

# Buildings & Grounds Transcript

## 4-5-2022

### **SPEAKERS**

Jean Raymond, Chad Cooke, Steve Bulger, Scott Ostrander, Joe Grasso, Eileen Bennett, John Lant, Matt Veitch, Eric Connolly, Several Supervisors, Therese Connolly

### **Matt Veitch**

Good afternoon, everyone. Call the meeting to order. Welcome to the buildings and grounds committee meeting for April 5. Attendance has been taken.

### **Therese Connolly**

Correct.

### **Matt Veitch**

And welcome, everyone. And so the first order of business for today will be the approval of the minutes from the March 1 2022. Meeting so I'll ask for motion for that.

### **Joe Grasso**

So moved.

### **Matt Veitch**

Okay, so moved supervisor Grasso, is there a second?

### **Eric Connolly**

Second.

### **Matt Veitch**

Second supervisor Connolly. Any discussion? All in favor say aye.

### **Several Supervisors**

Aye.

### **Matt Veitch**

Any opposed? All right, Carried. First up is we have the enterprise agreement with Dell. And that's with our IT, Director, Mrs. Bennett. Step right on up to the podium.

**Eileen Bennett**

Thank you, Chairman. IT is requested of approval of a renewal of a Microsoft contract agreement through Dell marketing LP for our email services. Dell is a reseller for Microsoft products under New York State OGS contract. Our original three year contract was executed in 2016 for Microsoft email services. In 2019 we renewed the contract for another three year term. And then that contract expires in June of this year, which brings me here requesting the approval of another three year contract with Microsoft. The cost of the renewal for this year hasn't has been budgeted in the IT 2022 approved budget.

**Matt Veitch**

Okay, thank you. Anybody like to make a motion for this

**John Lant**

I'll make the motion to approve it.

**Matt Veitch**

So moved. Supervisor Lant. Is there a second?

**Scott Ostrander**

I'll second.

**Matt Veitch**

Second supervisor Ostrander. Discussion? Questions. All right. Hearing none, all in favor say aye.

**Several Supervisors**

Aye.

**Matt Veitch**

Any opposed? All right, Carried. Thank you. All right. Next up, we have Commissioner Cooke from public works for a couple of airport items. So you have the floor.

**Chad Cooke**

Thank you, Mr. Chairman. These are similar items both with our airport consultant McFarland Johnson. The first is to amend their contract related to the T hanger project back in 2015, the county had authorized a contract with McFarland Johnson to engineer a six bay T hanger. We had received some New York State DoT grant funds for that project. The project was put out to bid and the bids far exceeded the grant the grant amount so the decision at the time was to shelve the project. We're getting to a point where we were going to lose eligibility for those funds. So as part of the 22 capital project, or capital plan, we had included this project funding. So this this request for this resolution is to amend the contract with McFarland Johnson in the amount of

**Joe Grasso**

19,959.

**Chad Cooke**

Thank you, \$19,959. This is essentially for them to take a look at the plan again, bring it up to up to code and rebid the project.

**Matt Veitch**

Okay. Thank you, Commissioner. Is there a motion for this?

**Joe Grasso**

So moved.

**Jean Raymond**

Second.

**Matt Veitch**

So moved, supervisor Grasso. Second supervisor Raymond. Any discussion? All right, hearing none all in favor say aye.

**Several Supervisors**

Aye.

**Matt Veitch**

Any opposed? Carried. Thank you. Next up another McFarland Johnson contract.

**Chad Cooke**

This this is a very similar story. This is for a snow removal equipment building at the airport. Again, the county has grant funds available for this project, it was put out to bid in 2020 and due to escalating costs of construction during the pandemic, the project was shelved to take a look at another time. We have also placed this project and the 2023 capital plan funding. So this this resolution will amend McFarland Johnson's contract in the amount of 29,858 for similar services, which is to reengineer work, we've removed a couple of things out of the building to put the project back up to bid. I should also note too, for both of these items that we're discussing today, the county is in receipt of some additional grant funding through the bipartisan infrastructure laws. So the share the county share for this particular project would be 436,000 for the previous project is 151,000. Both of them are \$1.5 million projects.

**Jean Raymond**

I'll move that and I have a question.

**Matt Veitch**

All right. So moved supervisor Raymond. Is there a second?

**John Lant**

Second.

**Matt Veitch**

Thank you, supervisor Lant. Discussion.

**Jean Raymond**

How big is this building for a million and a half?

**Chad Cooke**

That's a that's a really great question. I would say approximately 8,000 square feet. I have to verify that.

**Jean Raymond**

So ballpark, that's all. So it holds more than just one piece of equipment?

**Chad Cooke**

Oh, it does. It's a three, three large bays.

**Jean Raymond**

And is it heated?

**Chad Cooke**

Yes, there is a source of heat.

**Joe Grasso**

And the schedule of this one? Is this a this year project?

**Chad Cooke**

This is a 2022 project.

**Joe Grasso**

Okay.

**Chad Cooke**

Right.

**Matt Veitch**

Yeah, I seem to remember both of these projects as being put on hold for various reasons. And I remember the snow removal building, definitely more recently, it's everything came up way higher than we thought and so therefore, we waited until now. We have it in the capital program now. So

**Chad Cooke**

Right.

**Matt Veitch**

Any other questions?

**Jean Raymond**

Just one quick one. Do we have any kind of a ballpark estimate? Does it look like it's going to come in around the same amount as before?

