



Trails & Open Space Committee

Thursday, November 3, 2022 4PM
40 McMaster Street, Ballston Spa, NY

Chair: Joe Grasso

Members:

Eric Connolly
Ed Kinowski
Kevin Tollisen
Matt Veitch-VC

- I. Welcome and Attendance

- II. Approval of the minutes of the October 6, 2022 meeting.

- III. Updates – Jason Kemper, Planning & Economic Development
 - a. 2022 Saratoga County Farmland Protection & Open Space Preservation Grants
 - b. Pending Open Space Farmland Protection Projects
 - c. Pending Trail Projects
 - d. AML 303B Agricultural District annual 30-day inclusion
 - e. Zim Smith North Project
 - f. Edie Road Timber Harvest

- IV. Other Business

- V. Adjournment



SARATOGA COUNTY
DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

JASON KEMPER
DIRECTOR

TOM L. LEWIS
COUNTY PLANNING BOARD
CHAIRMAN

MEMORANDUM

TO: Trails and Open Space Committee Members

CC: County Administrator's Office
County Attorney's Office
Clerk of the Board of Supervisors

FROM: Jason Kemper, Director of Planning and Economic Development

DATE: October 28, 2022

RE: November 2022 Trails and Open Space Meeting

2022 Saratoga County Farmland Protection and Open Space Preservation Grants

The Saratoga County Farmland Protection and Open Space Preservation grant program was established in 2003 by the County Board of Supervisors. In 2022, the Saratoga County Board of Supervisors allocated \$400,000 to the Farmland Protection and Open Space Preservation Grant Program. The Farmland/Open Space Reserve fund surplus has been allocated to the Community Forest Project via a previous resolution. The Farmland Protection and Open Space Preservation grant program applications were made available to the public in June 2022 with a due date of September 16, 2022. During this time, the Saratoga County Planning and Economic Development Department received nine applications consisting of four proposed open space preservation projects and three proposed farmland protection project, and two ROW easement projects. The total amount of county funding requested is \$755,912.90.

A subcommittee of Supervisor Grasso and Supervisor Kinowski met with Planning and Economic Development staff, as well as Saratoga PLAN staff on October 24, 2022 to discuss the merits of each application received for the 2022 Farmland Protection and Open Space Grant program. The committee is awaiting feedback from potential grant awardees prior to making a recommendation for approval.

County Forestland / Zim Smith Trail Updates/County Grant Updates /Community Forest Update

- There are currently 4 pending Open Space/Farmland Protection Projects being administered by the Planning Department. The Town of Clifton Park 2019 Open Space project is ready for reimbursement and a new contract has been sent for approval.
- There is currently 11 pending Trail Projects being administered by the Planning Department with a 2021 grant for the Town of Wilton and a 2021 grant for the Town of Ballston closing in October 2022. Charlton has submitted reimbursement for the 2020 Trails Grant and Clifton Park is preparing to submit for their 2021 grant. The Town of Edinburg is providing additional information on their reimbursement.

September 28, 2022

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- The AML 303b agricultural district annual 30-day inclusion period occurs every October (1st - 31st). Currently, eight landowners with a total of 12 parcels have submitted petitions to enter their lands in one of the two agricultural districts in the county.
- Contract was issued and survey and wetland delineation work has commenced on the Zim Smith North Project.
- Timber Harvest on Edie Road will be concluding in approximately 3 weeks



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michael Hartnett, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 10.28.22

COMMITTEE: Trails & Open Space

RE: Updates on Trails Grants, Open Space Grants, County Forestland, Zim Smith, Community Forest Project, Etc.

1. Is a Resolution Required:

No, Discussion Only

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

- Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Source of Revenue

Fund Balance	State Aid	Federal Aid	Other

5. Identify Budget Impact:

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- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require hiring a Vendors/Contractors: Y N

a. Were bids/proposals solicited: Y N

b. Type of Solicitation

c. Is the vendor/contractor a sole source: Y N

d. If a sole source, appropriate documentation has been submitted and approved by Purchasing Department? Y N N/A

e. Commencement date of contract term:

f. Termination of contract date:

g. Contract renewal and term:

h. Contact information:

i. Is the vendor/contractor an LLC, PLLC or partnership:

j. State of vendor/contractor organization:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

Purchasing Office Consulted

8. Is a grant being accepted: YES or NO

County Administrator's Office Consulted <input type="checkbox"/>

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Program information summary

Copy of proposal or estimate

Copy of grant award notification and information

Other Attached memo

10. Remarks:

See Attached memo on updates