



Saratoga County Board of Supervisors

ORDER OF BUSINESS

May 17, 2022 4PM

1. WELCOME
2. ROLL CALL
3. ATTENTION TO FLAG
4. CHAPLAIN
5. PRESENTATION – GlobalFoundries Presentation on Fab 8.2
6. APPROVAL OF MINUTES: April 19, 2022 & May 11, 2022
7. CORRESPONDENCE
8. REPORTS OF COMMITTEE
9. REPORTS
 Report No. 2 – Mortgage Tax Report
10. RESOLUTIONS (169 - 185)
11. REQUEST FOR SEPARATE VOTES
12. VOTE ON RESOLUTIONS
13. UNFINISHED BUSINESS AND NEW PROPOSALS
14. EXECUTIVE SESSION (as necessary)
15. OTHER BUSINESS
16. PUBLIC INPUT
17. ADJOURN

40 MCMASTER STREET
BALLSTON SPA, NEW YORK 12020
Phone: (518) 885-2240 Fax: (518) 884-4771

To view the webcast live or once recorded, go to <https://www.saratogacountyny.gov/meetings/2022-meetings/>



OFFICE OF THE SARATOGA COUNTY TREASURER

Andrew B. Jarosh
Treasurer

County Municipal Center, Bldg 1
40 McMaster St., Ballston Spa, NY 12020

D'Arcy L. Plummer
Deputy Treasurer

Ph: (518) 884-4724 Fx: (518) 884-4775
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TO: THERESE CONNOLLY, CLERK OF THE BOARD
FROM: D'ARCY PLUMMER, DEPUTY TREASURER *DP*
DATE: APRIL 26, 2022
SUBJECT: MAY 2022 MORTGAGE TAX DISTRIBUTION

Attached for the May 17, 2022 Board of Supervisors Meeting is the May 2022 Mortgage Tax Distribution Report. This report covers the six-month period from October 1, 2021 through March 31, 2022.

dp



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SARATOGA COUNTY TREASURER	
MORTGAGE TAX DISTRIBUTION	
AS OF MARCH 31, 2022	
	10/1/21 - 3/31/22
CITIES/TOWNS/VILLAGES	AMOUNT TO BE DISTRIBUTED
BALLSTON	\$ 336,574.21
BALLSTON SPA (BALL)	\$ 10,806.93
MILTON	\$ 336,456.29
BALLSTON SPA (MILTON)	\$ 37,822.17
CHARLTON	\$ 87,572.97
CLIFTON PARK	\$ 1,180,411.06
CORINTH	\$ 55,270.46
CORINTH (VILLAGE)	\$ 18,120.77
DAY	\$ 35,852.95
EDINBURG	\$ 44,070.02
GALWAY	\$ 65,816.08
GALWAY (VILLAGE)	\$ 930.22
GREENFIELD	\$ 176,598.87
HADLEY	\$ 33,900.17
HALFMOON	\$ 654,260.30
MALTA	\$ 374,926.23
ROUND LAKE (VILLAGE)	\$ 9,499.57
MECHANICVILLE	\$ 59,093.70
MOREAU	\$ 282,051.55
SO. GLENS FALLS (VILLAGE)	\$ 30,147.28
NORTHUMBERLAND	\$ 90,368.45
PROVIDENCE	\$ 29,223.35
SARATOGA	\$ 115,992.19
SCHUYLerville (VILLAGE)	\$ 8,199.53
VICTORY (VILLAGE)	\$ 2,889.99
SARATOGA SPRINGS	\$ 1,135,241.98
STILLWATER	\$ 253,366.67
STILLWATER (VILLAGE)	\$ 14,863.06
WATERFORD	\$ 140,481.09
WATERFORD (VILLAGE)	\$ 9,898.33
WILTON	\$ 418,967.36
TOTAL LOCAL DISTRIBUTION	\$ 6,049,673.80

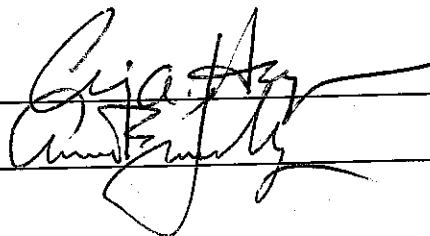
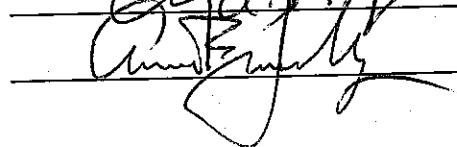


NEW YORK STATE MORTGAGE TAX SEMI-ANNUAL REPORT

COUNTY OF SARATOGA FOR THE PERIOD OF Oct 1, 2021 THROUGH Mar 31, 2022

CASH STATEMENT FOR TAXES COLLECTED PURSUANT TO ARTICLE 11

Months						TREASURER			ALL OTHER TAXES DISTRIBUTED			
	1 Basic tax Collected	2 Interest received by recording officer	3 Recording officer's expense	4 Refunds or Adjustments	5 Amount paid treasurer (Col 1 + Col 2 Col 3 - Col 4)	6 Interest received by treasurer	7 Treasurer's expense	8 Tax districts share (Col 5 + Col 6 Col 7)	9 Local tax	10 Additional tax	11 Special assistance fund	12 Special additional tax
2021 Oct	927,285.10	8.79	5,106.09		922,187.80	50.52		922,238.32		440,169.75		368,446.98
Nov	982,426.69	9.39	5,093.09		977,342.99	30.18		977,373.17		468,797.12		392,866.57
Dec	1,257,273.85	8.67	5,067.19		1,252,215.33	13.72		1,252,229.05		603,485.19		512,554.69
2022 Jan	1,063,190.42	8.79	5,011.81		1,058,187.40	23.34		1,058,210.74		526,160.34		439,065.65
Feb	844,003.56	7.00	5,051.55		838,959.01	29.39		838,988.40		403,850.31		348,791.51
Mar	1,005,622.50	7.80	5,035.85		1,000,594.45	39.67		1,000,634.12		498,822.45		404,740.33
Apr	0.00							0.00				
May	0.00							0.00				
Jun	0.00							0.00				
Jul	0.00							0.00				
Aug	0.00							0.00				
Sep	0.00							0.00				
Totals	6,079,802.12	50.44	30,365.58		6,049,486.98	186.82		6,049,673.80		2,941,285.16		2,466,465.73

 Recording Officer
 Treasurer

CREDIT
STATEMENT
(Column 6)

This column is the net amount
due each tax district for
which the Board of
Supervisors shall issue
its warrant or warrants.