**Chad Cooke**

We, we are using the bid prices plus a some escalation that we received in 2020. So that is the hope and as I said we're removing a couple of things from the from the building to hopefully target that 1.5 million dollars.

**Jean Raymond**

I just hate to see it come back here in two months and find out that it came in that much higher and we're right back where we started. Okay, thank you.

**Matt Veitch**

Any other questions? Hearing none, all in favor say aye.

**Several Supervisors**

Aye.

**Matt Veitch**

Any opposed? All right, Carried. Thank you. All right, so next on the agenda is awarding the county facilities assessment study. So what I'd like to do here is, there's a couple of things. So the first thing is that we did put this out to bid and we received six bids back on this for the study for various engineering firms around the area. And what we've done is we've actually done a few interviews with some of the bidders that we are looking at. And what I'd like to do is, if we've already kind of done this, when I'm kind of going to do this a little bit after the fact is appoint a facility subcommittee to do this, this work, and it's supervisor Grasso, and supervisor Smith and myself. So we were actually involved in some of this, prior to this meeting, I wasn't able to appoint the subcommittee until now. So I want to do that at this moment. So you know that we're involved in the discussions on this. So after doing some of those interviews, and talking to some of the bidders, we haven't really come to a final decision yet. So we were prepared to kind of recommend something to the committee today. But we don't really have that available yet at this time. So what we're going to do is we are have a couple of more interviews scheduled for later this week, actually on Thursday, Thursday, Thursday morning. And we expect to have a recommendation by Thursday afternoon. So in order to meet the meeting scheduled for our rules, we're going to have to have a special buildings and grounds committee meeting on Thursday afternoon. So I'd like to set that or at least pre prepare us to set a meeting for Thursday at 5pm for discussing this facility study and hopefully awarding it to a firm on that night. I believe with the new technology we have here, we can do this via zoom. So you don't necessarily have to come down here in person to do the meeting. So if you're able to get on Zoom, and you're at a remote location, we're still in that phase with the state where we can have that kind of a meeting. So we'd like to do that and have a meeting on Thursday at five special buildings grounds meeting, because we do have to get it for Friday to get on the law and finance agenda. I don't prefer to have us skip over this committee, and just send it to law and finance, I think this committee really should take a vote on a on a vendor for this. And at the end of the day looking at what they're going to be doing. It's a it's a huge project. And it could have far ranging impacts to the county for many, many years, depending on what they come back with

in terms of facilities. So whether that's, you know, new buildings, or building a building doing something, I mean, who knows what they're gonna come up with, but they have a it's a big project and it's going to take us quite a bit of time to evaluate. So we want to do this right. We want to make sure we have the right vendor recommended here. So at the end of the day, that's what I would suggest at this point. I'll open up with any questions.

**Eric Connolly**

That's the seventh, right, this week?

**Matt Veitch**

That will be the seventh, 5pm.

**Jean Raymond**

Does that create a conflict for supervisor Grasso? Aren't you ?

**Joe Grasso**

But yeah, yeah. So I'll speak to that. So our

**Jean Raymond**

I know that you're not going to do anything inappropriate. I just think we ought to discuss it.

**Matt Veitch**

Yeah.

**Joe Grasso**

Yeah. So our firm was one of the firms that had submitted on a project our firm is not being considered for as part of the selection right now,

**Jean Raymond**

So this is not about all six firms?

**Joe Grasso**

That's right,

**Matt Veitch**

right, we've already narrowed a little bit down to a few.

**Joe Grasso**

Yeah, including, you know, the elimination of CHA for consideration. So that's why I feel comfortable partaking in the process and not having to recuse myself at this time. Now, if for some reason that ever changes and, and we are under consideration, I would have to recuse myself from any deliberation or votes.

**Jean Raymond**

No that's fine. It's fine with me I just think we should discuss it.

**Matt Veitch**

Yeah, yeah. I appreciate that.

**Joe Grasso**

I appreciate it too.

**Jean Raymond**

Have any other firms been eliminated from discussion?

**Steve Bulger**

CBRE They're on, if you look at the agenda request. That's the last one.

**Jean Raymond**

I have. I was going to print them until I realized, sent me a ream of paper on this little bitty thing. And I decided to finish future I will read it through the screen.

**Matt Veitch**

Yeah, so at that point, we should have a recommendation for the committee and we'll get together on Thursday and then have something pass on to law and finance. So all right. All right. Thanks. All right. So with that being said, we also have a Executive Session for actually a different matter, not this matter, which is for the proposed acquisition, sale of lease or real property. So I'd like to ask for a motion to go into Executive Session for that purpose. Can I have a motion?

**Jean Raymond**

So moved.

**Matt Veitch**

Moved by supervisor Raymond, is there a second?

**Matt Veitch**

Second moved by supervisor Connolly. Is there any discussion? All right, hearing none, all in favor say aye.

**Eric Connolly**

Second

**Several Supervisors**

Aye.

**Matt Veitch**

Any opposed? All right, we are in session.

**Matt Veitch**

Coming out of Executive Session. So, the motion to come out of Executive Session was made by supervisor Connolly and seconded by supervisor Lant. All in favor of coming out of session. So just to report for the meeting that we did not take any action in session, and we do not have any resolution coming out of session from that meeting, so, I don't see anything else on our agenda. Is there any other business come before the committee today?

**Jean Raymond**

Move to adjourn.

**Matt Veitch**

Move to adjourn. Is there a second?

**Eric Connolly**

Second.

**Matt Veitch**

All in favor?

**Several Supervisors**

Aye.

**Matt Veitch**

We're adjourned. Thank you very much.