



**SARATOGA COUNTY  
DEPARTMENT OF HUMAN RESOURCES**

County Municipal Center  
40 McMaster Street  
Ballston Spa, New York 12020

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SCOT CHAMBERLAIN  
Director of Human Resources

Issued: 3/7/22

**CAREER OPPORTUNITY**

**PERSONAL COMPUTER TECHNICAL NETWORK SPECIALIST  
SARATOGA COUNTY INFORMATION TECHNOLOGY OFFICE**

**SALARY:** \$65,388    **\*\* Plus Excellent Benefits, Retirement and Compensation Package \*\***

This is an important technical support position responsible for hardware installation, hardware support, software installation, software support, server administration, network administration, Help Desk Support, and Application Management within the municipalities "Wide Area Network." Troubleshooting end user's software and hardware issues are a continued responsibility. Work is performed under the general direction of the department head or designated administrator with considerable leeway allowed for the exercise of independent judgment in the planning and implementation of specific system maintenance and solutions for personal computers; Does related work as required.

**MINIMUM QUALIFICATIONS: Either...**

- A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Computer Science, Electronic Technology or closely related field; **OR**
- B) Graduation from a regionally accredited or New York State registered college or university with an Associates degree in Computer Science, Electronic Technology or closely related field and two (2) years of experience in maintaining computer network architecture and design, identifying and repairing network issues, microcomputer repair and installation, configuration and maintenance of computer hardware and associated software and peripheral equipment.

**SUBMIT APPLICATIONS TO:**

Personnel Officer – Civil Service Division  
Saratoga County Human Resources Department  
40 McMaster Street  
Ballston Spa, New York 12020

**APPLICATIONS WILL BE ACCEPTED:      *On a Continuous Basis***

Applications available in the Human Resources Office or on our website. **Resume MAY NOT be substituted for Application. Applications must be received in our office by 4:30 PM on date indicated.** Postmarks **will NOT** be accepted for this position. **NO Fax Submissions**

**\*\* This position will be filled on a provisional basis pending the results of a Civil Service examination to be scheduled at a later date. \*\***

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquires to the Human Resources Office. Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*