

**Meeting of the Board of Directors  
March 18, 2019  
Saratoga County Prosperity Partnership Boardroom  
2911 Route 9, Malta, NY 12020**

Meeting called to order at 3:30 pm by Chairman Kevin Hedley.

**Present:**

Chairman Kevin Hedley, Treasurer Arthur Johnson, Secretary Rita Cox, and Board Members David Wood, Supervisor Ed Kinowski, Supervisor Todd Kusinierz, Penny Hill, Charles Wait, Anita Daly, Supervisor Kevin Tollisen,

**Staff and Guests:**

Saratoga Partnership Staff: Martin Vanags, Shelby Schneider, Michele Battle, Mary Estelle Ryckman, Jennifer Kelley, Jennifer Smith from Smith Executive Services, Justin Miller from Harris Beach, Amy Pedick from West and Co. CPA LLC, and Chad Cooke - Deputy County Administrator

**Board Members Absent:** Vice Chairman Brendan Chudy, Josh Spain, Rocco Ferraro, Tim Szczepaniak

A motion to accept the Minutes from February 18th Kevin Tollisen was made by, and the motion was seconded by Charles Wait. On a voice vote, the motion passed unanimously.

The Audit Report was presented by Charles Wait, Amy Pedrick from West and Company CPA's LLC was available to answer any questions the Board may have had. Charles Wait noted that there were three management letters regarding the 2019 Audit from West and Company. They addressed finances, the investment policy, and internal controls. Charles Wait stated that all letters came with a clean opinion and there were no deficiencies noted and the few small issues from last year were resolved. There were no questions for Amy.

A motion to accept the Audit was made by Kevin Tollisen, and the motion was seconded by Arthur Johnson. On a voice vote, the motion passed unanimously.

Chairman Kevin Hedley mentioned to the Board that there is a need for a Supervisor on the Personnel Committee. He asked Ed Kinowski if he was willing to take on this role. Ed Kinowski agreed and accepted the position.

The Treasurer's report was presented by Arthur Johnson. There were no questions or concerns.

A motion to accept the Treasurer's Report was made by David Wood, and the motion was seconded by Ed Kinowski. On a voice vote, the motion passed unanimously.

The President's report was presented by Martin Vanags. He discussed the many projects and initiatives that The Saratoga Partnership is working on currently. There are projects in the pipeline that have been there a while, but progress has been continuous, and we are keeping in contact with the clients to help keep them moving along. President Martin Vanags indicated if all the projects mentioned today came to fruition it would generate \$169.7 Million in Capital Investment and 762 full-time equivalent jobs plus 400 construction jobs.

Kevin Hedley indicated that he has been in contact with the team from Project Warfare, and they are pleased with the Saratoga Partnership as a whole for their contributions to the project.

Martin also reminded the Board that the Economic Index has been moved to April 17th, at the Gideon Putnam. Also, that the Saratoga Partnership has two important events this year that we would like Board Members to attend, SEMI ASMC on May 8th and GSA October 8th.

Legal Counsel, Justin Miller from Harris Beach, introduced the Annual Meeting Resolution and briefly went over each section. The only question was from Anita Daly regarding the need to add a Smart Growth Committee to the board committees. It was her understanding that this committee was required for public agencies. Marty promised to find out and report back to the Board. Counsel Miller did not believe that pertained to our mission but would look into it further.

A motion to approve the Annual Meeting Resolution was made by Charles Wait and seconded by Arthur Johnson. On a voice vote, the motion passed unanimously.

The meeting adjourned at 4:25 pm.

Recording Secretary \_\_\_\_\_