



Economic Development Committee

Thursday, October 6, 2022 3:30PM
40 McMaster Street, Ballston Spa, NY

Chair: Kevin Tollisen

Members:

Joe Grasso-VC
Mark Hammond
Jonathan Schopf
Kevin Veitch
Matt Veitch
Tom Wood

- I. Welcome and Attendance
- II. Approval of the minutes of the September 8, 2022 meeting.
- III. Authorizing the issuance of a third quarter 2022 payment to Saratoga County Economic Development Corporation for marketing and promotional services – Steve Bulger, County Administrator
- IV. Committee approval of the 2022 Economic Development Grant Requests – Jason Kemper, Planning & Economic Development
- V. Committee approval: Reimbursement requests for 2020 and 2021 Economic Development Grants – Jason Kemper, Planning & Economic Development
- VI. Other Business
- VII. Adjournment



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: County Administrator

DATE: 9/28/22

COMMITTEE: Economic Development

RE: Authorizing payment to SEDC for 3rd Quarter funding.

This column must be completed prior to submission of the request.

1. Is a Resolution Required:

2. Proposed Resolution Title:

See Below

3. Specific Details on what the resolution will authorize:

"AUTHORIZING THE ISSUANCE OF A THIRD QUARTER 2022 PAYMENT TO SARATOGA COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR MARKETING AND PROMOTIONAL SERVICES."

SEDC is requesting \$88,458.45 in funding for the the third quarter of 2022. As authorized through resolution 315-2021.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Source of Revenue

Fund Balance	State Aid	Federal Aid	Other

5. Identify Budget Impact:

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted A14.114-8713
- b. Budget year impacted
- c. Details

SEDC is requesting \$88,458.45 for the third quarter of 2022.

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require hiring a Vendors/Contractors: Y N

a. Were bids/proposals solicited: Y N

b. Type of Solicitation

c. Is the vendor/contractor a sole source: Y N

d. If a sole source, appropriate documentation has been submitted and approved by Purchasing Department? Y N N/A

e. Commencement date of contract term:

f. Termination of contract date:

g. Contract renewal and term:

h. Contact information:

i. Is the vendor/contractor an LLC, PLLC or partnership:

j. State of vendor/contractor organization:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

8. Is a grant being accepted: YES or NO

County Administrator's Office Consulted <input checked="" type="checkbox"/>
--

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Program information summary
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

1st and 2nd Quarter payments authorized through Res. 262-2022.
Backup documentation related to quarterly expenses is attached.

SEDC 2022 Budget		
Approved 09/29/2021		
		2022
Ordinary Income/Expense		
Income		
Grant Income	\$	20,000.00
IDA Income	\$	165,000.00
Interest Income	\$	200.00
Membership Renewals Income	\$	275,000.00
Miscellaneous Income	\$	8,500.00
New Member Income	\$	25,000.00
County Income	\$	150,000.00
Total Special Events Income	\$	150,000.00
Total Income/Gross Profit	\$	793,700.00
Expense		
Computer Maintenance/Upgrades	\$	10,000.00
Consultants Expense	\$	10,000.00
Credit Card Discount Expense	\$	6,000.00
Donations	\$	200.00
Dues and Fees	\$	9,000.00
Equipment Purchases/Repairs	\$	3,000.00
Insurance	\$	11,000.00
Marketing	\$	150,000.00
Miscellaneous Expense	\$	500.00
Office Supplies	\$	5,000.00
Postage	\$	1,000.00
Professional Fees	\$	20,000.00
Rent/Maintenance	\$	26,500.00
Salaries & Benefits	\$	425,000.00
Special Events Expense	\$	75,000.00
Telephone & Communications	\$	6,000.00
Travel & Expense	\$	25,000.00
Website Expense	\$	10,000.00
Total Expense	\$	793,200.00
Net Income	\$	500.00

SEDC 2022 County Funding Expenditures		
Q3		
VENDOR		AMOUNT
Fast Facility	Fast GIS Annual Usage	\$ 4,950.00
Irish Echo Newspaper Corp.	Advertising	\$ 5,000.00
Mechanicville-Stillwater Chamber of Commerce	Annual Membership	\$ 150.00
CEG of the Capital Region	Site Selectors Guild Table Talk Sponsor	\$ 100.00
Pepe Productions	Video Marketing Production (1/3 Payment)	\$ 8,250.00
Group C Media	LiveXchange November 2022	\$ 12,500.00
Shenker Russo & Clark	Select USA Relyea Reimbursement	\$ 1,383.93
Irish Business Organization of New York	Membership	\$ 1,000.00
Mechanicville-Stillwater Chamber of Commerce	2022 Economic Summit Sponsorship	\$ 1,000.00
Pepe Productions	Irish Campfire Presentation Video	\$ 200.00
Group C Media	Business Facilities Magazine Sept. Cover/Advertising	\$ 22,500.00
WSWHE BOCES	CTE Works! Sponsor	\$ 3,000.00
Normandin Marketing	Website Hosting and Ad Graphics	\$ 950.00
Int'l Economic Development Council	Membership	\$ 1,060.00
Expenses/Dennis Brobston	FDI Attraction	\$ 250.44
Expenses/Dennis Brobston	Project Attraction	\$ 95.18
Expenses/Dennis Brobston	Zoom Monthly Subscription	\$ 120.00
Expenses/Dennis Brobston	Free Conference Call Monthly Subscription	\$ 36.00
Expenses/Dennis Brobston	Constant Contace Monthly Subscription	\$ 480.00
Expenses/Dennis Brobston	Times Union Subscription	\$ 65.00
Expenses/Tori Riley	Videos Production	\$ 415.03
Expenses/Tori Riley	FDI Attraction	\$ 1,754.61
Expenses/Tori Riley	Select USA	\$ 1,457.95
Expenses/Tori Riley	Workforce Marketing	\$ 70.62
		\$ 66,788.76
STAFF HOURS		
Dennis Brobston	87 Hours @ \$80.38/Hour	\$ 6,993.06
Tori Riley	281 Hours @ \$ 52.23/Hour	\$ 14,676.63
GRAND TOTAL		\$ 88,458.45

DENNIS BROBSTON

SEDC Time Sheet Report

July 2022

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	
Administration	2				2	2	1	3			2	1	1		4			2		4												24
Investor Relations																																
Membership	2							2			1								2													
New Members																		1		2												
Events																																
Small Business Assistance																																
IDA's	1							2											2	2												
Prospects																																
Attraction	1				4	2	3				3	2	3	5	2			1														
Retention	1					2	1																									
SEDC Projects																																
#1 Video						1	1																									
#2 CDRPC Subward Grant					1					1		1							4.5													
#3 County Mtg. Grant					1	1	1			1	4	2	5					1		1												
Community Development											1								2													
Holidays				7																												
Medical Time																																
Personal																																
Vacation																						7	7			7	7	7	7	7		
TOTAL	7	0	0	7	8	8	7	7	0	0	8	8	10	8	0	0	7	8.5	7	7	7	7	0	0	7	7	7	7	7	0	0	

Date: 8/1/22

I, Dennis Brobston, do hereby certify that the above hours were worked on the dates indicated.

Date: _____

I, Dennis A. Brobston, have reviewed the above hours and approve them as being correct.

