



Health & Human Services Committee

Wednesday, April 6, 2022 4PM
40 McMaster Street, Ballston Spa, NY
Conference Room 1

Chair: Phil Barrett

Members:

C. Eric Butler
Eric Connolly
Diana Edwards
John Lant
Jonathan Schopf-VC
Tom Wood

- I. Welcome and Attendance
- II. Approval of the minutes of the March 2, 2022 meeting.
- III. Department of Youth and Aging – Sandi Cross
 - a) Authorizing an agreement with Captain Community Human Services to provide Runaway Homeless Youth Programs & Services.
 - b) Authorizing a contract with Cornell Cooperative Extension for the Youth Development Program.
 - c) Authorizing a contract with Kee to Independent Growth, Inc. to provide Social Adult Day-Care Services.
 - d) Proclaiming April 2022 as Youth Month in Saratoga County.
 - e) Proclaiming May 2022 as Older Americans Month in Saratoga County.
- IV. County Administrator Steve Bulger
 - a) Home Delivered Meal Volunteer Appreciation
- V. Department of Social Services – Tina Potter
 - a) Proclaiming April 2022 as Child Abuse Prevention Month in Saratoga County
- VI. Mental Health & Addiction – Dr. Michael Prezioso
 - a) Authorizing acceptance of NYS OASAS State Aid funding of \$37,957, for the jail-based Medication Assisted Treatment (MAT) program.
 - b) Authorizing the acceptance of Medicaid Fee Enhancements.
 - c) Discussion: CRPA services for Veterans (opiate settlement resources)
 - d) Discussion: Post Critical Incident Seminar for Law Enforcement/Veterans: Peer Network Development
 - e) Discussion: Crisis Intervention Training for Law Enforcement
 - f) Discussion: Critical Incident Stress Debriefing Training for Law Enforcement, EMS, Fire, Dispatch: Peer Network Development
 - g) Discussion: Universal First Responder Resource Guide
 - h) Discussion: EMS Embedding: Patient Care, Education/Training and Workforce Resilience-Platform for the Future

To view the webcast live or once recorded, go to <https://www.saratogacountyny.gov/meetings/2022-meetings/>

- VII. Public Health Services – Dr. Daniel Kuhles
 - a) Authorizing MOUs and/or agreements with public school districts and private schools in Saratoga County related to the federal Epidemiology and Lab Capacity (ELC) Reopening Schools grant.

- VIII. Other Business

- IX. Adjournment



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Sandra Cross, Director

DATE: 3/30/22

RE: Runaway Homeless Youth Programs & Services

COMMITTEE: Health & Human Services

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Authorize the Chairman to enter into contract with Captain Community Human Services to provide Runaway Homeless Youth Programs and Services.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited: N/A
 - b. Is the vendor/contractor a sole source: N/A
 - c. Commencement date of contract term: 01/01/22
 - d. Termination of contract date: 12/31/22
 - e. Contract renewal and term:
 - f. Contact information: Captain Community Human Services, 543 Saratoga Road, Glenville, NY12302
 - g. Is the vendor/contractor an LLS, PLLC or partnership: No
 - h. State of vendor/contractor organization: New York
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution see attached resolution 251-2021
 - b. Are the terms changing: No
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The reimbursement to the vendor for this contract is \$25,015.00, Funding comes from the State Office of Children and Family Services (OCFS) and is included in the 2022 budget.
- No budget impact.



9/21/21

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~251 - 2021~~ ²⁰²²

Introduced by Supervisors ~~O'Connor~~, ^{Butler} Barrett, ^{Edward} Connolly, ^{Schoepf} Grasso, Lant, Winney and Wood

~~AUTHORIZING THE ACCEPTANCE OF 2021 STATE AID ALLOCATION FROM THE OFFICE OF CHILDREN AND FAMILY SERVICES FOR YOUTH DEVELOPMENT AND RUNAWAY HOMELESS YOUTH PROGRAMS AND SERVICES~~ ^{ACTION TO ENTER INTO CONTRACT W/ CAPTAIN COMMUNITY HUMAN SERVICES TO PROVIDE}

WHEREAS, a ~~2021 Resources Allocation for programs and agencies participating in the Youth Bureau's Youth Development Program (YDP) and its Runaway Homeless Youth Act (RHYA)~~ program to include County sponsorship, administration and payment responsibility has been proposed; and

WHEREAS, this proposal also includes matching funds for the Cooperative Extension 4-H Youth Service Project not to exceed \$22,500; and

WHEREAS, certain YDP programs held in 2019 were cancelled in 2020 and 2021 due to the COVID-19 pandemic; and

WHEREAS, ~~all other~~ ^{the} agencies or municipalities listed in the proposed YDP allocation will provide, from their current or prospective budgets, the program expenditures; and

WHEREAS, the State Office of Children and Family Services (OCFS) offers 60% state funding, 40% local share, for qualified local services or agencies participating in its Runaway Homeless Youth Act (RHYA) program; and

WHEREAS, these applications for State funds require authorized signatures of the Chair and Clerk of this Board and of our ~~Youth Services Specialist~~; now, therefore, be it

^{The Director of the Depart. Aging + Youth}
RESOLVED, that the County confirms that it has appropriated \$22,500 in matching funds for the Cooperative Extension 4-H Youth Service Project in the 2021 County Budget; and, be it further

^{Director}
RESOLVED, that the Chair, Clerk of this Board, and the ~~Youth Services Specialist~~ are authorized to execute all documents required by the State OCFS for approval, reimbursement and implementation of the actual ~~2021 Youth Bureau Resources Allocation~~ for the County and its local governments; and, ~~be it further~~ ²⁰²²

and, be it further

RESOLVED, that the Chair of the Board is authorized to execute the following subcontract for acceptance of the 2021 RHYA funds by the following agency:

2022
AGENCY
CAPTAIN/Youth Shelter

2021 2022
RHYA
\$25,015

and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. ~~100% State Aid~~

*funds included
on the 2022 budget*



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Sandra Cross, Director

DATE: 3/30/22

RE: Youth Development Program

COMMITTEE: Health & Human Services

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)

4. Specific details on what the resolution will authorize:
Authorize the Chairman to enter into contract with the Cornell Cooperative Extension for the Youth Development Program.

5. Does this item require hiring a Vendors/Contractors: YES or NO

- a. Were bids/proposals solicited: N/A
- b. Is the vendor/contractor a sole source: N/A
- c. Commencement date of contract term: 01/01/22
- d. Termination of contract date: 12/31/22
- e. Contract renewal and term:
- f. Contact information: Cornell Cooperative Extension 4-H, 50 West High St., Ballston Spa, NY 12020
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization: New York
- i. Is this a renewal agreement: YES or NO
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
 (If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution See attached resolution 251-2021
 - b. Are the terms changing: No
 - c. What is the reason for the change in terms:

7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade

8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

The reimbursement to the vendor for this contract is \$28,160.00. Funding is included in the 2022 budget.

No budget impact.

$$- 22,500.00$$

 \$ 5660 = county will get reimbursed per R. Rebaigi.



9/21/21

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~251-2021~~ ²⁰²²

Introduced by Supervisors ~~O'Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood~~ ^{Butler Edwards Schopf}

~~AUTHORIZING THE ACCEPTANCE OF 2021 STATE AID ALLOCATION FROM THE OFFICE OF CHILDREN AND FAMILY SERVICES FOR YOUTH DEVELOPMENT AND RUNAWAY HOMELESS YOUTH PROGRAMS AND SERVICES~~ ^{ATION TO ENTER INTO CONTRACT w/ the CORNELL COOPERATIVE EXTENSION}

~~WHEREAS, a 2021 Resources Allocation for programs and agencies participating in the Youth Bureau's Youth Development Program (YDP) and its Runaway Homeless Youth Act (RHYA) program to include County sponsorship, administration and payment responsibility has been proposed; and~~

~~WHEREAS, this proposal also includes matching funds for the Cooperative Extension 4-H Youth Service Project not to exceed \$22,500; and~~

~~WHEREAS, certain YDP programs held in 2019 were cancelled in 2020 and 2021 due to the COVID-19 pandemic; and~~

~~WHEREAS, all other agencies or municipalities listed in the proposed YDP allocation will provide, from their current or prospective budgets, the program expenditures; and~~

~~WHEREAS, the State Office of Children and Family Services (OCFS) offers 60% state funding, 40% local share, for qualified local services or agencies participating in its Runaway Homeless Youth Act (RHYA) program; and~~

~~WHEREAS, these applications for State funds require authorized signatures of the Chair and Clerk of this Board and of our Youth Services Specialist; now, therefore, be it~~

~~RESOLVED, that the County confirms that it has appropriated \$22,500 in matching funds for the Cooperative Extension 4-H Youth Service Project in the 2021 County Budget; and, be it further~~

~~RESOLVED, that the Chair, Clerk of this Board, and the Youth Services Specialist are authorized to execute all documents required by the State OCFS for approval, reimbursement and implementation of the actual 2021 Youth Bureau Resources Allocation for the County and its local governments; and, be it further~~

and, be it further

RESOLVED, that the Chair of the Board is authorized to execute the following subcontract for acceptance of the 2021 RHYA funds by the following agency:

AGENCY
CAPTAIN/Youth Shelter

2021
RHYA
\$25,015

and, be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. ~~100% State Aid~~ Funds included in the 2022 budget.

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
PROGRAM BUDGET
APPENDIX B

QYDS ID:

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FISCAL YEAR:

2	0	2	2
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AGENCY/MUNICIPALITY: **Cornell Cooperative Extension of Saratoga County**

PROGRAM TITLE: **4H Youth Service Project**

FUND TYPE:

FISCAL CONTACT INFORMATION:
Include Name, Phone Number, E-mail address:
Sharon A. Bellamy sab21@cornell.edu
(518) 885-8995

PERSONAL SERVICES:

POSITION TITLE	RATE OF PAY	BASIS (H, W, BW, SM)	TOTAL OCFS PROGRAM AMOUNT (1)	TOTAL OCFS FUNDS REQUESTED FOR THIS PROGRAM
CCE Educator	\$ 17.94	H	\$ 37,315	
CCE Educator	\$ 18.54	H	\$ 23,138	
CCE Educator	\$ 26.90	H	\$ 27,975	
Administrative Assitant	\$ 19.59	H	\$ 4,245	
	\$		\$	
	\$		\$	
	\$		\$	
TOTAL SALARIES AND WAGES			\$ 92,673	\$ 46,337
TOTAL FRINGE BENEFITS			\$	\$
TOTAL PERSONAL SERVICES (1)			\$ 92,673	\$ 46,337

CONTRACTED SERVICES AND STIPENDS

TYPE OF SERVICE OR CONSULTANT TITLE	RATE OF PAY	BASE (S,M,HR)	TOTAL OCFS PROGRAM AMOUNT (1)	
	\$		\$	
	\$		\$	
	\$		\$	
TOTAL CONTRACTED SERVICES (2)			\$	\$
TOTAL MAINTENANCE & OPERATION (3)			\$	\$

LIST EQUIPMENT TO BE PURCHASED OR RENTED:

(UNIT COST OVER \$500 AND LIFE EXPECTANCY OF OVER TWO YEARS)

FACILITY REPAIRS

PROGRAM SITE ADDRESS		
	\$	
	\$	
TOTAL FACILITY REPAIRS (4)	\$	\$

TOTAL OCFS PROGRAM AMOUNT \$

+

TOTAL OCFS FUNDS \$

LIST OF OTHER FUNDINGSOURCES		
	\$ 46,337	REIMBURSABLE TOTAL
	\$ 92,673	MUNICIPAL FUNDING
	\$	OTHER SOURCES

* USE AN ASTERISK NEXT TO THE FIGURES LISTED TO IDENTIFY THOSE ITEMS FOR WHICH OCFS REIMBURSEMENT IS NOT BEING REQUESTED.
USE (IK) TO IDENTIFY ONLY IN KIND SERVICES, EQUIPMENT, ETC DONATED TO PROGRAM, WHERE ALLOWED.

NEW YORK STATE
OFFICE OF CHILDREN AND FAMILY SERVICES
PROGRAM BUDGET
APPENDIX B

QYDS ID:

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FISCAL YEAR:

2	0	2	2
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AGENCY/MUNICIPALITY: CAPTAIN Community Human Services, Inc.

