

Public Safety Committee

Wednesday, October 5, 2022 3PM

40 McMaster Street, Ballston Spa, NY

Chair: John Lant

Members:

Phil Barrett
Mark Hammond-VC
Jack Lawler
Scott Ostrander
Kevin Veitch
Mo Wright

- I. Welcome and Attendance
- II. Approval of the minutes of the September 7, 2022 meeting.
- III. Michael Zurlo, Sheriff
 - a. Authorizing an agreement with NYS Division of Homeland Security and Emergency Services to accept a \$118,764 Public Safety Answering Points (PSAP) grant.
 - b. Authorizing an increase in Capital expenditures for the Correctional Facility and amending the 2022 budget.
 - c. Authorizing an agreement with NYS Division of Homeland Security and Emergency Services to accept a \$99,000 grant for the State Law Enforcement Terrorism Prevention Program (SLETPP).
- IV. Other Business
- V. Adjournment



SARATOGA COUNTY AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michael Hartnett, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development Bridget Rider, Deputy Clerk of the Board Matt Rose, Management Analyst Clare Giammusso, County Attorney's Office Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office

DATE: 09/27/2022

COMMITTEE: Public Safety

RE: Annual PSAP Operations Grant

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A

3. Specific Details on what the resolution will authorize:

Authorize the Chair of the Board and/or the Sheriff to execute all agreements and documents with the New York State Division of Homeland Security and Emergency Services necessary to accept a Public Safety Answering Points (PSAP) grant in the amount of \$118,764 to offset certain operating expenses, including salaries and benefits, associated with the operation of the County's PSAP network for the term January 1, 2022 through December 31, 2022;

This column must be completed prior to submission of the request.

County Attorney's Office Consulted

Is a Budget Amendme If yes, budget lines an Any budget amendme	d impact must be p	rovided.	Consulted	ninistrator's Offic
	ments for impacted n more than four li			
Revenue				
Account Number	Account 1	Name	Amount	
Expense				
Account Number	Account 1	vanic	Amount	
Source of Revenue				
Fund Balance	State Aid 118,764	Federal Aid	Other	
		included in the	Department E	Budget
b. Budget year	impacted 2022			

Details

c.

6.		rere Amendments to the Compensation Schedule? YES or NO (If yes, provide details) Human Resources Consulted
	_	
	a.	Is a new position being created? Y N
		Effective date
		Salary and grade
	b.	Is a new employee being hired? Y N
		Effective date of employment
		Salary and grade
		Appointed position:
		Term
	c.	Is this a reclassification? Y N
		Is this position currently vacant? Y N
		Is this position in the current year compensation plan? Y N
7.	Does	s this item require hiring a Vendors/Contractors: Y N Purchasing Office Consulted
	a.	Were bids/proposals solicited: Y N
	b.	Type of Solicitation
	c.	Is the vendor/contractor a sole source: Y N
	d.	If a sole source, appropriate documentation has been submitted and approved by Purchasing Department? Y N N/A
	e.	Commencement date of contract term:
	f.	Termination of contract date:
	g.	Contract renewal and term:
	h.	Contact information:
	i.	Is the vendor/contractor an LLC, PLLC or partnership:
	j.	State of vendor/contractor organization:
	k.	Is this a renewal agreement: Y N
	1.	Vendor/Contractor comment/remarks:

8.	Is a g	rant being accepted: VES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	
		State	
	b.	Agency granting funds:	
		Homeland Security and Emergency Service	ces
	c.	Amount of grant:	
		118,746	
	d.	Purpose grant will be used for:	
		offsetting operating expenses of the PSAF)
	e.	Equipment and/or services being purchased with the grant:	
		backup hardware/software, employee sala	aries and overtime
	f.	Time period grant covers:	
		01/01/2022-12/31/2022	
	g.	Amount of county matching funds:	
		none	
	h.	Administrative fee to County:	
		none	
9.	Suppo	rting Documentation:	
	✓	Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Program information summary	
		Copy of proposal or estimate	
	~	Copy of grant award notification and information	
		Other	
10.	Dara	narks:	
1U.			
	l hi	s is an annual non-competitive award. 100% State aid.	



