

Buildings & Grounds Committee Minutes  
July 5, 2022 – 4:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Joe Grasso, John Lant, Scott Ostrander and Mike Smith; Steve Bulger, Ridge Harris, Matt Rose, Stephanie Hodgson, Audra Hedden, Christine Rush, County Administrator; Michael Hartnett, County Attorney; Chad Cooke, Public Works; Dustin Lewis, Soil & Water Conservation District.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Grasso, seconded by Mr. Smith, the minutes of the June 7, 2022 meeting were approved unanimously.**

**A motion was made by Mr. Smith, seconded by Mr. Lant, to authorize a 30 year lease agreement with option to renew with a nominal \$1 rent with the Saratoga County Soil and Water Conservation District for the construction of an equipment storage building. Unanimous.**

Mr. Cooke gave an overview of the agenda item. After discussion the Committee agreed to increase the lease agreement from 20 to 30 years.

**A motion was made by Mr. Lant, seconded by Mr. Grasso, to authorize an amendment to Resolution 103–2022 to revise runway broom to front mounted, self-propelled snowblower, and amending the County budget in relation thereto. Unanimous.**

Mr. Cooke reported that the resolution is necessary for DOT to redirect the grant funds for the purchase.

**A motion was made by Mr. Grasso, seconded by Mr. Smith, to authorize a lease agreement with Prime Group Holdings LLC for the lease of land and construction of a hangar at the County Airport. Unanimous.**

Mr. Cooke stated that this is a continuation of the item introduced last month. A public hearing is scheduled for next Wednesday.

Mr. Veitch announced that an Airport Working Group has been created. Members include Supervisors Veitch and Ostrander; Frank Zilka, North American Flight Services; Joseph West, Saratoga Soaring Club; John Mahoney, Adirondack Soaring Club; Town Residents David Burton and Tony Licata; Ridge Harris, County Administrator’s Office. Mr. Cooke, and Turner Bradford from McFarland Johnson will be invited to meetings. Discussion took place regarding the group and the airport.

Mr. Bulger presented and read an email from Matt Smullen, Project Manager for Clark Patterson Lee updating the Committee on the Saratoga County Facilities Study. The letter is attached to these

minutes. Mr. Grasso requested that information be provided to the Committee as it is prepared so that they are in a better position to provide feedback when the study is finalized.

Discussion took place regarding the renovation of the Planning Department and IT Department Offices. Once the projects are completed, Mr. Grasso requested a walkthrough day for Supervisors that would include information from Mr. Cooke on the remodeling projects, manhours etc. Mr. Bulger stated that a Department head meeting is scheduled for next week as budget season approaches. Department heads will be requested to not submit requests for large renovations. Discussion took place regarding other facility upgrades. Mr. Grasso requested a report on the cost of renovations over the past 5 years.

**On a motion made by Mr. Smith, seconded by Mr. Grasso, the meeting was adjourned unanimously.**

Respectfully submitted,  
Therese M. Connolly  
Clerk of the Board