

Law and Finance Committee Minutes  
November 9, 2022 – 4:00 p.m.

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Joe Grasso; John Lant, Jean Raymond, Kevin Tollisen and Matthew Veitch; Supervisors, Eric Butler, Diana Edwards, Mark Hammond, Mike Smith, and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Stephanie Hodgson, Matt Rose, Audra Hedden, Christine Rush, County Administrator; Michael Hartnett, Michelle Granger, County Attorney; Michael Zurlo, Rick Castle, Sheriff; Chad Cooke, Public Works; Scot Chamberlain, Human Resources; Anna Stanko, Real Property; Dan Kuhles, Public Health; Jason Kemper, Planning; Craig Hayner, Charles Foehser, Shauna Sutton, County Clerk; Ed Tremblay, Mike Stanley, Emergency Services; Dan Rourke, Sewer District; Sandi Cross, Aging and Youth; D'Arcy Plummer, Auditor; Eileen Benntt, Information Technology; Andrew Jarosh, Chris Schall, Treasurer; John Warmt, Purchasing; Michael Prezioso, Mental Health; Penny Heritage, Animal Shelter; Frank McClement, Veterans' Affairs; Donna Miter, CSEA; Darlene McGraw.

Chairman Schopf called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Grasso, seconded by Mr. Tollisen, the minutes of the October 12, 2022 meeting were approved unanimously.**

**On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolutions were approved unanimously.**

**REAL PROPERTY TAX**

- Adopting a Local Law identified as Introductory No. 3 of 2022, Print No. 1 entitled “A Local Law of the County of Saratoga to amend Local Law 1 of 1967, as last amended by Local Law 2 of 1995, to increase allowable income and grant partial tax exemptions to persons 65 years of age or over”.

**BUDGET IMPACT:** No Budget Impact.

This amendment will increase the allowable income limit from \$15,000 to \$30,000. The current exemption has been in place since 1995.

- Approving the 2023 Tax Bill Flyer in accordance with Local Law No. 1 of 2012 establishing Truth in Taxation in Saratoga County.

**BUDGET IMPACT:** No Budget Impact.

This flyer will be included with 2023 Property Tax bills mailed to county residents and will be available on the County's website.

- Cancelling delinquent taxes in the towns of Waterford and Stillwater.

**BUDGET IMPACT:** No Budget Impact.

The amount of these canceled delinquent taxes will total \$50,292.04.

**On a motion made by Mr. Grasso, seconded by Mr. Tollisen, the following resolutions were approved unanimously.**

### **BUILDINGS & GROUNDS**

- Authorizing an agreement with McFarland Johnson for professional services associated with the Airport Facilities Project and amending the 2022 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This agreement will be in the amount of \$2,111,081 for design and bidding services.

**On a motion made by Mr. Lant, seconded by Mr. Veitch, the following resolutions were approved unanimously.**

### **PUBLIC SAFETY**

- Authorizing the acceptance of a New York State Supervision and Treatment Services for Juveniles Program (STSJP) grant, and authorizing provider contracts through December 31, 2023.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

The maximum grant award for this NYS OCFS program will be \$119,550.26

- Authorizing the acceptance of a County Pretrial Services Grant from the New York State Division of Criminal Justice Services.

BUDGET IMPACT: No Budget Impact.

This grant in is the amount of \$409,280.

- Authorizing the acceptance of an Indigent Legal Services Grant (Distribution #13) from the New York State Office of Indigent Legal Services.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

This grant is in the amount of \$21,602.

- Authorizing a 2023 contract for police services with the Town of Clifton Park.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

This contract is in the amount of \$608,134.57.

- Authoring a 2023 contract for police services with the Town of Halfmoon.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

This contract is in the amount of \$235,480.66.

- Authorizing the acceptance of aid from the New York State STOP-DWI Foundation, Inc. for DWI High Visibility Engagement Campaign (HVEC) patrols and activities.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget. This program funding of \$28,000 will assist with patrols and activities from October 1, 2022, until September 30, 2023.

**On a motion made by Mr. Grasso, seconded by Mrs. Raymond, the following resolutions were approved unanimously.**

### **PUBLIC WORKS**

- Authorizing consent to an Assignment and Assumption agreement between Luther Forest Technology Campus EDC and Global Foundries U.S., Inc.

BUDGET IMPACT: No Budget Impact.