KATHY HOCHUL Governor JACKIE BRAY Commissioner

August 3, 2022

The Honorable Theodore Kusnierz Chair, Saratoga County Board of Supervisors 40 McMaster Street Ballston Spa, NY 12020

Dear Mr. Kusnierz:

I am pleased to announce that Saratoga County has been awarded \$118,764 under the New York State 2021-22 Public Safety Answering Points Operations Grant Program (2021-22 PSAP Grant). This program, administered by my agency, allows for State support to counties for eligible public safety call-taking and dispatching expenses. Your participation in this program is another example of the successful partnerships we have been developing for public safety and emergency preparedness across the state.

The performance period for the 2021-22 PSAP grant will be 12 months, beginning calendar year 2022 (January 1, 2022 – December 31, 2022). Expenses that you wish to claim must occur within that period. In order to provide these funds to you as quickly as possible, we will need to gather budget information within 30 calendar days of the date of this letter that reflects the award amount. Our Grants Program Administration staff will work with your designated PSAP point of contact, to provide additional administrative guidance and to develop a grant contract.

On behalf of Governor Kathy Hochul, the Division of Homeland Security and Emergency Services remains committed to providing outstanding support in the administration of "your public safety first" responder initiatives. Please feel free to contact me if you have any questions, at 518-242-5000, or my Office of Interoperable and Emergency Communications (OIEC) Deputy Director, Brett Chellis, at 518-322-4911.

Thank you for your cooperation in this public safety endeavor.

Sincerely,

Jackie Bray Commissioner

cc: Richard Castle, Undersheriff

Saratoga County



RESOLUTION XXX - 2022

Introduced by Supervisors Lant, Barrett, Hammond, Lawler, Ostrander, K. Veitch, Wright

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A \$118.764 PUBLIC SAFETY ANSWERING POINTS (PSAP) GRANT TO OFFSET CERTAIN OPERATING EXPENSES ASSOCIATED WITH PSAP OPERATIONS IN THE SHERIFF'S DEPARTMENT

WHEREAS, funds are available from the New York State Division of Homeland Security and Emergency Services for a Public Safety Answering Points (PSAP) Grant in the amount of \$118,764 to offset operating expenses, including salaries and benefits, of the Sheriff's Department's PSAP system; and

WHEREAS, the acceptance of these grant funds requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Sheriff are hereby authorized to execute all agreements and documents with the New York State Division of Homeland Security and Emergency Services necessary to accept a Public Safety Answering Points (PSAP) grant in the amount of \$118,764 to offset operating expenses, including salaries and benefits, associated with the operation of the County's PSAP network for the term January 1, 2022 through December 31, 2022; and, be it further

RESOLVED, that the form and content of said documents and agreements shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. 100% State Aid.



RESOLUTION 253 - 2021

Introduced by Supervisors Lant, Allen, Connolly, Lucia, Raymond, Schopf and Smith

AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A \$138,956 PUBLIC SAFETY ANSWERING POINTS (PSAP) GRANT TO OFFSET CERTAIN OPERATING EXPENSES ASSOCIATED WITH PSAP OPERATIONS IN THE SHERIFF'S DEPARTMENT

WHEREAS, funds are available from the New York State Division of Homeland Security and Emergency Services for a Public Safety Answering Points (PSAP) Grant in the amount of \$138,956 to offset operating expenses, including salaries and benefits, of the Sheriff's Department's PSAP system; and

WHEREAS, the acceptance of these grant funds requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Sheriff are hereby authorized to execute all agreements and documents with the New York State Division of Homeland Security and Emergency Services necessary to accept a Public Safety Answering Points (PSAP) grant in the amount of \$138,956 to offset operating expenses, including salaries and benefits, associated with the operation of the County's PSAP network for the term January 1, 2021 through December 31, 2021; and, be it further

RESOLVED, that the form and content of said documents and agreements shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. 100% State Aid.



SARATOGA COUNTY

AGENDA ITEM REOUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michael Hartnett, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development Bridget Rider, Deputy Clerk of the Board Matt Rose, Management Analyst Clare Giammusso, County Attorney's Office Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office

DATE: 09/09/2022

COMMITTEE: Law & Finance

RE: Jail Capital project

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

Authorizing an increase in Capital expenditures for the Correctional Facility and amending the 2022 budget

3. Specific Details on what the resolution will authorize:

Authorizing a resolution to transfer funds from the unappropriated fund balance to increase expenditures for an approved 2022 capital project at the Saratoga County Correctional Facility.

This column must be completed prior to submission of the request.