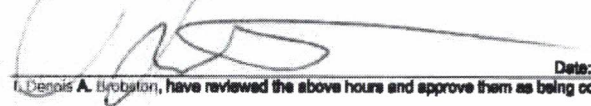
DENNIS BROBSTON

SEDC Time Sheet Report

August 2022

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	TOTAL							
Administration	2	2	1	1	3			1	2		2	1			1	3						2	2	4	2	2	1	3	35			
Investor Relations																																
Membership		1			1												3	1					1		3			1.5	1	12.6		
New Members	1																												1			
Events									2																				2			
Small Business Assistance																													0			
IDA's							1		3.5		1.5			1			2												9			
Prospects																																
Attraction	2	1	2	3	2		2	3	1	2				3	2	3	2					2	4	1	1		3	3	1	43		
Retention		1	3	2	1		2			2				1	1		1							1	1			1	1	17		
SEDC Projects																																
#1 Video		1																											1			
#2 CDRPC Subaward Grant																													0			
#3 County Mtg. Grant	1	1	1	1			1	2	1	1	2			1								6	3	4	1		3	3	1	32		
Community Development	1										1.5			1	1		1												5.5			
Holidays																													0			
Medical Time										1	1					1													3			
Personal																													0			
Vacation																				7									7			
TOTAL	7	7	7	7	7	0	0	7	7	7.5	8	7	0	0	8	7	7	7	7	7	0	0	7	9	7	7	0	0	8	5.5	7	150

I, Dennis Brobston, do hereby certify that the above hours were worked on the dates indicated. Date: _____

 Date: 9/13/22
 I, Dennis A. Brobston, have reviewed the above hours and approve them as being correct.

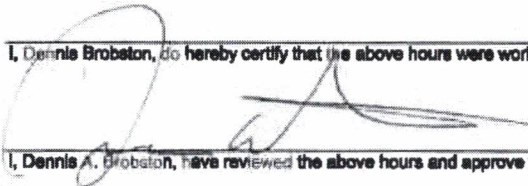
DENNIS BROBSTON

SEDC Time Sheet Report

September 2022

	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL							
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL
Administration		2				2	1	4				2	2	4					2.5	2	1	4	3			2	0.5	3.5	1.5	1	38
Investor Relations																															
Membership																					2							2	0.5	4.5	
New Members																														0	
Events																														0	
Small Business Assistance						2																								2	
IDA's		1									1.5	2					1			2				2	1					10.5	
Prospects																															
Attraction	2	2				1	2	2	3			4	2.5					3	3		2	1				1	2	2	1.5	34	
Retention	2					1	1	1	1			1									1									8	
SEDC Projects																															
#1 Videos						1																								1	
#2 CDRPC Subaward Grant																														0	
#3 County Mktg. Grant	2					1	1		3			2.5					2	1	4		1				2	3	3.5	4	4	34	
Community Development						1					1.5																			2.5	
Holidays					7																									7	
Medical Time	1	2																									0.5			3.5	
Personal												1																		1	
Vacation														7	7															14	
TOTAL	7	7	0	0	7	7	7	7	7	0	0	10	7	7	7	7	0	0	8.5	6	7	7	7	0	0	7	7	0	7.5	7	160

I, Dennis Brobston, do hereby certify that the above hours were worked on the dates indicated. Date: _____

 Date: 9/31/22

I, Dennis A. Brobston, have reviewed the above hours and approve them as being correct.

TORI RILEY

SEDC Time Sheet Report

July 2022

	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL							
Administrative							2													1.8					3.8							
Investor Relations																																
Memberships	1.8			2	1.5	2	2.5		2	2	2.5	4	1.8		1.8	2	1.5	1.5		1	1.5	1.5	1.5	1.5	36							
New Members																									0							
Events																									0							
Budget Preparation Assistance																									0							
IDA's																									0							
Presentations																																
Attorneys	1			1	1	3			5.5	2	3	2	3		2	3	2	2	1		2		1.5	1.5	36.8							
Receivables									1.8	1.5	1				3	1	2				2		1.5	1.5	14.6							
SEDC Projects																																
#1 Videos	3			2	4	1.8	2		2	1.5	1	1.5	1		1	1		1.5	5		4	2	2.5	4	41.8							
#2 CORPC Subaward Grant																									0							
#3 County Mktg. Grant	4			4	5	5	4		4	3	3	4	3		2	2	3	4	2		4	4	4	3.5	2.8	72						
Community Development						2	1												0.5	1					4.5							
Holidays																									7							
Medical Time																									0							
Personal																									0							
Vacation																									0							
TOTAL	9.5	0	0	7	11	12	14	12	0	0	15	11	11	12	8.5	0	0	0.5	10	13	10	8	6	0	11	11	11	12	13	0	0	258.8

TUESDAY

TUESDAY

Tori Riley Date: 08/03/2022
 I, Tori Riley, hereby certify that the above hours were worked on the dates indicated.
[Signature] Date: 8/3/22
 I, Corinne A. Brodeur, have reviewed the above hours and approve them as being correct.

TORI RILEY

SEDC Time Sheet Report

August 2022

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	TOTAL							
Administration																									0							
Investor Relations																																
Membership		2	3	2	2						1.5	1.5	2	2.5	2							2	2		2	2	2	3.5	1.5	33.5		
New Members																														0		
Events																														0		
Small Business Assistance																														0		
IDA's																														0		
Prospects																																
Attraction			2.5	2.5	3								2	2	3.5	3.5							1.5	2	2.5	3	2		3	3.5	2	30.5
Retention				2																				1.5	1.5		2	2		2.5	4.5	18
SEDC Projects																																
#1 Vidace		2.5	2	2	3.5	4.5								3	4.5		2.5						4.5	2	3	2	1.5		3	2	42.5	
#2 CDRPC Subward Grant																															0	
#3 County Mktg Grant		3	1.5	1.5	2.5										3.5	4	2.5	0.5					2.5	3	4.5	1.5			6.5		42	
Community Development		2		3												2.5															7.5	
Holidays																															0	
Medical Time																															0	
Personal																															0	
Vacation																															0	
TOTAL	9.5	9	13	11	4.5	0	0	0	0	0	0	0	0	0	6.5	12	12	11	8.5	0	0	12	11	10	9	9	0	0	14	9.5	10	180

Tori Riley
 I, Tori Riley, do hereby certify that the above hours were worked on the dates indicated. Date: 9/12/23


[Signature]
 I, Dennis A. Bueckner, have reviewed the above hours and approve them as being correct. Date: 9/12/22

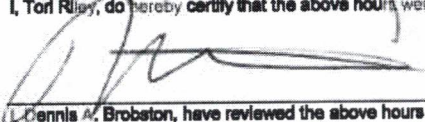
TORI RILEY

SEDC Time Sheet Report

September 2022

	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	TOTAL								
Administration										2	1										0.5	1.5		5								
Investor Relations																																
Membership	2.5					2.5	3.5	1.5		3.5	4.5	3.5	1.5	2							4.5	3	3	2.5	2	40						
New Members																2									2	4						
Events																										0						
Small Business Assistance						2.5						1					1.5	2							7							
IDA's																									0							
Prospects																																
Attraction	5.5					3	2	3	2			3.5	3	2	2	3.5					2	3	1	2	2	41.5						
Retention													2	2	1	1					2			1	1	10						
SEDC Projects																																
#1 Videos	2	1.5				2.5			3		3		2.5	3	2			1	1	1	1	2.5			1	2	1	2	32			
#2 CDRPC Subaward Grant																														0		
#3 County Mktg. Grant	3	2							2			1	2	1	1						5.5	3	2	5		5.5	3.5	2.5	5	44		
Community Development		2.5						4.5	1.5						2											1				11.5		
Holidays					7																									7		
Medical Time																														0		
Personal																														0		
Vacation																														0		
TOTAL	13	6	0	0	7	8	8	7.5	10	0	0	12	12.5	12	10.5	9.5	0	0	8.5	11.5	9.5	9	10.5	0	0	0	0	9.5	9	9.5	9	202


 Date: 09-30-2022
 I, Tori Riley, do hereby certify that the above hours were worked on the dates indicated.


