

Law and Finance Committee Minutes
April 13, 2022 – 4:00 p.m.

Present: Vice Chairman Phil Barrett; Committee members John Lant, Jean Raymond, Kevin Tollisen and Matthew Veitch; Supervisors Tara Gaston, Mark Hammond, Eric Butler, Sandra Winney, Tom Wood and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Matt Rose, Audra Hedden, Christine Rush, Stephanie Hodgson, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Michael Zurlo, Carl Zeilman, Sheriff; Chad Cooke, Public Works; Andrew Jarosh, Treasurer; Scot Chamberlain, Human Resources; Anna Stanko, Real Property; Sandi Cross, Aging; Karen Heggen, District Attorney; Dan Kuhles, Public Health; Dan Rourke, Sewer District; Jason Kemper, Planning; Wes Carr, STOP DWI, Eileen Bennett, Information Technology; John Warnt, Purchasing; Tina Potter, Social Services; Dominic Gallo, COOL Insurance; Ken Grey, Marshall & Sterling Insurance; Donna Miter, CSEA;

Vice Chairman Barrett called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Veitch, seconded by Mr. Barrett, the minutes of the March 9, 2022 meeting were approved unanimously.

On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

LEGISLATIVE & GAMING

- Requesting that New York State enact legislation related to snowmobile registration fees.
BUDGET IMPACT: No Budget Impact.

Mr. Bulger said this resolution supports proposed legislation dealing with snowmobile registrations in New York State and is also supported by the Saratoga County Association of Snowmobile Clubs and NYS Snowmobile Association. This proposed fee increase is estimated to generate an additional \$2 million in revenue to the snowmobile trail and development fund for the State, including a portion of these funds coming back to clubs in Saratoga County.

On a motion made by Mrs. Raymond, seconded by Mr. Veitch, the following resolutions were approved unanimously.

BUILDINGS & GROUNDS

- Authorizing a renewal enterprise enrollment agreement with Microsoft through Dell Marketing, L.P. for email hosting services.
BUDGET IMPACT: No Budget Impact. Funds for the renewal agreement are included in the 2022 budget.

Mr. Bulger said the current agreement is set to expire on June 30, 2022. This renewal agreement will extend the term for three more years at a cost of \$106,388.10 per year.

- Authorizing an amended agreement with McFarland Johnson, Inc. for engineering services associated with the design and construction of a six unit T-hangar at the Saratoga County Airport.

BUDGET IMPACT: No Budget Impact. Funds for the amended agreement are included in the 2022 budget.

Mr. Bulger said the current project in the amount of \$19,959, was originally put out to bid in 2017, but was put on pause due to bid prices exceeding the \$531,000 NYSDOT grant amount for the project. This project was included in the 2022 Capital Projects in order to utilize these grant funds before they expire.

- Authorizing an amended agreement with McFarland Johnson, Inc. for engineering services related to the construction of an airport Snow Removal Equipment Building.
- BUDGET IMPACT: No Budget Impact. Funds for the amended agreement are included in the 2022 budget.

Mr. Bulger said this project in the amount of \$29,858 was also put on pause due to bid prices exceeding engineer estimates in 2020. The remaining cost of \$436,000 has been included in the 2022 Capital Projects budget.

- Authorizing an agreement with Clark Patterson Lee to perform a facilities assessment study and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: Funding for this agreement in the amount of \$100,000 was appropriated in the 2022 budget. The remaining cost will require an appropriation of \$47,000 from fund balance.

Mr. Bulger said Saratoga County received 6 bids relating to this study, with CPL being chosen to perform these services. CPL will execute the facilities assessment study which includes all owned and leased space of the County in an effort to determine spatial needs of the County for the next 20 years. Mr. Veitch said the subcommittee unanimously agreed on Clark Patterson Lee and he appreciates the Buildings & Grounds Committee for putting it forward for this agenda.

On a motion made by Mr. Lant, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing a renewal Tower License Agreement with Capital District Transportation Authority for the placement, operation, and maintenance of communications equipment on the County's radio communication tower at Mt. McGregor in the Town of Moreau.
- BUDGET IMPACT: No Budget Impact. Anticipated revenue from this agreement is included in the 2022 budget.

Mr. Bulger said this agreement will be for a term of five years at \$22,500 per year.

- Authorizing an agreement with Tritech Software Systems for the purchase of hardware and software related to the County’s Computer Aided Dispatch/Mobile E-911 system.
BUDGET IMPACT: No Budget Impact. Funds for the agreement are included in the 2022 budget.

Mr. Bulger said this contract will be for a total of \$1,284,583.83. These improvements will ensure interoperability between Emergency Service partners and mitigate against cyber intrusions.

- Authorizing an agreement with Lightspeed Technologies, Inc. for the installation of 911 communications equipment at remote tower locations.
BUDGET IMPACT: No Budget Impact. Funds for this agreement are included in the 2022 budget.

Mr. Bulger said the total amount of this agreement will be \$834,825.59 and ensure the effective operation of the County’s 800 MHz (megahertz) emergency radio communications system.

