



Public Works Committee

Wednesday, March 2, 2022 3:30PM

Chair: Phil Barrett

Members:

C. Eric Butler
Diana Edwards
Scott Ostrander
Tom Richardson
Kevin Veitch
Sandra Winney

- I. Welcome and Attendance
- II. Approval of the minutes of the February 2, 2022 meeting.
- III. Request resolution authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds for the engineering and construction to replace a Culvert, LIN 304.00, CR 56 (Scotch Bush Rd) over Larue Creek Tributary, Town of Ballston, P.I.N. 1762.07 for the amount of \$869,110. A budget amendment is required as follows:

Increase Appropriations:

D.50.510-7502	Contracted Highway Services	\$ 572,110
D.50.510-8130	Architects/Engineers	<u>\$ 297,000</u>
		\$ 869,110

Increase Revenues:

D.50-4590	Federal Aid – Trans. (100% - Capped)	\$ 869,110
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- IV. Request resolution authorizing a Consultant Agreement with M.J. Engineering and Land Surveying, P.C. for professional services required for the replacement of Culvert, LIN 304.00, CR 56 (Scotch Bush Rd) over Larue Creek Tributary, Town of Ballston, P.I.N. 1762.07 for the amount of \$297,000. The budget amendment is covered in Agenda Item III.
- V. Request resolution authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds for the engineering and construction to replace a Culvert, LIN 332.10, CR 24 (Spier Falls Road) over Hudson River Tributary, Town of Corinth, P.I.N. 1762.06 for the amount of \$997,600. There is \$88,000 appropriated in the 2022 budget for this project. A budget amendment is therefore required as follows:

Increase Appropriations:

D.50.510-7502	Contracted Highway Services	\$ 697,600
D.50.510-8130	Architects/Engineers	<u>\$ 212,000</u>
		\$ 909,600

Increase Revenues:

D.50-4590	Federal Aid – Trans. (100% - Capped)	\$ 909,600
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VI. Request resolution authorizing a Consultant Agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. for professional services required for the replacement of Culvert, LIN 332.10, CR 24 (Spier Falls Road) over Hudson River Tributary, Town of Corinth, P.I.N. 1762.07 for the amount of \$294,828. The budget amendment is covered in Agenda Item V.

VII. Request resolution re-appropriating funds from 2021-2022 for the following projects:

a. Ashdown Road Bridge over CP Rail - Engineering (E) and Construction (C)	\$ 392,183
b. Coons Crossing Road Bridge over Anthony Kill – E	\$ 111,473
c. CR 23 (Brook Road) Culvert over Slade Creek – E & C	\$ 27,525
d. Hans Creek Road Bridge over Hans Creek – E	\$ 45,431
e. Hadley Hill Road Bridge over Paul Creek – E	\$ 42,878
f. CR 31 (Fortsville Road) Culvert over North Branch Creek – E & C	\$ 96,441
g. CR 24 (Spier Falls Road) Culvert over. Trib. of Hudson – E	\$ 12,660
h. Lasher Road Bridge over Mourning Kill – E	\$ 137,120
i. CR 90 (Vischer Ferry Road)/ CR 91 (Grooms Road) Traffic Signal – E & C	\$ 202,640
j. County Road 29 (West River Road) - C	<u>\$ 99,000</u>
	\$1,167,351

Amend Budget Accounts as follows:

Increase Appropriations:

D.50.510-7502	Contracted Highway Services	\$ 675,606
D.50.510-8130	Architects/Engineers	\$ 392,745
D.50.510-8291	Equipment Rental	<u>\$ 99,000</u>
		\$ 1,167,351

Increase Revenues:

D.50-3590	State Aid – Trans.	\$ 110,583
D.50-4590	Federal Aid – Trans.	\$ 632,933
D-50-5031	Transfer from General Fund	<u>\$ 423,835</u>
		\$ 1,167,351

VIII. Other Business

IX. Adjournment

The public will have an opportunity to hear the meeting live via an audio signal using this call-in number and access code:

Dial: 1-978-990-5145

Access Code: 1840389



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 2/14/2022

RE: Authorize acceptance of funding for Scotch Bush Road culvert replacement

COMMITTEE: Public Works

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds for the engineering and construction to replace a Culvert, LIN 304.00, CR 56 (Scotch Bush Rd) over Larue Creek Tributary, Town of Ballston, P.I.N. 1762.07 for the amount of \$869,110 and amending the budget in relation thereto.

5. Does this item require hiring a Vendors/Contractors: YES or NO

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: YES or NO
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding: FHWA
 - b. Amount of grant: \$869,110
 - c. Purpose grant will be used for: Culvert replacement
 - d. Equipment and/or services being purchased with the grant: N/A
 - e. Time period grant covers:
5 years

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This a 100% BridgeNY funded project to replace the Scotch Bush Road (CR 56) over Larue Creek Tributary culvert in the Town of Ballston. A budget amendment is required as this project was awarded after the adoption of the 2022 budget. Funds for this project are capped at \$869,110. Any additional project costs that arise would be the responsibility of the County.

Increase Appropriations:

D.50.510-7502 Contracted Highway Services \$572,110
D.50.510-8130 Architects/Engineers \$297,000

Increase Revenues:

D.50-4590 Federal Aid – Trans. (100%) \$869,110

Budget Impact: None. 100% Federal Aid.

Precedent Res: 157 of 2021



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 2/14/2022

RE: Authorize contract with MJ Engineering and Land Surveying, P.C.

