the City of Saratoga Springs, and with continued annual reviews involving Agriculture and Markets Law Section 303-b, has expanded the boundaries of the District within the Towns of Ballston, Charlton, Clifton Park, Corinth, Edinburg, Galway, Greenfield, Hadley, Malta, Milton Providence and the City of Saratoga Springs ; and

WHEREAS, this Board of Supervisors has received a petition from Wendy Zwijacz, landowner in the Town of Wilton, to include 106.17 ± acres of predominately viable agricultural land located on West Lane, identified as Tax Parcel #128.-1-83.11, which parcel is dedicated to hay and corn crop production with aspirations of raising livestock on the land in the future, within the boundaries of Saratoga County's Consolidated Agricultural District #1; and

WHEREAS, this Board of Supervisors has received a petition from David A. Anusesky, in the Town of Stillwater, Tax Parcel #: 243.-1-43.2 to include 38 ± acres located on Colonial Road, which parcel is dedicated to firewood production and adding to his father's adjacent land already part of the agricultural district, within the boundaries of Saratoga County's Consolidated Agricultural District #1; and;

WHEREAS, this Board of Supervisors has received a petition from Turner Tower LLC, landowner in the Town of Clifton Park, to include 12.5 ± acres of predominately viable agricultural land located on Tanner Road, identified as Tax Parcel #264.-3-64.113, which parcel has been historically farmed and is dedicated to production of crops, within the boundaries of Saratoga County's Consolidated Agricultural District #2; and

WHEREAS, the Saratoga County Agricultural & Farmland Protection Board has submitted a report to the Board of Supervisors recommending the inclusion of the respective lands of Wendy Zwijacz and David A. Anusesky within the boundaries of Saratoga County Consolidated Agricultural District #1 and the inclusion of the respective lands of Turner Tower LLC, within the boundaries of Saratoga County Consolidated Agricultural District #2; and

WHEREAS, pursuant to Agriculture and Markets Law §303-b (3) and Resolution -2021, this Board of Supervisors held a public hearing on February 10, 2021 to consider the petitions for inclusion and the recommendations of the Saratoga County Agricultural and Farmland Protection Board, at which public hearing there were no objections raised to said petitions; and

WHEREAS, the proposed modifications of Saratoga County Consolidated Agricultural Districts #1 & #2 (“Project”) are an Unlisted Action subject to the requirements of the State Environment Quality Review Act (SEQRA) pursuant to 6 NYCRR Part 617; and

WHEREAS, the Saratoga County Board of Supervisors has reviewed the proposed Project, as well as Parts 1, 2 and 3 of a Short Environmental Assessment form prepared for the Project and the proposed responses thereto; now, therefore, be it

RESOLVED, that based upon the Project as proposed and the responses set forth in Parts 2 and 3 of the Short Environmental Assessment form prepared for the Project, the Saratoga County Board of Supervisors hereby determines that the Project will not have a significant impact upon the environment; and be it further

RESOLVED, that the Saratoga County Board of Supervisors hereby issues a Negative Declaration for this Unlisted Action pursuant to 6 NYCRR Part 617; and be it further

RESOLVED, that the Chair of the Board be, and hereby is, authorized and directed to execute the Environmental Assessment form, a copy of which is attached hereto, indicating the proposed action will not result in any significant adverse environmental impact, and be it further

RESOLVED, that the Clerk of the Board is directed to cause a negative declaration to be filed in accordance with the requirements set forth in the applicable administrative and procedural regulations of SEQRA; and, be it further

RESOLVED, that the Saratoga County Board of Supervisors hereby approves the inclusion of the lands of Wendy Zwijacz, consisting of 106.17 acres located on West Lane in the Town of Wilton, identified as Tax Parcel #128.-1-83.11, into Saratoga County Consolidated Agricultural District #1; and, be it further

RESOLVED, that the Saratoga County Board of Supervisors hereby approves the inclusion of the lands of David A. Anusesky, consisting of 38 ± acres located on Colonial Road in the Town of Stillwater, identified as Tax Parcel #: 243.-1-43.2, into Saratoga County Consolidated Agricultural District #1; and, be it further

RESOLVED, that the Saratoga County Board of Supervisors hereby approves the inclusion of the lands of Turner Tower, LLC, consisting of 12.5± acres located on Tanner Road in the Town of Clifton Park, identified as Tax Parcel #264.-3-64.113, into Saratoga County Consolidated Agricultural District #2.