 Date: 9/30/22
 Dennis A. Brobston, have reviewed the above hours and approve them as being correct.

10/18/22
~~8/16/22~~



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~262~~ 2022

Introduced by Economic Development: Supervisors Tollisen, Grasso, Hammond, Schopf, K. Veitch, M. Veitch and Wood

Third
AUTHORIZING THE ISSUANCE OF A ~~FIRST~~ *Third* QUARTER 2022 ~~AND SECOND~~ QUARTER 2022 PAYMENT TO SARATOGA COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR MARKETING AND PROMOTIONAL SERVICES

WHEREAS, pursuant to Resolution 315-2021, this Board authorized the Chairman to enter into an agreement with Saratoga County Economic Development Corporation (“SEDC”) to provide marketing services for the promotion and benefits of conducting business operations in the County of Saratoga for the term January 1, 2022 through December 31, 2022, at a cost not to exceed \$225,000, to be made in quarterly payments upon the submission of a properly documented voucher and documentation for review by the Economic Development Committee and upon a resolution duly advanced; and

WHEREAS, our Economic Development Committee has received and reviewed said documentation for the first and second quarter of 2022 and has recommended that the payment of \$73,754.82 be made to the Saratoga Economic Development Corporation for the provision of marketing and promotional services for the promotion and benefits of conducting business operations in the County of Saratoga; now, therefore, be it

Third
RESOLVED, that the ~~first and second~~ *Third* quarter 2022 payment to Saratoga Economic Development Corporation in the amount of ~~\$73,754.82~~ is authorized and approved to be paid; and it is further *\$88,458.45*

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the department budget.

August 16, 2022 Regular Meeting
Motion to Adopt: Supervisor(s): Butler
Second: Supervisors(s): Gaston

AYES (211783): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Scott Ostrander (18800), Theodore Kusnierz (16202), Willard H. Peck (5242), Sandra

Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Matthew E. Veitch (14245.5), John Lant (17361).

NOES (0):

ABSENT (23726): Jean Raymond (1333), Thomas Richardson (5163), Edward D. Kinowski (9022), John Lawler (8208).



12/8/21

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 315 - 2021

Introduced by Supervisors Schopf, Barrett, Grasso, Tollisen, Veitch, Winney and Wood

AUTHORIZING 2022 AGREEMENTS WITH VARIOUS AGENCIES

WHEREAS, Resolution 311-2021, appropriated certain 2022 monies for various public benefit organizations as authorized by County Law §224; and

WHEREAS, written agreements with the public benefit organizations are necessary to expend these appropriations; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute agreements with the following organizations for the cited amounts for their provision of the following services:

<u>ORGANIZATION</u>	<u>SERVICE</u>	<u>APPROPRIATION</u>
Ballston Spa Fire Department	Municipal Services	\$20,000
Capital District Regional Planning District	Regional Studies	\$56,539
Cornell Cooperative Extension Association of Saratoga County	Cooperative Extension services, Saratoga Co. Farm Guide update and Stormwater Management Services	\$1,323,189
Saratoga County Agricultural Society	County Fair Advertising	\$26,000
Saratoga County Council of Fish and Game Clubs, Inc.	Conservation Education	\$3,984
Saratoga Economic Development Corporation	Economic Development	<u>\$225,000</u>
Saratoga County Prosperity Partnership, Inc.	Economic Development	Amount Set by Tax Law §1202-g(9)

Saratoga County Soil & Water Conservation District	Soil & Water Conservation	\$132,160.30
Saratoga Performing Arts Center	Pilot Marketing Campaign and Economic Development	\$35,000
The Friends of Ulysses S. Grant Cottage State Historic Site	Historical Education and Heritage Tourism Development	\$75,000

; and, be it further

RESOLVED, that each agreement include the following provisions:

- a) payments shall be made to the organization's disbursing officer at such times as determined by the County Administrator;
- b) payments shall only be made upon submission of a duly certified and documented County voucher;
- c) the documentation for an organization's initial voucher shall include copies of its current budget, financial statement and compensation schedule;
- d) the organization shall refund any unused portion of its appropriation; and, be it further

RESOLVED, that this Resolution shall take effect on January 1, 2022.



SARATOGA COUNTY
DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

JASON KEMPER
DIRECTOR

TOM L. LEWIS
COUNTY PLANNING BOARD
CHAIRMAN

MEMORANDUM

TO: Economic Development Committee Members

CC: County Administrator's Office
County Attorney's Office
Clerk of the Board of Supervisors

FROM: Jason Kemper, Director of Planning and Economic Development

DATE: September 28, 2022

RE: October 2022 Economic Development Meeting

Saratoga County Economic Development Grants (*Committee Approval Only*)

The Planning and Economic Development Department continues to work on closing out the Economic Development grants that were previously administered by the Saratoga County Prosperity Partnership. The deadline for the 2022 Grant requests and submission of all previous outstanding grants was September 23, 2022. For the 2020 grants, two municipalities (Edinburg (Partial) \$3900, Waterford ()) have grant funds remaining. The Town of Edinburg has submitted their reimbursement and the Town of Waterford will not be submitting a reimbursement. The remaining 2021 Economic Development grants were Halfmoon, Malta and Saratoga Springs. The Town of Halfmoon (\$7100) and Malta (\$7100) have submitted their reimbursement requests. The City of Saratoga Springs did not submit a reimbursement request. A spreadsheet with the 2020 and 2021 projects is attached for your review. Committee approval is necessary for these reimbursements.

For the 2022 grant cycle, the following municipalities submitted Economic Development Grant requests (Ballston, Charlton, Clifton Park, Corinth, Edinburg, Galway, Greenfield, Hadley, Halfmoon, Malta, Mechanicville, Moreau, Northumberland, Providence, Saratoga, Saratoga Springs, Victory and Waterford). A summary of each grant with details is attached in the 2022 spreadsheet. Committee approval is necessary for these grant requests.