- Amending Resolution 279-2021 and authorizing an amended agreement with Pittsfield Communications Systems, Inc. for additional services related to the removal, installation, programming, and maintenance of the County’s Public Safety radio equipment.
BUDGET IMPACT: No Budget Impact. Funds for the agreement are included in the 2022 budget.

Mr. Bulger said work performed by Pittsfield Communications has exceeded the amount of the 2021 agreement. As a result, the total cost of the contract will be increased from \$35,000 to \$46,950.90.

- Proclaiming April 10-16, 2022 as “Public Safety Telecommunicators Week.”
BUDGET IMPACT: No Budget Impact.

Mr. Bulger said every year during the second week of April the telecommunications personnel in the Public Safety Community are honored. We honor these men and women of the Saratoga County Sheriff’s Office Communications Division whose diligence and professionalism keep our residents safe.

- Authorizing an agreement with Black Creek Integrated Systems Corp. for maintenance, service, and support of the Black Creek Security System at the Saratoga County Correctional Facility.
BUDGET IMPACT: No Budget Impact. Funds for the agreement are included in the 2022 budget.

Mr. Bulger said this agreement will be in the amount of \$15,836.

- Proclaiming April 24-30, 2022 as “Crime Victims’ Rights Week”.
BUDGET IMPACT: No Budget Impact.

Mr. Bulger said Saratoga County is committed to assisting all victims of crime during Crime Victims' Rights Week and throughout the year. The County expresses its sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to responding to all victims of crime so that they may find relevant assistance, support, justice, and peace. Mr. Barrett asked if an event went along with the

Crimes Victims Rights Week and Mrs. Heggen said no due to uncertainty regarding COVID during the planning process.

- Authorize participation in 2022 State STOP-DWI Program and contracts with local agency participants.

BUDGET IMPACT: No Budget Impact. 100% State Aid.

Mr. Bulger said estimated grant funding to be received from the NYS STOP DWI Program will total \$253,000. This will be applied towards administrative costs, a high visibility engagement campaign, disbursed to local agencies and county departments, and disbursed to local informational agencies.

On a motion made by Mr. Lant, seconded by Mr. Veitch, the following resolutions were approved unanimously.

HEALTH & HUMAN SERVICES

- Authorizing an agreement with Captain Community Human Services to provide Runaway Homeless Youth Programs & Services.

BUDGET IMPACT: No Budget Impact. Funds for the agreement are included in the 2022 budget.

Mr. Bulger said this agreement will total \$25,015. Saratoga County will function as a pass through and reimburse all expenses related to the program with funds from the NYS Office of Children and Family Services.

- Authorizing an agreement with Cornell Cooperative Extension for Youth Development Programs and Services.

BUDGET IMPACT: No Budget Impact. Funds for this agreement are included in the 2022 budget.

Mr. Bulger said the total amount of this agreement will be for \$28,160.

- Authorizing an agreement with Kee to Independent Growth, Inc. for the provision of Social Adult Day-Care services.

BUDGET IMPACT: No Budget Impact. Funds for this agreement are included in the 2022 budget.

Mr. Bulger said adult day care has now resumed since the pandemic. This agreement will be in the amount of \$15,000 with New Journeys Structured Day Program which is a division of Kee to Independent Growth Inc. New Journeys will use this funding to provide respite for caregivers.

- Proclaiming April 2022 as “Youth Month”.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said the County will celebrate youth through a variety of month-long activities aimed at recognizing, engaging, and empowering youth.

- Proclaiming May 2022 as “Older Americans Month”.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said this year's theme will be "Age My Way." This will focus on aging in-place and how older adults can plan to stay in their homes and live independently in their communities for as long as possible.

- Proclaiming April 2022 as "Child Abuse Prevention Month".

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said child abuse prevention month is an annual observance in the United States dedicated to raising awareness and preventing child abuse since 1983. During this month the Saratoga County Department of Social Services will maintain their focus on keeping children safe and maintaining family unity.

- Authorizing the acceptance of grant funds from the New York State Office of Addiction Services and Supports for the treatment of inmates suffering from opiate use disorders and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: No Budget Impact. 100% State Aid.

Mr. Bulger said the Saratoga County Correctional Facility is expanding its medication assisted treatment program. The NYS Office of Addiction Services and Supports approved the rollover of unspent 2021 prescription drug funding to supplement the 2022 treatment expansion.

- Authorizing the acceptance of Federal Medicaid Fee Enhancements for Saratoga County Mental Health and Addiction Services and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: No Budget Impact. 100% Federal Aid.

Mr. Bulger said Saratoga County's Outpatient Addiction Services Clinic is set to receive a 10% base rate increase as a result of additional Federal funding.

Mr. Barrett said Dr. Prezioso and himself have identified a few options for the opioid lawsuit settlement money including incorporating drug counseling into Veteran Peer to Peer programs and the Sheriff's Second Chance program and thanked the Sheriff's Department and the Veterans Administration for their assistance. A discussion took place regarding other options for use of the opioid settlement money.

On a motion made by Mr. Veitch, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorizing the County's Insurance Coverages through May 8, 2023 and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: A transfer from fund balance in the amount of \$1,728 will be required to cover the total insurance premium costs.