## Saratoga County Farmland Protection and Open Space Grant Program

2022

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**Background:** The Saratoga County Farmland Protection and Open Space Preservation grant program was established in 2003 by the County Board of Supervisors to aid farmers in meeting the required local match to the New York State Farmland Protection Implementation Grant Program (FPIG) which enables to purchase of development rights (PDR) on eligible farmland. The program has been expanded to provide funding for lands containing natural areas, wildlife habitats, parks and other important open spaces.

In 2022, the Saratoga County Board of Supervisors allocated \$400,000 to the Farmland Protection and Open Space Grant Program to provide matching funds for the FPIG program and to acquire open space lands whose preservation is deemed to be of significant public benefit. The County Board of Supervisors and the Trails and Open Space Committee encourage all municipalities within Saratoga County to consider applying for project funding.

Please contact the County Planning Staff with any questions or for assistance with an application at: 518-884-4705.

**Eligibility:** All Saratoga County municipalities, not-for-profit land trusts, conservation groups and Saratoga County landowners are eligible to apply for this program. All applications must provide a resolution of support by the municipality in which the project is located; or a letter of intent signed by the chief elected official on the municipality's letterhead.

Open space acquisition projects are eligible for up to **\$50,000 or 50%** of the project's total cost, whichever is less. Inter-municipal applications for open space preservation that include projects that cross municipal boundaries may apply for funding up to **\$100,000**. Inter-municipal projects must provide a resolution or letter of support from all municipalities involved.

Eligible open space projects may include lands that offer a unique recreation opportunity for a community such as a park, nature trail, bikeway or a project that provides access to a waterway or waterbody. The Saratoga County Green Infrastructure Plan provides a comprehensive overview of unique open space resources eligible for County funding and which may receive a high project ranking during the application review process.

Farmland protection projects are eligible for grants of up to **\$100,000 or 50%** of total project costs, whichever is less.

Lands identified in local comprehensive plans or in an open space inventory, The New York State Open Space Plan or Municipal Farmland Protection Plan are also eligible.

Grants for farmland protection and open space acquisition are contingent on the applicant's

demonstration of the commitment of matching funds from Federal, State, and/or local funding programs and private contributions. Private contributions may be in the form of a "bargain sale" or donation.

**Eligible Costs:** Grant funds can be used by the applicant towards transaction costs associated with the purchase of development rights or the acquisition of open space including title insurance, appraisal, survey, environmental or ecological assessments, and any recording, closing or legal fees incurred.

If the proposed project consists of the complete donation of an easement, the applicant may request up to **\$10,000 or 5%** of the total project cost, whichever is less, for transaction costs associated with the donated easement.

Stewardship fees or costs associated with stewardship for the project are not eligible for funding under this program.

County payments shall be made directly to Saratoga County Municipalities which will, in turn, convey the County funds to the applicant entity.

**Eligible Local Share:** The following expenses may be used as the required local match to grant monies received:

- Local funds expended within 12 months of the submission of the application
- Stewardship fees related to the proposed project
- Local funds utilized for the purchase of development rights or a fee interest in additional parcels of land if the applicant has demonstrated a clear linkage between the parcel and the proposed project

## **Project Ranking Criteria:**

Proposed projects will be evaluated based on the following criteria adopted by the Land Preservation Committee (Ranked from 1 to 5, 1 being the lowest, and 5 being the highest ranking):

1. Agricultural Importance:
  - a. Soil quality
  - b. Economic viability of farming operation
  - c. Protection of natural resources
  - d. Inclusion in a County Agricultural District
  - e. Proximity to a critical mass of productive farmland
  
