

Human Resources & Insurance Committee Minutes
November 3, 2022 – 3:00 p.m.

Present: Chairman Kevin Tollisen; Committee Members Diana Edwards, Joe Grasso, Jonathan Schopf, and Kevin Veitch; Steve Bulger, Ridge Harris, Matt Rose, Stephanie Hodgson, Christine Rush, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Scot Chamberlain, Katie Bottger, Wendy Tennant, Human Resources; Craig Hayner, County Clerk; Donna Miter, CSEA; Todd Shimkus, Saratoga County Chamber of Commerce.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the minutes of the September 8, 2022 meeting were approved unanimously.

Mr. Chamberlain provided an overview of the Workers' Compensation report that was provided with the agenda.

A motion was made by Mr. Grasso, seconded by Mrs. Edwards, to authorize an agreement with PMA Management Corporation to provide third party administrative services for the County's Workers' Compensation Plan. Unanimous.

The current vendor has been in place since July 2016. Through the RFP process PMA was chosen due to cost and service offerings.

A motion was made by Mr. Schopf, seconded by Mr. Veitch, to authorize amending the Policies and Procedures Manual to revise the vacation carryover policy and process. Unanimous.

This change, effective January 1, 2023, will allow personnel to extend use of vacation accruals for an additional year after their anniversary date.

Mr. Chamberlain updated the committee on a possible item for the Law and Finance Committee regarding the New York State Healthcare Worker Bonus program.

On a motion made by Mr. Grasso, seconded by Mr. Schopf, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board