PROGRAM TITLE: CAPTAIN CHS Youth Shelter

FUND TYPE: RHYA-Part 1

FISCAL CONTACT INFORMATION:

Include Name, Phone Number, E-mail address:
Susan Hsu, Director of Finance
518-399-4624, susan@captaincares.org

PERSONAL SERVICES:

POSITION TITLE	RATE OF PAY	BASIS (H, W, BW, SM)	TOTAL OCFS PROGRAM AMOUNT (1)	TOTAL OCFS FUNDS REQUESTED FOR THIS PROGRAM
RHY Director	\$ 28.71	H	\$ 56,000.00	
Youth Shelter Administrator	\$ 24.10	H	\$ 47,000.00	
Youth Shelter Ops. Manager	\$ 18.97	H	\$ 37,000.00	
Youth Care Workers	\$ 16.00	H	\$ 146,300.00	
Executive Director	\$ 47.94	H	\$ 5,450.00	
Youth Shelter Case Manager	\$ 19.48	H	\$ 38,000.00	
	\$		\$	
TOTAL SALARIES AND WAGES			\$ 329,750.00	\$ 56,000.00
TOTAL FRINGE BENEFITS			\$ 46,165.00	\$ 0
TOTAL PERSONAL SERVICES (1)			\$ 375,915.00	\$ 56,000.00

CONTRACTED SERVICES AND STIPENDS

TYPE OF SERVICE OR CONSULTANT TITLE	RATE OF PAY	BASE (S,M,HR)	TOTAL OCFS PROGRAM AMOUNT (1)	
Wait House	\$ 8,808	M	\$ 103,000.00	
	\$		\$	
	\$			
TOTAL CONTRACTED SERVICES (2)			\$ 103,000.00	\$ 0
TOTAL MAINTENANCE & OPERATION (3)			\$ 136,085.00	\$ 0

LIST EQUIPMENT TO BE PURCHASED OR RENTED:

(UNIT COST OVER \$500 AND LIFE EXPECTANCY OF OVER TWO YEARS)

FACILITY REPAIRS

PROGRAM SITE ADDRESS		
	\$	
	\$	
TOTAL FACILITY REPAIRS (4)	\$ 0	\$ 0

TOTAL OCFS PROGRAM AMOUNT \$615,000.00 \$

TOTAL OCFS FUNDS REQUESTED \$ 56,000.00

LIST OF OTHER FUNDING SOURCES		REIMBURSABLE TOTAL
Federal and State Grants	\$ 341,000.00	MUNICIPAL FUNDING
Town Funding, NYSED, Foundation, Donations	\$ 218,000.00	OTHER SOURCES

* USE AN ASTERISK NEXT TO THE FIGURES LISTED TO IDENTIFY THOSE ITEMS FOR WHICH OCFS REIMBURSEMENT IS NOT BEING REQUESTED.
USE (IK) TO IDENTIFY ONLY IN KIND SERVICES, EQUIPMENT, ETC DONATED TO PROGRAM, WHERE ALLOWED.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Sandra Cross, Director

DATE: 3/30/22

RE: Social Adult Day-Care Services

COMMITTEE: Health & Human Services

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Authorize the Chairman to enter into contract with Kee to Independent Growth, Inc. to provide Social Adult Day-Care Services.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited: N/A
 - b. Is the vendor/contractor a sole source: N/A
 - c. Commencement date of contract term: 5/1/22
 - d. Termination of contract date: 3/31/23
 - e. Contract renewal and term: N/A
 - f. Contact information: Kee to Independent Growth, Inc. 100 Saratoga Village Blvd., Suite 8, Ballston Spa, NY 12020
 - g. Is the vendor/contractor an LLS, PLLC or partnership: No
 - h. State of vendor/contractor organization: New York
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
 (If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution Resolution 234-2019 attached
 - b. Are the terms changing: Yes
 - c. What is the reason for the change in terms:
 Because of the pandemic, we have not had an active contract for Adult Day-Care Services since 3/2020. The previous contractor is no longer in business.
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. **Remarks/Reasoning (Supporting documentation must be attached to this form):**

Entering into contract with an Adult Day-Care provider will allow temporary relief from the duties of being a caregiver. It is a way to help prevent caregiver fatigue and burnout while maintaining a high quality of life for a loved one.

VENDOR	FUNDING	SERVICE	TERM	AMOUNT
Kee to Independent Growth, Inc 100 Saratoga Village Blvd., Suite #8 Ballston spa, NY 12020	EISEP	Adult Day-Care	5/1/22-3/31/23	\$15,000.00 0.00 Contributions 0.00 Match \$15,000.00 Reimbursement

No budget impact, funding is included in the 2022 budget.

Resolution showing the provider (hence's adult day services) with the service to be provided.

11/19/19

The contract was not executed because of the pandemic



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 234 - 2019

Introduced by Supervisors Lucia, Gaston, O'Connor, Pemrick, Schopf, Winney and Wood

AUTHORIZING 2020-2021 ANNUAL IMPLEMENTATION PLAN AND 2020 SUBCONTRACTS FOR THE OFFICE FOR THE AGING

WHEREAS, the Saratoga County Office for the Aging, provides programs to some elderly County residents under Title III of the Federal Older Americans Act of 1965, as amended, and the State Community Services Act of 1979 (Executive Law, Article 19-J); and

WHEREAS, the Federal Act requires the preparation of a Four-Year Service Plan, annual updates and funding applications for the provision of listed services; and

WHEREAS, the State Act requires the submission of an Annual Plan for the delivery of community services, which Plan also serves as the Federal annual update; and

WHEREAS, our Office for the Aging has proposed a 2020-2021 Annual Implementation Plan which includes the appropriate annual funding applications; and

WHEREAS, public hearings on the proposed 2020-2021 Annual Implementation Plan were held on October 22, 2019 and October 24, 2019; now, therefore, be it

WHEREAS, the Office for the Aging has submitted its proposed 2020-2021 Annual Implementation Plan for our approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Director of our Office for the Aging are authorized and directed to sign the 2020-2021 Annual Implementation Plan, its attached funding applications and the following subcontracts, the form and content thereof being subject to the approval of the County Attorney, namely:

<u>PROVIDER</u>	<u>FUNDING</u>	<u>SERVICE</u>	<u>TERM</u>	<u>AMOUNT</u>
A & H Services 5 Thompson View Ballston Spa, NY 12020	IIIB and AAA Transportation & Community Services for the Elderly (CSE)	Transportation (City of Saratoga) Springs)	1/1/20-12/31/20 Contributions Match Reimbursement	\$ 450.00/day \$ 1,500.00 \$ 0.00 \$112,500.00
A & H Services 5 Thompson View Ballston Spa, NY 12020	IIIB and AAA Transportation & Community Service for the Elderly (CSE)	Transportation (6 Towns)	1/1/20-12/31/20 Contributions Match Reimbursement	\$ 450.00/day \$ 1,500.00 \$ 0.00 \$112,500.00

A&H Services 5 Thompson View Ballston Spa, NY 12020	IIIB, WIN, AAA Transportation & Community Services for the Elderly (CSE)	Transportation (5 Towns)	4/1/20-3/31/21 Contributions Match Reimbursement	\$ 250.00/day \$ 0.00 \$ 0.00 \$ 50,250.00
Town of Corinth 600 Palmer Ave. Corinth, NY 12822	Community Services for the Elderly (CSE)	Transportation	4/1/20-3/31/21 Contributions Match Reimbursement	\$ 30,200.00 \$ 200.00 \$ 7,500.00 \$ 22,500.00
Town of Hadley 4 Stony Creek Road P.O. Box 323 Hadley, NY 12835	Community Services for the Elderly (CSE)	Transportation	4/1/20-3/31/21 Contributions Match Reimbursement	\$ 13,334.00 \$ 0.00 \$ 3,334.00 \$ 10,000.00
City of Mechanicville 36 North Main Street Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Transportation	4/1/20-3/31/21 Contributions Match Reimbursement	\$ 8,640.00 \$ 3,000.00 \$ 1,440.00 \$ 4,200.00
Captain Community Human Services 543 Saratoga Road Glenville, NY 12302	Community Services for the Elderly (CSE)	Care Links Program	4/1/20-3/31/21 Contributions Match Reimbursement	\$ 40,000.00 \$ 0.00 \$ 10,000.00 \$ 30,000.00
Town of Clifton Park 1 Town Hall Plaza Clifton Park, NY 12065	Community Services for the Elderly (CSE)	Senior Center Recreation & Education	4/1/20-3/31/21 Match Reimbursement	\$ 13,334.00 \$ 3,334.00 \$ 10,000.00
Christine Kudlacik, RD 79 Loudon Road Saratoga Springs, NY 12866	Title III C WIN	Dietician Services	1/1/20-12/31/20 4/1/20-3/31/21	\$ 45.00/hour \$ 45.00/hour
HHDL, Inc., d/b/a Home Helpers & Direct Link 538 Maple Ave. Saratoga Springs, NY 12866	III E	In-Home Respite Care	1/1/20-12/31/20	\$ 24.00/hour
Wesley Senior Solutions 396 Loudon Road Saratoga Springs, NY 12866	III E	In-Home Respite Care	1/1/20-12/31/20	\$ 24/hour
Mechanicville Area Community Services Center PO Box 30, 6 South Main St. Mechanicville, NY 12118	Community Services for the Elderly (CSE)	Elder Care Services	4/1/20-3/31/21 Contributions Match Reimbursement	\$ 26,667.00 \$ 0.00 \$ 6,667.00 \$ 20,000.00

Lena's Adult Day Services, Inc. 230 Bluebird Road South Glens Falls, NY 12803	EISEP	Social Adult Day Care	4/1/20-3/31/21	\$ 33,334.00
			Contributions	\$ 0.00
			Match	\$ 8,334.00
			Reimbursement	\$ 25,000.00
 GTL, Incorporated d/b/a Link to Life 27475 Meadowbrook Road Novi, MI 48377	 EISEP	 Personal Emergency Response Systems (PERS)	 1/1/20-12/31/20	 \$ 20,000.00
			Contributions	\$ 0.00
			Match	\$ 0.00
			Reimbursement	\$ 20,000.00

BUDGET IMPACT STATEMENT: No budget impact.

8/10/20



SARATOGA COUNTY BOARD OF SUPERVISORS

2022

RESOLUTION ~~164-2020~~

Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick

AN:

AUTHORIZING THE CHAIR TO ENTER INTO ADDITIONAL 2020 SUBCONTRACTS FOR THE OFFICE FOR THE AGING 2022 Department of Aging & Youth Services

WHEREAS, the Saratoga County Office for the Aging provides programs to some elderly County residents under Title III of the Federal Older Americans Act of 1965, as amended, and the State Community Services Act of 1979 (Executive Law, Article 19-J); and

Department of Aging & Youth Services

WHEREAS, pursuant to Resolution 234-2019, this Board authorized and directed the Chair and/or the Director of our Office for the Aging to sign the 2020-2021 Annual Implementation Plan, its attached funding applications and subcontracts which including subcontracts for respite care services for seniors; and did not include a Social Adult Day-Care agency due to the pandemic. With restrictions being lifted, adult day-care is now open and.

296-2021

WHEREAS, our Office for the Aging wishes to increase the number of agencies it has under contract to provide in-home respite care services due to a national shortage of in-home respite caregivers, and thereby ensure that its in-home respite caregiver pool is sufficient to meet current and anticipated demand by Saratoga County seniors 60 years of age and over; now, therefore, be it

The Department of Aging and Youth Services wishes to contract with a Social Adult Day-Care provider to provide services now that restrictions are being lifted, there is an anticipated demand for this service

Department of Aging & Youth Services

RESOLVED, that the Chair of the Board and/or the Director of our Office for the Aging are authorized to sign the following subcontracts, with the form and content thereof being subject to the approval of the County Attorney:

Table with 5 columns: PROVIDER, FUNDING, SERVICE, TERM, AMOUNT. Contains two rows of subcontract information, both crossed out with a thick black line.

BUDGET IMPACT STATEMENT: No budget impact

Summary table with 5 columns: Provider Name, Funding Source, Service Type, Term, and Amount. Shows a total reimbursement of \$15,000.00.

Saratoga County Office for the Aging
APPLICATION FOR SUBCONTRACT

Agency Name: KIAI Services - Received - Office for the Aging
Address: New JourneysSDP
100 Saratoga Village Blvd
Bullshon Spa, NY 12028
Phone: 518-795-8300
Person completing Application (Name/Title): Kelly Hanafin Director of
Structured Day Program
Type of Agency (Check any that apply): Other Government { } Consultant { } Minority { }
Owned/Operated { } Women Owned/Operated { } Not for Profit { }

Amount of Reimbursable funding requested: \$ 15,000.00

(All sections must be completed, attach additional sheets if necessary)

Objective of Program: New Journeys strives to provide oversight and supervision of seniors while engaging them in a variety of social, cognitive and community integrated activities. We hope to decrease isolation and build inclusion for seniors.

Describe Program Format:

New Journeys is open M-F from 9-5. We provide services 1 weekend day per month. We offer regular community outings, person-centered care, art classes, games, computer skills and peer support. A variety of activities is offered daily so clients can choose a desired activity.

7/2008

Geographic area for services to be provided (attach map if not entire county) _____

Saratoga, Schoenectady, Albany,
Rensselaer, Fulton, Montgomery,
Washington and Warren Counties.

Reason for selecting this program and anticipated impact on target population* _____

Specifically outline what steps will be taken by your agency to assure service to the target population* _____

- Open M-F plus 1 Saturday/month
- Trained Staff for oversight of Seniors
- Offer a variety of cognitively stimulating activities daily.
- Provide person-centered care

[*Target population – see page 3]

Estimate total number of elderly (60+) to be served:

Total Unduplicated Count # _____

Of above total, estimate how many are (target population):

Low Income # _____

Low Income Minority # _____

Disabled/Frail # _____

Aged 75+ # _____

Aged 85+ # _____

Lives Alone # _____

American Indian/Alaskan Native # _____

Asian # _____

Black, not of Hispanic Origin # _____

Native Hawaiian/Pacific Islander # _____

Hispanic or Latino # _____

White # _____

Statistics of the above must be maintained for monthly reporting

Attachments to be provided with application:

- ❖ Job descriptions for all positions to be funded under this contract
- ❖ Agency Affirmative Action Plan
- ❖ Agency Contribution Policy
- ❖ Outline Agency Audit Procedure
- ❖ Inservice training plan
- ❖ Verification of your Agency's ability to carry one million dollars (\$1,000,000) of Liability Insurance (copy of certificate of insurance)
- ❖ Map of Service Area

PROPOSALS WITHOUT THE ABOVE ATTACHMENTS WILL NOT BE PROCESSED

Agency Signature: Kelly Hanahan

Date: 4/1/22

Typed or Printed Name: Kelly Hanahan

Title: Director of SDP

New Journeys Structured Day Program

A Division of

Kee to Independent Growth, Inc.