2. Resource Protection:
  - a. Proximity to a protected waterbody, waterway or aquifer
  - b. Proximity to a wildlife habitat or corridor
  - c. Proximity to a significant wetlands complex
  - d. Provides protection of a scenic viewshed
  - e. Proximity to other conserved lands
  - f. Provision of public access to a significant resource
  - g. Proximity to National, State, County, Municipal, or private park or forest lands
  
3. Development Pressure:
  - a. Importance of the project to the rural character of the municipality
  - b. Proximity to expanding residential growth
  - c. Proximity to public infrastructure
  
4. Local Support:
  - a. Designation of the proposed project area as an important community resource
  - b. Inclusion of the proposed project area in the New York State Open Space Plan
  - c. Inclusion of the proposed project area in the Saratoga County Green Infrastructure Plan
  - d. Inclusion in a municipal or county trail system plan
  - e. Inclusion in any municipal comprehensive plan or land use plan
  - f. Matching funding sources confirmed as evidenced by a letter from those providing the matching funds
  
5. Other: Applicant may provide an additional narrative regarding the proposed project to assist the Trails and Open Space Committee in understanding the project's importance to the surrounding landscape and community.



**Application submission requirements:**

**Project Cover Sheet:**

- Title of proposed project
- Project type: farmland or open space
- Land Acquisition Type: Fee Title OR Conservation Easement
- Location of proposed project
- Tax map number, acreage, and landowner name
- Project contact and sponsoring organization address, telephone number and email address

**Project Summary-Brief proposal description:**

- Description of the property and its current use
- Property's local and regional importance as an agricultural or opens space resource
- Description of development pressure
- Proposed project's compliance with local plans such as comprehensive plan, green infrastructure plan, or farmland protection plan

**Required Project Maps:**

- Location map showing street names and important landmarks
- Aerial photo with tax map overlay
- Soils map showing prime farmland soils and statewide significant soils and acreages
- For Open Space applications, locations of connecting trails and associated amenities

*Note: For assistance with the preparation of project maps, please call the Saratoga County Planning Department at 518-844-4705.*

**Project Budget:**

- Total estimated cost of Proposed Project
- Amount and sources of other outside funding sources
- Amount of County Grant funds being requested
- Estimated Cost per acre(if application is successful an appraisal will be required)
- Survey Cost
- Appraisal Cost
- Baseline mapping and documentation

- Title search and insurance
- Administrative Costs, including legal
- Stewardship/Monitoring Costs

**Letters of Support:** In addition to the resolution of support or letter of intent from the municipality, additional letters of support from local elected officials or other stakeholders may be submitted for consideration.

**Submission:** Applications may be submitted to the Saratoga County Planning Department, 50 West High Street, Ballston Spa, New York between **XXXX 2022** and **XXXX 2022**. No submissions will be considered after the closing date.

Following the close of the application period, applications shall be reviewed and prioritized by the County's Trails and Open Space Committee. Upon completion of its review, the Trails and Open Space Committee will vote on the applications and forward its recommendations to the Saratoga County Board of Supervisors Law and Finance Committee. Grant awards shall be awarded by resolution of the Board of Supervisors.

Post Award: Prior to the release of grant funds the project applicant shall submit an appraisal of the property certifying the value of the development rights to be purchased with grant funds or the value of the land to be purchased in fee. Successful applicants will also be required to submit copies of all conservation easements and/or deeds prepared in conjunction with the awarded project. An environmental audit may be required if the proposed property's environmental integrity has the possibility of being compromised through a previous use or uses in the vicinity.

Once an award has been made the County will provide the awardee with a list of submission requirements needed to receive grant funds.