	2 Taxes collected	3 *Additions	4 *Deductions	5 Amount of "Taxes Collected" as adjusted and corrected	6 Net Amount due each tax district
BALLSTON	349,111.15			349,111.15	347,381.14
CHARLTON	88,009.10			88,009.10	87,572.97
CLIFTON PARK	1,186,289.69			1,186,289.69	1,180,411.06
CORINTH	73,756.73			73,756.73	73,391.23
DAY	36,031.50			36,031.50	35,852.95
EDINBURG	44,289.50			44,289.50	44,070.02
GALWAY	67,078.70			67,078.70	66,746.30
GREENFIELD	177,478.36			177,478.36	176,598.87
HADLEY	34,069.00			34,069.00	33,900.17
HALFMOON	657,518.62			657,518.62	654,260.30
MALTA	386,340.30			386,340.30	384,425.80
MECHANICVILLE	59,388.00			59,388.00	59,093.70
MILTON	376,142.42			376,142.42	374,278.46
MOREAU	313,753.63			313,753.63	312,198.83
NORTHUMBERLAND	90,818.50			90,818.50	90,368.45
PROVIDENCE	29,368.89			29,368.89	29,223.35
SARATOGA	127,714.60			127,714.60	127,081.71
SARATOGA SPRGS	1,140,895.66			1,140,895.66	1,135,241.98
STILLWATER	269,565.56			269,565.56	268,229.73
WATERFORD	151,128.33			151,128.33	150,379.42
WILTON	421,053.88			421,053.88	418,967.36
TOTAL TAX DISTRICTS 21					
TOTALS	6,079,802.12	0.00	0.00	6,079,802.12	6,049,673.80



SARATOGA COUNTY BOARD OF SUPERVISORS

REGULAR MEETING RESOLUTIONS PRESENTED TUESDAY, MAY 17, 2022

169. AUTHORIZING THE CONVEYANCE OF A CONSERVATION EASEMENT OVER COUNTY LAND IN THE TOWNS OF WILTON AND NORTHUMBERLAND
170. AUTHORIZING AN AGREEMENT WITH NORTH AMERICAN LAND TRUST AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO
171. AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER BUDGET TRANSFERS POLICY
172. INTRODUCING A PROPOSED LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 2, PRINT NO. 1 OF 2022, AMENDING LOCAL LAW 1 of 1950, AND SETTING A DATE FOR A PUBLIC HEARING THEREON
173. AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER OPERATING BUDGET PROCEDURE
174. AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER PURCHASING PROCEDURES AND AUTHORIZING THE ACCEPTANCE OF ELECTRONIC BIDS AND OFFERS
175. AUTHORIZING AN AGREEMENT WITH THE SARATOGA COUNTY EMERGENCY MEDICAL SERVICES COUNCIL
176. APPROVING ADDITIONAL ROADWAY REHABILITATION PROJECTS AND AMENDING THE 2022 BUDGET IN RELATION THERETO
177. AUTHORIZING AN AGREEMENT WITH TOWN & COUNTY BRIDGE & RAIL, INC. FOR THE REPAIR OF THE WOLF CREEK BRIDGE IN THE TOWN OF HADLEY AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO
178. AUTHORIZING THE ACCEPTANCE OF ADDITIONAL STATE AID FROM HEALTH RESEARCH, INC. AND AMENDING THE 2022 BUDGET IN RELATION THERETO
179. AUTHORIZING THE ACCEPTANCE OF A 2022 MEDICAL RESERVE CORPS COVID-19 RESPOND, INNOVATE, SUSTAIN AND EQUIP AWARD AND AMENDING THE 2022 BUDGET IN RELATION THERETO
180. AUTHORIZING AN AGREEMENT WITH THE CAPITAL REGION CHAMBER OF COMMERCE
181. APPROVING ADDITIONAL APPROPRIATIONS FOR THE MUNICIPAL ECONOMIC DEVELOPMENT GRANT PROGRAM AND THE SARATOGA COUNTY 250TH AMERICAN REVOLUTION PROJECT
182. AMENDING RESOLUTION 262-2017 TO INCREASE THE TOTAL PROJECT COST OF THE FLOUD MEMORIAL PRESERVE FARMLAND/OPEN SPACE PRESERVATION GRANT PROJECT IN THE TOWN OF HALFMOON
183. AMENDING THE 2022 COMPENSATION SCHEDULE TO CREATE POSITIONS UNDER THE SHERIFF'S OFFICE

REGULAR MEETING RESOLUTIONS PRESENTED TUESDAY, MAY 17, 2022

184. AUTHORIZING AN AGREEMENT WITH TRAMPOLINE DESIGN, LLC FOR MARKETING CONSULTING SERVICES
185. AUTHORIZING AN AGREEMENT WITH LEGAL FILES SOFTWARE, INC. FOR A CASE MANAGEMENT SOFTWARE SYSTEM FOR THE COUNTY ATTORNEY'S OFFICE