If any of the committee members would like additional information on this item, feel free to contact me.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 9.28.22

COMMITTEE: Economic Development

RE: 2022 Economic Development Grants

1. Is a Resolution Required:

No, Committee Approval Only

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Source of Revenue

Fund Balance	State Aid	Federal Aid	Other

5. Identify Budget Impact:

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted A.14.114-8763(Municipal Planning Grant Program)
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require hiring a Vendors/Contractors: Y N

a. Were bids/proposals solicited: Y N

b. Type of Solicitation

c. Is the vendor/contractor a sole source: Y N

d. If a sole source, appropriate documentation has been submitted and approved by Purchasing Department? Y N N/A

e. Commencement date of contract term:

f. Termination of contract date:

g. Contract renewal and term:

h. Contact information:

i. Is the vendor/contractor an LLC, PLLC or partnership:

j. State of vendor/contractor organization:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

Purchasing Office Consulted

8. Is a grant being accepted: YES or NO

County Administrator's Office Consulted <input type="checkbox"/>

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Program information summary
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Attached memo and spreadsheet

10. Remarks:

Approval of the 2022 Economic Development Grant Requests
See attached memo and spreadsheet



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
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Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 9.28.22

COMMITTEE: Economic Development

RE: 2020 and 2021 Economic Development Grants

1. Is a Resolution Required:

No, Committee Approval Only

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office Consulted <input checked="" type="checkbox"/>
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Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Source of Revenue

Fund Balance	State Aid	Federal Aid	Other

5. Identify Budget Impact:

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted A.14.114-8763 (Municipal Planning Grant Program)
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require hiring a Vendors/Contractors: Y N

a. Were bids/proposals solicited: Y N

b. Type of Solicitation

c. Is the vendor/contractor a sole source: Y N

d. If a sole source, appropriate documentation has been submitted and approved by Purchasing Department? Y N N/A

e. Commencement date of contract term:

f. Termination of contract date:

g. Contract renewal and term:

h. Contact information:

i. Is the vendor/contractor an LLC, PLLC or partnership:

j. State of vendor/contractor organization:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

Purchasing Office Consulted

8. Is a grant being accepted: YES or NO

County Administrator's Office
Consulted

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Program information summary

Copy of proposal or estimate

Copy of grant award notification and information

Other Attached memo and spreadsheet

10. Remarks:

Reimbursement requests for 2020 (Edinburg) and 2021 (Malta and Halfmoon) Economic Development Grants
See attached memo and spreadsheet

Saratoga County Economic Development Committee
2020 Economic Development Grant Program
 Prepared by: Saratoga County Planning and Economic Development Department

GRANT INFORMATION

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent
Ballston	Targeted Comprehensive Plan and Zoning Update	Professional planning services for public engagement, comprehensive plan analysis and zoning update. An updated comprehensive plan and zoning laws, followed by GEIS, will enable the Town to make informed and sound decisions regarding land-use plans and direct commercial and residential development to areas that can sustain traffic impacts, public utility needs, while maintaining co-existence with agricultural operations and open space.	4/1/2020	4/1/2021	\$7,100	3/12/2020	6/10/2020	5/11/2021		5/14/2021
Charlton	Plan to Extend Broadband	Funds will be used to plan out how to extend broadband service in community. This Project will help home-based businesses who rely on broadband in order to function. Broadband access to community members is important, especially in the age of COVID-19. Both adults and children need broadband to complete school tasks, work remotely, access telehealth networks, and other basic necessities. Access to broadband is one of New York State's Regional Economic Development Council's economic development priorities. The Project's results will be measured by having a plan showing how broadband can be expanded in Town and by an increase in home-based businesses.	TBD	TBD	\$7,100	9/8/2020	9/9/2020			Town of Charlton Relinquishes these Grant Funds
Clifton Park	Western Clifton Park Land Conservation Plan + Generic Environmental Impact Statement Update	Evaluate build-out scenario status for the Western Clifton Park GEIS Area. Update mitigation cost schedule. Update the Use of Open Space Funds. Update Land Conservations Plan Mapping within Western Clifton Park GEIS Area	3/1/2020	10/1/2020	\$7,100	3/2/2020	6/10/2020	5/28/2021		6/4/2021
Corinth	4 Town Economic Development Plan for Saratoga County Inside Blue Line	Funds will be used to develop strategies for marketing and branding Saratoga County that is located inside Adirondack Park. The Project will promote and market area and will be measured by the number of new people and businesses in the region.	9/1/2020	2021	\$7,100	9/4/2020	9/9/2020	6/4/2022	6/9/2022	6/24/2022
Day	4 Town Economic Development Plan for Saratoga County Inside Blue Line	Funds will be used to develop a plan for Saratoga County in the the Adirondacks. The Project will develop strategies for marketing and branding Saratoga County inside the Adirondack Park. The Project's results will be measured by the number of new faces in the region.	9/1/2020	2021	\$3,000	9/2/2020	9/9/2020	3/5/2021		3/19/2021, Partial, Town Relinquishes the Remaining Funds
Edinburgh	4 Town Economic Development Plan (Northern Towns and much of it within Adirondack Park)	Funds will be used to gather data to develop plan for region. The Project will help identify economic objectives and strategies to achieve those objectives. It will also identify obstacles that APA rule and regulations hamper economic opportunities.	2020	2022	\$3000; \$3900	9/1/2020	9/9/2020	2/18/2021; 9/23/2022 (for remaining funds)		2/26/2021, Partial

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent
Galway	Proposed Galway Senior Housing	There is a very active Senior Community in Galway and they have expressed a desire to find affordable Senior Housing with the Town. However there is a lack of utilities which is an obstacle to finding the best possible site. This grant will allow the Town to engage an engineer to help determine the most appropriate site.	7/1/2020	Unknown	\$7,100	6/1/2020	6/10/2020	9/23/2021	10/6/2021	11/5/2021
Greenfield	Greenfield Business Boost	We would like to spend the entire proceeds of our grant with Saratoga Today Newspaper. They will run (2) two page center spreads in Saratoga TODAY and a ten week skybox ad as well. They will also provide us with a graphic designer who will design the ad with Dan and I. Spending the money this way will enable us to provide twice as much exposure for our businesses in the Town of Greenfield.	5/1/2020	12/1/2020	\$7,100	3/25/2020	6/10/2020	12/2/2020		12/11/2020
Hadley 1.0	Economic Development Plan for Saratoga County inside the Blue Line	To develop strategies for marketing and branding Saratoga County inside the Adirondack Park Blue Line (Towns of Hadley, Day, Edinburg, Corinth, and Providence). A plan to promote and market the region. Results will be measured by the number of new faces in the region.	8/1/2020	2021	\$3,000	7/9/2020	6/10/2020	3/11/2021		3/19/2021
Hadley 2.0	Historic Walking and Windshield Tour	To develop maps + marketing for tours. Hadley depends on tourism and this project will bring people to Hadley. Deliverables will be maps and marketing to promote Hadley's history. Results will be measured by increases in patronage to Hadley businesses.	8/1/2020		\$1,750	7/9/2020	8/12/2020	3/11/2021		3/19/2021
Hadley 2.1	Historic Walking and Windshield Tour	To develop maps + marketing for tours. Hadley depends on tourism and this project will bring people to Hadley. Deliverables will be maps and marketing to promote Hadley's history. Results will be measured by increases in patronage to Hadley businesses.	8/1/2020		\$1,750	7/9/2020	8/12/2020	12/1/2021		12/10/2021
Halfmoon	Traffic Improvement Study	The funds will be used to assist in defraying the costs associated with a Traffic Study/Traffic Improvement Plan for the intersections of NYS Route 9 with Guideboard Road and NYS Route 236 together with the intersection of NYS Route 236 and Guideboard Road. The goal is to improve the traffic flow in that area to improve access to the businesses located in that corridor. The results will be measured by the decreased delay in time spent traversing these intersections which will, in turn, increase the public's interest in utilizing the businesses in this area without fear of traffic congestion.	1/2/2020	7/30/2020	\$7,100	6/22/2020	8/12/2020	10/6/2020		10/16/2020