**Saratoga County Farmland and Open Space Grant Program  
Application Coversheet  
2022**

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**Applicant Information:**

Municipality: \_\_\_\_\_

Name of Primary Project Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Landowner Information (If different from Applicant):**

Name: Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Project Description:**

Project Name: \_\_\_\_\_

Street Address/Location of Project: \_\_\_\_\_

Tax Map Numbers: \_\_\_\_\_

Current Use of the Property: \_\_\_\_\_

Projects proximity to other conserved lands: \_\_\_\_\_

**Budget Summary:**

Total Project Cost: \_\_\_\_\_

Total County Funding Requested: Total: \_\_\_\_\_

Outside Funding Expected: \_\_\_\_\_

**Project Summary-Brief proposal description:**

Description of the property and its current use.

Property's local and regional importance as an agricultural or opens space resource.

Description of development pressure.

Proposed project's compliance with local plans such as comprehensive plan, green infrastructure plan, or farmland protection plan.

**Project Budget:**

Total estimated cost of Proposed Project: \_\_\_\_\_

Amount and sources of other outside funding sources: \_\_\_\_\_

Amount of County Grant funds being requested: \_\_\_\_\_

Estimated value of land if Fee Acquisition \_\_\_\_\_

Estimated value of Conservation Easement \_\_\_\_\_

Survey Cost: \_\_\_\_\_

Appraisal Cost: \_\_\_\_\_

Baseline mapping and documentation: \_\_\_\_\_

Title search and Title Insurance: \_\_\_\_\_

Administrative Costs, (including legal): \_\_\_\_\_

Stewardship/Monitoring Costs: \_\_\_\_\_

**Required Project Maps:**

Location map showing street names and important landmarks

Aerial photo with tax map overlay

Soils Map showing prime farmland soils and statewide significant soils and acreages

For Open Space applications, locations of connecting trails and associated amenities

**Submit one (1) electronic copy of the grant application and five (3) hard copies of the application and materials to:**

Jeffrey Williams, Planner  
Saratoga County Planning Department  
50 West High Street  
Ballston Spa, NY 12020  
518-884-4705  
JWilliams@saratogacountyny.gov



## Saratoga County Trails Grant Program 2022

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**A. Background:** Saratoga County Board of Supervisors has allocated \$100,000 in grant funds to assist municipalities with the planning and construction of trails. Grant funds are awarded directly to the municipality upon completion of the proposed project.

**B. Eligible Applicants:** All Saratoga County municipalities may apply for this grant program.

**C. Eligible Projects:** Project that may be funded through this grant program include:

- Engineering/Design/Feasibility Study
- Construction of new recreation trails
- Restoration of existing trails
- Development and improvement of trail amenities including wayfinding signs
- Land acquisition and permanent easements
- Water trails aka "blue trails"

**D. Eligible Costs:** Grant funds may be used for costs associated with the planning, construction or reconstruction of trails including survey work, scoping reports and feasibility studies. The maximum amount of award for a single proposal is **\$10,000**.

**E. Match Requirements:** The grant program provides a 100% match of the applicant's contribution to the project costs up to **\$10,000**. The applicant may provide a match in the form of cash, in-kind services or a combination of both.

**F. Post Award:** Upon notice of award, the Saratoga County Planning Department will provide the awardee with a checklist of submission requirements along with a template for the project's final budget. If an awarded grant remains active for more than one (1) year following the date of award, the awardee will be required to provide quarterly updates to the County outlining the progress of the project. Saratoga County reserves the right to rescind the awarded amount if the project has not made satisfactory progress within two (2) years from the date of award. No grant monies shall be released without sufficient evidence of expenditures by the awardee.

**Application must be received by **July 9, 2022**.**

**Please Submit one (1) electronic copy and (3) paper copies of the application to:**

Saratoga County Planning Department  
50 West High Street | Ballston Spa, New York | 12020  
[JWilliams@saratogacountyny.gov](mailto:JWilliams@saratogacountyny.gov)



## Saratoga County Trails Grant Program 2022

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*(Please type responses)*

### APPLICATION COVERSHEET

Title of Proposed Project:

Sponsoring Organization:

Project Contact:

Project Contact address:

Telephone number:

Email Address:

Location of Proposed Project:

Project Address:

Tax Map number(s):

Proposed Trail Length:

Proposed Construction Material:

## PROJECT SUMMARY

Description of the property and its current use:

Is the right of way currently owned or controlled by the applicant?

