



Trails & Open Space Committee

Thursday, June 9, 2022 4PM
40 McMaster Street, Ballston Spa, NY

Chair: Joe Grasso

Members:

Eric Connolly
Ed Kinowski
Kevin Tollisen
Matt Veitch-VC

- I. Welcome and Attendance
- II. Approval of the minutes of the May 5, 2022 meeting
- III. County Forestland / Zim Smith Trail Updates/County Grant Updates
- IV. Community Forest Update
- V. Other Business
- VI. Adjournment



SARATOGA COUNTY PLANNING DEPARTMENT

**JASON KEMPER
DIRECTOR**

**TOM L. LEWIS
COUNTY PLANNING BOARD
CHAIRMAN**

June 3, 2022

To: Trails and Open Space Committee Members

**CC: County Administrator's Office
County Attorney's Office
Clerk of the Board of Supervisors**

From: Jason Kemper, Director of Planning

RE: June 2022 Trails and Open Space Meeting

County Forestland / Zim Smith Trail Updates/County Grant Updates

- There are currently 6 pending (down from 8) Open Space/Farmland Protection Projects being administered by the Planning Department, 2 (Town of Northumberland/Bolesh and Town of Galway/Lendl Farm) are submitted for payment. The Town of Halfmoon/Floud has submitted for reimbursement and should close soon, with updated contract. The 2021 Town of Corinth LeClair Project has initiated the reimbursement request process.
- There are currently 16 (down from 19 at last update) pending Trail Projects being administered by the Planning Department, 2 closed since the last update (2019 Town of Galway/Providence, 2019 Town of Wilton, 2019 Project between the Towns of Stillwater, Saratoga, Northumberland, and City of Mechanicville).
- County Fish Stocking efforts were successful and are completed. Attached to the memo are pictures from the school children that participated in some of the fish stocking events.
- The Zim Smith Trail North Design Work was partially funded in the amount \$500,000 in the May TIP update at CDTC.
- Ongoing discussions with NYS Parks and the connection to the County Forestland in Moreau and Moreau Lake State Park.
- The 2022 Open Space Grant Application will be released shortly after the meeting for the 2022 grant cycle. Municipalities are encouraged to contact the Planning Department if they need any assistance with the Application.

Community Forest Update

Saratoga County, Saratoga PLAN and the Open Space Institute continue to work on the Community Forest Project in Greenfield/Wilton. The project was recently formally named the Graphite Range Community Forest. The Graphite Range Management Board is in the process of preparing the draft Charter and Management Plan for the Community Forest. Once these draft materials are completed they will be sent on to the Committee for their discussion and approval. The trail work (to be completed prior to county purchase) is progressing on schedule for the parcel. The MOA authorized by Resolution 333- 2021 has been executed by all partners and the due diligence is continuing on the purchase. In addition, Saratoga PLAN has approached the County with an addition to the County Forest Project referred to as the Northern Gateway. This additional acquisition will encompass another approximately 20 acres and will coincide with the larger parcel purchase that is covered by the grant from the US Forest Service and Open Space Reserve Funds. There will be no additional cost to the County for this additional acreage. All of the costs associated with this additional acreage will be handled by Saratoga PLAN and reimbursed to the County. A map of the proposed addition is included in this packet. More details on this additional acreage and a Board resolution will be presented at the July Trails and Open Space meeting.