100 Saratoga Village Blvd. Suite 8

Ballston Spa, N.Y. 12020

P:(518) 309-3557 / F:(518) 309-3558

Day Program Manager Job Description

Job Title: Structured Day Program Manager

Reports to: Structured Day Program Director

Job Summary:

This position provides supervision and safety as well as assistance to the client in activities of daily living to maintain the client safety & well-being while also assisting with program activities. Provides supervision of SDP staff offering training, guidance, and instruction.

Essential Duties and Responsibilities:

Administrative

- *Timely and accurate completion of all New Journeys Structured Day Program paperwork directly reflecting daily interactions and care needs.
- *Adhere to the Health Insurance Portability and Accountability Act (HIPPA) privacy policies and procedures. Maintain confidentiality of all information pertaining to clients, families and employees.
- *Maintain positive working relationships with clients, client families, New Journeys staff, community providers and referral sources.
- *Maintain a professional appearance at all times.
- * Ensure staff are adequately trained to perform their job efficiently.
- * Ensure staff dress appropriately and are professional at all times

Services and Procedures:

1. Ensure safety at all times of participants
2. Assist with and oversee all activities conducted in day program
3. Assist with Toileting as needed
4. Skin care to maintain the health of the skin when needed
5. Transfers and ambulation as needed
6. Assistance with eating, meal preparation
7. Assisting, monitoring and/or prompting the client to complete the above items
8. Redirection, monitoring and observation that are integral part of a personal care plan in the above items
9. Redirection and intervention for behavior, including observation and monitoring
10. Prepare and complete documentation as required (food bank ordering, ISR's, detailed plans, case notes, supply ordering etc.)

11. Perform or train & assign to specific staff, monthly fire drills.
12. Perform or train & assign to specific staff, ongoing agency van for valid registration, insurance, and ongoing van condition. Report any needed changes or work to be done.
13. Check safety precautions such as ensure door alarms are working and fire extinguisher is inspected, etc.
14. Intervene when participants seem to be having a difficult time with other participants or staff.
15. Create weekly menu for daily snack and drinks as well as back up lunches.
16. Pursue new avenues of community involvement.
17. Work diligently to encourage team cohesiveness.
18. Incidental services that are an integral part of a participants care plan in the above items
19. Appropriate reporting of changes in client status.
20. Hold at least 2 staff meetings to ensure cohesiveness of the team.

Note: This job description reflects manager's assignment of duties and does not restrict nor limit the duties that may be assigned.

Qualifications/Requirements:

A. Education and Experience

Must hold a high school diploma or equivalent

Eighteen (18) years of age

Be able to provide PCA services according to the person's Care Plan.

Experience in human services field is desired

B. Certificates, Licensure and Registration

United States Citizenship or evidence of a valid Alien Work Permit.

Valid driver's license.

Position is subject to a NYS Department of Human Services background check.

Certificate of Training for PCA (if required for current population)

Maintain annual PPD testing for self, staff, and participants

C. Language Skills

Excellent customer service and listening skills

Excellent oral and written communication skills; able to effectively communicate with the client & other provider Agencies.

Ability to read and write clear English.

D. Mathematical Skills

Ability to compute basic mathematics.

E. Reasoning Ability

Demonstrate the ability to make appropriate professional judgments.

Ability to handle multiple tasks.

Able to and provide services according to the client's care plan, respond appropriately to client's needs and reports changes in the client's condition to the supervising

Program Manager and or Director.

Strong organizational and problem-solving skills.

Access to a working telephone for regular communication with Program Manager and or Director.

Ability to perform basic computer skills

F. Physical and Environmental Demands

The physical demands described here are representative of those that must be met by employees to successfully perform the essential job functions of this position.

In compliance with the Americans with Disabilities Act, reasonable accommodations will be considered.

Occasional use of hands, wrists and fingers and lifting or moving up to 75 lbs may be required.

Movements such as stooping, crouching, bending, kneeling, climbing and reaching are occasionally required.

This position requires spending a majority of the workday standing and walking, with occasional sitting.

Noise and/or level of distractions in the work environment is moderate.

Specific vision abilities required by this position include close vision, distance vision and peripheral vision.

Ability to operate a motorized vehicle and have reliable transportation for work in the community.

New Journeys Day Program

A Division of

Kee to Independent Growth, Inc.

4 Main Street

Ballston Lake, N.Y. 12019

P:(518) 309-3557 / F:(518) 309-3558

Day Program Staff Job Description

Job Title: Day Program Manager/Staff/Personal Care Assistant (PCA)

Reports to: SDP Manager reports to Director; SDP Staff reports to SDP Manager

Job Summary

This position provides 1:7 supervision for safety and assistance to the client in activities of daily living to maintain the client safety & well-being while also assisting with program activities. The ratio may increase to 1:8 should the participants have decreased need (do not wander, do not have aggressive behavior, etc.)

Essential Duties and Responsibilities

Administrative

Timely and accurate completion of: a. All New Journeys Day Program paperwork directly reflecting daily interactions and care needs.

Adhere to the Health Insurance Portability and Accountability Act (HIPPA) privacy policies and procedures. Maintain confidentiality of all information pertaining to clients, families and employees.

Maintain positive working relationships with clients, client families, New Journeys staff, community providers and referral sources.

Supervise SDP staff to include performance, time schedules etc.

Oversee all daily functions (financial, programming, professional interactions with other departments and or family, food bank ordering/pick-up, menu preparation, supply ordering, etc.)

Maintain a professional appearance at all times.

Services and Procedures

Assist with all activities conducted in day program

Assist with Toileting

Skin care to maintain the health of the skin

Transfers and ambulation

Bathing, grooming as necessary for personal hygiene

Turning and position of the client(s)

Application and maintenance of prosthetics and orthotics

Dressing or undressing of the client(s)

Assistance with eating, meal preparation

Assisting, monitoring or prompting the client to complete the above items

Redirection, monitoring and observation that are integral part of a personal care plan in the above items

Redirection and intervention for behavior, including observation and monitoring interventions for seizure disorders if the client has had a seizure in the past three (3) months

Incidental services that are an integral part of a participant's care plan in the above items

Appropriate reporting of changes in client status.

Note: This job description reflects management's assignment of duties and does not restrict nor limit the duties that may be assigned.

Qualifications/Requirements

A. Education and Experience

Eighteen (18) years of age

Be able to provide covered PCA services according to the person's Care Plan.

B. Certificates, Licensure and Registration

United States Citizenship or evidence of a valid Alien Work Permit.

Valid driver's license.

Position is subject to a NYS Department of Human Services background check.

Certificate of Training for PCA

C. Language Skills

Excellent customer service and listening skills

Excellent oral and written communication skills; able to effectively communicate with the client & PCA Provider Agency.

Ability to read and write clear English.

D. Mathematical Skills

Ability to compute basic mathematics.

1. E. Reasoning Ability

Demonstrate the ability to make appropriate professional judgments.

Ability to handle multiple tasks.

Able to and provide covered PCA services according to the client's care plan, respond appropriately to client's needs and reports changes in the client's condition to the supervising Program Manager and or Director.

Strong organizational and problem solving skills.

Access to a working telephone for regular communication with Program Manager and or Director.

F. Physical and Environmental Demands

The physical demands described here are representative of those that must be met by employees to successfully perform the essential job functions of this position.

In compliance with the Americans with Disabilities Act, reasonable accommodations will be considered.

Occasional use of hands, wrists and fingers and lifting or moving up to 75 lbs may be required.

Movements such as stooping, crouching, bending, kneeling, climbing and reaching are occasionally required.

This position requires spending a majority of the workday standing and walking, with occasional sitting.

Noise and/or level of distractions in the work environment is moderate.

Specific vision abilities required by this position include close vision, distance vision and peripheral vision.

Ability to operate a motorized vehicle and have reliable transportation for work in the community.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Sandra Cross, Director

DATE: 3/30/22

RE: Youth month - 2022

COMMITTEE: Health & Human Services

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Authorize the Chairman to proclaim April 2022 as "Youth Month in Saratoga County"
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The youth of Saratoga County are our most valuable asset. They represent the bright future of our country, states, counties, towns, villages and cities. The youth are vital for deciding how the world is going to be in the future. If every resident of Saratoga County could do some good in the life of a child, their future will be successful. Investing in our youth will create upward mobility through opportunity.

National Youth Month

Saratoga County will declare April National Youth Month. Our youth are our most valuable asset. They represent the bright future of our Country, State, County, Towns, Villages and Cities.

Annually, the County will celebrate youth through a variety of month-long activities aimed at recognizing, engaging, and empowering youth.

This will be done in partnership with key stakeholders; the agencies, municipalities, educational and religious institutions of Saratoga County and coordinated by the Department of Aging and Youth.

The goal is to increase youth participation in community; socially, economically, culturally and physically. We aim to recognize outstanding young people and their contributions to society, as well as, showcase youth strengths and creativity.

Youth are emerging from a very challenging time while dealing with the impact of the COVID-19 pandemic. They have shown us resiliency, but they need guidance and support. As a community we must provide positive and nurturing environments that allow our youth to develop into individuals that have strong self-awareness, self-confidence and pride in themselves and in our communities.

This recognition represents a call to action for young people to revamp and rebuild their strategies, explore opportunities and engage with resources that will empower them as they strive to be the best versions of themselves. Investing in our youth will create upward mobility through opportunity.

The theme for 2022 is "Readers are Leaders" – "The more that you read, the more things you will know. The more that you learn, the more places you'll go." – Dr. Seuss



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Sandra Cross, Director

DATE: 3/30/22

RE: Older Americans Month - May 2022

COMMITTEE: Health & Human Services

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
Authorize the Chairman to proclaim May 2022 as "Older Americans Month in the County of Saratoga" whereas our President and Governor have proclaimed May as "Older Americans Month" and our County is fortunate that its residents include more than 46,000 individuals 60 years of age or older who contribute their strength, wisdom and experience to our community. This years theme, "Age My Way" focuses on aging in place.
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution see attached resolution 122-2021
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- The 2022 theme, "Age My Way", focuses on aging in place and how older adults can plan to stay in their homes and live independently in their communities for as long as possible. This provides an opportunity for all of us to explore the many ways older adults can remain in and be involved with their communities. Planning, participating, accessibility, and making connections all play a role in aging in place, emphasizing that what each person needs and prefers is unique and there is no "right way".
- Older adults play a vital, positive role in our communities, as family members, friends, mentors, volunteers, civic leaders, members of the workforce and more. Ensuring that older adults remain involved and included in our communities for as long as possible benefits everyone.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 122 - 2021

Introduced by Supervisors Gaston, Barrett, Connolly, Grasso, Lant, O'Connor and Wood

PROCLAIMING MAY 2021 AS "OLDER AMERICANS MONTH" IN THE COUNTY OF SARATOGA

WHEREAS, since 1963, Older Americans Month has been a time to celebrate older Americans, their stories and their contributions; and

WHEREAS, this year's theme for Older Americans Month, "Communities of Strength", focuses on the power of connection and engagement in building strong communities; and

WHEREAS, older adults have built resilience and strength over their lives through successes, failures, joys, and difficulties; and

WHEREAS, our County counts among its residents more than 46,000 individuals 60 years of age or over who enrich our community through their diverse life experiences; and

WHEREAS, the Saratoga County Board of Supervisors is committed to strengthening our community by connecting with and supporting older adults, their families, and caregivers and acknowledging their many valuable contributions to society; and

WHEREAS, this Board recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and

WHEREAS, our County and its residents can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting home- and community-based services that support independent living;
- Involving older adults in community planning, events, and other activities; and
- Providing opportunities for older adults to work, volunteer, learn, lead, and mentor;

now, therefore, be it

RESOLVED, that this Board of Supervisors proudly proclaims the month of May 2021 as "**Older Americans Month**" in the County of Saratoga, and urges every resident to take the time during this month to recognize our older adults and the people who serve and support them as essential and vital members of our community.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~133-2021~~ 2022

Introduced by Supervisors Gaston, Barrett, Connolly, Grasso, Lant, O'Connor and Wood

PROCLAIMING MAY ~~2021~~ 2022 AS "OLDER AMERICANS MONTH" IN THE COUNTY OF SARATOGA

WHEREAS, since 1963, Older Americans Month has been a time to celebrate older Americans, their stories and their contributions; and

"Age My Way"

WHEREAS, this year's theme for Older Americans Month, "Communities of Strength", focuses on the power of connection and engagement in building strong communities; and

aging in place

WHEREAS, communities benefit when people of all ages, abilities and backgrounds are welcome, included and supported; older adults have built resilience and strength over their lives through successes, failures, joys, and difficulties, and

WHEREAS, our County counts among its residents more than 46,000 individuals 60 years of age or over who enrich our community through their diverse life experiences; and contribute their strength, wisdom, and experience to our community

WHEREAS, the Saratoga County Board of Supervisors is committed to strengthening our community by connecting with and supporting older adults, their families, and caregivers and acknowledging their many valuable contributions to society; and

WHEREAS, this Board recognizes the importance of bringing together all generations and engaging in activities that promote physical, mental, and emotional well-being for the benefit of all; and of ensuring older adults remain involved and included in our communities for as long as possible as this benefits everyone.

