

Buildings & Grounds Committee Minutes
April 7, 2022 – 5:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Eric Connolly, Joe Grasso, John Lant, Scott Ostrander, Jean Raymond and Mike Smith; Steve Bulger, Ridge Harris, County Administrator; Michael Hartnett, County Attorney; Chad Cooke, Public Works.

Chairman Veitch called the meeting to order and welcomed all in attendance.

A motion was made by Mr. Lant, seconded by Mr. Ostrander, to authorize an agreement with CPL Architects, Engineers, Landscape Architect and Surveyor, D.P.C. to perform the Facility Assessment Study for the County and approving a budget transfer to cover costs of the agreement. Unanimous.

Mr. Veitch said that Supervisors Grasso, Smith and he were appointed at the last committee as the subcommittee and have conducted interviews with the bidders to come up with a recommendation to the Committee. The subcommittee members all expressed confidence in their choice of Clark Patterson Lee. \$100K has been budgeted for the study, and the bid proposal came in at \$147K therefore a transfer from fund balance will be needed. Mrs. Raymond confirmed with Mr. Veitch that the Courts buildings would be included in the proposal. Mr. Bulger said that they have been in touch with the Office of Court Administration and has been notified that they will be reimbursing the County for part of the cost of the study involving the courts. Mr. Bulger said they anticipate having some type of final documents possibly by Labor day. Mrs. Raymond requested a brief report on accomplishments each month.

On a motion made by Mr. Grasso, seconded by Mr. Connolly, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Clerk of the Board