

**Saratoga County Prosperity Partnership**  
Meeting of the Board of Directors  
August 9, 2020  
Saratoga County BOS Boardroom  
40 McMaster Street, Ballston Spa, NY 12020

Meeting called to order at 5:00 pm by Vice Chairman Tim Dunn.

Present:

Board Members: Tim Szczepaniak, Tim Dunn, Steve Bulger, Josh Spain, Todd Kusnierz, Phil Barrett, Benny Zlotnick, Penny Hill, Brendan Chudy, Dave Wood, Jeff Jones, Justin Baker.  
Chairman

Staff and Guests:

Matthew Rose  
Legal Counsel: Amy Levine, Harris Beach, PLLC

Board Members absent: Maria Moran, Rocky Ferraro, Eric Connolly

Approval of Minutes

A motion was made by Mr. Bulger, seconded by Mr. Zlotnick to strike the Treasurer's report from the June 21, 2021 meeting minutes. On a voice vote, the motion passed unanimously.

A motion to accept the Minutes from June 21, 2021 was made by Mr. Barrett, and was seconded by Mr. Bulger. On a voice vote, the motion passed unanimously.

Treasurer's Report

The Treasurers report was distributed. Mr. Ferraro is not in attendance. Mr. Dunn gave a brief overview of the report. There were no questions from the Board.

A motion to accept the Treasurer's Report was made by Mr. Kusnierz, and was seconded by Mr. Wood. On a voice vote, the motion passed unanimously.

New Business

Mr. Dunn reported that Shelby Schneider and Amy Johnson have resigned as employees of the Partnership. Mr. Dunn thanked them for their dedication to the organization and wished them the best in their new ventures.

Mr. Rose gave a brief update on the Sparkshoppe. The lease agreements are all in place and payment is due by the end of next week. There will be an agenda item for this at the next meeting.

Mr. Dunn said that the USDA Rural Business Development Grant received a six month extension. As part of the Next Wave Communities Program with Malta, there is a proposal from MRB to complete the consulting, which is currently approximately 2/3 complete. This agreement will bring the project through completion in September. The proposal is for \$14,000.

A motion to accept the proposal from MRB was made by Mr. Bulger, and was seconded by Mr. Barrett. On a voice vote, the motion passed. Mr. Dunn abstained from voting.

#### Brownfields Grant Proposal

Mr. Rose said that the score came back for the proposal that Ms. Schneider and her team had sent to the EPA at 93%. This is just a little shy in terms of getting approved. Mr. Rose said that he had an informal conference call on the background of the Brownfield project with representatives from the Herkimer County IDA, HRP and EPA, regarding improvements that can be made to the proposal. The next application is due in October.

#### Appointment of Interim Titles

A motion to appoint Matt Rose as Interim President of SSCP was made by Mr. Bulger, and was seconded by Mr. Szczepanik. On a voice vote, the motion passed.

This will give Mr. Rose the authority to sign checks and perform other administrative duties. Mr. Dunn said that the Executive Committee will be convening in the coming weeks to discuss next steps and bring recommendations back to the full committee. Mr. Bulger said that Mr. Rose is the current Management Analyst in the County Administrators office. He will not be receiving any compensation for these additional duties. Mr. Dunn thanked Mr. Rose for stepping up and helping out.

Mr. Barrett noted that Ms. Moran is also taking up additional responsibilities. Mr. Barrett thanked Mr. Bulger, Mr. Rose and Ms. Moran for stepping up.

A motion to adjourn was made by Mr. Barrett and was seconded by Mr. Zlotnick. On a voice vote, the motion passed unanimously.

The meeting was adjourned at 4:51 pm