WHEREAS, our County and its residents can provide opportunities to enrich the lives of individuals of all ages by: work to build an even better community for our older residents

- Promoting home- and community-based services that support independent living, Planning programs that encourage independence
Involving older adults in community planning, events, and other activities, and Ensuring activities are responsive to individual needs and preferences
Providing opportunities for older adults to work, volunteer, learn, lead, and mentor, Increasing access to services that support aging in place

now, therefore, be it

RESOLVED, that this Board of Supervisors proudly proclaims the month of May 2021 as "Older Americans Month" in the County of Saratoga, and urges every resident to take the time during this month to recognize our older adults and the people who serve and support them as essential and vital members of our community.

BUDGET IMPACT STATEMENT: No budget impact.

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OAM 2022

Every May, the Administration for Community Living (ACL) leads the nation’s observance of Older Americans Month (OAM). In 2022, ACL will be focusing on aging in place – how older adults can plan to stay in their homes and live independently in their communities for as long as possible. The 2022 theme is *Age My Way*, an opportunity for all of us to explore the many ways older adults can remain in and be involved with their communities.

We’re going to be discussing how planning, participation, accessibility, and making connections all play a role in aging in place – emphasizing that what each person needs and prefers is unique.



Age my way!

The [2022 logos](#), [poster](#), and [templates](#) are available now. Stay tuned for social media graphics and more that you can use to celebrate OAM in your community.

Don’t forget to follow **#OlderAmericansMonth** for the latest from ACL, and to see what others are planning!



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: County Administration

DATE: 3.31.22

RE: Home Delivered Meal Volunteer Appreciation

COMMITTEE: Health and Human Services

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)
4. Specific details on what the resolution will authorize:
N/A - See Remarks for Discussion
5. Does this item require hiring a Vendors/Contractors: YES or NO
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: YES or NO
 - j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- Discussion regarding proposal to demonstrate appreciation of the volunteers of the Home Delivered Meals program through the Department for Aging and Youth Services.
- The Administrator's office is developing a formula to help alleviate the financial burden of the increasing gas prices felt by these volunteers. On average, volunteers drive more than 6,000 miles a month to deliver meals to our seniors throughout the county.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Tina Potter

DATE: 3/31/2022

RE: Child Abuse Prevention Month

COMMITTEE: Health and Human Services Committee

1. Is a Resolution Required: YES or NO
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: YES or NO
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: YES or NO
(If yes, provide details)

4. Specific details on what the resolution will authorize:

The Resolution will declare April 2022 as Child Abuse Prevention Month in Saratoga County.

5. Does this item require hiring a Vendors/Contractors: YES or NO

- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date: 1
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: YES or NO
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: YES or NO
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: YES or NO
- a. Source of grant funding: F
 - b. Amount of grant:
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

Child Abuse Prevention Month is an annual observance in the United States dedicated to raising awareness and preventing child abuse. April has been designated Child Abuse Prevention Month in the United States since 1983. During the month of April Saratoga County Department of Social Services will be taking the opportunity to join in the proclamation to keep children safe, provide the support for families to remain together and raise children and youth to be happy, secure and stable adults.

*Attached is marked up of a prior resolution.

8 4/19/22
4/16/19



SARATOGA COUNTY BOARD OF SUPERVISORS

2022
RESOLUTION - 2019-

Introduced by Supervisors ~~Lucia, Gaston, O'Connor, Pemrick, Schopf, Winney and Wood~~
Barrett, Butler, Connolly, Edwards, Lant, Schopf, Wood

2022
PROCLAIMING APRIL 2019 AS "CHILD ABUSE PREVENTION
MONTH" IN THE COUNTY OF SARATOGA

WHEREAS, every child is entitled to be loved, cared for, and safeguarded from verbal, sexual, emotional, and physical abuse, exploitation and neglect; and

WHEREAS, when children are subjected to abuse and neglect, they are exposed to toxic stress that can disrupt early brain development and increase the risk of depression, suicide, substance abuse, developmental disabilities, future violence, juvenile delinquency and other unhealthy behaviors that can last a lifetime and affect future generations; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community, involving partnerships among families, social services agencies, schools, faith communities, civic organizations, law enforcement agencies and the business community; and

WHEREAS, in Saratoga County, the caseworkers of the Children's Services Protective/Preventive and Foster Care units of our Department of Social Services work diligently to provide support to at-risk families through services such as mental health and substance abuse treatment, as well as parenting skill-based programs, so that more children may remain safely in or return to their homes; and

WHEREAS, the Saratoga County Board of Supervisors is committed to strengthening families, raising awareness of the need to identify and protect children at-risk, focusing on the prevention of child abuse and neglect, and working to help parents and children thrive; and

WHEREAS, all citizens share a responsibility in preventing child abuse through diligent reporting of child abuse or maltreatment to the Statewide Central Register of Child Abuse and Maltreatment, the State's child abuse hotline service that is available 24 hours a day, seven days a week, by calling 1-800-342-3720; now, therefore, be it

2022
RESOLVED, that this Board of Supervisors proudly proclaims the month of April 2019 as "Child Abuse Prevention Month" in the County of Saratoga, and encourages every resident to join in the effort to make the safety, welfare and well-being of our precious children among our highest priorities.

BUDGET IMPACT STATEMENT: No budget impact.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Michael Prezioso, Ph.D., Commissioner

DATE: March 24, 2022

RE: OASAS Rx drug funding for SCCF

COMMITTEE: Health and Human Services – April 6, 2022

1. Is a Resolution Required: **YES**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES**
(If yes, budget lines and impact must be provided)

APPROPRIATIONS:

Increase A.43.434-8241	Prescription Drugs & Supplies	\$37,957
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REVENUES:

Increase A.43-3463	Alcoholism Services	\$37,957
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3. Are there Amendments to the Compensation Schedule: **NO**
(If yes, provide details)



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

4. Specific details on what the resolution will authorize:

Background:

The Saratoga County Correctional Facility is expanding its Medication Assisted Treatment program. The NYS Office of Addiction Services and Supports (OASAS) approved the rollover of unspent 2021 prescription drug funding to supplement the 2022 treatment expansion. OASAS approved the request on 2/1/22 and a new State Aid letter has been issued.

The resolution will authorize acceptance of one-time only NYS OASAS State Aid funding of \$37,957, effective 1/1/22-12/31/22 for the jail-based Medication Assisted Treatment (MAT) program. Funding is to be used only for the purchase of certain medications for the treatment of Substance Use Disorder (SUD). Acceptance requires an amendment to the 2022 budget.

5. Does this item require hiring a Vendors/Contractors: **NO**
- a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: **YES**
 - j. Vendor/Contractor comment/remarks: **We are using the current OGS contract award.**
6. Is this an annual housekeeping resolution: **NO**
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: **NO**
- a. Effective date
 - b. Salary and grade
8. Is a new employee being hired: **NO**
- a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:
9. Is a grant being accepted: **YES**
- a. Source of grant funding: **OASAS**
 - b. Amount of grant: **\$37,957**
 - c. Purpose grant will be used for: **Rx Medications for inmates of the SCCF.**



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

- d. Equipment and/or services being purchased with the grant: N/A
- e. Time period grant covers: **1/1/22-12/31/22**

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

**No budget impact. This is 100% 2021 OASAS State Aid rolled into 2022.
Attached are the following:**

- **Resolution 21-2020 used as a precedent for mark up**
- **2022 SAFA**

Revised 2022 OASAS SAFA - Saratoga County 2022-03-04

OASAS.sm.OASASBudget <OASAS.sm.OASASBudget@oasas.ny.gov>

Fri 3/4/2022 3:15 PM

To: Michael Prezioso <MPrezioso@saratogacountyny.gov>

Cc: OASAS.sm.Grants <OASAS.sm.Grants@oasas.ny.gov>; OASAS.sm.APStAid <OASAS.sm.APStAid@oasas.ny.gov>; Czubak, Deborah (OASAS) <Deborah.Czubak@oasas.ny.gov>; Abatemarco, Cari <CAbatemarco@saratogacountyny.gov>; Treasurer <treasurer@saratogacountyny.gov>; Stephanie Hodgson <SHodgson@saratogacountyny.gov>; Banden, Lisa <LBanden@saratogacountyny.gov>

📎 1 attachments (10 KB)

2022 Saratoga Co OASAS SAFA (2022-03-04).pdf;

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



**Office of Addiction
Services and Supports**

KATHY HOCHUL

Governor

CHINAZO CUNNINGHAM, MD

Commissioner

Attached please find a revised 2022 Office of Addiction Services and Supports (OASAS) State Aid Funding Authorization (SAFA) for your County.

The attached revised SAFA reflects:

- The addition of \$37,957 one-time-only to 70840-Saratoga County Community Services Board for jail-based services under program code 477800. Please note that as these funds were paid to your county in 2020, the programs will display as X-restricted in 2022 pending claims reconciliation.

Please return a signed copy of this SAFA within 30 days to Grants@OASAS.ny.gov or by mail to:

NYS OASAS

Bureau of Contracts and Procurements, 5th Floor

1450 Western Avenue

Albany, NY 12202

If you have any questions, please email OASASBudget@OASAS.ny.gov, copying your Regional Office representative.

Sincerely,

Kären E. Telfeyan

Director, Bureau of Budget Management

NYS Office of Addiction Services and Supports (NYS OASAS)

1450 Western Ave., Albany, NY 12203-3526 | 501 7th Ave. New York, NY 10018-5903

<https://oasas.ny.gov/>

**New York State Office of Addiction Services and Supports
State Aid Funding Authorization**

SBRRPALB100
03/04/2022 15:14

County: Saratoga (46)

Fiscal Year : 2022

As of: 03/04/2022

Region: Hudson

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Approved Budgeted Amounts									Restr. Code
				Gross	Revenue	Net	Funded Net	Funding Code/Source	One-time	Approved State Aid	Local Share	Non-Funded	
02110		5520 00	90043	70,812	14,125	56,687	56,687	013S		56,687	0	0	
Franklin Community Center, Inc.		Agency 02110 Total:		70,812	14,125	56,687	56,687	All		56,687	0	0	
35250		0850 00	53171	101,871	1,871	100,000	100,000	013S		100,000	0	0	
The Alcohol and Substance Abuse Prevention Council of Saratoga County		5520 00	90053	655,355	116,510	538,845	538,845	013S		538,845	0	0	
		5550 00	90681	92,141	72,835	19,306	19,306	013S		19,306	0	0	
		Agency 35250 Total:		849,367	191,216	658,151	658,151	All		658,151	0	0	
42720		5520 02	90877	39,235	11,386	27,849	27,849	013S		27,849	0	0	
Albany Diocesan School Board		Agency 42720 Total:		39,235	11,386	27,849	27,849	All		27,849	0	0	
50590	3	3600 00	53320	515,411	249,144	266,267	266,267	013S		265,767	0	0	
RISE Housing and Support Services, Inc.								013S	O	500		0	
									Program:	266,267	0	0	
		Agency 50590 Total:		515,411	249,144	266,267	266,267	All		266,267	0	0	
70840		0890 00	70005	51,738	22,074	29,664	29,664	013S		9,702	19,962	0	
Saratoga County Community Services Board		3520 00	50759	1,154,330	672,183	482,147	482,147	013S		274,882	207,265	0	
		JB 4080 00	53399	95,711	35,711	60,000	60,000	013S		60,000	0	0	
		JB 4778 00	70005	37,957	0	37,957	37,957	013S	O	37,957	0	0	X
		IJB 4778 01		100,000	0	100,000	100,000	013S	O	100,000	0	0	
		Agency 70840 Total:		1,439,736	729,968	709,768	709,768	All		482,541	227,227	0	

**New York State Office of Addiction Services and Supports
State Aid Funding Authorization**

SBRRPALB100
03/04/2022 15:14

County: Saratoga (46)
Region: Hudson

Fiscal Year : 2022

As of: 03/04/2022

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Approved Budgeted Amounts									
				Gross	Revenue	Net	Funded Net	Funding Code/Source	One-time	Approved State Aid	Local Share	Non-Funded	Restr. Code
County Saratoga (46) Summary - All Agencies:				2,914,561	1,195,839	1,718,722	1,718,722	All		1,491,495	227,227	0	
Less Direct Contracts/DASNY:				0	0	0	0	All		0	0	0	
Approved LGU Funding:				2,914,561	1,195,839	1,718,722	1,718,722	All		1,491,495	227,227	0	

Michael S. Brown
Signature

3/5/22
Date



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~21-2020~~

Introduced by Supervisors Lucia, Connolly, Kusnierz, O'Connor, Winney, Wood and Zlotnick

Addiction Services and Support
AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE NEW YORK STATE OFFICE OF ALCOHOLISM AND SUBSTANCE ABUSE SERVICES FOR THE TREATMENT OF INMATES SUFFERING FROM OPIATE USE DISORDERS, AND AMENDING THE ~~2020~~ BUDGET IN RELATION THERETO
2022

WHEREAS, the New York State Office of ~~Alcoholism and Substance Abuse Services~~ *Addiction Services and Support* (OASAS) has notified Saratoga County Mental Health and Addiction Services (SCMHAS) that SCMHAS is eligible to receive a one-time only grant in the amount of \$~~50,000~~ *37,957*, effective January 1, 202~~0~~ *2* for the purpose of offsetting the cost of prescription medications ordered by the Saratoga County Correctional Facility to treat incarcerated individuals at the Saratoga County Correctional Facility suffering from Opiate Use Disorders (OUD); and

WHEREAS, the acceptance of these OASAS funds requires this Board's approval and an amendment to the ~~2020~~ County Budget; now, therefore, be it
2022

RESOLVED, that the Saratoga County Board of Supervisors hereby authorizes the acceptance by Saratoga County Mental Health and Addiction Services of a one-time only grant in the amount of \$~~50,000~~ *37,957* from the New York State Office of ~~Alcoholism and Substance Abuse Services~~ *Addiction Services and Support*, effective January 1, 202~~0~~ *2*, which ~~grant~~ shall be used for the purpose of offsetting the cost of prescription medications ordered by the Saratoga County Correctional Facility to treat inmates for Opiate Use Disorders; and, be it further

RESOLVED, that the Chair of the Board and/or the Commissioner of Saratoga Mental Health and Addiction Services are hereby authorized to execute any and all documents needed to accept said \$~~50,000~~ *37,957* grant from OASAS; and, be it further
2022

RESOLVED, that the ~~2020~~ Saratoga County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES

Appropriations:

Increase Acct.: #A.43.434-8241 Prescription Drugs & Supplies \$~~50,000~~ *37,957*

Revenue:

Increase Acct.: #A. 43-3463 Alcoholism Services \$~~50,000~~ *37,957*

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Michael Prezioso, Ph.D., Commissioner

DATE: March 31, 2022

RE: **Federal Medicaid Fee Enhancements – OASAS programs**

COMMITTEE: **Health and Human Services Committee – April 6, 2022**

1. Is a Resolution Required: **YES**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES**
(If yes, budget lines and impact must be provided)

Increase Appropriations:

A.43.434-8150 Training \$10,000

Increase Revenues:

A.43.4484 Federal Aid – Covid-19 Stimulus \$10,000

3. Are there Amendments to the Compensation Schedule: **NO**
(If yes, provide details)



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

4. Specific details on what the resolution will authorize:

Background: The New York State Office of Addiction Services and Supports (OASAS) has implemented Medicaid fee enhancements in response to additional Federal funding provided by the American Rescue Plan Act of 2021 (ARPA).