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent
Malta	Strategic Infrastructure Plan + Cost Feasibility Study, Services for Water and Sewer Infrastructure	The Town of Malta is proposing to undertake the preparation of a water and sewer strategic infrastructure plan and cost feasibility study for the Town's commercial corridors to enhance economic development. Matching contribution towards \$37,500 grant from NYS Empire Devlp.: Total project budget \$75,000 for consulting services	4/1/2020	3/1/2021	\$7,100	2/20/2020	6/10/2020	5/18/2021		5/21/2021
Mechanicville	South Main St. bathrooms and Central Ave. corridor	The bathrooms on South Main St or on the Empire State Trail. The Banner and flags will dress the Main corridor of the City. Over the past 14 years, the City has been working on infrastructure upgrades. This application will help to increase the "above ground" appearance and success of the City's Main Business district. The goal is to fill open vacancies which will create more jobs and investment in the City.	4/15/2020	5/15/2020	\$7,100	3/12/2020	6/10/2020	1/15/2021		2/12/2021
Milton	Route 50 Transition Plan	Funds will be used to cover a portion of the cost that will study the impact of a proposed development involving mixed use. The study will look at pedestrian, bicycle and motorized traffic as well as infrastructure currently in place and what might be needed going forward. Project deliverables include 1) Data on what the impact will be on the current infrastructure 2) What, if any, future cost to upgrade the infrastructure to support this development 3) What possible safety issues may come about due to anticipated increases in both pedestrian and motorized traffic. Results will be tracked in two ways: 1) Tracking new business filings in that area and the resulting creation of new jobs and 2) Job creation in surrounding businesses.	ASAP	Sixty (60) days after start	\$7,100	6/25/2020	8/12/2020	5/31/2022	6/9/2022	6/24/2022
Moreau	Town Water Capacity	The Town of Moreau is seeking to increase its water capacity to benefit its commercial district. In 2019, Moreau's combined 30-day average water withdrawal from its two water sources was almost 1.1 M gallons per day (GPD). With current supply commitments totaling 1.35 M GPD, it is unlikely that existing capacity will be able to meet the demands of current and future development within the Town of Moreau. This project's completion will provide more available water usage/capacity for Moreau businesses and residents. Results can be measured by comparing increasing water usage within the Town of Moreau against both the old capacity limit and the new capacity limit upon project completion.	7/15/2020	8/30/2020	\$7,100	6/19/2020	8/12/2020	5/12/2021		5/21/2021

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent
Northumberland	Plan to Extend Broadband	Funds will be used to plan out how to extend broadband service in community. This Project will help home-based businesses who rely on broadband in order to function. Broadband access to community members is important, especially in the age of COVID-19. Both adults and children need broadband to complete school tasks, work remotely, access telehealth networks, and other basic necessities. Access to broadband is one of New York State's Regional Economic Development Council's economic development priorities. The Project's results will be measured by having a plan showing how broadband can be expanded in Town and by an increase in home-based businesses.	TBD	TBD	\$7,100	9/8/2020	9/9/2020, revised 6/2/2021	5/27/2022	6/9/2022	6/16/2022
Providence	Landfill/Transfer Station Upgrade	Creating community economic development plans to update current landfill/transfer station system. Project deliverables: To Provide economic growth to current landfill/transfer station system and provide services to taxpayers at a lower cost to the taxpayers.	1/1/2021	12/31/2021	\$7,072.98	3/3/2020	6/10/2020	2/2/2021		2/12/2021
Saratoga	Update Town Comprehensive Plan	Plan to update the 2002 Town Comprehensive Plan to reflect the changes that have occurred in the Town and County and promote and encourage the development and growth of the types that the Town wants in the areas that they want them in. Total Project cost estimated at \$20K.	6/1/2020	5/31/2021	\$7,100	3/20/2020	6/10/2020	12/1/2021		12/10/2021
Saratoga Springs	CDBG Economic Development Loan matching Funds	The funds will be used to support CDBG-funded economic development loans under Saratoga Springs' current Economic Development Loan Program. The City of Saratoga Springs established the "Economic Development Revolving Loan Program" to stimulate job creation for residents of low-and moderate-income. The Loan Program helps to subsidize these job opportunities by offering low interest loans and/or loan guarantees to businesses physically located within the City of Saratoga Springs. The Loan Program originally funded by a HUD grant is administered locally by the City's Office of Community Development and all applicants must agree to federal program requirements. The City's intent is to make loans to eligible businesses to promote job creation for LMI residents. New loans are issued as funds become available from repayment of prior loans. For every \$25,000 loaned through this program, one full time position must be created for a LMI job seeker, filled and retained for a period of at least 3 years.	6/30/2020	12/31/2020	\$7,100	4/3/2020	6/10/2020	1/10/2021		2/12/2021

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent
Stillwater	Business Development for Luther Forest Technology Campus Planned Development District	The Town will contract with the Saratoga County Prosperity Partnership, to develop a marketing strategy to boost economic development throughout the Town and target specific areas such as Luther Forest Technology Campus (LFTC) PDD. This strategy will include contributing to the Saratoga County Prosperity Partnership initiatives to further the development of LFTC business opportunities. Project deliverables include a solid workable strategy to entice business development through the use of multi-media or other suggested ideas. Stillwater struggles with business development as a whole, and certainly, any attraction to the LFTC site would be a big boom to the community. This initiative will help Stillwater continue their strides to attract business by following a solid business strategy for development. Results will be initiated projects to the Planning Department, property sales, business contacts, increased tax revenues, and added jobs.	9/1/2020	12/1/2020	\$7,100	7/31/2020	8/12/2020			Town of Stillwater will relinquishes these funds
Waterford	Event Promotion	Funds will be used to subsidize additional promotion and advertising of community events. Waterford features 3 major events at the Harbor Visitors Center each year. These events draw thousands of people to the community, resulting in a significant financial impact for local businesses. Due to COVID-19, Waterford was forced to cancel all events in 2020. The Town is planning to significantly increase their advertising and promotional budgets to help the community successfully relaunch these events in 2021. Update 5/22: Funds will be used to support Economic Development efforts related to events at Canal Center during Summer/Fall 2022.	5/1/2021, Update Summer 2022	10/1/2021, Update 10/1/2022	\$7,100.00	9/4/2020	9/9/2020			No Reimbursement Request Submitted

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent
Wilton	Repair of leak in bell tower of the Wilton Heritage Museum. (the Museum is a separate organization from the Town of Wilton)	<p>Funds will be used to repair the bell tower at Wilton Heritage Museum. The Town of Wilton is rich in history and this aspect puts Wilton in an optimal position to bring economic advantages to businesses that operate in and near Wilton. Currently, the Wilton Heritage Museum is closed to visitors due to its state of disrepair. When repairs are complete, the Museum will be able to reopen to the public, and the Museum can ensure that the collections and exhibits housed in the Museum are well-preserved. Visits to the museum are anticipated to increase as nearby Grant Cottage is being considered for designation as an historical landmark. The Museum is a few miles from several Wilton restaurants and visitors to the Museum will be directed to those restaurants. Specific project deliverables are the leak repair, elimination of mildew and mold, repair of crumbling plaster and pest removal and control. The overall deliverable is a Museum that people can enter safely, and where collections and irreplaceable artifacts can be housed without being damaged by the conditions caused by the leaky bell tower. Increased usage of the Museum space for community events, and increased visitation for viewing historical collections are easily measured, as an attendance log is already maintained. The increase in visits to the Museum can easily be linked to increased spending at nearby eating and recreational establishments.</p>	2021	2021	\$7,100	7/23/2020	8/12/2020	9/11/2021		8/26/2021