Yes

No

Provide a brief description of the trail project including local and/or regional importance:

Is the proposed project identified or in compliance with any local, regional or statewide plans?

Yes

No

If yes, which plans?

## REQUIRED PROJECT MAPS

- Location map showing street names and important landmarks
- Aerial photo with tax map overlay
- Location of connecting trails and nearby natural and cultural resources.



## PROJECT BUDGET

Total estimated cost of proposed project:

Feasibility/Design:

Survey:

Plan Preparation:

Construction:

Materials:

Other (please list):

Amount and sources of other outside funding sources, identify sources:

Amount of County grant funds requested:

Will this project proceed if awarded amount is less than the requested amount?

Yes

No

## Project Ranking Considerations

Items are ranked on a scale from 1 to 5, 1 being the lowest, and 5 being the highest value.

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### RESOURCE PROTECTION

- Proximity to protected water body/waterway/aquifer
- Wildlife Habitat corridor
- Close proximity to significant wetlands complex
- Scenic view shed
- Provides public access
- Proximity to other parklands

### COMMUNITY RESOURCE

- Important to rural character of municipality
- Proximity to expanding residential growth
- Located close to public infrastructure
- Connectivity of Trail to other public Resources
- Provides viable transportation alternative in populated area
- Allows for multi-use trail

### LOCAL SUPPORT

- Municipal designation as an important Community Resource as evidence in a Town adopted ordinance
- Matching funding sources confirmed as evidenced by a letter from entities providing the match.
- Letters of support from local offices and stakeholders may be submitted as evidence of local support

### OTHER

Applicant may provide additional narrative regarding the proposed project that will help the Saratoga Trails and Open Space Committee understand its importance to the surrounding landscape and community, and why it is a good candidate for grant funding.

**Please Submit one (1) electronic copy and (3) paper copies of the application to:**

**All applications must be received by: July 9, 2022**

Saratoga County Planning Department  
50 West High Street | Ballston Spa New York | 12020  
[JWilliams@saratogacountyny.gov](mailto:JWilliams@saratogacountyny.gov)

<b>Yearly Summary of Farmland/Open Space Projects (1-26-2022)</b>							
<b>Year</b>	<b>Land Protected</b>	<b>Farmland Acreage</b>	<b>Open Space Acreage</b>	<b>County Funding</b>	<b>Estimated Total Project Cost</b>	<b>Farmland Project Cost</b>	<b>Open Space Project Cost</b>
2003	772	540	232	\$245,975.00	\$1,880,050.00	\$1,453,575.00	\$426,475.00
2004	350		350	\$234,525.00	\$1,393,000.00		\$1,393,000.00
2005	143	97	46	\$372,600.00	\$1,257,800.00	\$650,000.00	\$607,800.00
2006	296	74	222	\$450,133.00	\$1,710,565.00	\$576,565.00	\$1,134,000.00
2007	234	39	195	\$294,834.00	\$1,050,148.00		\$1,050,148.00
2008	338	338		\$623,400.00	\$2,434,000.00	\$2,434,000.00	
2009	557	557		\$680,000.00	\$3,124,840.00	\$3,064,840.00	\$60,000.00
2010	248	82	166	\$500,000.00	\$1,274,521.00	\$294,521.00	\$980,000.00
2011	254	214	40	\$570,000.00	\$1,085,105.00	\$770,105.00	\$315,000.00
2015	659	508	151	\$371,833.10	\$5,103,018.00	\$4,592,476.00	\$510,542.00
2016	152	95	57	\$105,549.00	\$2,312,086.00	\$1,068,681.00	\$1,243,405.00
2017	316		316	\$150,000.00	\$809,641.00		\$809,641.00
2018	349	349		\$187,000.00	\$2,503,240.00	\$2,503,240.00	
2019	145	75	70	\$274,377.00	\$833,934.00	\$440,961.00	\$392,973.00
2020							
2021	593	26	567	\$224,034.00	\$1,160,346.00	\$227,585.00	\$932,761.00
<b>Total</b>	<b>5406</b>	<b>2994</b>	<b>2412</b>	<b>\$5,284,260</b>	<b>\$27,932,294</b>	<b>\$18,076,549</b>	<b>\$9,855,745</b>