5/17/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 169 - 2022

Introduced by Buildings and Grounds: Supervisors M. Veitch, Connolly, Grasso, Lant, Ostrander, Raymond and Smith

AUTHORIZING THE CONVEYANCE OF A CONSERVATION EASEMENT OVER COUNTY LAND IN THE TOWNS OF WILTON AND NORTHUMBERLAND

WHEREAS, the Karner blue butterfly is a federally- and state-listed endangered species and the frosted elfin butterfly is a state-listed threatened species; and

WHEREAS, portions of the grounds surrounding the Saratoga County Airport are established Karner blue butterfly and frosted elfin butterfly habitat; and

WHEREAS, through a collaborative effort with the Federal Aviation Administration and the United States Fish & Wildlife Service, the County has established habitat mitigation sites on County forestland which will offset the potential loss of Karner blue butterfly and frosted elfin butterfly habitat caused by the upkeep and mowing of areas immediately surrounding the airport facilities; and

WHEREAS, a conservation easement over the mitigation sites is required by the United States Fish & Wildlife Service to ensure the habitat mitigation sites are maintained and successful in restoring Karner blue butterfly and frosted elfin butterfly habitat; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any documents necessary to convey a conservation easement over County land in the towns of Wilton and Northumberland for the protection of the Karner blue butterfly and frosted elfin butterfly habitat mitigation sites; and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting
Motion to Adopt: Supervisor(s):
Second: Supervisors(s):

Ayes:
Noes:
Abstain:
Absent:



5/17/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 170 - 2022

Introduced by Buildings and Grounds: Supervisors M. Veitch, Connolly, Grasso, Lant, Ostrander, Raymond and Smith

AUTHORIZING AN AGREEMENT WITH NORTH AMERICAN LAND TRUST AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the Karner blue butterfly (“KBB”) is a federally- and state-listed endangered species, and the frosted elfin butterfly (“FEB”) is a state-listed threatened species; and

WHEREAS, approximately seventy-seven (77) acres of the grounds surrounding the Saratoga County Airport are established KBB/FEB protected habitat; and

WHEREAS, through a collaborative effort between the Federal Aviation Administration (“FAA”) and the United States Fish and Wildlife Service (“USF&W”), the County has established approximately one-hundred eighty-three (183) acres of habitat mitigation areas on forested County-owned sites which will offset the potential loss of KBB/FEB habitat caused by the upkeep and mowing of areas immediately surrounding the airport facilities; and

WHEREAS, a Conservation Easement over the mitigation sites is required by the USF&W to ensure the habitat mitigation sites are maintained and successful in restoring KBB/FEB habitat; and

WHEREAS, an agreement is required with a third-party administrator to facilitate the conveyance of a conservation easement in addition to monitoring the conservation easement; and

WHEREAS, the costs associated with such agreement are reimbursable under Federal Aviation Administration grant funding; and

WHEREAS, North American Land Trust (“NALT”) is a conservation organization based in Chadds Ford, Pennsylvania with a primary purpose of preserving and managing open space to protect its conservation values; and

WHEREAS, NALT has proposed to provide services related to the creation and conveyance of a conservation easement and to provide monitoring of the habitat mitigation sites, in perpetuity, for a one-time payment of \$87,325; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with North American Land Trust, of Chadds Ford, Pennsylvania, for an amount not to exceed \$87,325, for the creation, conveyance, and monitoring of a conservation easement for the protection of the Karner blue butterfly and frosted elfin butterfly habitat mitigation sites located within the towns of Wilton and Northumberland; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2022 County Budget is amended as follows:

UNDER DEPARTMENT OF PUBLIC WORKS

Appropriations

Increase Acct. #: A.50.513-7098 – Professional Services	\$87,325
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Revenues

Increase Acct. #:A.50-4592 – Federal Aid – Airport	\$87,325
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No budget impact. Funds are included in the 2022 budget.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 171 - 2022

Introduced by Government Review and Efficiency: Supervisors Lant, Barrett, Edwards, Hammond and Smith

AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER BUDGET TRANSFERS POLICY

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County Government; and

WHEREAS, since adoption, the Board of Supervisors has enacted several amendments to the Manual; and

WHEREAS, the annual review of the Manual, mandated by Section 104-b of the General Municipal Law, has disclosed the appropriateness of revisions proposed by the Board's Government Review and Efficiency Committee to the County's Budget Transfers Policy; and

WHEREAS, a copy of the Government Review and Efficiency Committee's proposed Budget Transfers Policy was provided to each member of this Board; and

WHEREAS, the Government Review and Efficiency Committee and the Law and Finance Committee have recommended that the Budget Transfers Policy be amended as proposed; and

WHEREAS, implementation of any legislative revisions to the Manual requires approval of this Board; now, therefore, be it

RESOLVED, that the following section of the Saratoga County Policies and Procedures Manual is amended to revise the Budget Transfers Policy, as more particularly described in the Government Review and Efficiency proposal:

<u>CHAP/SECTION</u>	<u>TITLE</u>	<u>ADOPTED</u>	<u>LAST AMENDED</u>
2 B	Budget Transfers	Resolution 60-1994	Resolution 133-1999

; and it is further

RESOLVED, that the Human Resources Department shall distribute copies of this amendment to all County departments and agencies; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 172 - 2022

Introduced by Government Review and Efficiency: Supervisors Lant, Barrett, Edwards, Hammond and Smith

INTRODUCING A PROPOSED LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 2, PRINT NO. 1 OF 2022, AMENDING LOCAL LAW 1 OF 1950, AND SETTING A DATE FOR A PUBLIC HEARING THEREON

WHEREAS, it is the recommendation of the Government Review and Efficiency Committee and the Law and Finance Committee of this Board to amend Local Law 1 of 1950, to amend the deadline for the filing of a tentative budget by the Budget Officer with the Clerk of the Board of Supervisors from October 15 to November 15; now, therefore, be it