This agreement will allow Luther Forest EDC to assign their rights and responsibilities for road maintenance to Global Foundries who recently purchased the tech park.

- Authorizing an agreement with County Waste and Recycling Service, Inc. for the transportation, processing, and recovery of recyclables and scrap metal from Recycling Centers in the Towns of Clifton Park, Corinth, Milton, Moreau, and Edinburg and the City of Saratoga Springs.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement will be for a one-year term with three, one-year renewal options.

**On a motion made by Mr. Tollisen, seconded by Mr. Barrett, the following resolutions were approved unanimously.**

### **HEALTH & HUMAN SERVICES**

- Authorizing a renewal agreement with TenEleven Group, Inc. for support services for the electronic health record system at Saratoga County Mental Health and Addiction Services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

The total cost of this five-year agreement is not to exceed \$335,100.

- Authorizing an agreement with the Alcohol and Substance Abuse Prevention Council of Saratoga County, Inc. for the provision of Family Support Navigator services.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

The FSN program is designed to connect families with community-based treatment, rehabilitation, and support services. The first-year cost of this three-year agreement will total \$70,880.50.

- Authorizing the acceptance of a Youth Sports and Education Grant through the NYS Office of Children and Family Services and amending the County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This grant award in the amount of \$12,809 will assist with positive youth development and delinquency prevention efforts within the County's Youth Sports and Education program.

- Authorizing the acceptance of additional State aid from the NYS Office of Children and Family Services for Runaway Homeless Youth programs and services, authorizing an amended agreement with Captain Community Human Services, and amending the County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This funding is in the amount of \$6,493.

- Authorizing an agreement with the Alcohol and Substance Abuse Prevention Council of Saratoga County, Inc. for the provision of a Certified Recovery Peer Advocate.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

This three year agreement will be funded by opioid settlement money. The County will compensate the Prevention Council for half of all costs associated with the new position for a total of \$52,374 in 2023.

**On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolutions were approved unanimously.**

### **HUMAN RESOURCES & INSURANCE**

- Authorizing an agreement with PMA Management Corporation to provide third party administrative services for the County’s Workers’ Compensation Plan.

BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

This agreement is in amount of \$157,000 for a two-year term with the option of three, one-year renewals.

- Amending the Policies and Procedures Manual to revise the vacation carryover policy and process.

BUDGET IMPACT: No Budget Impact.

This change would allow those County staff who currently have staggered accrual dates an extension of time in which to use approved carryover vacation time until their next anniversary date.

**On a motion made by Mr. Tollisen, seconded by Mr. Veitch, the following resolutions were approved unanimously.**

### **ECONOMIC DEVELOPMENT**

- Designating the Saratoga County Chamber of Commerce as the County’s Tourism Promotion Agency and authorizing the Saratoga County Chamber of Commerce to apply for an “I Love New York” grant for 2023.

BUDGET IMPACT: No Budget Impact.

**On a motion made by Mr. Tollisen, seconded by Mr. Barrett, the following resolutions were approved unanimously.**

## **LAW & FINANCE**

- Establishing the 2023 Scale of Charges for the Saratoga County Sewer District No.1.  
BUDGET IMPACT: No Budget Impact. Funds are included in the 2023 Tentative Budget.

A public hearing on the proposed rates was held on October 6, 2022 at 9am. The proposed scale of charges for the average user will be \$262.

- Authorizing an agreement with Insituform Technologies, LLC for construction services related to Saratoga County Sewer District No. 1's Interceptor Rehabilitation Project.  
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This award constitutes a \$3,400,000 savings below the original engineers estimate and bond resolution amount.

- Authorizing an amended agreement with Mission Communications, LLC to include updated rates to maintain the cellular based communications systems for Saratoga County Sewer District No. 1.  
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This cell-based system allows for continuous 24/7 remote monitoring of pump stations.

- Authorizing an amended agreement with Wright-Pierce Engineering Consultants PC for additional evaluation and design services related to upgrades at the Saratoga County Sewer District No.1's Wastewater Treatment Plant.  
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This additional design work in the amount of \$39,500 will bring the contract total to \$514,080.

- Authorizing an agreement with BDP Industries Inc. for design, fabrication, and installation of replacement local and master control panels for the sludge filter belt at the Saratoga County Sewer District No. 1. Wastewater Treatment Plant.  
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement is in the amount of \$174,000.