Saratoga County's Outpatient Addiction Services Clinic is set to receive a ten percent (10%) base rate increase, in the form of time-limited payments, based on ambulatory patient group (APG) rate codes billed for dates of service from November 1, 2021 through June 30, 2022.

We recently received payment for November and December in the amount of \$1,239.96 and \$1,052.56, respectively. We estimate that future months' payments will look similar. We anticipate receiving approximately \$10,000 over this eight month period.

In order to retain the full 10% increase, there is a workforce development requirement applicable to 44.1% of the total. The remaining non-workforce portion, or 55.9%, can be used to strengthen the Addiction Services program as needed.

The resolution will authorize the acceptance of these funds, and allow us to spend them accordingly.

5. Does this item require hiring a Vendors/Contractors: **NO**
- a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: **NO**
 - j. Vendor/Contractor comment/remarks:
6. Is this an annual housekeeping resolution: **NO**
(If yes, attach the last approved resolution)
- a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:
7. Is a new position being created: **NO**
- a. Effective date
 - b. Salary and grade



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

8. Is a new employee being hired: **NO**
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: **YES**
- Source of grant funding: **The American Rescue Plan Act of 2021**
 - Amount of grant: **Approximately \$10,000**
 - Purpose grant will be used for: **Workforce Development and to strengthen the Addiction Services program**
 - Equipment and/or services being purchased with the grant: **TBD**
 - Time period grant covers: **11/1/21-6/30/22**
10. Remarks/Reasoning (Supporting documentation must be attached to this form):

These are 100% Enhanced Federal Medical Assistance Percentage (FMAP) fee changes.

The following items are attached:

- **OASAS Rate Enhancements as a Result of the American Rescue Plan Act of 2021**
- **OASAS ARPA of 2021 Fee Enhancements-Workforce Funding Guidance**
- **Resolution 78-2022 used as precedent**



March 16, 2022

OASAS Rate Enhancements as a Result of the American Rescue Plan Act of 2021 (ARPA)

OASAS is working to implement the following Medicaid rate enhancements in response to additional Federal funding made possible by the American Rescue Plan Act of 2021 (ARPA).

IMPORTANT NOTE: All of these proposals are contingent upon receipt of the applicable Federal and State approvals. Those approvals are anticipated, but not guaranteed. Providers should keep this caveat in mind as they analyze the effect the proposed changes will have on their programs financially and clinically.

NOTE: These proposals apply only to “rehabilitation services” as technically defined by CMS. In terms of OASAS services, that definition applies only to:

- **Freestanding (non-hospital) Part 822 outpatient services** reimbursed under APGs (Ambulatory Patient Groups) or under the OASAS OTP (Opioid Treatment Program) weekly bundles, and
- **Part 820 Residential Services**, with the intent that in addition to the Stabilization and Rehabilitation elements of the Part 820 service, the Reintegration element will also become a Medicaid reimbursable service (again, subject to CMS approval).

Freestanding Outpatient Services – Freestanding providers will receive a temporary **10% base rate increase** for all APG rate codes and all OTP weekly bundle rate codes for dates of service **from 11-1-21 to 6-30-22**. This increase will be paid retroactively to the extent necessitated by approval delays.

In addition, new “in-community” (off-site) APG rate codes will be created for in-person Part 822 services provided outside a certified setting. These new rate codes will have the same 10% bump other APG rate codes will receive, as well as an additional 10% increase. Until those in-community rates are approved and loaded, providers should bill for in-community services under existing APG rate codes. Providers should clearly document and track those services provided in-community for purposes of adjustment. Once the necessary approvals are received the new rates will be loaded under the new rate codes and providers can adjust their claims to the new, higher-paying, rate codes. Do not “void and rebill”, instead “adjust” your claims to the new rate codes. The new in-community rate codes are 1080 for CD clinics and OP rehab and 1088 for OTP. Providers will be notified as soon as these rate codes become available. In the meantime, again, bill in-community services under your existing APG rate codes.

The in-community enhancement **does not apply to the OTP weekly bundles**; however, OTP providers always have the option of billing any given week for any given patient under an APG rate code as opposed to an OTP weekly bundle rate code. Providers may not bill under APGs (“in-community” or otherwise) **and** an OTP weekly bundle for the same patient for the same week.

March 16, 2022

Part 820 Residential Services – The Stabilization and Rehabilitation elements (rate codes 1144 and 1145) will receive a **10% rate increase for dates of service from 11-1-21 to 6-30-22**. This increase will be paid retroactively to the extent necessitated by approval delays. On 7-1-22, the rates for rate codes 1144 and 1145 will revert to their previous levels.

A new rate code for the Reintegration element of Part 820 services will be created effective 11-1-21. Upstate and Downstate regional rates will be established for the new rate code (rate code 1146). For the period 11-1-21 to 6-30-22 the rates will be set at 150% of the level of the ongoing rates. Beginning 7-1-22, the rates will revert to 100% of the level of the ongoing rates and continue at that level for the foreseeable future. Providers will not be able to bill against rate code 1146 until the necessary approvals have been received and the rates are loaded to eMedNY. Therefore, providers that operate certified Part 820 Reintegration programs that serve Medicaid patients should accumulate the necessary information to bill Medicaid but not attempt to bill. Once the rates are loaded, OASAS will notify eMedNY that claims against rate code 1146 are going to be submitted beyond the normal deadline for billing Medicaid (90 days from the date of service) and eMedNY will allow those “late” claims to process. Do not attempt to bill prior to being notified/instructed to do so by OASAS. A “delay reason code” will be required on the claim. That code will likely be 03 – Authorization Delay. Upon notification, providers will have only 30 days to bill all rate code 1146 claims with dates of service more than 90 days prior to the notification of approval to bill by OASAS.

For questions regarding this information please contact the [Healthcare Finance Mailbox](#).



March 7, 2022

OASAS ARPA of 2021 Fee Enhancements - Workforce Funding Guidance

All OASAS providers were notified in late January 2022 that OASAS is working to implement Medicaid fee enhancements in response to additional Federal funding provided by the ARPA (American Rescue Plan Act of 2021). As previously described, freestanding (non-hospital) Part 822 outpatient services and all Part 820 programs (including reintegration) will receive temporary fee increases. Specifically, freestanding APG rate codes, freestanding OTP weekly bundle rate codes, and all Part 820 rate codes (including reintegration under new rate code 1146) will receive increases for dates of service from 11-1-21 to 6-30-22. A significant portion of this increase will be paid retroactively to the extent necessitated by approval delays.

As shown in the table below, the workforce funding requirements described in this document apply only to a portion of the ARPA fee enhancements for Part 822 and Part 820. Providers may use the non-workforce portion of the fee enhancements to strengthen their programs as they feel is appropriate, however the workforce funding portion of the fee enhancements must go to workforce funding under the guidelines described below.

Note: The fee enhancements for the proposed freestanding Part 822 "in-community" (off-site) rate codes (APG rate codes 1080 and 1088 - as described in the January notification) do not contain any workforce funding dollars and are intended solely to help cover the additional cost of providing services off-site. As such, the workforce funding requirements do not apply to those rate codes and all providers will receive those funds, to the extent they bill and provide off-site services, without regard to opt-out status (see Opt-Out Requirement section below).

Table with 3 columns: Service Type, 11-1-21 to 6-30-22 Percent Fee Increase, and Percent of Increase Attributable to Workforce Funding. Rows include Outpatient Addiction Rehab (Clinic), Outpatient Addiction Day Rehab (OP Rehab), Opioid Treatment Program, Off-site Part 822 Services, Residential Stabilization, Residential Rehabilitation, and Residential Reintegration.



Opt-Out Requirement

CMS is requiring providers to submit an “attestation” to OASAS certifying that they understand that:

- these are time-limited payments which do not extend beyond June 30, 2022,
- a portion of the funds must be used to address direct-care worker issues (i.e., salary/benefit increases, staff retention bonuses, employer paid training, etc.), and
- funds must be used to expand, enhance, or strengthen their program.

In order to simplify this process, in lieu of the attestation, OASAS is using an opt-out methodology. If you do not wish to receive the fee enhancements associated with the workforce funding you must “opt-out” by Friday, April 1, 2022.

Note: These fee enhancements will most likely already have been loaded to eMedNY before April 1, 2022. Therefore, providers may already be in possession of some retroactive portion of the additional funding as of April 1, 2022. As previously stated, if a provider opts-out of the workforce funding they will also be forgoing the portion of the Part 822 fee enhancement that is not associated with workforce funding. Providers that opt out will have their Part 822 fees reduced to the pre-enhancement level retroactive to November 1, 2021. Since the workforce funding does not apply to the Part 822 off-site rate code fee enhancements, all providers will receive those fee enhancements, even if they opt-out of the workforce funding for the applicable rate codes.

If a provider does not opt-out, they are, by default, attesting that they will comply with all the requirements placed on the workforce funding.

Opt-Out Language

To opt-out, email the following statement to: oasas.sm.healthcarefinancing@oasas.ny.gov

“[Agency Name] has decided that we do not wish to participate in the workforce funding initiative associated with the November 1, 2021 through June 30, 2022 fee enhancements for freestanding Part [cite 822 and/or 820] addiction services. We understand that by opting-out we are relinquishing our claim to any portion of the temporary ARPA fee enhancements associated with freestanding Part [cite 820 and/or 822] addiction services. Please reduce our fees as necessary to recover any associated funding increases.”

Expenditure Report Requirement

By December 31, 2022, providers who did not opt-out will have to document that they expended the workforce funding in a manner that comports with the guidelines found below. A very simple standardized form will be made available for that purpose in the near future.

Guidance on Eligible Workforce Funding Activities (Under Enhanced FMAP Fee Changes)

Eligible providers must make efforts to recruit a workforce that is representative of the people they serve and to develop the cultural competency skills of their current and prospective workforce.



Eligible Activities

The following strategies comprise a list of eligible workforce development initiatives permitted for OASAS-certified providers. Affected providers may choose to offer one or more of the following incentives to recruit and retain employees within their Part 822 and/or 820 services. These initiatives must be implemented in a manner that meets the needs of each program and in accordance with the guidelines described herein.

Recruitment and Retention Incentives

Funds may be utilized for recruitment and retention bonuses for staff titles as specified by CFR title codes 100 to 599. These incentives are limited to:

- Retention and hiring bonuses, which are limited to no more than 10 percent of an individual's annual salary, not to exceed \$8,000 per employee. Bonuses may be spread out over time, with that period not to exceed two years from April 1, 2022.
- Longevity pay
- Retirement contributions and other one-time fringe benefit payments
- Differential pay
- Hazard pay
- Relocation incentives

Educational Expenses

Funds may be used for tuition, exam fees, and registration/application fees for new or existing staff, as long such expenses are directly related to job requirements or career advancement, including courses related to cultural competency and diversity trainings. Funds may also be used for professional development college level courses, and other professional trainings, including continuing education courses. No individual shall receive more than \$6,000 towards educational expenses.

Career Development and Support

Funds may be used for the creation, promotion, or enhancement of internships, fellowships, or other career development programs. Providers may collaborate with academic and policy institutions to develop strategies for training staff based on needs assessments and employee interest

Record Keeping Requirements

Workforce funds are subject to audit to ensure full compliance with all requirements in this document. Providers must keep all the records necessary to allow that audit to occur. Providers that fail to keep those records are potentially subject to a full disallowance upon audit.