County Attorney's Office Consulted

4.	If yes, 1	budget lines and	nt needed: Y I impact must be puts must have equal	· · · · · · · · · · · · · · · · · · ·	tries.	County Administrator's C Consulted	Office
			nents for impacted more than four li	l budget lines. nes are impacted.)			
	Revenue	e					
	Accoun	t Number	Account	Name	Amou	int	
	Expense	2					
		t Number 301.7093	Account	Name onstruction Cost	Amo ts 481		
	Source	of Revenue					
	Fund B		State Aid	Federal Aid	[Other	
	481,3						
5.		ify Budget Impa	et:				7
	Oth	<u>er</u>					
	a.	G/L line impa	acted A.30.30	1.7093			
	b.	Budget year i	mpacted 2022				
	c.	Details					
		increase fro	m fund balance				

6.		ere Amendments to the Compensation Schedule? Human Resources Consulted Human Resources Consulted
	a.	Is a new position being created? Y N Effective date
		Salary and grade
	b.	Is a new employee being hired? Y N
		Effective date of employment
		Salary and grade
		Appointed position:
		Term
	c.	Is this a reclassification? \(\bigcup Y \) \(\bigcup N \)
		Is this position currently vacant? Y N
		Is this position in the current year compensation plan? Y N
7.	Does	this item require hiring a Vendors/Contractors: Y V N Purphasing Office Consulted
<i>/</i> ·	a.	Were bids/proposals solicited: Y N Purchasing Office Consulted Purchasing Office Consulted
	b.	Type of Solicitation
	c.	Is the vendor/contractor a sole source: Y N
	d.	If a sole source, appropriate documentation has been submitted and approved by
		Purchasing Department?
	e.	Commencement date of contract term:
	f.	Termination of contract date:
	g.	Contract renewal and term:
	h.	Contact information:
	i.	Is the vendor/contractor an LLC, PLLC or partnership:
	j.	State of vendor/contractor organization:
	k.	Is this a renewal agreement: Y N
	1.	Vendor/Contractor comment/remarks:

8.	Is a gr	rant being accepted: YES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Suppor	ting Documentation:	
		Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Program information summary	
	~	Copy of proposal or estimate	
		Copy of grant award notification and information	
		Other	

10. Remarks:

A construction project in the Correctional Facility for overhaul of the central booking and medical departments was authorized in the 2022 budget totaling \$976,551 based on an estimate provided by a contract engineering firm in 2021. In August, 2022 bids were received for the project. County Buildings and Grounds estimates the cost to complete the project is \$1,328,610. Awarding of this project will require a transfer from unappropriated fund balance of \$481,366.

Jail Booking Area Renovations Cost to Complete 9/12/2022

	Co	Cost to Complete		Allowances (Incuded in Cost to Complete)
Professional Services - CPL	\$	67,560.00		
General Construction	\$	904,000.00	\$	35,000.00
Electrical Construction	\$	154,000.00	\$	2,500.00
Mechanical Construction	\$	25,150.00	\$	2,500.00
Pluming Construction	\$	177,900.00	\$	10,000.00
Totals	\$	1,328,610.00	\$	50,000.00



SARATOGA COUNTY AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michael Hartnett, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development Bridget Rider, Deputy Clerk of the Board Matt Rose, Management Analyst Clare Giammusso, County Attorney's Office Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office

DATE: 09/27/2022

COMMITTEE: Public Safety

RE: Annual SLETPP Homeland Security Grant

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

AUTHORIZING THE ACCEPTANCE OF A STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

3. Specific Details on what the resolution will authorize:

Authorize the Chair of the Board, County Administrator and/or Sheriff to execute all agreements and documents necessary to accept a 2022 New York State Law Enforcement Terrorism Prevention Program (SLETPP) grant in the amount of \$99,000 for the term September 1, 2022 through August 31, 2025, with the form and content of such documents and agreements to be subject to the approval of the County Attorney.

This column must be completed prior to submission of the request.

County Attorney's Office Consulted

Account Name	
Account Name	
	Amount
Homeland Security	85,148
Account Name	Amount
Overtime	\$20,000
Other Equipment	\$65,148
re Aid Federal Aid	Other
	Account Name Overtime Other Equipment

5. Identify Budget Impact:

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted See above
- b. Budget year impacted 2022
- c. Details

Booking \$85,148 of the \$99,000 grant will balance 2022 actual Homeland Security Grant funding with projected revenue and expenses.