Saratoga County Economic Development Committee
2021 Economic Development Grant Program

Prepared by: Saratoga County Planning and Economic Development Department

GRANT INFORMATION

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Ballston	Assist in funding for professional planning services for Town's Comprehensive Plan	This Phase continues the work begun in 2020 (Phase I) to update the Town's comprehensive plan and zoning laws which will enable the town to make informed and sound decisions regarding land-use plans and direct commercial and residential development to areas that can sustain traffic impacts and public utility needs, while maintaining coexistence with agricultural operations and open space.	5/1/2021	12/31/2021	\$7,100.00	5/12/2021	6/2/2021	5/17/2022	6/9/2022	7/15/2022
Charlton		the 150 year old town community center needs improvements to expand its use within our community. The center is currently used by the YMCA, the Charlton seniors and 4H, and we hope these services will help us choose improvements that will entice further economic development and additional usage as well as preservation of this historic landmark with the town, thus making the building an attractive and safe destination for future community use. the engineering study/report will serve as a mechanism to determine necessary upgrades and improvements needed to make the community center a destination which promotes community involvement and business within the town of Charlton and makes the center more attractive for future use.	Immediate		\$7,100.00	11/3/2021	12/1/2021	6/1/2022	6/9/2022	6/24/2022
Clifton Park	Update to Solar Zoning Ordinance and Land Use Regulations	1) Community solar allows property owners to benefit from solar energy, even if they can't put panels on a rooftop and save money on their monthly energy bills. This is consistent with the Town's Comprehensive Plan to reduce service costs for utilities. 2) Community Solar provides an income stream to large landowners and farmers to reduce the likelihood of having to sell off large tracts of land to stay afloat. 3) Farming income can be supplemented with community solar on less desirable agricultural soils present on a parcel. This is consistent with the local comprehensive plan goal to promote the agricultural industry in Clifton Park and keep the farming community a viable option.	5/1/2021	8/31/2021	\$7,100.00	4/1/2021	5/5/2021	5/31/2022	6/9/2022	7/29/2022

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Corinth	To initiate overall planning and establish feasibility of a transformative economic development project of local and regional significance.	The Town and Village of Corinth have conducted extensive community outreach in the preparation of their respective municipal comprehensive plans. In each instance, the resident's the number one priority has been economic revitalization through redevelopment of the former International Paper (IP) Mill site and the vacant lots at 201 -209 Main St, which experienced a tragic fire in 2009. The intent of the project for which County funding is sought is to establish a new manufacturing and fabrication center on the IP site for developing businesses from across the Adirondack Park. In addition to being marketed nationally, products and goods from the center would then be sold through a new market center complex and mixed-use building at 201-209 Main Street. The former IP site would be transformed into a state-of-the-art business park including the generation and utilization of on-site renewable hydro-electric power; an on-site job training and vocational center; and a childcare facility. When completed the project will provide: A means for the production of Adirondack-based products from across the Adirondack Park; training and educational enrichment of the local workforce; a center for permanent, enriching employment; and a destination-style outlet for unique products	Immediate	7/21/2021	\$7,100.00	5/27/2021	6/2/2021	6/3/2022	6/9/2022	6/24/2022
Day										
Edinburgh										
Galway										
Greenfield	Greenfield Business Boost Part 2	PROJECT 1: We will expand on the map that we did in 2020 with the funds that were awarded to us through your grant (see attached) and break the map down into the four distinct hamlets of our town -Middle Grove, Porter Corners, Maple Avenue and Greenfield Centerenabling us to provide greater detail to each area and add more businesses. We will advertise using Saratoga Today newspaper and hire a graphic designer. PROJECT 2: We will pay for local businesses to participate in the Saratoga County Chamber Trade Show and have a Greenfield booth area (Greenfield Avenue) showing our town and what it has to offer.	ASAP	12/21/2021	\$7,100.00	5/11/2021	6/2/2021	12/1/2021		12/10/2021
Hadley										
Halfmoon	Halfmoon Town Complex Lighting Project	Purchase lighting fixtures for enhancement of Town complex	7/1/2021	8/31/2021	\$7,100.00	6/3/2021	7/7/2021	9/22/2022		Pending

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Malta	Route 9 Mid-Block Crossing Design Services	Pay for professional engineering services of a mid-block crossing north of the Town Hall along Route 9. The Town recently completed a Route 9 Complete Streets Project along Route 9 south of the Route 9 roundabout which included a mid-block crossing to facilitate pedestrian traffic within the downtown corridor. The proposed project would provide the engineering design services in order to establish an additional crossing north of the Town Hall to further promote pedestrian traffic along Route 9 to existing businesses and destination points. The proposed project furthers the goals and concepts identified in the Town's comprehensive master plan and form based code.	7/1/2021	10/1/2021	\$7,100.00	5/25/2021	6/2/2021	9/15/2022		Pending
Mechanicville	Restrooms for Champlain Canal Region Gateway Visitors Center	Invest in restrooms for the Gateway Hudson Visitors Center in Schuylerville. The Champlain Canal Region Gateway Visitors Center (GVC) is the product of a collaborative effort of non-profit and federal, state and local governments to introduce locals and travelers alike to the historically significant and culturally unique Champlain Canal Region of Lakes to Locks Passage. The GVC is centrally located along the 60-mile path of the Champlain Canal on Route 29/Ferry Street in Schuylerville, NY where it will serve as an orientation point for visitors to explore communities in Rensselaer, Saratoga and Washington Counties. By boat, by car, by bicycle or even by foot, the GVC will direct visitors to the region's cultural, natural, historical and recreational destinations and define the narrative that links these	6/1/2021	12/31/2021	\$7,100.00	5/27/2021	6/2/2021	5/27/2022	6/9/2022	6/16/2022
Milton										
Moreau	Fund CDBG Grant Application for Route 9 Sewer Project	The Town of Moreau is undertaking a major sewer project along the commercial corridor of Route 9 near the I-87 Exit 17 Interchange. The project will improve basic infrastructure that will all for the expansion of development and transform the Route 9 corridor into an economic engine that will provide a long-term economic impact for the Town of Moreau and surrounding areas. The funding will assist in grant writing opportunities to reduce the overall cost of the sewer project.	1/12/2021	ongoing	\$7,100.00	5/26/2021	6/2/2021	5/24/2022	6/9/2022	7/1/2022