RESOLVED, that a proposed Local Law, identified as Introductory No. 2, Print No. 1 of 2022, entitled "A LOCAL LAW OF THE COUNTY OF SARATOGA TO AMEND LOCAL LAW 1 OF 1950", is hereby introduced before the Saratoga County Board of Supervisors, and the Board of Supervisors shall hold a Public Hearing on June 15, 2022 at 4:30 p.m. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York 12020, on the matter of the adoption of such proposed Local Law; and it is further

RESOLVED, that the Clerk of the Board of Supervisors be and she hereby is directed to give notice of such Public Hearing in the manner prescribed by law; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

INTRODUCTORY NO. 2 OF 2022

PRINT NO. 1

INTRODUCED BY: Supervisors Lant, Barrett, Edwards, Hammon and Smith

**COUNTY OF SARATOGA
LOCAL LAW NO. [] OF 2022**

**A LOCAL LAW OF THE COUNTY OF SARATOGA
AMENDING LOCAL LAW 1 OF 1950**

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. That Section 4 of Local Law 1 of 1950, be amended as follows:

“Section 4. The tentative budget, the budget message, if any, and the proposed appropriation resolution required to be filed by the budget officer with the Clerk of the Board of Supervisors pursuant to said County Law shall be filed not later than the 15th day of [~~October~~ November].

SECTION 2. This Local Law shall take effect after it is filed as provided in Section 27 of the Municipal Home Rule Law.

EXPLANATION - Matter that is underscored is new; matter in brackets [-] is old law to be omitted.

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 173 - 2022

Introduced by Government Review and Efficiency: Supervisors Lant, Barrett, Edwards, Hammond and Smith

AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER OPERATING BUDGET PROCEDURE

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County Government; and

WHEREAS, since adoption, the Board of Supervisors has enacted several amendments to the Manual; and

WHEREAS, the annual review of the Manual, mandated by Section 104-b of the General Municipal Law, has disclosed the appropriateness of revisions proposed by the Board's Government Review and Efficiency Committee to the County's Operating Budget Procedure Policy; and

WHEREAS, a copy of the Government Review and Efficiency Committee's proposed Operating Budget Procedure Policy was provided to each member of this Board; and

WHEREAS, the Government Review and Efficiency Committee and the Law and Finance Committee have recommended that the Operating Budget Procedures Policy be amended as proposed; and

WHEREAS, implementation of any legislative revisions to the Manual requires approval of this Board; now, therefore, be it

RESOLVED, that the following section of the Saratoga County Policies and Procedures Manual is amended to revise the Operating Budget Procedure Policy, as more particularly described in the Government Review and Efficiency proposal:

<u>CHAP/SECTION</u>	<u>TITLE</u>	<u>ADOPTED</u>	<u>LAST AMENDED</u>
2 A	Operating Budget Procedure	June 1984	Resolution 211-2021

; and it is further

RESOLVED, that County Administration shall distribute copies of this amendment to all County departments and agencies; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 174 - 2022

Introduced by Government Review and Efficiency: Supervisors Lant, Barrett, Edwards, Hammond and Smith

AMENDING THE POLICIES AND PROCEDURES MANUAL UNDER PURCHASING PROCEDURES AND AUTHORIZING THE ACCEPTANCE OF ELECTRONIC BIDS AND OFFERS

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County Government; and

WHEREAS, since adoption, the Board of Supervisors has enacted several amendments to the Manual; and

WHEREAS, the annual review of the Manual, mandated by Section 104-b of the General Municipal Law, has disclosed the appropriateness of revisions proposed by the Board's Government Review and Efficiency Committee to the County's Purchasing Policy; and

WHEREAS, a copy of the Government Review and Efficiency Committee's proposed Purchasing Policy was provided to each member of this Board; and

WHEREAS, the Government Review and Efficiency Committee and the Law and Finance Committee have recommended that the Purchasing Policy be amended as proposed; and

WHEREAS, implementation of any legislative revisions to the Manual requires approval of this Board; and

WHEREAS, General Municipal Law §103(2) enables a municipality to authorize the acceptance of bids and offers through electronic means, if such offers comply with and are subject to the requirements of the NYS Technology Law; and

WHEREAS, our Government Review and Efficiency Committee, our Law and Finance Committee and the Director of Purchasing have recommended that the Purchasing Policy be amended as proposed and that this Board authorize the acceptance of electronic bids and offers; now, therefore, be it

RESOLVED, that this Board hereby authorizes the Purchasing Department to accept electronic bids and offers by electronic means, subject to the requirements of General Municipal Law §103(2) and the NYS Technology Law; and it is further

RESOLVED, that the following section of the Saratoga County Policies and Procedures Manual is amended to revise the Purchasing Policy, as more particularly described in the Government Review and Efficiency proposal:

<u>CHAP/SECTION</u>	<u>TITLE</u>	<u>LAST AMENDED</u>
2 C	Purchasing	Resolution 239-2020

; and it is further

RESOLVED, that County Administration shall distribute copies of this amendment to all County departments and agencies; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting
Motion to Adopt: Supervisor(s):
Second: Supervisors(s):

Ayes:
Noes:
Abstain:
Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 175 - 2022

Introduced by Public Safety: Supervisors Lant, Barrett, Hammond, Lawler, Ostrander, K. Veitch and Wright

AUTHORIZING AN AGREEMENT WITH THE SARATOGA COUNTY EMERGENCY MEDICAL SERVICES COUNCIL

WHEREAS, pursuant to Resolution 252-2020, the County authorized an agreement with the Saratoga County Emergency Medical Services Council (“SCEMSC”) in the amount of \$43,000 for the provision of EMS Training services in the year 2021; and

WHEREAS, our Public Safety Committee and the Director of Emergency Management have recommended that an agreement be executed with SCEMSC for the provision of emergency medical services training within Saratoga County including, but not limited to, assisting and coordinating emergency medical services training in Saratoga County; sponsorship of three (3) EMT-Original and three (3) EMT-Recertification Courses and thirty (30) CPR and First Aid Courses; and facilitation of the capability to respond to and transport individuals with high-risk biological and infectious diseases such as Ebola, for the term January 1, 2022 through December 31, 2022; at a cost not to exceed \$43,000; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with the Saratoga County Emergency Medical Services Council for the provision of emergency medical services training for the term January 1, 2022 through December 31, 2022, at a cost not to exceed \$43,000; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the 2022 budget.

