

Law and Finance Committee Minutes  
August 10, 2022 – 4:00 p.m.

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Joe Grasso; John Lant, Jean Raymond, Kevin Tollisen and Matthew Veitch; Supervisors Eric Butler, Eric Connolly, Diana Edwards, Tara Gaston, Mark Hammond, Bill Peck, Scott Ostrander, Tom Richardson and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Matt Rose, Audra Hedden, Christine Rush, Stephanie Hodgson, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Karen Heggen, District Attorney; Scot Chamberlain, Human Resources; Jason Kemper, Planning & Economic Development; Daniel Kuhles, Public Health; Chad Cooke, Public Works; John Warnt, Purchasing; Dan Rourke, Sewer District; Michael Zurlo, Sheriff; Andrew Jarosh, Chris Schall, Treasurer.

Chairman Schopf called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Tollisen, seconded by Mr. Grasso, the minutes of the July 13, 2022 meeting were approved unanimously.**

County Administrator Bulger presented the proposed resolutions.

**On a motion made by Mr. Grasso, seconded by Mr. Tollisen, the following resolution was approved unanimously.**

GOVERNMENT REVIEW & EFFICIENCY

- Amending the Policies and Procedures Manual to add a “Procurement Card Policy and Procedure.”

BUDGET IMPACT: No Budget Impact.

This will not bypass any auditing, budgeting, or purchasing controls that are currently in effect through other Saratoga County policies.

**On a motion made by Mr. Grasso, seconded by Mr. Barrett, the following resolutions were approved unanimously.**

PUBLIC SAFETY

- Authorizing intermunicipal agreements with participating municipalities for 2023 Saratoga County Animal Shelter Services.

BUDGET IMPACT: No Budget Impact.

This agreement will run from January 1st through December 31st, 2023.

- Authorizing an amendment to the agreement with Shenendehowa School District for the provision of an additional School Resource Officer and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds.

The district covers 75% of all costs associated with the officers assigned to the district.

- Amending the contract terms for the provision of School Resource Officers to local School Districts and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This will change the terms from 10 months to 12 months to provide coverage during the summer months.

**On a motion made by Mr. Barrett, seconded by Mr. Lant, the following resolution was approved unanimously.**

#### HUMAN RESOURCES & INSURANCE

- Authorizing the payment of a monthly stipend to Lisa Masten, Human Resources Analyst.

BUDGET IMPACT: No Budget Impact. Funds are included in the department budget.

The HR Analyst started performing the dual role of HR Analyst and Payroll Supervisor in June of 2022 and the stipend is anticipated to run to the end of this year.

**On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolutions were approved unanimously.**

#### ECONOMIC DEVELOPMENT

- Authorizing the continuation of Saratoga County consolidated Agricultural District #2, with modifications, for an additional eight years, and authorizing the issuance of a negative declaration under SEQR.

BUDGET IMPACT: No Budget Impact.

A public hearing for this item was held on July 13th.

- Authorizing the issuance of the first and second quarter 2022 payments to Saratoga Economic Development (SEDC) for marketing and promotion services.

BUDGET IMPACT: No Budget Impact. Funds are included in the department budget.

The total of these quarterly payments will amount to \$73,754.82.

**On a motion made by Mr. Grasso, seconded by Mr. Barrett, the following resolutions were approved unanimously.**

#### TRAILS & OPEN SPACE

- Authorizing the Chair of the Board to enter into the necessary agreements to apply for, accept and administer a Snowmobile Grant-In-Aid Program Grant.

BUDGET IMPACT: No Budget Impact. Funds are included in the department budget.

These are pass through funds that go directly to the clubs of the Saratoga County Association of Snowmobile Clubs.

- Authorizing the implementation, and funding in the first instance of 100% of the Federal-Aid and State "Marchiselli" Program-Aid eligible costs, of a transportation Federal-Aid Project, appropriating funds therefor, and amending the budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

The \$400,000 grant award with \$100,000 County match will be used towards Design of the Zim Smith North project.

**On a motion made by Mr. Barrett, seconded by Mr. Grasso, the following resolutions were approved unanimously.**

### LAW & FINANCE

- Authorizing the acceptance of \$22,325,096.50 in Federal Aid under the American Rescue Plan Act of 2001 (ARPA).

BUDGET IMPACT: No Budget Impact.

This will formally accept the second tranche of the Federal Relief Funds provided in the American Rescue Plan Act.

- Authorizing a lease at the Saratoga County Airport with Prime Group Holdings, LLC for the construction, maintenance and use of an airplane hangar on County land.

BUDGET IMPACT: No Budget Impact.

This proposal is a 20-year lease to use .73 acres on the south end of the current Fixed Base Operator apron for the construction of a hangar. A public hearing will take place at 4:30pm today on this item.

- Authorizing a budget amendment of \$4,000,000 from ARPA funds to Saratoga County Sewer District's 2022 Budget.

BUDGET IMPACT: Funding will require an appropriation of \$4,000,000 utilizing ARPA funds.

This appropriation reaffirms the Board's commitment to improving, expanding, and maintaining sewer infrastructure including for the new 8.2 chip fab in Malta.

- Authorizing an agreement with CHPE, LLC relative to a Host Community Agreement for the Champlain Hudson Power Express Project.

BUDGET IMPACT: No Budget Impact.

This host benefit agreement will provide the County with \$126 Million over 30 years. Distribution of the funds will be determined by the Board in the future. First payment is projected to occur in 2027. Mr. Veitch requested that when the funding distribution is being decided upon, that potential additional impact funding be taken into consideration for municipalities that the power line runs through. Ms. Gaston agreed.

Ms. Gaston requested a report from the County Administrator regarding ARPA Funds that have been spent. Mr. Bulger provided a brief verbal report. Ms. Gaston requested the report in writing. Mr. Kusnierz raised a point of order that the discussion is currently not germane to the resolutions being considered. Mr. Kusnierz questioned Counsel on the requirements for public participation if non committee members are allowed to speak. Mr. Hartnett provided a brief synopsis of a NYS Committee on Open Government advisory opinion.

Mr. Bulger gave a brief update regarding Family Court renovations. The County must immediately take steps to design and renovate the Family Court Building to accommodate an additional courtroom and chambers. This item will be discussed at a future Buildings & Grounds meeting.

Mr. Schopf asked if any members of the public requested to speak.

**On a motion made by Mr. Grasso, seconded by Mrs. Raymond, the Board Meeting Agenda for August 16, 2022 was approved unanimously.**

**On a motion made by Mr. Grasso, seconded by Mr. Tollisen, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese M. Connolly  
Clerk of the Board