



**SARATOGA COUNTY
DEPARTMENT OF HUMAN RESOURCES**

County Municipal Center
40 McMaster Street
Ballston Spa, New York 12020

(518) 885-2225
FAX: (518) 884-4752

SCOT CHAMBERLAIN
Director of Human Resources

CAREER OPPORTUNITY

**PERSONAL COMPUTER NETWORK TECHNICIAN
SARATOGA COUNTY INFORMATION TECHNOLOGY OFFICE**

SALARY: \$56,076 **** Plus Excellent Benefit, Retirement Package and Compensation Plan ****

This is responsible technical work which involves the installation, repair and maintenance of networked computers and their peripheral devices in a municipality or similar setting. This work involves familiarization with the personal computer field. Work is performed under the general supervision of The Department Head or other higher-ranking departmental personnel with considerable leeway allowed for the exercise of independent judgment in carrying out the details of the work. Does related work as required.

MINIMUM QUALIFICATIONS: Either...

- A) Graduation from a regionally accredited or NYS registered college with an Associate's Degree in Computer Technology, Data Processing, Computer Science, Electronic Technology or related field and one (1) year of experience working with Computer Networks/IT Help Desk field; **OR**
- B) Graduation from high school or possession of an Equivalency Certificate (GED) and three (3) years of experience working with Computer Networks/IT Help Desk field.

SUBMIT APPLICATIONS TO:

Personnel Officer – Civil Service Division
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

APPLICATIONS WILL BE ACCEPTED: On a Continuous Basis

Applications available in the Human Resources Office or on our website. Resume MAY NOT be substituted for Application. *Applications must be received in our office by 4:30 PM on date indicated.* Postmarks **will NOT** be accepted for this position. NO Fax Submissions

***** Position will be filled on a provisional basis pending the results of a Civil Service examination to be scheduled at a later date. *****

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquires to the Human Resources Office. Saratoga County is an equal opportunity employer.

We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.