<b>Pending Farmland/Open Space Projects (1-26-2022)</b>					
<b>Year</b>	<b>Municipality</b>	<b>Farmland/Open Space</b>	<b>Original County Grant Award</b>	<b>Final Award</b>	<b>Status</b>
2017	Halfmoon	Open Space	\$50,000.00	\$50,000.00	In Landowner Negotiations, Survey Completed
2018	Clifton Park	Farmland	\$14,000.00	\$14,000.00	Executed contract w/ NYSDAM til 2022. Should close by end of 2021 or early 2022
2018	Town of Galway	Farmland	\$37,000.00	\$37,000.00	NYSDAM Funded, Due Diligence complete. Should close late 2021 or early 2022
2019	Town of Northumberland	Farmland	\$100,000.00	\$100,000.00	Application reimbursement submitted for review
2019	Town of Clifton Park	Open Space	\$34,450.00	\$34,450.00	Closed, Need to complete Trails Project for Reimbursement
2021	Town of Corinth	Open Space	\$32,900.00	\$32,900.00	Pending Contract
2021	Town of Greenfield/Wilton	Open Space	\$95,000.00	\$95,000.00	Pending Contract
2021	Town of Malta	Farmland	\$95,000.00	\$95,000.00	Pending Contract
		<b>Pending Open Space Projects</b>	<b>\$458,350.00</b>	<b>\$458,350.00</b>	

<b>Saratoga County Trails Program Summary (1-26-2022)</b>						
<b>Year</b>	<b>Municipality</b>	<b>Project Name</b>	<b>County Grant Amount</b>	<b>Total Outstanding Project Cost</b>	<b>Total Project Cost</b>	<b>Status</b>
2015	Clifton Park	Aspenwood Hayes Trail	\$12,500	\$12,500	\$40,400.00	Update Provided, Contingent on 2019 Open Space Award
2015	Town/Village of Corinth	Reservoir Park Improvements	\$12,500		\$20,045.00	Paid 7/6/2016
2015	Town of Halfmoon	Champlain Canal Trail	\$12,500		\$275,000.00	Paid 6/1/2016
2015	City of Mechanicville	Zim Smith Trail Extension	\$12,500		\$25,000.00	Paid 12/28/2015
2015	City of Saratoga Springs	Crescent Ave Connector	\$12,500		\$340,000.00	Paid 1/5/2020
2015	Town of Stillwater	Stillwater Multi Use Trail	\$12,500		\$40,000.00	Paid 12/31/2015
2015	Town of Wilton	Bullard Lane Community Trail	\$12,500		\$25,000.00	Paid 12/31/2016
2015	Village of Victory	Seige Trail	\$12,500		\$191,288.00	Paid 6/24/2016
2016	Town of Saratoga	Sword Surrender March	\$11,250		\$36,500.00	Paid 10/17/2017
2016	Town of Stillwater	Riverfront Park	\$11,250		\$22,500.00	Paid 7/6/2017
2016	Town of Hadley	Hadley Canoe Take Out	\$11,250		\$23,184.00	Paid 8/18/2017
2016	Town of Halfmoon	Waterfront Connecting Trail	\$11,250		\$456,590.00	Paid 3/31/2017
2016	Village/Town Corinth	Reservoir Recreation Area PH II				(Withdrawn \$8,000.00)
2018	Town of Charlton	Gideon Hawley Park Trail	\$5,000		\$10,000.00	Paid on 1/29/2020
2018	Town of Edinburg	Town Hall Nature Trail	\$9,095.68		\$18,191.36	Paid 8/3/20
2018	Town of Halfmoon	Vosburgh Road Preserve	\$10,000		\$20,000.00	Paid 9/20/2021
2018	Town of Malta	Raylinski Road Trail	\$4,987.50		\$9,975.00	Paid 1/29/2020
2018	City of Mechanicville	Zim Smith Connection	\$10,000		\$20,000.00	Paid 8/5/20
2018	City of Saratoga Springs	Bog Meadow Trail	\$10,000	\$10,000	\$40,000.00	Pending Reimbursement
2018	Town of Saratoga	Sword Surrender March Trail	\$10,000		\$30,400.00	Paid 1/6/2020
2018	Town of Wilton	Scout Road Trail	\$10,000		\$10,000.00	Paid 5/9/2019