6.		rere Amendments to the Compensation Schedule? YES or NO (If yes, provide details) Human Resources Consulted
	_	
	a.	Is a new position being created? Y N
		Effective date
		Salary and grade
	b.	Is a new employee being hired? Y N
		Effective date of employment
		Salary and grade
		Appointed position:
		Term
	c.	Is this a reclassification? Y N
		Is this position currently vacant? Y N
		Is this position in the current year compensation plan? Y N
7.	Does	s this item require hiring a Vendors/Contractors: Y N Russhaging Office Consulted
	a.	Were bids/proposals solicited: Y N Purchasing Office Consulted Purchasing Office Consulted
	b.	Type of Solicitation
	c.	Is the vendor/contractor a sole source: Y N
	d.	If a sole source, appropriate documentation has been submitted and approved by
		Purchasing Department?
	e.	Commencement date of contract term:
	f.	Termination of contract date:
	g.	Contract renewal and term:
	h.	Contact information:
	i.	Is the vendor/contractor an LLC, PLLC or partnership:
	j.	State of vendor/contractor organization:
	k.	Is this a renewal agreement: Y N
	1.	Vendor/Contractor comment/remarks:

8.	Is a g	rant being accepted: YES or NO County Administrator's Office Consulted
	a.	Source of grant funding:
		State
	b.	Agency granting funds:
		Homeland Security and Emergency Services
	c.	Amount of grant:
		99,000.00
	d.	Purpose grant will be used for:
		enhanced counter terrorism and response programs and equipment, including collision reconstruction and crime scene equipment, and operation overtime for security of polling places and mass gathering event for the Sheriff's Office
	e.	Equipment and/or services being purchased with the grant:
		2D/3D forensic scanner and operational overtime
	f.	Time period grant covers:
		09/01/2022 - 08/31/2025
	g.	Amount of county matching funds:
		none
	h.	Administrative fee to County:
		none
9.	Suppor	rting Documentation:
	~	Marked-up previous resolution
		No Markup, per consultation with County Attorney
		Program information summary
		Copy of proposal or estimate
	✓	Copy of grant award notification and information
		Other
10.	Rem	narks:
	Mai	s is an annual non-competitive grant for law enforcement (SLETPP) and Emergency nagement (SHSP). There is a requirement that a minimum of 30% of the total grant be zed for law enforcement purposes under the SLETPP portion of the grant. A portion of

the funding and expenses for this grant were included in the 2022 budget.

100% State Aid

Dear Homeland Security Stakeholder,

The Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) has released the FY2022 Homeland Security Grant Program (HSGP) Notice of Funding Opportunity (NOFO), to include the State Homeland Security Grant Program (SHSP).

We are pleased to inform you that Saratoga County has received an allocation amount of \$247,535 under the FY2022 SHSP (to include SLETPP). Funding for this grant is provided by the U.S. Department of Homeland Security, Federal Emergency Management Agency (FEMA). Please be reminded that a minimum of 30% of your projects must be spent in support of the six (6) National Priority areas that DHS/FEMA is requiring this funding cycle, these include: Intelligence and Information Sharing, Enhancing the Protection of Soft Targets/Crowded Places, Combating Domestic Violent Extremism, Community Preparedness and Resilience, Cyber Security and Election Security. New York State has been faced with some of the most challenging times in terms of the evolving threat landscape, from nefarious cyber-attacks against local governmental institutions, to the rise in the domestic violent extremism, all during a time when we all are still contending with a public health emergency and its unyielding impacts to our communities. Although flexibility in your project development will be granted this cycle, we highly encourage you to consider projects that are in line with these most pressing threats, as we have all witnessed, extremism and targeted violent attacks can happen anywhere, at any time.

As indicated, this funding cycle you will have the flexibility in determining which National Priority areas you wish to cover in your project development, so long as you meet the **minimum 30% requirement**. There is no required minimum of the number of National Priority areas you wish to cover but we highly encourage you to consider as many as practical. Funding decisions and final award amounts will be determined by DHS/FEMA and will be based on a Grant Effectiveness Review conducted on these <u>30%</u> National Priority projects.