2022 Saratoga County Fish Stocking

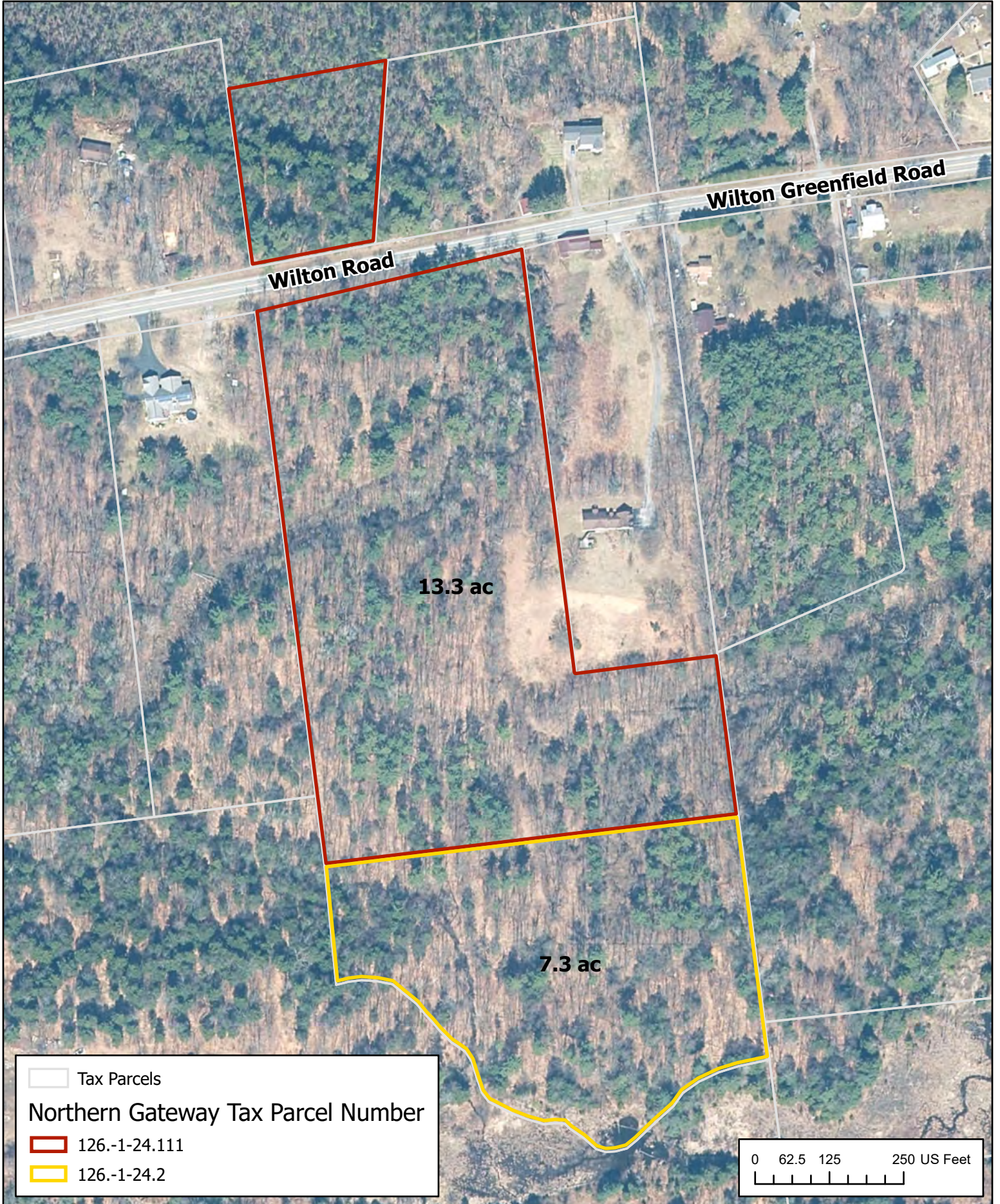








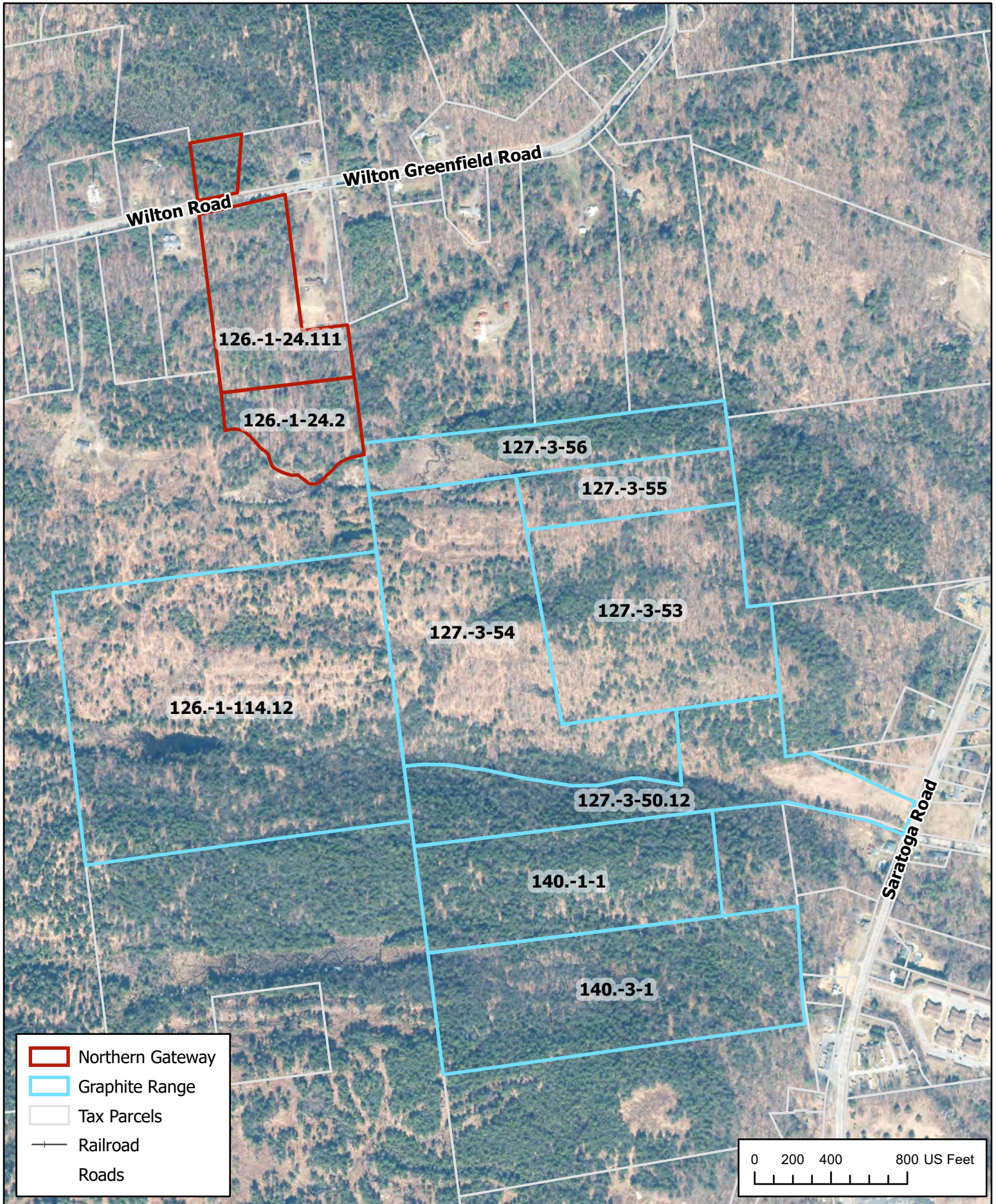
Town of Wilton, Saratoga County, NY
Detail Map of Northern Gateway Tax Parcels





Town of Greenfield, Saratoga County, NY

Detail Map of Northern Gateway and Graphite Range Tax Parcels





SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 6/3/22

COMMITTEE: Trails & Open Space

RE: Updates on Trails, Open Space, County Forestland, County Grants, Fish Stocking, Zim Smith, Etc.

1. Is a Resolution Required:

No, Discussion Only

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

- Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Source of Revenue

Fund Balance	State Aid	Federal Aid	Other

5. Identify Budget Impact:

--

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require hiring a Vendors/Contractors: Y N

a. Were bids/proposals solicited: Y N

b. Type of Solicitation

c. Is the vendor/contractor a sole source: Y N

d. If a sole source, appropriate documentation has been submitted and approved by Purchasing Department? Y N N/A

e. Commencement date of contract term:

f. Termination of contract date:

g. Contract renewal and term:

h. Contact information:

i. Is the vendor/contractor an LLC, PLLC or partnership:

j. State of vendor/contractor organization:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

8. Is a grant being accepted: YES or NO

County Administrator's Office Consulted <input type="checkbox"/>

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Program information summary
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Attached memo

10. Remarks:

See Attached memo on updates



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DEPARTMENT: Department of Planning & Economic Development

DATE: 6/3/22

COMMITTEE: Trails & Open Space

RE: Updates on Graphite Range Community Forest Project

1. Is a Resolution Required:

No, Discussion Only

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9. Supporting Documentation:

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10. Remarks:

See Attached memo on updates to the community forest project and map of additional acreage.