2/15/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 78– 2022

Introduced by Supervisors Barrett, Butler, Connolly, Edwards, Lant, Schopf and Wood

~~ACCEPTING A FEDERAL SUBSTANCE ABUSE PREVENTION AND TREATMENT BLOCK GRANT~~ **MEDICAID FEE ENHANCEMENTS** FOR SARATOGA COUNTY MENTAL HEALTH AND ADDICTION SERVICES AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the New York State Office of Addiction Services and Supports (“OASAS”) has notified the Department of Mental Health and Addiction Services that as part of COVID emergency relief under the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 and American Rescue Plan Act of 2021, Federal funding **Medicaid fee enhancements, estimated to be** in the amount of \$25,991- **\$10,000**, is available through the Federal Substance Abuse Prevention and Treatment Block Grant (“SAPT”) to assist with **fiscal workforce development** and **to strengthen the** program ~~stabilization~~ through the ongoing COVID-19 pandemic; and

WHEREAS, ~~Mental Health and Addiction Services~~ **the Department** intends to use **44.1% of actual total enhancement dollars** ~~grant funding to purchase computer and other equipment to pay for eligible workforce activities including employer paid training;~~ and **up to 55.9% of actual total enhancement dollars**, to pay for operating costs and other costs **to strengthen the program as a result of** ~~related to~~ the impact of the COVID-19 pandemic; and

WHEREAS, the **Department shall comply with the expenditure report requirement by December 31, 2022;** and that the acceptance of this OASAS ~~grant~~ **Federal Medicaid fee enhancements** requires this Board’s approval; now, therefore be it

RESOLVED, that ~~Chair of the Board and/or the Commissioner of Mental Health and Addiction Services~~ is hereby authorized to execute all necessary documents and agreements for the acceptance of a Federal Substance Abuse Prevention and Treatment Block grant in the amount of \$25,991; and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2022 County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES

Appropriations

Increase Acct.: #A.43.434 7010 Furniture & Furnishings	\$ 620
Increase Acct.: #A.43.434 7020 Office Equipment	\$ 1,969
Increase Acct.: #A.43.434 7033 Personal Computers	\$ 9,120
Increase Acct.: #A.43.434-8150 Training	\$ 2,500 <u>10,000</u>
Increase Acct.: #A.43.434 8160 Data Processing Fees	\$ 4,000
Increase Acct.: #A.43.434 8200 Department Supplies	\$ 50
Increase Acct.: #A.43.434 8222 Cleaning/Paper Supplies	\$ 1,038
Increase Acct.: #A.43.434 8520 Software	\$ 3,560
Increase Acct.: #A.43.434 8521 Minor IT Equipment	\$ 834
Increase Acct.: #A.43.434 8540 Minor Office Furniture	\$ 1,600
Increase Acct.: #A.43.434 8550 Office Supplies	\$ 700

Revenues

Increase Acct.: #A.43-4484 Federal Aid – Covid-19 Stimulus	<u>\$25,991 10,000</u>
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; and it is further;

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. 100% Federal Aid. **Medical Assistance Percentage (FMAP) fee enhancements.**



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Michael Prezioso, Ph.D., Commissioner

DATE: **April 1, 2022**

RE: **Discussion topics**

COMMITTEE: **Health and Human Services Committee – April 6, 2022**

1. Is a Resolution Required: **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)
2. Is a Budget Amendment needed:
(If yes, budget lines and impact must be provided)
3. Are there Amendments to the Compensation Schedule:
(If yes, provide details)
4. Specific details on what the resolution will authorize:
5. Does this item require hiring a Vendors/Contractors: **NO**
 - a. Were bids/proposals solicited:
 - b. Is the vendor/contractor a sole source:
 - c. Commencement date of contract term:
 - d. Termination of contract date:
 - e. Contract renewal and term:
 - f. Contact information:
 - g. Is the vendor/contractor an LLS, PLLC or partnership:
 - h. State of vendor/contractor organization:
 - i. Is this a renewal agreement: **YES**
 - j. Vendor/Contractor comment/remarks:
6. Is this an annual housekeeping resolution:
(If yes, attach the last approved resolution)
 - a. What were the terms of the prior resolution
 - b. Are the terms changing:
 - c. What is the reason for the change in terms:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

7. Is a new position being created:
 - a. Effective date
 - b. Salary and grade

8. Is a new employee being hired:
 - a. Effective date of employment
 - b. Salary and grade
 - c. Appointed position:
 - d. Term:

9. Is a grant being accepted:
 - a. Source of grant funding:
 - b. Amount of grant: \$ _____
 - c. Purpose grant will be used for:
 - d. Equipment and/or services being purchased with the grant:
 - e. Time period grant covers:

10. Remarks/Reasoning (Supporting documentation must be attached to this form):

It has been requested that Dr. Prezioso discuss the following topics which are in addition to next week's HHS Committee agenda.

*CRPA services for Veterans (opiate settlement resources)

*Post Critical Incident Seminar for Law Enforcement/Veterans: Peer Network Development

*Crisis Intervention Training for Law Enforcement

*Critical Incident Stress Debriefing Training for Law Enforcement, EMS, Fire, Dispatch: Peer Network Development

*Universal First Responder Resource Guide

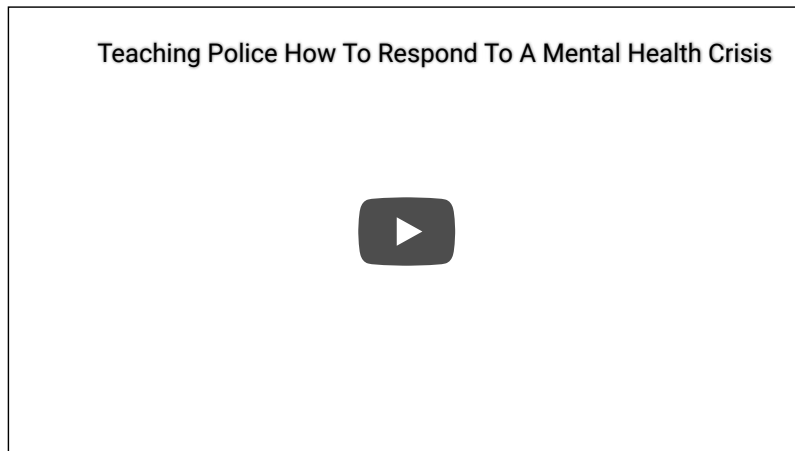
*EMS Embedding: Patient Care, Education/Training and Workforce Resilience-Platform for the Future

Backup includes additional information on the Crisis Intervention for Law Enforcement and Post Critical Incident Seminar for Law Enforcement Veterans.



Crisis Intervention Team (CIT) Programs

Crisis Intervention Team (CIT) Programs



The lack of mental health crisis services across the U.S. has resulted in law enforcement officers serving as first responders to most crises. A Crisis Intervention Team (CIT) program is an innovative, community-based approach to improve the outcomes of these encounters.

In over 2,700 communities nationwide, CIT programs create connections between law enforcement, mental health providers, hospital emergency services and individuals with mental illness and their families. Through collaborative community partnerships and intensive training, CIT improves communication, identifies mental health resources for those in crisis and ensures officer and community safety.

The Benefits Of CIT

Not only can CIT programs bring community leaders together, they can also help keep people with mental illness out of jail and *in* treatment, on the road to recovery. That's because diversion programs like **CIT reduce arrests of people with mental illness** while simultaneously increasing the likelihood that individuals **will receive mental health services**. CIT programs also:

- **Give police officers more tools to do their job safely and effectively.** Research shows that **CIT is associated with improved officer attitude and knowledge about mental illness**. In Memphis, for example, **CIT resulted in an 80% reduction of officer injuries** during mental health crisis calls.
- **Keep law enforcement's focus on crime.** Some communities have found that **CIT has reduced the time officers spend responding to a mental health call**. This puts officers back into the community more quickly.
- **Produce cost savings.** It's difficult to estimate exactly how much diversion programs can save communities. But incarceration is costly compared to community-based treatment. For example **in Detroit** an inmate with mental illness in jail costs \$31,000 a year, while community-based mental health treatment costs only \$10,000 a year.

NAMI promotes the expansion of CIT programs nationwide by providing NAMI Affiliates and State Organizations, local law enforcement, mental health providers and other community leaders with information and support about CIT implementation. NAMI also works with local and national leaders to establish standards and promote innovation in CIT.

Become An Advocate

Whether you are a law enforcement officer, mental health professional, elected official or person directly affected by mental illness, you can become an advocate for changing the way your community responds to mental health crisis. Learn more about bringing CIT to your community or other efforts to improve mental health services. **Reach out to your NAMI Affiliate or State Organization** to identify these efforts. To keep up to date on national advocacy, join **our advocacy list**.

Additional Resources

NAMI and our national partners have developed many resources to support local communities to start or enhance their CIT programs:

- **Crisis Intervention Team (CIT) Programs: A Best Practice Guide for Transforming Community Responses to Mental Health Crises:** Developed by CIT International, this guide shares best practices for starting and sustaining CIT programs.
- **CIT Coordinators Guide:** Guidance for CIT coordinators who have invited a peer or family member to share their personal mental health story during a CIT training.
- **CIT for Youth Guide:** Tools to help local communities develop CIT programs to respond to youth and young adults who are experiencing a mental health crisis.
- **Key Stakeholders:** A resource to help think through the stakeholders that are important to effectively addressing your community's response to mental health crisis.
- **Police Mental Health Collaboration (PMHC) Toolkit:** A resource supported by the Bureau of Justice Assistance at the U.S. Department of Justice to provide communities with best practices and other resources for addressing law enforcement's response to mental health crises.

For additional information, visit **CIT International**, the leading national organization promoting the Memphis Model and other best practices in Crisis Intervention Team (CIT) programs.

Contact Us Main 703-524-7600

Member Services 888-999-6264

HelpLine 800-950-6264

4301 Wilson Blvd., Suite 300 Arlington, VA 22203

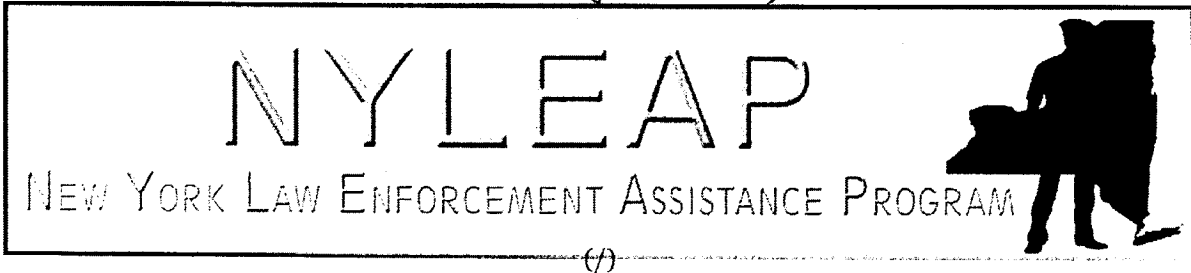
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I COULDN'T HEAL BECAUSE I KEPT PRETENDING THAT I WASN'T
HURT

x

Donate

HOME (/)
ANNOUNCEMENTS (/ANNOUNCEMENTS)
SERVICES (/SERVICES)
HELPLINES (/HELPLINES)
SHOP (/NEW-PRODUCTS)
OUR TEAM (/ABOUT)
TESTIMONIALS (/TESTIMONIALS)
IMAGES (/PRESS-RELEASE)
CONTACT (/CONTACT)



SERVICES AVAILABLE



Upcoming NYLEAP PCIS:

NYLEAP PCIS8 To Be Announced Soon Spring 2022

Stay tuned for more upcoming PCIS'
this year.

Post Critical Incident Seminar (PCIS)

This FREE training seminar is designed to assist first responders that have been involved in on-duty critical incidents, cumulative career stress, *or traumatic life events unrelated to their law enforcement career*, and have had an adverse effect in their everyday life as a result. This is a peer-based program, where peer-to-peer assistance will be accompanied by clinical staff, to assist the attendees in finding healthy ways to cope with stress and manage PTSD. The PCIS has been used successfully in Georgia, South Carolina, North Carolina and Virginia, as well as many other localities, to help our law enforcement and first responder communities understand and cope with the events that have adversely affected their lives.

This is an experiential workshop for officers and other personnel who have experienced a critical incident. Despite helpful support immediately following a critical incident, there can be long lasting effects. Going through a critical incident has been described as crossing a fence with no opportunity to jump back. A critical incident can rupture an officer's basic worldview often leaving him/her with a sense of vulnerability that the uninitiated cannot understand. The job, the street, and one's weapon may be perceived differently following such an incident.

Patterned on a format that has been used by the FBI for over 25 years, the PCIS will provide education on trauma, patterns of resolution, and field-tested coping strategies that promote recovery and resilience. Peer support is an important element of the PCIS. Discussion of incidents with fellow officers who have "been there" promotes normalization and recovery.

What is a Critical Incident?

A Critical Incident is any event that results in an overwhelming sense of vulnerability and/or loss of control. A critical incident may be a line of duty shooting, getting shot or seriously injured on the job, a high-speed pursuit that ends in tragedy, an event that brings prolonged and/or critical media attention, a personal tragedy and a host of other events (*job-related or otherwise*).

Who should attend?

LEO's/First Responders/Emergency Communications Personnel who have experienced a critical incident and that are still experiencing some type of daily impairment or lesser quality of life related to the traumatic exposure they experienced. The incident could have been recent or more distant, but if some level of diminished functioning still exists in your daily/home/family life, this seminar can be of great benefit to you (and your family).

**Spouses/significant others are STRONGLY ENCOURAGED to attend with their LEO/First Responder family member.*

Post Critical Incident Stress Debriefing

NYLEAP is available to be called upon to host Post Critical Incident Stress Debriefings when needed; by having trained peers who can respond in their geographical area.

