

Law and Finance Committee Minutes  
June 15, 2022 – 4:00 p.m.

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Joe Grasso; John Lant, Jean Raymond, Kevin Tollisen and Matthew Veitch; Supervisors, Eric Butler, Mark Hammond, Sandra Winney, Tom Wood, Mo Wright and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Matt Rose, Stephanie Hodgson, Audra Hedden, Christine Rush, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Rick Castle, Sheriff; Chad Cooke, Public Works; Adam Kinowski, Human Resources; Dan Rourke, Sewer District; Dan Kuhles, Public Health; Jason Kemper, Planning and Economic Development; Craig Hayner, Lauren Roberts, County Clerk; Tina Potter, Social Services; Jenniffer McCloskey, Employment and Training; John Warnt, Purchasing; Drew Jarosh, D'Arcy Plummer, Treasurer; Carl Zeilman, Emergency Services; Frank McClement, Veterans' Services; Donna Miter, CSEA; Jim Reale, Constellation Energy.

Chairman Schopf called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the minutes of the May 11, 2022 meeting were approved unanimously.**

Mr. Bulger presented the following and gave a brief overview of each item.

**On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

**BUILDINGS & GROUNDS**

- Scheduling a public hearing on a proposed lease at the Saratoga County Airport with Prime Group Holdings, LLC for the construction, maintenance, and use of an airplane hangar on County land.

BUDGET IMPACT: No Budget Impact.

The proposed lease would be for a term of 20 years for use of .73 acres of land. The public hearing will be held on July 13, 2022 at 4:40pm.

**On a motion made by Mrs. Raymond, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

**PUBLIC SAFETY**

- Authorizing an agreement with Motorola Solutions, Inc. for upgrades to the County's 800MHz Emergency radio communications system.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This agreement is for a cost not to exceed \$1,518,869.52.

- Authorizing an agreement with Tritech Software Systems for the purchase of Records Management and Crimeview Analytics Software related to the County's computer aided dispatch/mobile E-911 system.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This agreement is for \$172,210.70.

- Authorizing an agreement with Kova Corporation for upgrades to the County's Emergency Radio System to include upgrades to the Verint Recorder Public Safety System Software.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This agreement is for \$54,795.40

- Accepting an Aid to Prosecution Grant for the District Attorney's Office.

BUDGET IMPACT: No Budget Impact.

This grant amount is \$57,820.

- Authorizing a renewal agreement with Lexipol LLC to continue to provide the Sheriff's Office with specialized software and management services for policy development, accreditation, and training services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This agreement will be for a three-year term with two optional one-year renewals available, with a first-year cost of \$37,176.55.

**On a motion made by Mr. Grasso, seconded by Mr. Barrett, the following resolutions were approved unanimously.**

### **PUBLIC WORKS**

- Authorizing additional roadway and bridge rehabilitation projects in the Town of Milton and Town of Wilton and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: Funding will require an appropriation of \$3,342,000 utilizing ARPA funds.

The project in the Town of Milton will require maintenance to a bridge on County Route 49 over the Kayaderosseras Creek in the amount of \$1,695,000. The project in the Town of Wilton will include rehabilitation of 1.84 miles of County Route 33 in the amount of \$1,647,000.

- Authorizing a Task Order Agreement with Niagara Mohawk Power Corporation d/b/a National Grid for the implementation and installation of an LED lighting replacement project at Saratoga County Facilities located at the County Farm Road complex in the Town of Milton, New York and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: Funding will require an appropriation from fund balance in the amount of \$277,586.

This energy savings project will replace the current lighting fixtures with LED lights in the Animal Shelter, Correctional Facility and the DPW buildings. The work will be facilitated through the County's master services agreement with National Grid and the subcontractor selected was Centrica Business Solutions.

**On a motion made by Mr. Lant, seconded by Mr. Barrett, the following resolutions were approved unanimously.**

### **HEALTH & HUMAN SERVICES**

- Authorizing the acceptance of 2022 – 2025 Rabies Program funding from the NYS Department of Health.