May 17, 2022 Regular Meeting
Motion to Adopt: Supervisor(s):
Second: Supervisors(s):

Ayes:
Noes:
Abstain:
Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 176 - 2022

Introduced by Public Works: Supervisors Barrett, Butler, Edwards, Ostrander, Richardson, K. Veitch and Winney

APPROVING ADDITIONAL ROADWAY REHABILITATION PROJECTS AND AMENDING THE 2022 BUDGET IN RELATION THERETO

WHEREAS, the Saratoga County Department of Public Works has identified three additional highway rehabilitation projects, totaling approximately 7.3 miles at a cost of \$2,597,500, in the Towns of Clifton Park, Corinth, Greenfield and Moreau, that are appropriate for completion in 2022; and

WHEREAS, due to increasing material costs, the completion of 2022 Capital Projects throughout the County has increased by \$951,600; and

WHEREAS, on March 11, 2021, the Federal Government passed the American Rescue Plan Act of 2021 (ARPA), and such funds are eligible to be utilized for general government services; and

WHEREAS, this Board has recommended the use of available ARPA funds for the completion of highway rehabilitation projects proposed by the Department of Public Works; and

WHEREAS, our Public Works Committee and the Commissioner of Public Works have recommended that funding be approved for the completion of projects included in the 2022 Capital Plan as well as the four additional highway rehabilitation projects in the towns of Clifton Park, Corinth, Greenfield and Moreau; now, therefore, be it

RESOLVED, that this Board hereby approves the additional funding required for the completion of the highway rehabilitation projects included in the 2022 Capital Plan; and it is further

RESOLVED, that this Board hereby approves funding for the four additional highway rehabilitation projects in the towns of Clifton Park, Corinth, Greenfield and Moreau, and it is further

RESOLVED, that the Chair of the Board is authorized to execute all contracts and agreements necessary to complete the 2022 Capital Projects contained within the 2022 budget as amended herein; and it is further

RESOLVED, that the Chair of the Board is authorized to execute all contracts and agreements necessary to complete the proposed highway rehabilitation projects in the towns of Clifton Park, Corinth, Greenfield and Moreau; and it is further

RESOLVED, that the form and content of the aforementioned contracts and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2022 Saratoga County Budget is amended as follows:

DEPARTMENT OF PUBLIC WORKS

Under A Fund:

Increase Appropriations:

Acct.: #A.90.920-9900.D Transfer to County Road Fund \$3,549,100

Increase Revenue:

Acct.: #A.90-4089 Federal Aid – Other \$3,549,100

Under D Fund:

Increase Appropriations:

Acct.: #D.50.510-7502 Contracted Highway Srv. \$2,597,500

Acct.: #D.50.510-8251 Highway Supplies \$ 951,600

\$3,549,100

Increase Revenues:

Acct.: #D.50-5031 Transfer from General Fund \$3,549,100

:and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Funding will require an appropriation of \$3,549,100 utilizing ARPA funds.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 177 - 2022

Introduced by Public Works: Supervisors Barrett, Butler, Edwards, Ostrander, Richardson, K. Veitch and Winney

AUTHORIZING AN AGREEMENT WITH TOWN & COUNTY BRIDGE & RAIL, INC. FOR THE REPAIR OF THE WOLF CREEK BRIDGE IN THE TOWN OF HADLEY AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO

WHEREAS, in July of 2021, the County Route 1 bridge over Wolf Creek in the Town of Hadley was yellow flagged by the New York State Department of Transportation; and

WHEREAS, following design completion, bids were solicited for construction services and Town & County Bridge & Rail, Inc., the lowest responsible bidder, submitted a bid in the amount of \$93,600; and

WHEREAS, our Public Works Committee and the Commissioner of Public Works have recommended that the bid submitted by Town & County Bridge & Rail, Inc. be accepted and an agreement be executed for construction services related to the repair of the Wolf Creek bridge in the Town of Hadley, at a cost not to exceed \$93,600; and

WHEREAS, due to escalating costs for construction materials, the low bid exceeded the Department of Public Works budgeted amount of \$60,000 for the repair project, therefore it is necessary to amend the 2022 budget; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Town & County Bridge & Rail, Inc. of Amsterdam, New York, for construction services related to the repair of the Wolf Creek bridge in the Town of Hadley, at a cost not to exceed \$93,600; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2022 Saratoga County Budget is hereby amended as follows:

DEPARTMENT OF PUBLIC WORKS

Under A Fund:

Increase Appropriations:

Acct.: #A.90.920-9900.D Transfer to County Road Fund	\$33,600
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Decrease Fund Balance:
Acct.: #A-0599.B Appropriated Fund Balance \$33,600

Under D Fund:
Increase Appropriations:
Acct.: #D.50.511-7502 Contracted Highway Srvc. \$33,600

Increase Revenues:
Acct.: #D.50-5031 Transfer from General Fund \$33,600

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Funding will require an appropriation of \$33,600 from fund balance.