AVAILABLE UPON REQUEST

Department /Agency In-Service Training



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board

CC: Jason Kemper, Planning Director
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office
Stephanie Hodgson, Director of Finance

FROM: Daniel Kuhles, MD, MPH Commissioner of Public Health

DATE: 3/30/2022

RE: ELC Reopening Schools Grant

COMMITTEE: Health and Human Services

1. Is a Resolution Required: **YES** or **NO**
(If YES, please complete #2- #10) (If NO, skip to #10 and provide reason for bringing the item)

2. Is a Budget Amendment needed: **YES** or **NO**
(If yes, budget lines and impact must be provided)

3. Are there Amendments to the Compensation Schedule: **YES** or **NO**
(If yes, provide details)

4. **Specific details on what the resolution will authorize:**
Proposed resolution would authorize the County to enter into memorandums of understanding (MOUs) and/or contracts with public school districts and private schools located in Saratoga County related to the federal Epidemiology and Lab Capacity (ELC) Reopening Schools grant. The MOUs and contracts will allow for the purchase of or reimbursement for eligible costs as delineated in federal guidance, based on a per pupil basis (\$85.50). All expenses or requests for reimbursement will be approved by New York State Department of Health.

5. Does this item require hiring a Vendors/Contractors: **YES** or **NO**

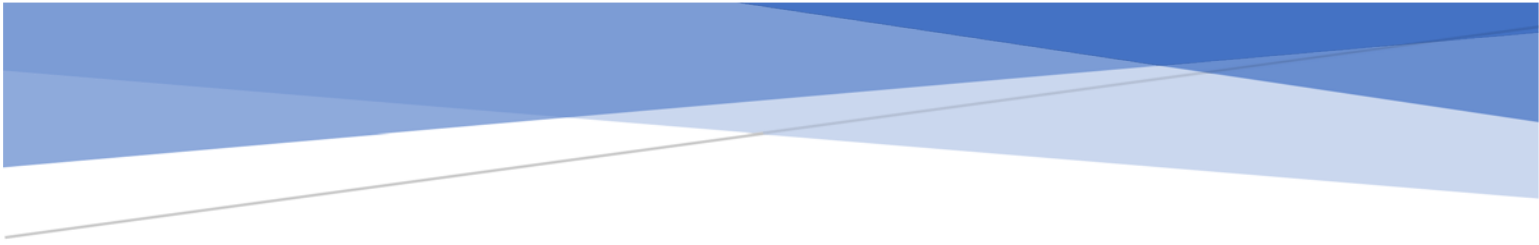
- a. Were bids/proposals solicited:
- b. Is the vendor/contractor a sole source:
- c. Commencement date of contract term:
- d. Termination of contract date:
- e. Contract renewal and term:
- f. Contact information:
- g. Is the vendor/contractor an LLS, PLLC or partnership:
- h. State of vendor/contractor organization:
- i. Is this a renewal agreement: **YES** or **NO**
- j. Vendor/Contractor comment/remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

6. Is this an annual housekeeping resolution: YES or NO
(If yes, attach the last approved resolution)
- What were the terms of the prior resolution
 - Are the terms changing:
 - What is the reason for the change in terms:
7. Is a new position being created: YES or NO
- Effective date
 - Salary and grade
8. Is a new employee being hired: YES or NO
- Effective date of employment
 - Salary and grade
 - Appointed position:
 - Term:
9. Is a grant being accepted: YES or NO
- Source of grant funding:
 - Amount of grant:
 - Purpose grant will be used for:
 - Equipment and/or services being purchased with the grant:
 - Time period grant covers:
10. Remarks/Reasoning (Supporting documentation must be attached to this form):
- No markup attached as no precedent per County Attorney.
- See attached ELC Reopening Schools Guidance



**ELC REOPENING SCHOOLS:
SUPPORT FOR SCREENING
TESTING TO REOPEN & KEEP
SCHOOLS OPERATING SAFELY**

UPDATED GUIDANCE: 8/2/2021

Project E: Emerging Issues

Supported through the American Rescue Plan Act of 2021

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ELC REOPENING SCHOOLS: SUPPORT FOR SCREENING TESTING TO REOPEN & KEEP SCHOOLS OPERATING SAFELY UPDATED GUIDANCE PROJECT E: EMERGING ISSUES

EXECUTIVE SUMMARY

Since the publication of the *ELC Reopening Schools Guidance* the pandemic has evolved. While students over 12 years are presently eligible to receive the COVID-19 vaccine, significant numbers of K-12 students still remain unvaccinated or may be ineligible to receive the vaccine due to age. Additionally, because the pandemic has persisted, communities may soon be dealing with seasonal influenza in addition to COVID-19. Because some of the symptoms of flu, COVID-19, and other respiratory illnesses are similar, the difference between them cannot be made based on symptoms alone. Testing remains critically important to identify and appropriately mitigate the spread of respiratory illness throughout communities.

Updates to the previously published *guidance* reflect the current needs of recipients as they implement plans to address COVID-19 during the 2021-2022 school year. The red font throughout this guidance indicates new or updated content. A high-level summary of updates includes:

1. Activities now explicitly include both detection and prevention of COVID-19 in schools, with a continuing focus on screening testing as a mitigation strategy. Recipients are expected to utilize CDC guidance to implement the appropriate strategies for detecting and mitigating the spread of COVID-19 in K-12 schools. Please refer to CDC guidance: [Operational Strategy for K-12 Schools](#).
2. Expansion of allowable costs, in addition to required screening testing activities, to include:
 - a. Support for diagnostic testing
 - b. Testing events that may also involve other mitigation activities (e.g., promotion of vaccine) to limit

- the spread of COVID-19.
- c. The promotion of vaccinations as part of testing/contact tracing activities, and when characterized as a mitigation strategy to prevent widespread COVID-19 within the school and the community.
 - d. Costs related to prevention may also include portable high-efficiency particulate air (HEPA) fan/filtration systems or other small items that may allow for improved air circulation.
3. Required reporting frequency for test volume by school district has been reduced from weekly to monthly. Any weekly data collected after July 5 may be submitted via an attachment in REDCap.
 4. Recipients will be required to submit an updated K-12 plan that details screening testing strategies and other activities to reduce the spread of COVID-19 and maintain safe operations in schools as community transmission and/or vaccination rates change. Whenever possible, the proposed plans should align with [CDC guidance](#). Templates for the plan will be provided or information collected via REDCap.

BACKGROUND AND PURPOSE

To support safe, in-person instruction in kindergarten through grade 12 (K-12) schools, screening testing provides another important layer of prevention to protect students, teachers, and staff, and slow the spread of SARS-CoV-2, the virus that causes Coronavirus Disease 2019 (COVID-19). While it is critical for schools to remain open for academic, social, emotional benefits, it is equally important to do so safely ([Operational Strategy for K-12 Schools](#)). Since funds were awarded to ELC recipients in April of 2021, made available from the American Rescue Plan Act of 2021, P.L. 117-2, recipients have been working to integrate screening testing in an overall prevention strategy to allow their schools to safely open for in-person instruction in the Fall, and remain open throughout the 2021-2022 school year. The goal is to maximize in-person learning days.

In addition to the \$10 billion provided as a part of this award, approximately \$30 billion had already been awarded to public health departments to support activities, including screening testing, through the *ELC Enhancing Detection (ED)* and *ELC ED Expansion* supplements. Using those supplemental funds, public health departments increased their ability to provide screening testing broadly to their communities, including congregate settings, like schools. The resources available through this award are aimed at providing support for schools to detect and prevent the transmission of COVID-19 within schools. Recipients should ensure equitable access to the support being provided by this opportunity and where appropriate, coordinate with other initiatives that may already be targeting areas with high Social Vulnerability Index (SVI).

FUNDING STRATEGY & SUPPORT TO SCHOOL DISTRICTS

As the pandemic has evolved and vaccine coverage increased, strategies used to prevent the spread of COVID-19 continue to be important, including tools like screening testing emphasized in the original iteration of the *ELC Reopening Schools* guidance.

The objectives and goals of this funding are primarily focused on providing needed resources to implement screening testing programs Recipients should, whenever possible, align their approach with CDC recommendations for K-12 ([Operational Strategy for K-12 Schools](#)).

As stated in the original guidance, a minimum of 85% of the award total must be allocated to supporting prevention efforts in school districts. This support can include directly providing funds to schools or indirectly by providing support to increase screening testing and support for related prevention strategies in all K-12 schools (public or private) within the recipient's jurisdiction. Recipients may use a combination of approaches (examples follow below) to successfully provide the necessary support to schools.

Up to 15% may be used by direct recipients for coordination, management, technical assistance, monitoring, and data collection and reporting activities to support K-12 screening testing programs and/or provide necessary support for prevention strategies. These funds may not be applied to expenditures incurred before the date of award. However, recipients can use previously awarded funds for any school screening testing activities that are consistent with those awards and in a way that is not a duplication of effort but an enhancement or complementary effort. School screening testing is an allowable activity under the prior two supplemental awards: *ELC Enhancing Detection* and *ELC Enhancing Detection Expansion*.

Examples of providing funding directly to support school districts, public charter schools, and private schools include, but are not limited to:

1. Contracting with testing companies to directly implement programs in K-12 schools and school districts.
2. Partnering with local or chain pharmacies to provide screening testing for K-12 schools and school districts (e.g., contract or fee-for-service model).
3. Partnering directly with laboratories with or without established regional footprints.
4. Directly contracting with K-12 schools and school districts within a recipient's jurisdiction for the completion of the activities in this guidance.
5. Establishing an account or a mechanism to allow K-12 schools and school districts to be reimbursed for costs associated with screening testing.
6. Coordinating with the state or jurisdictional Department of Education to facilitate financial support for K-12 schools and school districts.
7. Sub-awarding to Local Health Departments to support school screening testing directly.
8. Supporting IT systems to monitor screening testing in K-12 schools and school districts and ensure positive results are linked to public health action.

** Each jurisdiction is different; it is assumed that any proposed approach will align with existing jurisdictional laws, regulations, and business practices, while remaining consistent with this award.*

Examples of indirectly providing materials and services to school districts, public charter schools, and private schools include, but are not limited to:

1. Recipient using purchasing authorities to obtain screening testing kits, and necessary supplies, and providing them to school districts, public charter schools, and private schools within their jurisdiction.
2. Providing courier services to improve turn-around time for results.
3. Providing Personal Protection Equipment (PPE) or other items, such as [appropriate air filters](#), directly to the school.
4. Providing laboratory support.
5. Personnel support, onsite, such as a screening testing coordinator, for sample collection, or other additional staff

- needed to implement testing programs, etc.
6. Logistical and operational support, including IT systems and data management, as needed. Financial expenditures will be monitored and assessed with recipients monthly.

Financial expenditures will be monitored and assessed with recipients monthly.

ALLOWABLE COSTS

The financial resources provided are required, by law, to support school-based screening testing activities intended to support open, in person K-12 school environments during the COVID-19 pandemic. Additionally, these resources may be used to support items or activities aimed at implementation of prevention strategies necessary to curtail the spread of COVID-19. Recipients should review the updated [Operational Strategy for K-12 Schools](#) and consider requesting the following when revising their *ELC Reopening Schools* budgets:

1. Personnel (term, temporary, students, overtime, contract staff, etc.).
2. Laboratory equipment used for COVID-19 testing and necessary maintenance contracts.
3. Collection supplies, test kits, reagents, consumables, and other necessary supplies for existing testing (screening or diagnostic) or onboarding new platforms to support this testing.
4. Personal Protective Equipment Please see the most current CDC guidance for details ([Operational Strategy for K-12 Schools](#)).
5. Hygiene and cleaning supplies.
6. Hardware and software necessary for reporting to public health and communication and coordination of follow up on any positive cases detected.
7. Tools that assist in the rapid identification, electronic reporting, monitoring, analysis, and evaluation of control measures to reduce the spread of COVID-19, that may be translatable to other diseases (e.g., GIS software, visualization dashboards, cloud services).
8. Contracts with academic institutions, private laboratories, other non-commercial healthcare entities, and/or commercial entities that may provide all or part of the screening testing needs. This may include contracts with companies that offer comprehensive support for screening testing in K-12 (e.g., sample collection, screening testing, and reporting).
9. Software or systems to assist with laboratory resource management (e.g., software for inventory management, temperature notifications, etc.), quality management, biosafety, or training needs.
10. Leasing/purchasing vehicles (e.g., mobile screening testing, providing K-12 screening testing services in underserved areas, etc.). Note: Recipients will need to submit quotes with their revised budgets and receive prior approval from the Office of Grant Services (OGS). If need arises before or after the revised Notice of Grant Award (NOA) is issued, requests for leasing/purchasing must be made through GrantSolutions and include the necessary quotes.
11. Portable high-efficiency particulate air (HEPA) fan/filtration systems or other small items that may allow for improved air circulation
12. Public health events that include students and other community members and are aimed at providing opportunities for increased detection and prevention of COVID-19. *Please note that promotion of vaccination may be considered a prevention strategy for preventing further spread of COVID-19; however, recipients are asked to coordinate these activities between ELC and Immunization staff within the jurisdiction. Additionally, coordination with ELC Project Officer and Immunization Project Officer is crucial to ensure there is not duplication between the two sources of financial support.*
13. Program incentives may be considered to encourage individuals to participate in screening testing. Recipients interested in exploring this option must submit a plan that covers all of the following elements: (a) justification, (b) cost savings [e.g., how it will defray costs or have a positive return on investment], (c) defined amount (not to exceed \$25 per instance), (d) qualifications for issuance, and (e) method of tracking. When submitting the revised budget within 60 days of award issuance, the program incentive plan must be included in the 'budget justification' section of the ELC budget workbook and receive CDC approval before implementation. After the revised NOA is issued, any subsequent requests for using

funds to support program incentives must be made in GrantSolutions, including the program incentive plan, and must receive CDC approval before implementation.

