

Buildings & Grounds Committee Minutes  
June 7, 2022 – 4:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Eric Connolly, Joe Grasso, John Lant, Scott Ostrander, Jean Raymond, and Mike Smith; Steve Bulger, Ridge Harris, Matt Rose, Audra Hedden, Christine Rush, Stephanie Hodgson, County Administrator; Michael Hartnett, County Attorney; Chad Cooke, Public Works; Frank Zilka, Jon Zilka, North American Flight Services; Turner Bradford, McFarland Johnson; Anthony Kouardaoughli, Gerard Moser, Prime Group Holdings.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Grasso, seconded by Mr. Lant, the minutes of the May 3, 2022 meeting were approved unanimously.**

**A motion was made by Mr. Grasso, seconded by Mr. Lant, to set a public hearing on a proposed lease at the Saratoga County Airport with Prime Group Holdings, LLC for the construction, maintenance, and use of an airplane hangar on County land. Unanimous.**

Mr. Cooke said he received a request from Prime Group Holdings to construct a hangar at the airport along with a twenty year lease of 0.73 acres to utilize that hangar space, and the first step in that process is to hold a public hearing. Mr. Moser said the hangar would house one GF 240 aircraft that already uses the airport on a regular basis. A discussion took place regarding what the price per square foot per year would be in the lease. The committee asked Mr. Hartnett to research and provide suggestions for appropriate lease rates.

*Airport Update*

Mr. Frank Zilka and Mr. John Zilka of North American Flight Services spoke about the economic impact the airport has on the local economy and expressed a desire to work with the County to grow the airport in an appropriate way. Discussion took place regarding helicopters at the airport, what control the County has over what takes place at the airport, and how the County wants to move forward with issues that arise over the airport. Mr. Veitch asked that a copy of the Master Plan study be distributed to all members of the committee.

*Other Business*

At the request of Mr. Grasso, Mr. Bulger provided an update on the facilities study. Mr. Veitch agreed to make the facilities study update a standing item on the committee's agenda.

**On a motion made by Mr. Grasso, seconded by Mr. Ostrander, the meeting was adjourned unanimously.**

Respectfully submitted,  
Bridget Rider  
Deputy Clerk of the Board