2019	Town of Charlton	Town Park Trail	\$9,820		\$19,820.00	Paid 2/24/2021
2019	Town of Edinburg	Town Hall Nature Trail Phase 2	\$9,096	\$9,096	\$18,191.36	Executed Contract
2019	Town of Galway	Carpenter, Rhodes Milton Trail	\$10,000	\$10,000	\$395,338.00	Reimbursement Submitted for Review, Addtl Information Requested
2019	Town of Galway/Providence	Barkersville Trail	\$10,000	\$10,000	\$502,945.00	Reimbursement Submitted for Review, Addtl Information Requested
2019	Town of Halfmoon	Crescent Park Trail	\$10,000		\$25,000.00	Paid 7/8/2021
2019	Town of Malta	Malta Nature Preserve Trail	\$3,107		\$6,756.42	Paid 11/10/20
2019	Town of Milton	Milton Trail Master Plan	\$10,000	\$10,000	\$20,000.00	Executed Contract
2019	Town of Moreau	Scenic Hudson River By-Way Trail	\$10,000	\$10,000	\$20,000.00	Paid 12/30/21
2019	Stillwater, Northumberland and Mechanicville	CCT Trail Development and Implementation	\$10,000	\$10,000	\$20,000.00	Executed Contract
2019	Town of Wilton	Delgan Pond Footbridge	\$10,000	\$10,000	\$36,640.00	Executed Contract
2020	Town of Charlton	Mill Pond Park Trail	\$10,000	\$10,000	\$15,510.00	Executed Contract
2020	Town of Edinburg	Town of Edinburg Nature Tr. II	\$9,500	\$9,500	\$20,000.00	Executed Contract
2020	Town of Galway	Galway Trail Heads	\$7,000	\$7,000	\$55,000.00	Reimbursement Submitted for Review, Addtl Information Requested
2020	Town of Clifton Park	Meadow Estates Trail Restoration	\$10,000	\$10,000	\$22,000.00	Executed Contract
2020	Town of Ballston	Ballston Veteran's Trail Ext.	\$10,000	\$10,000	\$15,000.00	Paid 12/30/21
2020	Town of Malta	Malta Ecological Prk Trail Rest.	\$1,984.50		\$3,969.00	Paid 12/6/2021
2020	Town of Greefield	Greenfield Walking Trail Impr.	\$10,000		\$13,390.00	Paid 12/6/2021
2020	Village of Victory	Victory Loop Trail	\$9,717	\$9,717	\$21,925.00	Executed Contract
2020	Town of Moreau	Scenic Hudson R. By-Way Trail II	\$10,000	\$10,000	\$60,000.00	Paid 12/30/21
2020	Town of Saratoga	Boat Launch Enhancement	\$10,000		\$46,620.00	Paid 12/13/2021
2020	Town of Wilton	Snook Kill Trail	\$10,000	\$10,000	\$22,536.00	Executed Contract
2021	Town of Greenfield	Brookhaven Park Trail upgrades	\$10,000.00	\$10,000.00	\$10,000.00	Executed Contract
2021	Town of Edinburg	Edinburg Walking and Nature Trail - Phase II	\$10,000.00	\$10,000.00	\$21,584.00	Executed Contract