May 17, 2022 Regular Meeting
Motion to Adopt: Supervisor(s):
Second: Supervisors(s):

Ayes:
Noes:
Abstain:
Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 178 - 2022

Introduced by Health and Human Services: Supervisors Barrett, Butler, Connolly, Edwards, Lant, Schopf and Wood

AUTHORIZING THE ACCEPTANCE OF ADDITIONAL STATE AID FROM HEALTH RESEARCH, INC. AND AMENDING THE 2022 BUDGET IN RELATION THERETO

WHEREAS, Resolution 196-2021 authorized the acceptance of a grant from New York State Department of Health (“NYS DOH”) through Health Research, Inc. (“HRI”) for New York State Public Health Emergency Preparedness Program (“PHEP”) activities in the amount of \$1,186,140 for the period July 1, 2021 through June 30, 2022; and

WHEREAS, additional funding in the amount of \$26,560 is immediately available from HRI for PHEP activities for the funding period of July 1, 2021 through June 30, 2022; and

WHEREAS, our Health and Human Services Committee and Commissioner of Health have recommended the acceptance of these additional program funds in the amount of \$26,560 be accepted; and

WHEREAS, the acceptance of these additional funds requires approval of this Board and an amendment to the 2022 County budget; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all documents necessary to accept additional aid from the New York State Department of Health through Health Research, Inc. for the New York State Department of Health Public Health Emergency Preparedness Program grant in the amount of \$26,560 for the grant period of July 1, 2021 through June 30, 2022; and it is further

RESOLVED, that the 2022 County budget is amended as follows:

PUBLIC HEALTH SERVICES

Decrease in Budgetary Fund Balance

Acct.: #A.0599.B – Budgetary Fund Balance \$ 26,560

Increase Revenues

Acct.: #A.40-4487 – PHEP Federal Aid Bioterrorism \$ 26,560

; and it is further

RESOLVED, that the form and content of said documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 179 - 2022

Introduced by Health and Human Services: Supervisors Barrett, Butler, Connolly, Edwards, Lant, Schopf and Wood

AUTHORIZING THE ACCEPTANCE OF A 2022 MEDICAL RESERVE CORPS COVID-19 RESPOND, INNOVATE, SUSTAIN AND EQUIP AWARD AND AMENDING THE 2022 BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 94-05, the Saratoga County Board of Supervisors endorsed the creation of a Saratoga Citizen Corps Council that would become affiliated with National (FEMA) and State (SEMO) Citizen Corps Councils, and establish a Saratoga County Medical Reserve Corps (Saratoga MRC) that would provide needed medical screening and care in the event of a public health emergency; and

WHEREAS, Saratoga MRC currently has over 690 members, many of whom are participating in drills, trainings and working on projects designed to improve the County's ability to respond to public health emergencies; and

WHEREAS, the Assistant Secretary of Preparedness and Response (ASPR), and the National Association of County and City Health Officials (NACCHO) has awarded a 2022 Tier 3 Medical Reserve Corps (MRC) COVID-19 Respond, Innovate, Sustain and Equip (RISE) award in the amount of \$75,000 to Saratoga MRC, that needs to be accepted by the County and passed through Saratoga County Public Health Services to Saratoga MRC, for the grant period April 1, 2022 through December 31, 2022; and

WHEREAS, Saratoga MRC intends to utilize said grant funds to strengthen unit response capabilities through continuous recruitment of members, provide initial orientation to volunteers, offer training seminars to prepare volunteers for responses to public health emergencies, and supply volunteers with emergency preparedness equipment in the event of a medical deployment; and

WHEREAS, the acceptance of these funds requires this Board's approval and an amendment to the 2022 County Budget; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby accepts on behalf of Saratoga County Public Health Services a 2022 Medical Reserve Corp COVID-19 Respond, Innovate, Sustain and Equip award in the amount of \$75,000 from the National Association of County and City Health Officials for the grant period April 1, 2022 through December 31, 2022, which grant award Saratoga County Public Health Services will pass through to the Saratoga

Medical Reserve Corps for the purpose of supporting the Corps' mission to provide medical screening and care in the event of a public health emergency; and, be it further

RESOLVED, that the Chair of the Board is authorized to execute all necessary documents and agreements to accept the 2022 Medical Reserve Corp COVID-19 Respond, Innovate, Sustain and Equip award from the National Association of County and City Health Officials; and it is further

RESOLVED, that such documents and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the 2022 Saratoga County Budget is amended as follows:

PUBLIC HEALTH SERVICES:

Appropriations:

Increase Acct. # A.40.410-7010 – Furniture and Furnishings	\$14,200
Increase Acct. # A.40.410-7020 – Office Equipment	\$ 6,400
Increase Acct. # A.40.410-7051 – Communications Equipment	\$48,000
Increase Acct. # A.40.410-8200 – Department Supplies	<u>\$ 6,400</u>
	\$75,000

Revenues:

Increase Acct.: #A.40-4402 – Medical Reserve Corp.	\$75,000
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 180 - 2022

Introduced by Economic Development: Supervisors Tollisen, Grasso, Hammond, Schopf, K. Veitch, M. Veitch and Wood

AUTHORIZING AN AGREEMENT WITH THE CAPITAL REGION CHAMBER OF COMMERCE

WHEREAS, pursuant to Resolution 252-2020, this Board provided outside agency funding to the Capital Region Chamber of Commerce in the amount of \$40,000; and

WHEREAS, the approved 2022 budget included an allocation of \$60,000 for outside agency funding to the Capital Region Chamber of Commerce; and

WHEREAS, a Resolution authorizing an agreement for the payment of such funding is required to implement the budget allocation; and

