

Buildings & Grounds Committee Minutes  
November 1, 2022 – 4:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Eric Connolly, Joe Grasso, Scott Ostrander, Jean Raymond and Mike Smith; Steve Bulger, Ridge Harris, Matt Rose, Christine Rush, County Administrator; Michael Hartnett, Michelle Granger, Andy Proler, County Attorney; Chad Cooke, Public Works; Scott Cottingham, Matt Smullen, John Hall, Clark Patterson Lee; Liz Kormos, Village of Ballston Spa.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Grasso, seconded by Mr. Ostrander, the minutes of the October 4, 2022, meeting were approved unanimously.**

**A motion was made by Mrs. Raymond, seconded by Mr. Grasso, to authorize an agreement with McFarland Johnson in the amount of \$2,111,081 for professional services associated with the Airport Terminal project and amending the budget in relation thereto. Unanimous.** Mr. Cooke gave a brief overview of the project. McFarland Johnson is the County's Airport Consultant, and the agreement is to complete the design and bidding work associated with the project. An additional agreement will be brought forward in the future for construction admin and inspection. Discussion took place regarding the Airport project in general.

**A motion was made by Mr. Smith, seconded by Mr. Grasso, to enter into Executive Session to discuss the proposed acquisition, sale or lease of real property. Unanimous.**

**A motion was made by Mr. Connolly, seconded by Mrs. Raymond, to return to regular session. Unanimous.**

No action was taken in Executive Session.

Mr. Veitch reported the following under other business:

There are funds remaining in the boardroom upgrades project, additional enhancements are being planned.

The next Airport working group meeting is scheduled for November 17<sup>th</sup> at 10am.

North American has indicated that they are interested in a lease extension going forward.

At the last Board meeting, an Airport subcommittee was formed by the Chairman of the Board. Mr. Veitch reported that most of the items related to the Airport project will go through this subcommittee prior to reporting back to the Buildings & Grounds Committee.

**On a motion made by Mr. Grasso, seconded by Mr. Smith, the meeting was adjourned unanimously.**

Respectfully submitted,

Therese Connolly  
Clerk of the Board

DRAFT