

Saratoga County New York



SARATOGA COUNTY
DEPARTMENT OF HUMAN RESOURCES
Scot Chamberlain, Director
40 McMaster Street, Ballston Spa NY 12020
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Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.
Issued: 09/8/2022

CAREER OPPORTUNITY **SENIOR SANITARIAN** **SARATOGA COUNTY DEPARTMENT OF HEALTH**

SALARY: \$66,696 * Plus Excellent Benefit, Retirement Package & Compensation Plan*****

Distinguishing Features of this opportunity are...

This position is responsible for performing specialized and more difficult scientific activities, not including engineering, in environmental health. The work involves the enforcement of the Public Health Law and Sanitary Codes, the Environmental Conservation Law and Regulations, and the New York State Social Services Law, pertinent to the assigned phases, the promotion of good public health sanitary practices and environmental conservation practices in the community, and counseling and advising lower level personnel on problems in their areas. This class is distinguished by responsibility for functioning in a lead capacity and to whom more difficult cases and projects can be assigned. General supervision is received from an Associate Sanitarian or an administrative employee of higher rank. Supervision is exercised over subordinate environmental health personnel. Does related work as required.

Typical illustrative* work activities will include, but are not limited to...

- Participates and assists in the supervision of all or part of one or more environmental health programs involving food service establishments, institutions, temporary residences and other housing sites, milk -sanitation, rodent control, insect control, farm labor camps, children's camps, and x-ray installations; Conducts environmental health studies not involving engineering in an assigned area or phase of public health or environmental work for compliance with standards of operation and sanitary procedures;
- Advises and consults with subordinates regarding the enforcement and promotion of the Public Health Law and Sanitary Code provisions and regulations relating to food and food handling, milk and milk products, animal disease control, insect and rodent control, housing, public health nuisances, etc.;
- Advises and consults with subordinates regarding the enforcement and promotion of the Environmental Conservation Law and Rules and Regulations relating to air pollution, onsite sewage disposal, water quality investigations, and other activities as assigned;
- Advises and consults with subordinates regarding the enforcement and promotion of the New York State Social Services Law relating to potential health or environmental problems involving Temporary Residences and other housing sites;
- Evaluates neighborhood environments for the presence of existing or potential health or environmental problems;
- Evaluates housing deficiencies that may adversely affect health, safety or essential livability; Conducts fire safety inspections for compliance with the New York State Uniform Fire Prevention and Building Codes;
- Works with local building inspectors, law enforcement personnel, fire department personnel and other officials in the identification and elimination of unsanitary housing conditions;
- Serves as consultant to local jurisdictions involving discussions, instructions and demonstrations;
- Studies present and proposed local regulations to determine conformity with the State and County sanitary codes and confers with local officials regarding those which do not conform;



Senior Sanitarian – P2

- Participates in training programs of assigned environmental health area for certification of said programs;
- Trains Public Health Sanitarians, Environmental Health Technicians and other personnel as required;
- Appears and testifies at local proceedings and prepares complaints and investigations to file where legal action is necessary;
- Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and data-base software in performing work assignments;
- May perform other incidental tasks, as needed.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

Required performance, knowledge, skills and abilities are...

Thorough knowledge of environmental health principles, environmental health laws and regulations, and modern inspection methods; ability to instruct, train and supervise both professional and sub-professional environmental health employees; ability to develop and maintain good public relations; ability to secure the interest and cooperation of civic groups, officials, and staff of businesses and other organizations in the communities served; ability to communicate effectively, both orally and in writing; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; ability to use computer applications such as spreadsheets, word processing, e-mail and database software; sound professional judgment; initiative; flexibility; tact; resourcefulness; physical condition commensurate with the demands of the position.

Minimum Qualifications for this position are...

- A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's which included thirty (30) credit hours in the *natural sciences, of which not more than twelve credit hours may be in the applied sciences** and two years of paid experience as a Public Health Sanitarian in a NYS, County or City health Department; OR
- B) Completion of a Master's Degree program in Public Health, or closely related field and one (1) year of experience as a Public Health Sanitarian in a NYS, County or City health Department.

NOTE: Appointees that qualify under A) must satisfactorily complete a public health training course approved by the State Health Department within two years of appointment.

SPECIAL REQUIREMENTS: Possession of a valid New York State Driver's license or otherwise demonstrate their ability to meet the transportation needs of the job.

* The term natural science shall mean a science such as biology, chemistry, or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

** The term applied sciences shall mean science based courses in environmental technology, sanitarian technology, medical technology, public health, infectious control or food science.

The minimum qualifications for Public Health positions are mandated under New York State Health Code, Rules and Regulations (NYCRR) Title 10, Part 11.

Participation in Public Health emergency preparedness drills and responses may be required. Select immunizations may be required at time of appointment or at any time throughout the course of employment according to New York State Department of Health or other oversight agency requirements.

Qualified candidates may submit their application, resume and transcript(s), by mail or in person as follows:

ATTN: Personnel Officer – Civil Service Division
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

Applications will continue to be accepted until: the vacancy has been filled

Applications are available in the Human Resources Office or on our website, www.saratogacountyny.gov. **Resume MAY NOT be substituted for Application.** No Fax Submissions

*****This position will be filled on a “provisional” basis, pending the results of a civil service exam to be scheduled at a later date.*****

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquires to the Human Resources Office. Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.