WHEREAS, the Capital Region Chamber of Commerce has proposed to use such funding for the continuation of the 2022 Community Development Plan which includes maintaining previous community development projects, operation of an Interstate 87 visitor center, promotion of Saratoga County initiatives, infrastructure review, and utilization of resources to assist Saratoga County businesses; and

WHEREAS, our Economic Development Committee and the Director of Planning and Economic Development have recommended that the County enter into a public benefit agreement with the Capital Region Chamber of Commerce for the continuation of the Community Development Plan, at an amount not to exceed \$60,000; now, therefore, it is

RESOLVED, that Chair of the Board is authorized to execute an agreement with the Capital Region Chamber of Commerce, for the continuation of the Community Development Plan, at an amount not to exceed \$60,000; and it is further

RESOLVED, that the agreement shall include the following terms: (a) payments shall be made to the organization's disbursing officer as determined by the County Administrator; (b) payments shall only be made upon submission of a duly certified and properly documented County voucher; (c) the documentation for the organization's initial voucher shall include copies of its current budget, financial statements and compensation schedule; and (d) the organization shall refund any unused portion of its appropriation; and it is further

RESOLVED, that such documents and agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the 2022 budget.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 181 - 2022

Introduced by Economic Development: Supervisors Tollisen, Grasso, Hammond, Schopf, K. Veitch, M. Veitch and Wood

APPROVING ADDITIONAL APPROPRIATIONS FOR THE MUNICIPAL ECONOMIC DEVELOPMENT GRANT PROGRAM AND THE SARATOGA COUNTY 250TH AMERICAN REVOLUTION PROJECT AND AMENDING THE 2022 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Local Law 1-2016 and New York State Tax Law §1202-g(2), the net collections derived from room occupancy tax is allocated 50% to the Board of Supervisors for tourism and economic development and 50% to the Saratoga County Prosperity Partnership, Inc. (“SCPP”) to be used for purposes of tourism and economic development; and

WHEREAS, the Board of Directors of the Saratoga County Prosperity Partnership, Inc. have voted and publicly stated an intent to wind-down the operations of SCPP, including publicly stating that SCPP will not request any funding from the County in 2022; and

WHEREAS, the adopted 2022 County budget allocated \$350,000 of anticipated occupancy tax revenue as a projected expenditure to SCPP in accordance the local and State room occupancy tax provisions; and

WHEREAS, pursuant to Resolution 310-2021, this Board adopted the 2022 County budget which provided an appropriation for the Municipal Economic Development Grant program in the amount of \$150,000, which provided each Town and City throughout the County to apply for up to \$7,100 in funding for projects related to economic development; and

WHEREAS, the Municipal Economic Development Grant program, originally implemented by this Board in 2020, has been a widely utilized and has been responsible for a direct, positive impact on economic development throughout the County; and

WHEREAS, based on SCPP’s publicly stated intent to not seek funding in 2022, our Economic Development Committee has recommended that \$150,000 of the budget allocation for SCPP be reallocated as additional funding for the Municipal Economic Development Program; and

WHEREAS, pursuant to Resolution 216-2021, this Board authorized the creation of the 250th American Revolution Commission with the intent to commemorate the anniversary of the Battle of Saratoga by planning events and activities that engage its citizens and provide an opportunity to learn about our common heritage, develop pride of place and celebrate our shared history; and

WHEREAS, pursuant to Resolution 310-2021, this Board adopted the 2022 County budget which appropriated \$50,000 for the 250th American Revolution Commission; and

WHEREAS, based on SSCP's publicly stated intent to not seek funding in 2022, our Economic Development Committee has recommended that \$100,000 of the budget allocation for SSCP be appropriated as additional funding for the 250th American Revolution Commission to be utilized for both tourism and economic development; now, therefore, it is

RESOLVED, that this Board approves the re-appropriation of budgeted funds from the Saratoga County Prosperity Partnership, Inc. to the Municipal Economic Development Grant Program in the amount of \$150,000; and it is further

RESOLVED, that this Board approves the re-appropriation of budgeted funds from the Saratoga County Prosperity Partnership, Inc. to the 250th American Revolution Commission in the amount of \$100,000; and it is further

RESOLVED, that the 2022 County budget is amended as follows:

UNDER COUNTY ADMINISTRATOR

Decrease Appropriations

Acct.:# A.14.114-8710 – Saratoga County Prosperity Partnership \$250,000

Increase Appropriations

Acct.:# A.14.114-7112 – 250th Revolution Anniversary \$100,000

Acct.:# A.14.114-8763 – Municipal Planning Grant Program \$150,000

\$250,000

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:
Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 182 -2022

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski and M. Veitch

AMENDING RESOLUTION 262-2017 TO INCREASE THE TOTAL PROJECT COST OF THE FLOUD MEMORIAL PRESERVE FARMLAND/OPEN SPACE PRESERVATION GRANT PROJECT IN THE TOWN OF HALFMOON

WHEREAS, the Saratoga County Farmland and Open Space Program was established in 2003 to give matching grant funds to purchase development or other rights or outright ownership of productive agricultural and open space land; and

WHEREAS, pursuant to Resolution 262-2017, this Board awarded a 2017 Farmland/Open Space Preservation Grant in the amount of \$50,000 towards the estimated purchase price of the Floud Memorial Preserve property, which property consists of 17.84 acres (Tax Map # 260.-2-8.12) located off of Coons Crossing Road and bordering the Zim-Smith Mid County Trail, and contains wetlands and woodlands for wildlife habitat; and

WHEREAS, the original projected cost for the project was estimated at \$100,000, and the subsequent appraised value was higher than expected and resulting in the actual total estimated project cost of \$127,284; and

WHEREAS, the actual total project cost is greater than the maximum permitted 10% adjustment and therefore requires authorization to amend Resolution 262-2017; and

WHEREAS, our Trails and Open Space Committee and the Director of Planning and Economic Development have recommended that Resolution 262-2017 be amended accordingly; now, therefore, be it

RESOLVED, that section 3 of the first *RESOLVED* paragraph of Resolution 262-2017 is hereby amended to authorize payment to the following municipality for the purpose and upon the conditions stated below:

3. To the Town of Halfmoon, the sum of \$50,000 towards the total project cost of \$127,284 for the purchase of the Floud Memorial Preserve property, which property consists of 17.84 acres (Tax Map # 260.-2-8.12) located off of Coons Crossing Road and bordering the Zim-Smith Mid County Trail, and contains wetlands and woodlands for wildlife habitat, upon the condition that the Town contributes the balance of the purchase price and related costs, which contribution may include in-kind donations.