BUDGET IMPACT: No Budget Impact.

This funding will be for a three-year term in the amount of \$33,711.

- Authorizing an agreement with Health Research, Inc. to accept a NYS Department of Health Public Health Emergency Preparedness Program Grant.

BUDGET IMPACT: No Budget Impact.

This grant amount is \$217,822.

- Authorizing and approving a renaming of the Public Health Services Department to the “Saratoga County Department of Health”.

BUDGET IMPACT: No Budget Impact.

- Authorizing an increase in Preschool Special Education Program rates for “related services” commencing July 1, 2022.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This item will increase the current rates to the average rate paid by other surrounding counties in the Capital Region for these NYS Mandated programs to be provided to youth throughout the county.

- Authorizing acceptance of Year 9 Local Health Department Performance Incentive award from the NYS Department of Health and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This award is for \$34,000.

- Authorizing reimbursement at the Federal mileage rate for parents who provide transportation for children attending Pre-School Special Education Programs.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This item will set Saratoga County’s reimbursement rate to match that of the Federal mileage reimbursement rate. These non-discretionary reimbursements are required through both Education and Public Health Laws.

- Authorizing amendments to Mental Health contracts to include State funded cost of living increase, minimum wage increase and a stipend for supported housing beds and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This additional funding from the NYS Office of Addiction & Supports and NYS Office of Mental Health totals \$195,965.

- Authorizing an amended agreement with the Alcohol & Substance Abuse Prevention Council of Saratoga for the provision of additional Certified Recovery Peer Advocate (CRPA) Services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This amendment will increase the agreement amount by \$80,574.

- Authorizing the acceptance of Federal Medicaid Medical Assistance Percentage (FMAP) fee enhancements for Saratoga County Mental Health and Addiction Services Personalized Recovery Oriented Services (PROS) Program and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

The department intends to use approximately \$20,000 to pay for eligible workforce activities.

Mr. Barrett provided a brief update regarding the Environmental Health Department build out.

**On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

### **HUMAN RESOURCES & INSURANCE**

- Amending the 2022 Compensation Plan under Mental Health & Addiction Services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This item will adjust the hourly wage of the Part Time Program Coordinator to \$36.65 per hour.

- Amending the 2022 Compensation Plan under County Attorney and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: Funding for this position will be provided through funds previously appropriated to Public Health Services for the transition to a full-service health department.

This will create an additional Assistant County Attorney dedicated to assisting Public Health with the ongoing expansion and subsequent environmental health enforcement caseload.

- Amending the 2022 Compensation Plan under Public Health Services.

BUDGET IMPACT: No Budget Impact.

This item will approve the addition of three Sanitarian positions and modify the compensation schedule to adjust the Chief Sanitarian to a Grade 17.

- Authorizing an amendment to the 2022 Compensation Plan to reclassify a position under Sheriff's Department.

BUDGET IMPACT: No Budget Impact.

This item will reclassify the Director of Community Preparedness and Youth Services to Deputy Sheriff – Lieutenant.

- Amending Resolution 231-2020, to authorize the Chair of the Board to execute the 2020 - 2022 Collective Bargaining Agreement with the United Public Services Employees Union (UPSEU), incorporating prior Memoranda of Agreement with the United Public Service Employees Union.

BUDGET IMPACT: No Budget Impact.

This item will authorize the Chairman to sign the previously ratified agreement and three subsequent MOAs into one consolidated document.

**On a motion made by Mr. Grasso, seconded by Mrs. Raymond, the following resolutions were approved unanimously.**

### **ECONOMIC DEVELOPMENT**

- Authorizing the acceptance of funding for the Summer Youth Employment Program.

BUDGET IMPACT: No Budget Impact.

This funding is in the amount of \$242,763.