COMMITTEE: Public Works

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorizing a Consultant Agreement with M.J. Engineering and Land Surveying, P.C. for professional services required for the replacement of Culvert, LIN 304.00, CR 56 (Scotch Bush Rd) over Larue Creek Tributary, Town of Ballston, P.I.N. 1762.07 for the amount of \$297,000.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: No - Professional Services
- b. Is the vendor/contractor a sole source: N/A
- c. Commencement date of contract term: Date of executed contract
- d. Termination of contract date: through project completion
- e. Contract renewal and term: N/A
- f. Contact information: MJ Engineering and Land Surveying, PC, 1533 Crescent Road, Clifton Park, NY
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: NY
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This resolution is associated with the acceptance of BridgeNY funding for the Scotch Bush Road (CR 56) over Larue Creek Tributary culvert replacement. The contract will authorize MJ Engineering to perform the required professional services to design and provide construction administration for this project. Total contract amount is \$297,000.

Budget Impact: No budget impact.

Precedent Res: 158 of 2021



SARATOGA COUNTY

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Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 2/14/2022

RE: Authorize acceptance of funding for Spier Falls Road culvert replacement

COMMITTEE: Public Works

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorizing the implementation and funding of 100% of the costs of a transportation project, of which qualified costs may be reimbursed from Bridge NY funds for the engineering and construction to replace a Culvert, LIN 332.10, CR 24 (Spier Falls Road) over Hudson River Tributary, Town of Corinth, P.I.N. 1762.06 for the amount of \$997,600 and amending the budget in relation thereto.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

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 - c. What is the reason for the change in terms:
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- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding: FHWA
 - b. Amount of grant: \$997,600
 - c. Purpose grant will be used for: Culvert replacement
 - d. Equipment and/or services being purchased with the grant: N/A
 - e. Time period grant covers:
5 years

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This a 100% BridgeNY funded project to replace the Spier Falls Road (CR 24) over the Hudson River Tributary culvert in the Town of Corinth. The 2022 budget includes \$88,000 for this project. A budget amendment is required to recognize the additional funds for this project totaling \$909,600. Funds for this project are capped at \$997,600. Any additional project costs that arise would be the responsibility of the County.

Increase Appropriations:

D.50.510-7502 Contracted Highway Services \$697,600
D.50.510-8130 Architects/Engineers \$212,000

Increase Revenues:

D.50-4590 Federal Aid – Trans. (100%) \$909,600

Budget Impact: None. 100% Federal Aid.

Precedent Res: 157 of 2021



SARATOGA COUNTY

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Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 2/14/2022

RE: Authorize contract with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C.

COMMITTEE: Public Works

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Authorizing a Consultant Agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. for professional services required for the replacement of Culvert, LIN 332.10, CR 24 (Spier Falls Road) over Hudson River Tributary Tributary, Town of Corinth, P.I.N. 1762.07 for the amount of \$300,000.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

- a. Were bids/proposals solicited: No - Professional Services
- b. Is the vendor/contractor a sole source: N/A
- c. Commencement date of contract term: Date of executed contract
- d. Termination of contract date: through project completion
- e. Contract renewal and term: N/A
- f. Contact information: CPL Architects and Engineers, 30 Century Hill Dr Suite 104, Latham, NY 12110
- g. Is the vendor/contractor an LLS, PLLC or partnership: No
- h. State of vendor/contractor organization: NY
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
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7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

This resolution is associated with the acceptance of BridgeNY funding for the Spier Falls Road (CR 524 over the Hudson River Tributary culvert replacement. The contract will authorize CPL to perform the required professional services to design and provide construction administration for this project. Total contract amount is \$300,000.

Budget Impact: No budget impact.

Precedent Res: 158 of 2021



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

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Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Chad M. Cooke, P.E.

DATE: 2/14/2022

RE: Amend 2022 budget to reappropriate unspent funds for DPW projects

COMMITTEE: Public Works

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)

4. Specific details on what the resolution will authorize:

Amend the 2022 budget to reappropriate unspent funds relating to DPW capital projects.

5. Does this item require hiring a Vendors/Contractors: YES or NO

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: YES or NO
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Request to reappropriate unspent funds for on-going Department of Public Works projects. A listing of projects and amounts is attached along with the proposed budget amendment.
- Budget impact: The reappropriation of funds will require an amendment to the budget in the amount of \$1,167,351.
- Precedent Res: 98 of 2021

List of Department of Public Works projects requiring funding reappropriation:

a. Ashdown Road Bridge over CP Rail - Engineering (E) and Construction (C)	\$ 392,183
b. Coons Crossing Road Bridge over Anthony Kill – E	\$ 111,473
c. CR 23 (Brook Road) Culvert over Slade Creek – E & C	\$ 27,525
d. Hans Creek Road Bridge over Hans Creek – E	\$ 45,431
e. Hadley Hill Road Bridge over Paul Creek – E	\$ 42,878
f. CR 31 (Fortsville Road) Culvert over North Branch Creek – E & C	\$ 96,441
g. CR 24 (Spier Falls Road) Culvert over. Trib. of Hudson – E	\$ 12,660
h. Lasher Road Bridge over Mourning Kill – E	\$ 137,120
i. CR 90 (Vischer Ferry Road)/ CR 91 (Grooms Road) Traffic Signal – E & C	\$ 202,640
j. County Road 29 (West River Road) - C	<u>\$ 99,000</u>
	\$ 1,167,351

Budget Amendment

Increase Appropriations:

D.50.510-7502 Contracted Highway Services	\$ 675,606
D.50.510-8130 Architects/Engineers	\$ 392,745
D.50.510-8291 Equipment Rental	<u>\$ 99,000</u>
	\$ 1,167,351

Increase Revenues:

D.50-3590	State Aid – Trans.	\$ 110,583
D.50-4590	Federal Aid – Trans.	\$ 632,933
D-50-5031	Transfer from General Fund	<u>\$ 423,835</u>
		\$ 1,167,351