- Authorizing an amended agreement with Delaware Engineering DPC for engineering services related to the planned improvements to Saratoga County Sewer District No.1's pump stations.  
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This additional work not to exceed \$85,000 will bring the total contract amount to \$212,720.

- Authorizing an amended agreement with Arcadis of New York, Inc. for additional professional services related to the performance of additional testing and technical determination of local limits study and evaluation for the Saratoga County Sewer District No. 1 Industrial Pretreatment Program.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget. This additional work at a cost of \$44,500 will bring the contract total to \$237,000.

- Approving the issuance of certain obligations by the Michigan Finance Authority to finance certain projects located in Saratoga County for Saint Peter's Health Partners and affiliates as required by section 147(f) of the internal revenue code of 1986, as amended.

BUDGET IMPACT: No Budget Impact.

This item was requested by the Saratoga County Capital Resource Corporation to assist in their issuance of bonds for projects to improve healthcare facilities in Clifton Park and Saratoga Springs. This item will authorize the County's consent to the bonds being issued but does not require the County to commit any funding for the projects or bonds.

- Authorizing a public benefit agreement with Campaign for Saratoga 250, Inc. for the provision of historical education and heritage tourism.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This resolution will authorize the allocation of \$100,000 to Campaign for Saratoga 250 which was recently designated as the official non-profit organization to support the County's 250th Anniversary Commission. These funds were previously allocated to this effort by the Board of Supervisors through Resolution 181-2022.

- Transferring funds to the Capital Reserve Fund and amending the 2022 County Budget in relation thereto.

BUDGET IMPACT: This transfer of funds will reduce the unassigned fund balance by \$20,000,000.

This resolution will transfer \$20,000,000 from unassigned fund balance to the Capital Reserve Fund established by the Board through Resolution 246-2022.

- Authorizing the transfer of funds from the A fund to the DM fund.

BUDGET IMPACT: No budget impact. A budget transfer of \$1,597,000 will be needed.

A surplus of funds from the 2022 budget will allow the County to make an early purchase of various DPW equipment requested as part of the 2023 Capital Plan. This recommendation was previously approved by the Law & Finance committee at last week's budget workshop.

- Adopting the 2023 County Budget (TO BE TABLED).
- Appropriating amounts finally set forth in the 2023 Saratoga County Budget (TO BE TABLED).
- Setting November 30, 2022 at 4:00pm in the County Board Room as the date, time, and place for the public hearing on the 2023 tentative Saratoga County Budget as amended.

## EXECUTIVE SESSION

**A motion was made by Mr. Tollisen, seconded by Mr. Grasso, to enter into Executive Session for the purpose of discussing proposed, pending or current litigation. Unanimous.**

**A motion was made by Mr. Barrett, seconded by Mr. Veitch, to exit the Executive Session. Unanimous.**

**No action was taken in Executive Session.**

**On a motion made by Mr. Grasso, seconded by Mrs. Raymond, the following resolution was approved unanimously.**

- Authorizing a settlement with Ballston Two, LLC, Saratoga Center For Care, LLC, Triple SSS Equities, LLC, Saratoga Realty Holdings, LLC, and Saratoga Care and Rehabilitation Center, LLC, in an action for declaratory judgement and to recover damages related to the former Maplewood Manor nursing home.

**On a motion made by Mr. Grasso, seconded by Mr. Lant, the committee approved the following unanimously.**

- Committee approval of Fire and EMS department funding from the COVID Non-Profit Grant.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget. Two additional applications were received equaling \$4,454, bringing the total for all thirty-six applications to \$78,702.

**On a motion made by Mr. Barrett, seconded by Mr. Veitch, the following item was added to the board meeting agenda unanimously.**

- Notification from County Administrator regarding recommendation for appointing a County Attorney.

BUDGET IMPACT: No Budget Impact.

Due to current the County Attorney's anticipated move to Family Court, the County Attorney position will be vacant as of January 1, 2023. Following a search process, the Search Committee is recommending that Michelle Granger be appointed County Attorney.

**On a motion made by Mr. Tollisen, seconded by Mr. Barrett, the Board Meeting Agenda for November 15, 2022 was approved unanimously.**

**On a motion made by Mr. Grasso, seconded by Mr. Veitch, the meeting was adjourned unanimously.**

Respectfully submitted,  
Bridget Rider  
Deputy Clerk of the Board