- Authorizing the transfer of funds from the Economic Development Grant Reserve Fund and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: No Budget Impact. The transfer will reduce the balance in the Economic Development Assistance Grant Reserve Fund by \$124,800.

This will authorize the transfer from the Reserve Fund to pay for outstanding economic development projects.

- Setting a Public Hearing for the Review of Saratoga County Consolidated Agricultural District #2 Pursuant to Agriculture and Markets Law 303-A.

BUDGET IMPACT: No Budget Impact.

The public hearing will be held on July 13, 2022, at 4:30pm.

**A motion was made by Mr. Barrett, seconded by Mrs. Raymond, to approve the Law and Finance items.**

**A motion was made by Mr. Veitch, seconded by Mr. Barrett, to amend the item awarding grants to Non-Profit agencies to provide for application based grants for EMS agencies. Unanimous.**

**On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the following resolutions were approved, as amended, unanimously.**

### **LAW & FINANCE**

- Authorizing the acceptance of a grant from the William G. Pomeroy Foundation for the establishment of a National Register of Historic Places marker and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This marker will be placed at the Hadley Bow Bridge in the Town of Hadley and will notify the public of its listing on the National Register of Historic Places as a unique example of a semi-deck lenticular iron truss bridge.

- Adoption of Local Law amending Local Law 1 of 1950.

BUDGET IMPACT: No Budget Impact.

This local law will require the budget officer to file the tentative budget with the Clerk of the Board of Supervisors no later than the 15th day of November.

- Authorizing an agreement with Kathy Pastore-Jordan for consulting services for the County Clerk's Office.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This agreement is for \$30,000.

- Authorizing an agreement with Constellation Energy Inc. for Energy Supply Services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This agreement will offer a blended rate for electricity for 36 months. This agreement was previously managed at a department level as a facilities maintenance agreement. A discussion took place regarding the need for Board approval of this agreement and how it was previously handled.

- Awarding grants with various Non-Profit agencies pursuant to Resolution 50-2022.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department budget.

This resolution will authorize the expenditure of \$2 million to award amounts ranging from \$500 to \$50,000 to 177 non-profit groups throughout the County, as approved by the Law & Finance Non-Profit Sub-Committee, in order to provide relief from pandemic impacts. Several Supervisors thanked the Administrator's staff and the subcommittee for their hard work going through the applications. A discussion took place regarding the benefits of an application based award for EMS agencies versus reimbursable awards. This item was amended to provide for application based awards for EMS agencies.

- Authorizing an agreement with New England Waste Services, DBA Casella Organics for sludge hauling from Saratoga County Sewer District No.1's Wastewater Treatment Plant.

BUDGET IMPACT: Funding will require an appropriation of \$350,000 from Sewer District fund balance.

In 2022, \$3,100,000 was budgeted for this service. The total cost is expected to reach \$3,450,000 this year due to inflated fuel costs. This contract will be for a one-year term with an additional one-year extension option available.

- Setting a public hearing for the purpose of considering proposed upgrades to Saratoga County Sewer District No. 1's Wastewater Treatment Plant to properly treat ammonia and meet new limits proposed by NYSDEC.

BUDGET IMPACT: No Budget Impact.

The public hearing will be held on July 13th at 4:35pm.

- Authorizing the issuance of \$6,974,650 bonds of the County of Saratoga to finance the cost of various capital projects, and related SEQRA determination.

BUDGET IMPACT: None.

This item will allow the Treasurer to procure bond funding of a portion of approved Capital Projects.

Two additional agenda items, regarding the appointment of a County Auditor and a Probation Director, were added for consideration at the Board meeting at the request of Mr. Bulger.

**On a motion made by Mr. Lant, seconded by Mr. Veitch, the Board Meeting Agenda for April 19, 2022 was approved unanimously.**

**On a motion made by Mr. Barrett, seconded by Mr. Veitch, the meeting was adjourned unanimously.**

Respectfully submitted,  
Bridget Rider  
Deputy Clerk of the Board