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Northumberland	Amend 2020 Application - Plan to expand broadband. Reallocate funds to Restrooms for Champlain Canal Region Gateway Visitors Center	Invest in restrooms for the Gateway Hudson Visitors Center in Schuylerville. The Champlain Canal Region Gateway Visitors Center (GVQC) is the product of a collaborative effort of non-profit and federal, state and local governments to introduce locals and travelers alike to the historically significant and culturally unique Champlain Canal Region of Lakes to Locks Passage. The GVC is centrally located along the 60-mile path of the Champlain Canal on Route 29/Ferry Street in Schuylerville, NY where it will serve as an orientation point for visitors to explore communities in Rensselaer, Saratoga and Washington Counties. By boat, by car, by bicycle or even by foot, the GVC will direct visitors to the region's cultural, natural, historical and recreational destinations and define the narrative that links these destinations together.	6/1/2021	12/31/2021	\$7,100.00		6/2/2021	5/27/2022	6/9/2022	6/16/2022
Providence	Landfill/Transfer Station Upgrade	The Landfill/Transfer station upgrade will add new growth to the station while providing services to residents at a lower cost.	6/1/2021	9/1/2021	\$7,100.00	5/25/2021	6/2/2021			Town of Providence relinquishes these funds
Saratoga	Restrooms for Champlain Canal Region Gateway Visitors Center	Invest in restrooms for the Gateway Hudson Visitors Center in Schuylerville. The Champlain Canal Region Gateway Visitors Center (GVC) is the product of a collaborative effort of non-profit and federal, state and local governments to introduce locals and travelers alike to the historically significant and culturally unique Champlain Canal Region of Lakes to Locks Passage. The GVC is centrally located along the 60-mile path of the Champlain Canal on Route 29/Ferry Street in Schuylerville, NY where it will serve as an orientation point for visitors to explore communities in Rensselaer, Saratoga and Washington Counties. By boat, by car, by bicycle or even by foot, the GVC will direct visitors to the region's cultural, natural, historical and recreational destinations and define the narrative that links these destinations together.			\$7,100.00		6/2/2021	5/27/2022	6/9/2022	6/16/2022
Saratoga Springs+	Re-imagining The Saratoga Springs Visitors' Center	These funds will be used towards developing and/or enacting a plan to reimagine the Saratoga Springs Visitors' Center, including but not limited to necessary planning, restoration, repairs, and renovation.	7/8/2021	TBD	\$7,100.00	5/24/2021	7/7/2021			No Reimbursement Request Submitted

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Stillwater	Restrooms for Champlain Canal Region Gateway Visitors Center	Invest in restrooms for the Gateway Hudson Visitors Center in Schuylerville. The Champlain Canal Region Gateway Visitors Center (GVC) is the product of a collaborative effort of non-profit and federal, state and local governments to introduce locals and travelers alike to the historically significant and culturally unique Champlain Canal Region of Lakes to Locks Passage. The GVC is centrally located along the 60-mile path of the Champlain Canal on Route 29/Ferry Street in Schuylerville, NY where it will serve as an orientation point for visitors to explore communities in Rensselaer, Saratoga and Washington Counties. By boat, by car, by bicycle or even by foot, the GVC will direct visitors to the region's cultural, natural, historical and recreational destinations and define the narrative that links these	6/1/2021	12/31/2021	\$7,100.00		6/2/2021	5/27/2022	6/9/2022	6/16/2022
Waterford	Tugboat Round Up	Funds will be used for advertising and promotional expenses in support of Waterford's annual tugboat round up festival. Improved attendance as a result of advertising and promoting the event will create material economic benefit for the town and county.	9/10/2021	9/12/2021	\$6,500.00					12/31/2021
Wilton	Wilton Floors	the town of wilton seeks to attract commerce at the Ballard rd corridor. Currently, this existing business does not attract much attention from the road as it is hidden behind overgrown brush and signage is poor. In addition the blacktop is in a state of disrepair which makes using the forklift to unload trucks very difficult. this project will deliver increased visibility and better access to the business. with this increased visibility and accessibility, sales rates are expected to grow	7/1/2021	8/31/2021	\$7,100.00	6/23/2021	7/7/2021	12/1/2021		12/6/2021

**Saratoga County Economic Development Committee
2022 Economic Development Grant Program**

Prepared by: Saratoga County Planning and Economic Development

GRANT INFORMATION										
Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Ballston	Veteran's Trail to Zim Smith & Beacon Hill Connection - Design Work	The Hamlet of Burnt Hills can presently only be reached by outside communities via automobile. We plan on applying for a large CFA grant to construct the connections. This County grant would be used to help pay for all the design work which we will include in our CFA grant application. Connecting to the Zim will allow us to hold events that draw others in.	12/1/2022	5/31/2023	14,200	9/22/2022				
Charlton	Community Center Moisture Control Mitigation	The Community Center is currently used by the Carlton Seniors, the 4H Club and the YMCA. The improvements on this 150 year old community center will promote additional usage that will entice further economic development as well as preservation of this historic landmark within our town. Funds will be used for drainage work around the building and mold remediation.	9/1/2022	6/30/2023	\$14,200.00	8/17/2022				
Clifton Park	Sitterly Road Sidewalk Extension	Support multi-modal transportation opportunities to Town Center - Exit 9 Area Employment Hub for service and retail sector employees living along the Sitterly Road Corridor. Pedestrian transportation for these employees is observable throughout the year. Feasibility Study by a qualified engineering firm with sidewalk design experience.	1/1/2023	6/30/2023	\$14,200.00	9/23/2022				

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Corinth	Town of Corinth Community Development Project at 4874 Route 9N	The project will involve site-wide master planning at a Town-owned 48+/- acre vacant parcel at 4874 Route 9N in Corinth. The plan developed will include consideration of conference center, emergency shelter space, outdoor pavilion with performance space, athletic fields, playground area, walking paths, dog park, and a new EMS/town hall building. When fully developed the new amenities and services will reinforce tourism in the Town and enhance the community's standing as a destination for outdoor recreation and community festivals and events. Funds will be used for development of site-wide master plan for development of community related recreation and other community service facilities.	10/1/2022	1/31/2023	\$14,200.00	9/19/2022				
Day Edinburgh	Town Maps and Brochure	Maps and brochure will be used to promote tourism and promote the town and historic sites. Funds will be used to have the town map updated adding new roads and historic sites and create brochure to go with it.	10/1/2022	5/31/2023	\$14,200.00					
Galway	Galway Recreation Building	This building will be constructed at the Dockstader Town Park, it will contain bathrooms, concession and a gathering place for the community to use. The Dockstader Field brings many people to our community for Baseball, Softball and Soccer games, this building will support these sports, plus will allow the Town to offer various other community events that will provide people both from the community and outside the community with a reason to come to Galway and support our local businesses. Currently our Dockstader Town Park does not have electricity, bathrooms or an indoor gathering place, this building will incorporate all of these missing amenities to our Park. This building has long been needed and will provide a great resource to our community. Funds will be used for expenses related to constructing a 5000sf bldg for community services	11/1/2022	6/30/2023	\$14,200.00	7/27/2022				

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Greenfield	Greenfield Community Newsletters	It is our expectation that a newsletter will be very well received by our residents, as it is one of the first efforts by this town to keep our residents and businesses updated on what is happening in our local government. The newsletter will be used to foster a sense of community and connection with town government. We will use the newsletter to build awareness for our many local businesses and encourage residents to support local. We will also share this newsletter on our website that will launch in the new year, which will help spread the awareness to the greater Saratoga county area to drive people to explore Greenfield businesses. We are aiming to make businesses (and residents) feel a greater connection with each other and our town overall. This makes Greenfield a more appealing place to live and do business.	9/7/2022	12/31/2023	\$14,200.00	9/9/2022				
Hadley	Interpretive Signage and Kiosk	The proposed project will help promote and improve resident and non-resident experiences related but not limited to the following local attractions (Hadley Mountain Fire Tower, Bow Bridge, Hudson River and other local attractions)	11/1/2022	11/30/2023	\$14,200.00	9/23/2022				
Halfmoon	Halfmoon Town Complex Lighting Project	The project aligns with the economic development objectives in the community because the lighting project will visually connect the Town Complex with the rest of the Town. The project will also be an example of proper property maintenance as well as general beautification, and will encourage like investment. This lighting project will show the town the importance of community character. Funds will be used for the purchase of remaining materials & construction services.	5/1/2023	7/1/2023	\$14,200.00	9/22/2022				
Malta	2022 Comprehensive Master Plan Implementation Project	The Town of Malta is in the final stages of adopting a revised Comprehensive Master Plan for the Town which recommends various revisions to the Town's zoning code and will also require the update of the Town's Townwide Generic Environmental Impact Statement. This proposed project will be updating these two documents. Funds will be used for Professional Planning, Engineering and Attorney Fees and Related Costs	12/1/2022	12/31/2023	\$14,200.00	9/23/2022				

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Mechanicville	Security Camera Infrastructure System	The installation of security cameras in place spaces and intersections the City of Mechanicville will help business owners and residents in the community with an increased sense of security and safety. Business owners will be more comfortable investing in their business which will increase sales and job creation. The police station will monitor the security cameras throughout the City and, with the help of the new cameras, will be able to resolve any issues much faster. The City of Mechanicville would like to deploy a City-Wide Video Surveillance Security System to include Tallmadge Park, and the following intersections: Park Ave and N. Central Ave, N Central Ave and Saratoga Ave, Hill St, and N. Central Ave, S.St and N'S Route 32. This video system will communicate over a dedicated wireless network that will relay the video data back to the Police Department for Monitoring. There will be a total of 12 Security Cameras. An estimate of the total project expense is \$68,000.00. Funds will be used for security cameras.	11/1/2022	11/30/2023	\$14,200.00	9/23/2022				
Milton Moreau	Sewer District County Connection	A consolidated sewer district will provide the necessary utilities for commercial growth along Route 9 in the Town of Moreau. Being able to connect this sewer system to Saratoga County will strengthen growth across the county as well as provide value to both Town and County residents.	7/1/2022	Fall 2023	\$14,200.00	9/16/2022				
Northumberland	Comprehensive Plan/Zoning Update	Project will bring up to dat the Comprehensive Plana and any Zoning changes needed to align with Comp Plan. Funds will be used to hire a consultant to assist the Town.	9/1/2022	3/31/2023	\$14,200.00	9/21/2022				
Providence	Construction to complete basement	Project will complete the hall as a community hall, shelter or more office space.	Fall 2022	Spring 2023	\$14,200.00	9/19/2022				

Community	Project Name	Purpose of Grant	Estimated Project Start Date	Estimated Project Completion	Amount Requested	Application Submitted Date	Application Approved Date	Reimbursement Submitted Date	Reimbursement Approved Date	Reimbursement Sent Date
Saratoga	Saratoga Monument Parking Lot/Bathroom Drainage Project	The goal of the Town proposed grant is to obtain funding to assist the Prospect Hill Cemetery Association in solving the serious flooding issue that during the Spring Season is causing the driveway and parking lot to the Saratoga Monument to flood and prevent tourists from visiting the monument. The desired plan is to construct catch basins and then bore under County Road 338 discharging the water to the other side. The Town of Saratoga engineer Ken Martin is currently developing detailed plans for the project.	10/15/2022	4/15/2023	\$14,200.00	9/23/2022				
Saratoga Springs	Planning /Development of Outdoor Dining Program	During the COVID-19 pandemic and the years 2020/2021, the City found that the temporary permissions granted by the State of NY and the local trial ordinances that permitted outdoor dining were very successful. The City plans to make this program permanent and is continuing to develop laws, ordinances , policies and procedures related to the program. Additionally , the City took on the role of obtaining and installing the traffic barriers which closed off portions of City streets to allow outdoor dining to occur in the downtown area. Funds will be used in the development, planning and establishment of the program.	1/1/2022	12/31/2022	\$14,200.00	9/7/2022				
Stillwater Victory	Community Survey for Village Comprehensive Plan	The Village of Victory is requesting funding for a Community Survey which will serve as the first step in the Comprehensive Planning process. A Community Survey will identify economic development issues and opportunities that face Victory residents, visitors, businesses, and interested stakeholders. The survey will guide the Comprehensive Plan which will impact land use-decisions regarding topics such as economic development.	10/1/2022	12/31/2022	\$1,100.00	9/22/2022				
Waterford	Tug Boat Roundup 2022	This event brings thousands of people into the community who patronize local stores and restaurants. This helps drive sales tax revenues, grows and retains jobs and stabilizes property values.	9/9/2022	9/11/2022	\$14,200.00	9/20/2022				
Wilton					\$242,500.00					



SARATOGA COUNTY
DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

Economic Development Fund Reimbursement Request Form

Date 9/24/22

RECEIVED
SEP 23 2022
SARATOGA COUNTY
PLANNING DEPARTMENT

Applicant Information

Town/City EDINBURG

Grant Information

Project Name Branding Campaign for northern City Towns

Date of project completion Sept 2022

Reimbursement Amount Requested (\$7,100K or less) 3900⁰⁰ of balance remaining

Attached documentation

Receipts and cancelled checks

see note attached

Saratoga County Voucher

Project Outcome Narrative:

Signature of Town/City Supervisor

Please submit reimbursement request form with receipts and canceled checks to Jason Kemper at jkemper@saratogacountyny.gov or mail to:

Saratoga County Department of Planning and Economic Development
50 West High St.
Ballston Spa, NY 12020
518.884.4705



SARATOGA COUNTY
DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

Economic Development Fund Reimbursement Request Form

Date September 20, 2022

Applicant Information

Town/City Town of Halfmoon

Grant Information

Project Name Halfmoon Town Complex Lighting Project

Date of project completion 9/15/2022

Reimbursement Amount Requested (\$7,100K or less) \$7,100.00

Attached documentation

Receipts and cancelled checks

Saratoga County Voucher

Project Outcome Narrative:

The Town of Halfmoon was able to utilize the grant funds to purchase ^{eight} LED light poles, kits, bases, hole covers, tendon reducers and hex screws. With next years anticipated funds we will continue to move forward with the

Signature of Town/City Supervisor *enhancement of the Town Complex,*

KEVIN A. TOLLISEN, HALFMOON TOWN SUPERVISOR

Please submit reimbursement request form with receipts and canceled checks to Jason Kemper at jkemper@saratogacountyny.gov or mail to:

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50 West High St.
Ballston Spa, NY 12020
518.884.4705



SARATOGA COUNTY
DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

Economic Development Fund Reimbursement Request Form

Date 9/14/2022

Applicant Information

Town/City Malta

Grant Information

Project Name Town of Malta Pedestrian Crossing

Date of project completion Awaiting Final NYSDOT App

Reimbursement Amount Requested (\$7,100K or less) \$7,100

Attached documentation

- Receipts and cancelled checks
- Saratoga County Voucher

Project Outcome Narrative:

Professional engineering design services were provided to establish a conceptual plan for a Route 9 pedestrian crossing in the vicinity of the Town of Malta Complex.

Signature of Town/City Supervisor

A handwritten signature in black ink, appearing to be "Malta", written over a horizontal line.

Please submit reimbursement request form with Saratoga County Voucher, receipts and canceled checks to Jason Kemper at jkemper@saratogacountyny.gov or mail to:

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