2021	Town of Ballston	Ballston Veteran's Trail Extension to	\$2,500.00	\$2,500.00	\$5,000.00	Executed Contract
2021	Town of Halfmoon	Crescent Road Park Path Paving -Ph. II	\$10,000.00	\$10,000.00	\$25,000.00	Executed Contract
2021	Town of Moreau	Hudson R. Byway Trail - Ph I Design	\$10,000.00	\$10,000.00	\$851,253.00	Executed Contract
2021	Town of Clifton Park	Summer Hill/The Oaks/Wishing Well	\$10,000.00	\$10,000.00	\$25,000.00	Executed Contract
2021	Town of Greenfield/Saratoga PLAN	Saratoga County Community Forest - Greenfield Access	\$10,000.00	\$10,000.00	\$1,238,702.00	Executed Contract
2021	Town of Wilton/Saratoga PLAN	Saratoga County Community Forest - Wilton Access	\$10,000.00	\$10,000.00		Executed Contract
2021	Town of Malta	Malta Ecological Park Trail Restoration - Ph II	\$2,111.44	\$2,111.44	\$4,228.88	Executed Contract
2021	Town of Charlton	Elmer Smith Pedestrian Trail Extension	\$7,400.00	\$7,400.00	\$15,112.00	Executed Contract
			<b>County Grant Amount</b>	<b>Total Outstanding Project Cost</b>	<b>Total Project Cost</b>	
		<b>Total County Funding</b>	<b>\$486,318.80</b>	<b>\$249,824.44</b>	<b>\$3,014,714.14</b>	



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michael Hartnett, County Attorney  
Therese Connolly, Clerk of the Board

**CC:** Jason Kemper, Planning Director  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office  
Audra Hedden, County Administrator's Office  
Stephanie Hodgson, Director of Finance

**FROM:** Jason Kemper, Director of Planning

**DATE:** 1-26-2022

**RE:** Agricultural District Amendments

**COMMITTEE:** Trails and Open Space

1. Is a Resolution Required:  YES or  NO  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  YES or  NO  
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule:  YES or  NO  
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Resolution will adopt the Annual 303b inclusions into Agricultural Districts #1 and #2.  
Public hearing will be held in February prior to Board meeting.

5. Does this item require hiring a Vendors/Contractors:  YES or  NO

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement:  YES or  NO
- j. Vendor/Contractor comment/remarks:





# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution:  YES or  NO  
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution NA
  - b. Are the terms changing: NA
  - c. What is the reason for the change in terms:  
NA, draft resolution provided to County Attorney Office
7. Is a new position being created:  YES or  NO
- a. Effective date
  - b. Salary and grade
8. Is a new employee being hired:  YES or  NO
- a. Effective date of employment
  - b. Salary and grade
  - c. Appointed position:
  - d. Term:
9. Is a grant being accepted:  YES or  NO
- a. Source of grant funding:
  - b. Amount of grant:
  - c. Purpose grant will be used for:
  - d. Equipment and/or services being purchased with the grant:
  - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- See attached memo



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
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Michael Hartnett, County Attorney  
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Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office  
Audra Hedden, County Administrator's Office  
Stephanie Hodgson, Director of Finance

**FROM:** Jason Kemper, Director of Planning

**DATE:** 1-26-2022

**RE:** County Forestland-Zim Smith Updates

**COMMITTEE:** Trails and Open Space Committee

1. Is a Resolution Required:  YES or  NO  
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed:  YES or  NO  
(If yes, budget lines and impact must be provided)

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4. Specific details on what the resolution will authorize:

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- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement:  YES or  NO
- j. Vendor/Contractor comment/remarks:



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

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- What were the terms of the prior resolution
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  - Appointed position:
  - Term:
9. Is a grant being accepted:  YES or  NO
- Source of grant funding:
  - Amount of grant:
  - Purpose grant will be used for:
  - Equipment and/or services being purchased with the grant:
  - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- See attached memo**