14. Wrap-around (e.g., hoteling, food, laundry, mental health services, etc.) services for those who test positive.
15. Expenses associated with outreach and assistance (e.g., support provided through community-based organizations).
16. Costs associated with transporting individuals to get tested.
17. Expenses associated with technical assistance to establish school-based screening testing programs (NGOs, academic institutions, foundations, etc.).
18. ELC Reopening Schools funds can be used to cover screening and diagnostic testing costs (e.g., administration, etc.) fully. Recipients should follow all appropriate federal laws and regulations pertaining to testing reimbursements, including assuring that charges are not covered both by ELC funds and other reimbursement sources.
19. Testing events that may also involve other mitigation activities (e.g., promotion of vaccination) to limit the spread of COVID-19.
20. The promotion vaccinations when characterized as a mitigation strategy to prevent widespread COVID-19 within the school and the community.
21. Costs related to prevention may also include portable high-efficiency particulate air (HEPA) fan/filtration systems or other small items that may allow for improved air circulation.

The above list covers the anticipated, most relevant costs associated with achieving the activities in this guidance. This list does not represent a full list of allowable costs. Recipients are referred to the cost principles regulation found at [45 CFR Part 75 Subpart E – Cost Principles](#).

In determining if costs are allowable, consideration must be given to applicable regulations; the overall underlying cooperative agreement (CK19-1904); be considered necessary and reasonable; and be considered allocable (see: [45 CFR 75.403](#)). Any questions about specific budget items should be directed to the OGS and the ELC Project Officer.

Please also note, the CDC is not prescribing the specific tests that may be used for implementing screening testing; however, recipients are encouraged to adhere to CDC and FDA guidance when selecting a test type and determining the approach to testing.

COVID-19 TERMS AND CONDITIONS

Coronavirus Disease 2019 (COVID-19) Funds: A recipient of a grant or cooperative agreement awarded by the Department of Health and Human Services (HHS) with funds made available under the Coronavirus Preparedness and Response Supplemental Appropriations Act, 2020 (P.L. 116-123); the Coronavirus Aid, Relief, and Economic Security Act, 2020 (the “CARES Act”) (P.L. 116-136); the Paycheck Protection Program and Health Care Enhancement Act (P.L. 116-139); the Consolidated Appropriations Act and the Coronavirus Response and Relief Supplement Appropriations Act, 2021 (P.L. 116-260) and/or the American Rescue Plan of 2021 [P.L. 117-2] agrees, as applicable to the award, to: 1) comply with existing and/or future directives and guidance from the Secretary regarding control of the spread of COVID-19; 2) in consultation and coordination with HHS, provide, commensurate with the condition of the individual, COVID-19 patient care regardless of the individual’s home jurisdiction and/or appropriate public health measures (e.g., social distancing, home isolation); and 3) assist the United States Government in the implementation and enforcement of federal orders related to quarantine and isolation.

In addition, to the extent applicable, Recipient will comply with Section 18115 of the CARES Act, with respect to the reporting to the HHS Secretary of results of tests intended to detect SARS-CoV-2 or to diagnose a possible case of COVID-19. Such reporting shall be in accordance with guidance and direction from HHS and/or CDC. HHS laboratory

reporting guidance is posted at: <https://www.hhs.gov/sites/default/files/covid-19-laboratory-data-reporting-guidance.pdf>.

Further, consistent with the full scope of applicable grant regulations (45 C.F.R. 75.322), the purpose of this award, and the underlying funding, the recipient is expected to provide to CDC copies of and/or access to COVID-19 data collected with these funds, including but not limited to data related to COVID-19 testing. CDC will specify in further guidance and directives what is encompassed by this requirement.

This award is contingent upon agreement by the recipient to comply with existing and future guidance from the HHS Secretary regarding control of the spread of COVID-19. In addition, in accordance with HHS' regulatory requirements for pass-through entities at 45 CFR 75.352, recipient is expected to flow down these terms to any subaward, to the extent applicable to activities set out in such subaward.

To achieve the public health objectives of ensuring the health, safety, and welfare of all Americans, Recipient must distribute or administer testing without discriminating on non-public-health grounds within a prioritized group.

Acknowledgement of Federal Funding: When issuing statements, press releases, publications, requests for proposal, bid solicitations and other documents --such as tool-kits, resource guides, websites, and presentations (hereafter "statements")--describing the projects or programs funded in whole or in part with U.S. Department of Health and Human Services (HHS) federal funds, the recipient must clearly state:

1. The percentage and dollar amount of the total costs of the program or project funded with federal money; and,
2. The percentage and dollar amount of the total costs of the project or program funded by non-governmental sources.

When issuing statements resulting from activities supported by HHS financial assistance, the recipient entity must include an acknowledgement of federal assistance using one of the following or a similar statement.

If the HHS Grant or Cooperative Agreement is NOT funded with other non-governmental sources:

This [project/publication/program/website, etc.] [is/was] supported by the [full name of the OPDIV/STAFFDIV] of the U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$XX with 100 percent funded by [OPDIV/STAFFDIV]/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by [OPDIV/STAFFDIV]/HHS, or the U.S. Government. For more information, please visit [OPDIV/STAFFDIV website, if available].

The HHS Grant or Cooperative Agreement IS partially funded with other nongovernmental sources:

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The federal award total must reflect total costs (direct and indirect) for all authorized funds (including supplements and carryover) for the total competitive segment up to the time of the public statement.

Any amendments by the recipient to the acknowledgement statement must be coordinated with the HHS Awarding Agency.

If the recipient plans to issue a press release concerning the outcome of activities supported by HHS financial assistance, it should notify the HHS Awarding Agency in advance to allow for coordination.

Termination

This award may be terminated in whole or in part consistent with 45 CFR 75.372.

CDC may impose other enforcement actions in accordance with 45 CFR 75.371- Remedies for Noncompliance, as appropriate.

SUPPORTING MANAGEMENT OF ACTIVITIES AND RESOURCES

There are special reporting requirements (see ‘Summary of Reporting Requirements’ in the ‘Performance Measures and Reporting’ section) which will likely require dedicated personnel resources to ensure timeliness and completeness of data being reported. Please note that these requirements have been updated.

Examples of support in the form of coordination, management, technical assistance, monitoring and reporting, include but are not limited to:

1. Contracting for the development of a web-based platform, linking school districts, public charter schools, and private schools with testing service providers, with a program overview, toolkit and resources, and communication materials (e.g., [COVID-19 Educational Testing](#)).
2. Adapting, modifying or implementing testing program toolkits or playbooks to support school districts, public charter schools, and private schools in program design (e.g., [The Rockefeller Foundation Playbook for Educators and Leaders](#)).

PROCESS FOR WORKPLAN AND BUDGET SUBMISSION

At the time of guidance update, recipients should have provided resources to districts and/or determined the method(s) with which support to school districts will be conducted. Please see the ‘Activities’ section of this guidance for details pertaining to the updated required activities under this award. A K-12 plan for implementing screening testing and other measures is required and should be submitted via REDCap (due within 30 calendar days of release of this guidance via GrantSolutions).

This funding was awarded in the ELC Budget Period 2 (BP2) (i.e., August 1, 2020 – July 31, 2021) under CK19-1904. However, recipients should note that this supplemental funding is for a 16-month project period and will end on July 31, 2022. The expanded project period coincides with the end of Budget Period 3 (BP3) (i.e., August 1, 2021 – July 31, 2022) of the ELC Cooperative

Agreement (CK19-1904). Recipients are reminded that expanded authority¹ applies, in terms of carryover of unobligated from one budget period to the next budget period to cover the approved workplan activities.

REQUIRED TASKS

Note: If a recipient does not meet the below required tasks and has not received written approval for an extension from CDC, recipient may have their funds restricted in the Payment Management System (PMS) for specific costs/activities.

Recurring or repeat non-compliance may result in additional restrictions or other actions being taken, consistent with applicable grant regulations.

In addition to the programmatic activities noted below in further detail, recipient responsibilities include but are not limited to the following:

1. Regular participation in calls with CDC/HHS for technical assistance and monitoring of activities supported through this cooperative agreement. *Please note, at the time of guidance update, at least one call with CDC should have taken place.*
2. On-time submission of all requisite reporting. This may include but is not limited to reporting of performance measures, progress on milestones, and/or financial updates within REDCap.
3. Report expenditures and unliquidated obligations (ULO) on a monthly basis. On the 5th day of the month, the expenditures and ULOs from the prior month shall be reported in the REDCap 'ELC Reopening Schools: COVID Award' portal under the 'ELC Reopening Schools Financial Reporting' page.
4. Documentation of any necessary budget change/reallocation through GrantSolutions and REDCap.
5. **Updated reporting:**

In accordance with previous guidance, recipients should have already been reporting the following items on a weekly basis through July 7 via REDCap:

- a. The number of tests conducted by school district;
- b. Test type; and
- c. Cases identified.

Testing reporting changes are effective immediately upon publication:

- a. Weekly reporting of test volume data from K-12 schools will be moved to a monthly reporting schedule
- b. Recipients are required to submit an updated K-12 plan that details strategies used to reduce the spread of COVID-19 and maintain safe operations in schools as community transmission and/or vaccination rates change. All plans must describe the role of screening testing in as it pertains to the changing conditions of the pandemic. Wherever possible, recipients should follow the CDC guidance for K-12 schools ([Operational Strategy for K-12 Schools](#)). A template will be provided, and the plans should be submitted to REDCap per instruction. Plans will be due within 30 days of publication in GrantSolutions unless otherwise communicated.

The ELC may be add performance reporting on other mitigation/prevention activities, TBD.

¹ Expanded Authority is provided to recipients through 45 CFR Part 75.308, which allows carryover of unobligated balances from one budget period to a subsequent budget period. Unobligated funds may be used for purposes within the scope of the project as originally approved. Recipients will report use, or intended use, of unobligated funds in Section 12 "Remarks" of the annual Federal Financial Report.

ACTIVITIES

This award has three (3) required overarching activities that are designed to meet the immediate needs to safely reopen schools and the ongoing efforts to keep schools operating safely.

Activity 1: Rapid deployment of screening testing resources *(At the time of this guidance update, this activity is complete)*

The focus for Activity 1 is to jumpstart the ability for jurisdictions to implement school testing (estimated timeframe April to June). A minimum of 85% (direct and indirect) of the award must be allocated to support schools (public or private) that cover all or some K-12 grades within the recipient's jurisdiction. Recipients may use a combination of mechanisms to successfully provide the necessary support to schools. While not exhaustive, examples of mechanisms to provide financial support are listed in the 'Funding Strategy' section above. Additionally, examples of types of support may be found under the 'Allowable Costs' section. Recipients will need to support school district implementation with technical assistance and monitoring, as well as identifying public health actions needed based on school screening testing information. Recipients should assure that school districts, public charter schools, and private schools have adequate plans for action when they identify a positive test result.

Recipients may also plan and implement support for screening programs in school-affiliated summer programs, including camps and summer instruction. Recipients can also consider summer programs outside of schools that focus on providing equitable access to educational and recreational activities.

Updated Activity 2: Development and submission of K-12 screening testing implementation plan

Please note that support for prevention strategies that extend beyond screening testing have been added as allowable (optional) costs.

Recipients are required to submit an updated K-12 plan that details screening testing strategies and other activities used to reduce the spread of COVID-19 and maintain safe operations in schools as community transmission and/or vaccination rates change. All plans are required to include screening testing in the approach. Wherever possible, recipients should follow the CDC guidance for K-12 schools ([Operational Strategy for K-12 Schools](#)). A template will be provided, and the plans should be submitted to REDCap per instruction. Unless otherwise communicated, plans will be due within 30 days of the revised guidance being uploaded into GrantSolutions.

Activity 3: Implementation screening testing action plan

Using the screening testing plan as a guide, recipients will progress through the stepwise implementation of the plans to support schools safely opening/remaining open for the 2021-2022 school year. The implementation plan should include methods to monitor effectiveness and integrate modifications as needed based on lessons learned over time.

Please note that additional supplemental guidance may be released to recipients based on information collected from performance measures, milestone progress reporting, and/or additional scientific understanding of SARS-CoV-2.

PERFORMANCE MEASURES

Should additional performance measures be requested beyond the reporting requirements noted below, the ELC will work with recipients to maximize the impact of the measures being collected. Whenever possible the ELC utilizes existing data sources.

SUMMARY OF REPORTING REQUIREMENTS

The following is an updated summary of reporting requirements for the *ELC Reopening Schools* award, **effective upon publication**.

1. For those conducting screening over the summer, weekly test data collected after July 5, may be submitted via an attachment in REDCap.
2. Within 30 days of the revised guidance being uploaded into GrantSolutions , recipients should submit an updated K-12 plan for screening testing and the prevention strategies that will be utilized to prevent the spread of COVID-19 in the 2021-2022 school year. A template for this summary will be made available in REDCap.
3. Monthly reporting of test volume data from K-12 schools.
4. Monthly fiscal reports, entered in REDCap with final report in GrantSolutions via Grant Note, beginning 30 days after NOAs are issued. On the 5th day of the month, the expenditures and ULOs from the prior month shall be reported in the REDCap 'ELC Reopening Schools: COVID Award' portal under the 'ELC Reopening Schools Financial Reporting' page.
5. Performance measure data.
6. CDC may require recipients to develop annual progress reports (APRs). CDC will provide APR guidance and optional templates should they be required.

The ELC will be adding performance reporting on other mitigation/prevention activities, TBD.