In an effort to streamline the application process and support this year's fundamental theme of collaboration within the NOFO, DHSES is requiring that coordination across all jurisdictions within the county occurs during the development of your projects. To that end, we will **only accept ONE** application per county. Please keep in mind that the Federal guidelines still require that you allocate a portion of your funding to support law enforcement terrorism prevention activities - this cycle that percentage has increased to 30% versus the 25% which totals \$74,261 for your SLETPP allocation. These activities should be consistent with the efforts of your local Counter Terrorism Zone (CTZ). Additionally, please be mindful of the new requirement as a subrecipient of SHSP funding, to participate in Threat Assessment Management (TAM) team training in an effort to continue our commitment aimed at targeted violence prevention.

Please find attached the FY2022 SHSP-SLETPP Program Guidance and associated application worksheet. Your application for the FY2022 SHSP-SLETPP grant programs

will be due to DHSES on <u>June 6, 2022</u>. Please send your completed application to <u>grant.info@dhses.ny.gov</u>. DHSES will issue formal award letters after we have completed our application to FEMA and final funding determinations have been made. New York State's application to FEMA is due by June 13, 2022.

Given this major shift yet again in the program this year, DHSES will be hosting an Informational Webinar on <u>Tuesday, May 31, at 10:00AM</u>. You will have the opportunity to ask questions during this webinar. A follow-up e-mail will be released that will include the Webex link and call-in information. We appreciate your patience with this process and want to assure you that we are committed to providing assistance in navigating this process.

Thank you in advance for your assistance and we appreciate your patience given the time table FEMA has set.

Sincerely,

Eric

Eric Abramson

Director of Grants Program Administration

NYS Division of Homeland Security & Emergency Services
1220 Washington Avenue, State Office Campus Bldg. 7A, Albany, NY 12226
(518) 402-2123 | <u>Eric.Abramson@dhses.ny.gov</u>
www.dhses.ny.gov



RESOLUTION XXX - 2022

Introduced by Supervisors Lant, Barrett, Hammond, Lawler, Ostrander, K. Veitch, Wright

AUTHORIZING AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A 2022 STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT.

WHEREAS, funds are available from the New York State Division of Homeland Security and Emergency Services for a 2022 State Law Enforcement Terrorism Prevention Program (SLETPP) Grant in the amount of \$99,000; and

WHEREAS, said funds are available to pay for enhanced counter terrorism and response programs and equipment, including collision reconstruction and crime scene equipment, and operation overtime for security of polling places and mass gathering event for the Sheriff's Office; and

WHEREAS, the acceptance of these grant funds requires this Board's approval; now, therefore, be it

RESOLVED, that the Chair of the Board, County Administrator and/or Sheriff are authorized to execute all agreements and documents necessary to accept a 2022 New York State Law Enforcement Terrorism Prevention Program (SLETPP) grant in the amount of \$99,000 for the term September 1, 2022 through August 31, 2025, with the form and content of such documents and agreements to be subject to the approval of the County Attorney; and, be it further

RESOLVED, that the 2022 County Budget is amended as follows:

SHERIFF'S DEPARTMENT

Appropriations:	¢20,000
Increase Acct. #: A.30.000-6810 Overtime	\$20,000
Increase Acct. #: A.30.000-7080 Other Equipment	\$65 148

Revenues:
Increase Acct. #: A.30-3306 Homeland Security

\$85,148

BUDGET IMPACT STATEMENT: None. 100% State Aid.



RESOLUTION 108 - 2022

Introduced by Public Safety: Supervisors Lant, Barrett, Hammond, Lawler, Ostrander, K. Veitch and Wright

AUTHORIZING THE ACCEPTANCE OF A STATE LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM GRANT FROM THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

WHEREAS, grant funds are available from the New York State Division of Homeland Security and Emergency Services in the amount of \$61,884 for the State Law Enforcement Terrorism Prevention Program (SLETPP); and

WHEREAS, said funds are intended to be used to provide for enhanced counter terrorism and response programs and equipment, including thermal/night vision equipment, unmanned aerial systems equipment and maintenance, collision reconstruction and crime scene equipment, and operational expenses for overtime for security of polling places and mass gathering events for the Sheriff's Office; and

WHEREAS, the acceptance of this grant requires this Board's approval; now, therefore; be it

RESOLVED, that the Chair of the Board and/or the Sheriff are authorized to execute all necessary documents and agreements with the New York State Division of Homeland Security and Emergency Services for the acceptance of a State Law Enforcement Terrorism Prevention Program grant in the amount of \$61,884, for the term September 1, 2021 through August 31, 2024; and it is further

RESOLVED, that the form and content of such documents and agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. 100% State Aid.