Mr. Bulger said the total cost of the premiums related to these insurance renewals will be \$1,037,026 and represents approximately an 8% increase compared to last year's policies.

- Amending the 2022 Compensation schedule to reclassify a position under Public Health Services.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said this resolution will remove one Public Health Nurse and replace that position with one Public Health Representative (I). The salaries for both positions are identical creating a budget neutral change for the department.

- Amending the 2022 Compensation Schedule to create a new position under Human Resources.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said this resolution will create the title of Human Resources Analyst within the Human Resources Department. This position will assist the Director and Deputy with the fiscal operations of the department and will be a budget neutral change.

On a motion made by Mrs. Raymond, seconded by Mr. Barrett, the following resolutions were approved unanimously.

TRAILS & OPEN SPACE

- Authorizing a logging revenue agreement with 3B Timber Company, Inc. for a timber harvest on a County owned parcel in the Town of Wilton and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The 2022 budget will be amended to reflect increased costs and revenues associated with this timber harvest.

Mr. Bulger said the lump sum bid of \$119,923 is significantly higher than the 2022 budgeted revenue. In addition, the expense line will need to be increased as the fee paid to the County Forester is 10% of the total harvest revenue.

- Amending Resolution 258-2019 to reduce the total project cost for the preservation of the Bolesh Farm project in the Town of Northumberland.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said the original projected cost of this project was \$261,107. The appraised value of the development rights for Bolesh Farms was determined to be less than anticipated, creating a cost savings of \$43,097, and a new estimated project cost of \$218,010. The county contribution remains the same.

On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

LAW & FINANCE

Sewer District Items

- Authorizing an amended agreement with Arcadis of New York, Inc. for performance of additional testing and technical determination of local limits study and evaluation for the Saratoga County Sewer District No. 1 Industrial Pretreatment Program.

BUDGET IMPACT: No Budget Impact. Funds for this amended agreement are included in the 2022 budget.

Mr. Bulger said this testing is essential to understanding possible capacity limitations at the plant. With this amendment, the total contract amount will increase to \$192,500.

- Authorizing a renewal agreement with Advanced Enterprise Systems Corporation d/b/a Utility Cloud for an asset management program for Saratoga County Sewer District No. 1

BUDGET IMPACT: No Budget Impact. Funds for this renewal agreement are included in the 2022 budget.

This new agreement will be for a total of 3 years at \$40,000 per year. This program will help the Sewer District better understand any equipment failure data, replacement costs, and capital project planning.

- Authorizing an agreement with Delaware Engineering, D.P.C. for Strategic Infrastructure and Financing planning for Saratoga County Sewer District No. 1

BUDGET IMPACT: No Budget Impact. Funds for this agreement are included in the 2022 budget.

Mr. Bulger said this agreement will allow Delaware Engineering to assist the Sewer District secure possible funding opportunities and anticipate potential changes in regulations. Delaware Engineering will perform the duties associated with this contract in an amount not to exceed \$90,000.

- Authorizing an agreement with Precision Trenchless LLC for construction services relating to sewer infrastructure rehabilitation in the Town of Halfmoon.

BUDGET IMPACT: No Budget Impact. Funds for this agreement are included in the 2022 budget.

Mr. Bulger said this agreement will be in the amount of \$84,792 and will piggyback off an existing Onondaga County contract.

- Amending Resolution 151-2015, as amended by Resolution 97-2017, authorizing an amended agreement with Ramboll Americas Engineering Solutions, Inc. for engineering services related to the repair of Aeration Tanks 5-8 at the Saratoga County Sewer District No. 1 Wastewater Treatment Plant.

BUDGET IMPACT: No Budget Impact. Funds for this amended agreement are included in the 2022 budget.

Mr. Bulger said Ramboll will provide engineering services related to structural upgrades of the existing south side aeration basins and providing a permanent groundwater depression system. The new total cost of this agreement will be \$283,000.

On a motion made by Mr. Veitch, seconded by Mr. Lant, the following resolution was approved unanimously.

- Authorizing cooperative agreements with local school districts to implement and utilize federal Epidemiology and Lab Capacity Reopening Schools grant funds.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said these MOU's will allow for the purchase or reimbursement of eligible costs as outlined in federal guidance, based on a per pupil basis. All expenses or requests for reimbursement will be pre-approved by NYS Department of Health. Mr. Barrett said he's happy to move this forward so our schools can access additional funds under this program.

On a motion made by Mr. Veitch, seconded by Mrs. Raymond, the following resolution was approved unanimously.

- Proclaiming April 2022 as "County Government Month" in Saratoga County.

BUDGET IMPACT: No Budget Impact.

Mr. Bulger said Counties across the nation, including Saratoga County, continually provide services to create healthy, safe, and vibrant communities to millions of Americans. The success of Saratoga County is a testament to the leadership of the Board of Supervisors and all the hardworking employees that take pride in serving our residents every day.

On a motion made by Mr. Lant, seconded by Mr. Veitch, the Board Meeting Agenda for April 19, 2022 was approved unanimously.

On a motion made by Mrs. Raymond, seconded by Mr. Veitch, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board