

# Saratoga County

New York



**SARATOGA COUNTY**  
**DEPARTMENT OF HUMAN RESOURCES**  
Scot Chamberlain, Director  
40 McMaster Street, Ballston Spa NY 12020  
[www.saratogacountyny.gov](http://www.saratogacountyny.gov)  
(518) 885-2225

*Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.*

*Amended 9/8/2022*

**SANITARIAN(S)**  
**SARATOGA COUNTY DEPARTMENT OF PUBLIC HEALTH**

**SALARY: \$56,339 *\*\* Plus Excellent Benefit, Retirement Package & Compensation Plan\*\****

***Distinguishing Features of this opportunity are...***

Work involves responsibility for the investigation and inspection of non-engineering aspects of environmental health control. Work is performed under the general supervision of the Public Health Director, Senior Sanitarian, or other designated higher level personnel. Supervision is not a responsibility of this class. The incumbent may be assigned as a lead worker on certain assignments providing guidance, direction and training to Public Health Technicians. Does related work as required. *There are currently 3 opportunities available.*

***Typical illustrative\* work activities will include, but are not limited to...***

- Performs sanitary surveys including both private water supplies and private sewage disposal facilities to identify sources of contamination and recommend corrective action;
- Under supervision, performs inspections of permitted establishments such as restaurants, food service vendors, children's camps and any other related service in a community;
- Performs animal bite investigations, interviews persons involved and advises on procedures to follow and issues notice of violation where applicable;
- Conducts soil percolation tests and other technical tests at the request of local code enforcement officers;
- Collects water, milk, food and other samples for laboratory examination,
- Prepares reports on inspections and investigations;
- Assists local code enforcement officers in the evaluation of site location, design and development of private water and private sewage disposal systems and temporary and/or permanent residences;
- Investigates complaints regarding septic/sewage systems and water supply systems and other public health nuisance complaints at the request of health officers and boards of health:
- Interprets laboratory reports, and bacteriological analysis;
- Conducts training sessions on environmental health regulation and procedures for public officials and private contractors;
- Assists area Health Boards in developing vector control programs;
- May testify at enforcement proceedings.
- May perform other incidental tasks, as needed.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*



***Required performance, knowledge, skills and abilities are...***

Good knowledge of environmental health principles, sanitation laws, regulations and modern inspection methods; Good knowledge of State and local sanitary codes, laws and regulations, Environmental Conservation Law and applicable provisions of the Agriculture and Markets Law; Good knowledge of the principles and practices of conducting environmental sanitary surveys and investigations; Working knowledge of natural science and mathematics; Ability to prepare and deliver presentations in a clear, concise and articulate manner; Ability to analyze and organize data and prepare records and reports; Ability to establish and maintain effective working relationships with others; physical condition commensurate with the demands of the position.

***Minimum Qualifications for this position are...***

- A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's which included thirty (30) credit hours in the natural sciences, , of which not more than twelve (12) credit hours may be in the applied sciences; **OR**  
B) Five (5) years of experience as a public health technician deemed satisfactory by the local commissioner of health.

**NOTE:** Appointees that qualify under A) must satisfactorily complete a public health training course approved by the State Health Department within two years of appointment.

**SPECIAL REQUIREMENTS:** Possession of a valid New York State Driver's license or otherwise demonstrate their ability to meet the transportation needs of the job.

\* The term natural science shall mean a science such as biology, chemistry, or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

The minimum qualifications for Public Health positions are mandated under New York State Health Code, Rules and Regulations (NYCRR) Title 10, Part 11. Participation in Public Health emergency preparedness drills and responses may be required. Select immunizations may be required at time of appointment or at any time throughout the course of employment according to New York State Department of Health or other oversight agency requirements.

***Qualified candidates may submit their application, resume AND transcripts, by mail or in person as follows:***

**ATTN: Personnel Officer – Civil Service Division**  
Saratoga County Human Resources Department  
40 McMaster Street  
Ballston Spa, New York 12020

*Applications will continue to be accepted **Until all vacancies have been filled***

Applications are available in the Human Resources Office or on our website, [www.saratogacountyny.gov](http://www.saratogacountyny.gov). **Resume MAY NOT be substituted for Application.** No Fax Submissions

***\*\*This position will be filled on a “provisional” basis, pending the results of a civil service exam to be scheduled at a later date.\*\****

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquires to the Human Resources Office. Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*