

Law and Finance Committee Minutes
October 12, 2022 – 4:00 p.m.

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, John Lant, Jean Raymond, and Matthew Veitch; Supervisors, Eric Connolly, Mark Hammond, Scott Ostrander, Mo Wright and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Matt Rose, Stephanie Hodgson, Christine Rush, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Richard Emery, Sheriff; Chad Cooke, Public Works; Scot Chamberlain, Human Resources; Karen Heggen, District Attorney; Dan Kuhles, Public Health; Jason Kemper, Planning; Craig Hayner, Besty Demars, County Clerk; Penny Heritage, Animal Shelter; Tina Potter, Social Services; Dustin Lewis, Soil and Water Conservation; Donna Miter, CSEA; Gerard Moser, Prime Group Holdings; Darlene McGraw.

Chairman Schopf called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Barrett, seconded by Mr. Lant, the minutes of the September 14, 2022 meeting were approved unanimously.

On a motion made by Mr. Barrett, seconded by Mr. Veitch, the following resolutions were approved unanimously.

BUILDINGS & GROUNDS

- Authorizing a lease agreement at the Saratoga County Airport with Prime Group Holdings, LLC for the construction, maintenance and use of an airplane hangar on County land.

BUDGET IMPACT: No Budget Impact.

This item was referred back to the Buildings and Grounds committee for further review, which resulted in termination of the sublease option. This will allow Prime Group Holdings to construct an airport hangar no larger than 15,600 square feet at the County airport. Prime Group will be required to pay all governmental fees, permit fees, and charges in connection with the use and occupancy of the leased premises.

- Authorizing the acceptance of an Upstate Airport Revitalization grant from NYSDOT in the amount of \$27 million for the design and construction of an airport terminal at the Saratoga County Airport.

BUDGET IMPACT: No Budget Impact. Funds for this grant will be included in the 2023 tentative budget

The Department of Public Works submitted a successful proposal to the NYS Department of Transportation to enhance an important gateway to our County. These facility improvements at the Saratoga County Airport will provide needed infrastructure upgrades and create a welcome center for visitors. DPW will have a request next month to appropriate funds and authorize an agreement for initial engineering services.

- Authorizing an amendment to the contract with CPL Architects, Engineers, Landscape Architect and Surveyor, DPC for professional services associated with the County’s Family Court expansion project and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: Funding will require an appropriation of \$30,000 from Fund Balance.

This amendment will provide additional funds necessary to complete the final design and engineering work for the Family Court expansion efforts currently underway.

On a motion made by Mr. Veitch, seconded by Mr. Barrett, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing an agreement with the New York State Division of Homeland Security and Emergency Services to accept a \$118,764 Public Safety Answering Points (PSAP) Grant to offset certain operating expenses associated with PSAP operations in the Sheriff’s Department.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This annual grant will offset some operating expenses such as salaries, benefits, hardware, and software associated with the operation of the County’s Public Safety Answering Points network.

- Authorizing an increase in capital expenditures for the Correctional Facility, and amending the 2022 County Budget in relation thereto.

BUDGET IMPACT: Funding will require an appropriation of \$481,366 from Fund Balance.

Renovations to the booking and medical areas in the jail were included as part of the 2022 Capital Plan and county budget. Due to increased costs for materials and labor since the initial estimate, the project is now estimated to total \$1,328,610. This request for additional funding will allow the Sheriff’s Office to begin construction.

- Authorizing the acceptance of a State Law Enforcement Terrorism Prevention Program Grant from the New York State Division of Homeland Security and Emergency Services.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This \$99,000 grant award will pay for enhanced counter terrorism and response programs and equipment.

On a motion made by Mr. Lant, seconded by Mr. Barrett, the following resolutions were approved unanimously.

HEALTH & HUMAN SERVICES

- Authorizing an agreement with Qualtrics, LLC to expand access to health and human services resources.

BUDGET IMPACT: Funding for this project will require an appropriation of \$49,500 utilizing Opioid Settlement funds.

This agreement will be for a term of three years, with a first-year cost of \$14,500. The Qualtrics platform will provide a services navigator for residents to more easily access information about County mental health services and programs.

- Authorizing the acceptance of an American Rescue Plan Act Adult Protective Services grant from the New York State Office of Children and Family Services, and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

These grants funds totaling \$119,997 will improve and expand the ability of Adult Protective Services to investigate allegations of abuse, neglect, exploitation and provide associated services to clients.

- Approving the 2022 Annual Plan update to the 2018-2023 Saratoga County Child and Family Services Plan.

BUDGET IMPACT: No Budget Impact.

The Department of Social Services is mandated by the Office of Children and Family Services to develop and submit this multi-year plan for the provision of services and allocation of resources.

On a motion made by Mr. Veitch, seconded by Mrs. Raymond, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing the issuance of a third quarter 2022 payment to Saratoga County Economic Development Corporation for marketing and promotional services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

The total amount of this payment will be \$88,458.45.

On a motion made by Mrs. Raymond, seconded by Mr. Veitch, the following resolutions were approved unanimously.

TRAILS & OPEN SPACE

- Amending Resolution 258-2019 to remove a condition of a Farmland and Open Space Preservation Program grant award to the Town of Clifton Park.

BUDGET IMPACT: No Budget Impact.

This item will allow the Town to relinquish its 2015 Trails Grant award in order to submit for reimbursement of the 2019 Open Space Grant.

- Amending Resolution 216-2020 to reassign a grant award to the Town of Saratoga.

BUDGET IMPACT: No Budget Impact.

The Village of Victory was awarded a grant for the Siege Trail in 2020. The Village has requested that the grant award be shifted to the Town of Saratoga to complete the project.

- Awarding 2022 Trails grants and amending the 2022 County budget in relation thereto.
BUDGET IMPACT: Funding will require an appropriation of \$18,653 from Fund Balance.

The initial budget appropriation for the 2022 trails grants program was \$100,000. The allocation of an additional \$18,653 will provide funding to all twelve project applications and allow them to leverage additional outside funding.

- Authorizing an agreement with Greenman-Pedersen, inc. for engineering services for the extension of the Zim Smith Trail North extension.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget. The total amount for this agreement will be \$819,000, which includes \$500,000 of grant funding previously approved. The Zim Smith North project will extend from Oak Street in the Town of Ballston to Saratoga Spa State Park.

On a motion made by Mr. Barrett, seconded by Mr. Lant, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing the acceptance and disbursement of New York State Septic System Replacement Program grant funds and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

Two residents from the Town of Clifton Park have completed their septic system replacement projects which are reimbursable through this state program. The total amount of these two projects is \$14,300.

- Authorizing inter-agency transfers necessary to close out 2022 County budget.

BUDGET IMPACT: No Budget Impact.

On a motion made by Mr. Lant, seconded by Mr. Veitch, the committee unanimously approved Fire and EMS department funding from the Covid Non-Profit Grant.

Resolution 215-2022 requires Law & Finance Committee approval for allocation of funds for Covid Non-Profit Grants. \$100,000 of Covid Non-Profit funding was allocated to assist Volunteer Fire Departments and EMS departments with recruiting efforts. In this month's allocation, we received 2 additional applications totaling \$4,454, bringing the total to date to 34 applications totaling \$74,248.

Mr. Bulger provided an update on the tentative budget schedule.

On a motion made by Mr. Veitch, seconded by Mr. Lant, the Board Meeting Agenda for October 18, 2022 was approved unanimously.

On a motion made by Mr. Barrett, seconded by Mr. Lant, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board