; and, it is further

RESOLVED, that the foregoing grant amount may be adjusted by the Trails and Open Space Committee by up to 10% over the total grant amount provided the requirements of the grant are satisfied and sufficient grant monies are available; and, be it further

RESOLVED, that the Trails and Open Space Committee may place such further conditions and requirements on said grant as it deems necessary and advisable to fulfill the intent and purpose of the Farmland Protection and Open Space Preservation Program; and it is further

RESOLVED, that the Chair of the Board is authorized to execute any and all agreements and documents necessary to ensure the fulfillment of said conditions and the transfer of said funds; and it is further

RESOLVED, that the form and content of such agreements and documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the provisions of Resolution 262-2017, not inconsistent with this amending resolution, shall remain in full force and effect; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 183 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

AMENDING THE 2022 COMPENSATION SCHEDULE TO CREATE POSITIONS UNDER THE SHERIFF'S OFFICE

WHEREAS, the Sheriff's Office Communications division provides critical and essential services to our community through the 9-1-1 communications call center, including the coordination of emergency police, fire and medical responses to emergencies; and

WHEREAS, adequate staffing of telecommunicators in the 9-1-1 call center is necessary to protect the life, health and safety of residents throughout the County; and

WHEREAS, the Communications Division of the Sheriff's Office is in critical need of staffing support due to challenges created by nationwide labor shortages and the COVID-19 pandemic; and

WHEREAS, our Law and Finance Committee, the Sheriff, and the Director of Human Resources have recommended that the 2022 Saratoga County Compensation Schedule be amended under the Sheriff's Office to create five (5) temporary part-time Desk Officer positions, at a hourly rate of \$22.93, through the end of fiscal year 2022; now, therefore, be it

RESOLVED, that the 2022 Saratoga County Compensation Schedule is amended as follows:

UNDER SHERIFF'S OFFICE

Create (5) Temporary, P/T, Desk Officer; Hourly \$22.93

*Temporary positions through 12/31/2022

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the 2022 budget.

May 17, 2022 Regular Meeting
Motion to Adopt: Supervisor(s):
Second: Supervisors(s):

Ayes:
Noes:
Abstain:
Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 184 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

AUTHORIZING AN AGREEMENT WITH TRAMPOLINE DESIGN, LLC FOR MARKETING CONSULTING SERVICES

WHEREAS, the County is in need of consulting services to develop a brand strategy, brand identification mark, brand standards guide and design templates for the County and all departments; and

WHEREAS, the Director of Public Relations sought proposals for consulting services for the development of a brand identity, including the implementation and consistent use of the County Seal and logo; and

WHEREAS, Trampoline Design, LLC has submitted a proposal to provide marketing consulting services including the development of brand strategy including the standardization of the county's visual identity across all departments to create a professional appearance that is recognizable as associated with the County, at a cost not to exceed \$31,500; and

WHEREAS, our Law and Finance Committee and the Director of Public Relations have recommended that the proposal of Trampoline Design, LLC to provide marketing consulting services at a cost not to exceed \$31,500, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Trampoline Design, LLC, of Glens Falls, New York, for the provision of marketing consulting services, at a cost not to exceed \$31,500; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the 2022 budget.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):
Second: Supervisors(s):

Ayes:
Noes:
Abstain:
Absent:

5/17/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 185 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

AUTHORIZING AN AGREEMENT WITH LEGAL FILES SOFTWARE, INC. FOR A CASE MANAGEMENT SOFTWARE SYSTEM FOR THE COUNTY ATTORNEY'S OFFICE

WHEREAS, the County Attorney's Office is in need of a comprehensive case management software system to increase efficiencies in providing legal services to the Board of Supervisors and all County Departments; and

WHEREAS, Legal Files Software, Inc. has proposed to provide the County Attorney's Office with a proprietary software system ("Legal Files") that is specifically designed for municipal law departments which will provide document management, contract processing, workflow management and productivity tracking; and

WHEREAS, the proposal of Legal Files Software, Inc includes an initial implementation and training cost of \$9,400 and a two-year subscription fee of \$954 per licensed user; and

WHEREAS, Legal Files has been determined by the Purchasing Department to be a sole source product that would provide unique benefits to the County Attorney's Office and is not otherwise readily available from other vendors; and

WHEREAS, the secure SQL servers needed to host the software provided by Legal Files will be sourced, distributed and maintained through the Information Technology Department at a cost of \$7,119.52, which has been previously appropriated in the approved 2022 budget; and

WHEREAS, our Law and Finance Committee and the County Attorney have recommended that the proposal of Legal Files Software, Inc. to provide a case management software system for the County Attorney's Office, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Legal Files Software, Inc., of Springfield, Illinois, for the provision of a case management software system for the County Attorney's Office, at a cost not to exceed \$9,400 for implementation and training, and not to exceed a subscription fee of \$954 per licensed user for a term of two (2) years; and it is further

RESOLVED, that the form and content of such agreement(s) shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the 2022 budget.

May 17, 2022 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisors(s):

Ayes:

Noes:

Abstain:

Absent: