

SPECIAL MEETING
WEDNESDAY, December 14, 2022
AT 4:30 p.m., E.S.T.

Board called to order by Chairman Kusnierz.

Roll call was taken. PRESENT – Eric Connolly, Joseph Grasso, Philip C. Barrett, Eric Butler, Jean Raymond, Michael Smith, Kevin Veitch, Kevin Tollisen, Mark Hammond, Scott Ostrander, Theodore Kusnierz, Sandra Winney, Tara Gaston, Matthew E. Veitch, John Lant - 15. ABSENT – Jonathon Schopf, Diana Edwards, Arthur M. Wright, Thomas Richardson, Willard H. Peck, Thomas N. Wood, III, Edward D. Kinowski, John Lawler - 8.

A motion was made by Mr. Tollisen, seconded by Mr. Grasso, to ratify the special meeting. Unanimous.

On a motion made by Mr. Hammond, seconded by Mr. Barrett, Resolutions 344 & 345 were removed from the table. Unanimous.

On a motion by Mr. Lant, seconded by Mr. Barrett, Resolutions 344, 345, and 349 through 354 were adopted by a unanimous vote.

RESOLUTION 344 - 2022

Introduced by Law & Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

ADOPTING THE 2023 SARATOGA COUNTY BUDGET

BE IT RESOLVED, that the tentative 2023 Saratoga County Budget, submitted by the Budget Officer on November 1, 2022, with amendments, if any, be, and the same hereby is, adopted; and, be it further

RESOLVED, that this Resolution shall take effect immediately.

RESOLUTION 345 – 2022

Introduced by Law & Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

APPROPRIATING AMOUNTS FINALLY SET FORTH IN THE 2023 SARATOGA COUNTY BUDGET

WHEREAS, Resolution 344-2022 adopts, with certain amendments, the revised tentative 2023 Budget previously submitted by the Budget Officer; now, therefore, be it

RESOLVED, that the several amounts specified in the tentative 2023 Saratoga County Budget in the column entitled "Law and Finance Recommendations", with amendments, if any, be inserted by

the Clerk of this Board in the column entitled "Adopted", and that the total amounts as listed under each department heading be carried into the column entitled "Total": and it is further

RESOLVED, that, effective January 1, 2023, these total amounts are appropriated for the objects and purposes specified in the now-adopted 2023 Budget for the County of Saratoga; and it is further

RESOLVED, that this Resolution shall take effect immediately.

RESOLUTION 349 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen, and M. Veitch

ADOPTING THE 2023 - 2027 SARATOGA COUNTY CAPITAL PLAN

WHEREAS, pursuant to the Operating Budget Policy, the Long Range Capital Planning Committee met on September 28, 2022 and forwarded recommendations to the Budget Officer regarding projects for the 2023 Capital Plan; and

WHEREAS, Resolution 344-2022 adopted the 2023 County Budget which includes expenses and revenues approved by the Long Range Capital Planning Committee; now, therefore, be it

RESOLVED, that the Saratoga County Capital Plan for the year 2023 is ratified and adopted; and be it further

RESOLVED, that the Chair of the Board is authorized to execute all contracts and agreements necessary to implement the 2023-2027 Capital Plan, contained within the 2023 adopted budget; and it is further

RESOLVED, that this Resolution shall take effect immediately.

RESOLUTION 350 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

AUTHORIZING 2023 AGREEMENTS WITH VARIOUS AGENCIES

WHEREAS, Resolution 345-2022, appropriated certain 2023 monies for various public benefit organizations as authorized by County Law §224; and

WHEREAS, written agreements with the public benefit organizations are necessary to expend these appropriations; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute agreements with the following organizations for the cited amounts for their provision of the following services:

| <u>ORGANIZATION</u> | <u>SERVICE</u> | <u>APPROPRIATION</u> |
|---------------------|----------------|----------------------|
|---------------------|----------------|----------------------|

| | | |
|---|---|--|
| Adirondack Park Local Government Review Board | Adirondack Park Liaison | \$2,700 |
| Saratoga County Chamber of Commerce (I Love NY) | Tourism & Economic Development | \$300,000 |
| Capital Region Chamber of Commerce | Tourism & Economic Development | \$60,000 |
| Saratoga Economic Development Corporation | Economic Development | \$200,000 |
| Saratoga County Prosperity Partnership, Inc. | Economic Development | Amount Set By Tax Law §1202-g(9) |
| Campaign for Saratoga 250 th , Inc. | Economic Development & Heritage Tourism | \$100,000 |
| Capital District Regional Planning Commission | Regional studies | \$58,431 |
| Emergency Medical Services Council | EMS Training | \$43,000 |
| Career Jam | Workforce Development | \$35,000 |
| Southern Adirondack Library System | Literacy Education | \$35,000 |
| Saratoga County Soil & Water Conservation District | Soil & Water Conservation | \$138,768 |
| Saratoga County Agricultural Society | County Fair Advertising | \$26,000 |
| Cornell Cooperative Extension Association of Saratoga County | Saratoga Co. Farm Guide update and Stormwater Management Services | \$1,429,044 |
| Saratoga County Council of Fish and Gaming | Conservation Education | \$3,984 |
| Saratoga Performing Arts Center | Pilot Marketing Campaign and Economic Development | \$35,000 |

; and, be it further

RESOLVED, that each agreement include the following provisions:

a) payments shall be made to the organization's disbursing officer at such times as determined by the County Administrator;

- b) payments shall only be made upon submission of a duly certified and documented County voucher;
- c) the documentation for an organization's initial voucher shall include copies of its current budget, financial statement and compensation schedule;
- d) the organization shall refund any unused portion of its appropriation; and it is further

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect on January 1, 2023.

RESOLUTION 351 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen, and M. Veitch

ADOPTING THE 2023 SARATOGA COUNTY COMPENSATION SCHEDULE

WHEREAS, Resolution 344-2022 adopted the 2023 County Budget; and

WHEREAS, the 2023 Budget includes numerous amendments to the 2023 Compensation Schedule to effect personnel staffing changes for various County departments in 2023; and

WHEREAS, approval by this Board of the proposed changes to the 2023 Compensation Schedule is necessary; now, therefore, be it

RESOLVED, that the 2023 Saratoga County Compensation Schedule is amended as follows:

UNDER DEPARTMENT FOR AGING AND YOUTH SERVICES

(Salary Increase) (9) Food Service Workers, P/T, Increase from \$16.00/Hr. to \$16.50/Hr.

(Reclassify) (1) Youth Services Coordinator to (1) Youth Program Coordinator,
Base \$61,541

UNDER ANIMAL SHELTER

(Salary Increase) (1) Director of Animal Shelter from Grade 15, to Grade 17, Step 3A, \$91,033

(Salary Increase) (1) Deputy Director of Animal Shelter from Grade 12, Step 6A to
Grade 14, Step 2A, \$73,002

(Create) (2) Animal Shelter Aide, P/T, \$18.7918/Hr.

UNDER LEGISLATIVE BOARD

(Salary Increase) (1) Chair of the Board, \$30,051

(Salary Increase) (1) Vice-Chair of the Board, \$22,037

(Salary Increase) (21) Supervisor, \$20,435

UNDER CONFLICT DEFENDER

(Create) (1) Assistant Conflict Defender, Base \$96,072

(Create) (1) Paralegal Specialist, Grade 10, Base \$55,167

UNDER COUNTY ADMINISTRATOR

(Create) (1) Public Information Specialist, Grade 10, Base \$55,167

(Salary Increase) (1) Budget Director from Grade 19, Step 7A to Grade 21, Step 2A, \$116,672

UNDER COUNTY ATTORNEY

(Create) (1) Paralegal Specialist, Grade 10, Base \$55,167

UNDER COUNTY CLERK

Administration

(Salary Increase) (1) First Deputy County Clerk from Grade 16, Step 6B to Grade 16, Step 7A, \$93,643

(Salary Increase) (1) Service and Process Director from Grade 10, Step 2B to Grade 10, Step 7A, \$63,603

(Salary Increase) (1) Confidential Secretary to the County Clerk from Grade 9, Step 1A to Grade 9, Step 7A, \$57,157

Dept. of Motor Vehicles

(Salary Increase) (1) Deputy County Clerk from Grade 15, Step 7A to Grade 15, Step 9A, \$91,976

(Reclassify) (1) Motor Vehicle Clerk to (1) Senior Motor Vehicle Clerk, Base \$44,837

Historian

(Add) (1) Clerk, P/T, \$21.3925/Hr.

UNDER DISTRICT ATTORNEY

(Create) (1) Senior Assistant District Attorney, Base \$102,839

(Create) (1) Assistant District Attorney, Base \$96,072

(Create) (2) Clerk to the District Attorney, Grade 9, Base \$49,575

(Reclassify) (6) Senior Typist to (6) Senior Clerk, Base \$44,588

(Create) (1) Paralegal Specialist, Grade 10, Base \$55,167

(Create) (1) Assistant Attorney, Grade 12, Base \$62,753

(Salary Increase) (1) Confidential Secretary from Grade 9, Step 1A to Grade 9, Step 7A, \$57,157

(Salary Increase) On-Call Compensation for District Attorney's Office to mirror Public Defender's Office on-call, \$100 per attorney per day (non-holiday), \$150 per attorney per holiday.

(Abolish) (1) School Truancy Officer, P/T, \$22.2003/Hr

UNDER GENERAL SERVICES (Purchasing)

(Reclassify) (3) Account Clerk Typist to (3) Senior Account Clerk Typist, Base \$43,659

UNDER HEALTH DEPARTMENT

(Create) (1) Senior Sanitarian, Base \$68,030

(Create) (2) Sanitarian, Base \$57,465

(Create) (1) Public Health Engineer, Grade 17, Base \$86,815

(Create) (1) Epidemiologist, Grade 15, Base \$76,082

UNDER HUMAN RESOURCES

(Create) (1) Human Resources Clerk, Grade 9, Base \$49,575

(Reclassify) (1) Civil Service Specialist Grade 10, Step 5A to (1) Civil Service and Human Resources Coordinator, Grade 12, Step 5B, Base \$68,998

UNDER INFORMATION TECHNOLOGY

(Salary Increase) Information Technology Deputy Director from Grade 15, Step 9B to Grade 17, Step 7B, \$100,092

UNDER PLANNING AND ECONOMIC DEVELOPMENT

(Create) (1) Saratoga County IDA, P/T, 50% of Grade 14, Base \$35,646, \$39.1714/Hr.

UNDER PUBLIC DEFENDER

(Create) (2) Assistant Public Defender, Base \$96,072

UNDER PUBLIC WORKS

(Create) (1) Airport Manager, Grade 13, Base \$66,864

UNDER REAL PROPERTY TAX SERVICES

(Reclassify) (1) Senior Map Technician to (1) Tax Map Supervisor, Base \$57,465

UNDER SEWER DISTRICT

(Salary Increase) (1) Maintenance Manager from Grade 15, Step 5B to Grade 15, Step 8A, \$89,821

(Salary Increase) (1) Assistant Maintenance Manager from Grade 14, Step 2A to Grade 14, Step 5A, \$78,386

(Create) (1) Deputy Director, Grade 19, Base \$99,329

UNDER SHERIFF DEPARTMENT

Administration

(Create) (1) Civil Clerk, Base \$45,561

Patrol/Investigations

(Reclassify) (2) Desk Officer to (2) Desk Sergeant, Base \$53,497

(Create) (1) Senior Sheriff Investigator, Base \$62,132

(Create) (1) Sheriff Investigator, Base \$59,991

(Create) (3) Deputy Sheriff, Patrol, Base \$57,487

Corrections

(Create) (1) Assistant Corrections Administrator, Base \$88,028

(Abolish) (1) Medical Director Correctional Facility, PT \$83,184

(Abolish) (1) Nurse Practitioner, \$104,264

Emergency Services

(Create) (3) Laborer, P/T, \$23.6461/Hr.

(Total amount capped at \$30,000 for the year)

STOP-DWI

(Stipend) (2) \$2,200 annual pay differential to Sheriff's Department staff assigned to STOP-DWI

UNDER TREASURER

(Salary Increase) (1) County Treasurer from \$123,265 to \$128,357

(Create) (1) Payroll Clerk (Conf.) Grade 9, Base \$49,575

UNDER WIOA

(Salary) (1) Executive Director of Saratoga/Warren/Washington Counties Workforce Development Board, Grade 18, Step 1A to Grade 18, Step 2B, \$95,040

; and it is further

RESOLVED, that the salary adjustments, position title changes, and the abolition and creation of positions contained herein shall take effect on January 1, 2023.

RESOLUTION 352 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

SETTING 2023 SALARIES FOR CERTAIN TEMPORARY AND PART-TIME EMPLOYEES TO INCLUDE A 2% COST-OF-LIVING INCREASE

WHEREAS, the current collective bargaining agreement with General Unit #546 of the Civil Service Employees Association, Inc., provides a cost of living increase of 2% in 2023 for affected employees; and

WHEREAS, the Board of Supervisors wishes to provide the same increase to non-represented temporary and part-time employees who are not covered by the collective bargaining agreement; and

WHEREAS, approval of these proposed changes to the 2023 County Compensation Schedule is necessary for their implementation; now, therefore, be it

RESOLVED, that the 2023 Saratoga County Compensation Schedule is hereby amended to increase the annual base salaries and base salary grade steps by adding 2% to the 2022 base salary and steps of all temporary and part-time employees who are not covered by any bargaining unit, and such amendments shall be incorporated into and made a part of the 2023 Saratoga County Compensation Schedule; and it is further

RESOLVED, that this Resolution shall take effect on January 1, 2023.

RESOLUTION 353 - 2022

Introduced by Law and Finance: Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

SETTING 2023 SALARIES FOR CERTAIN COUNTY EMPLOYEES TO INCLUDE A 2% COST-OF-LIVING INCREASE

WHEREAS, the current collective bargaining agreement with General Unit #546 of the Civil Service Employees Association, Inc., provides a cost of living increase of 2% in 2023 for affected employees; and

WHEREAS, the Board of Supervisors wishes to provide the same increase to officers, officials and employees who are not members of a bargaining unit and who do not require a local law approval for a salary increase, including those who are confidential; now, therefore, be it

RESOLVED, that the 2023 Management Compensation Schedule, Management Compensation Schedule P/T, Public Safety Compensation Schedule and Attorney Compensation Schedule in the 2023 Saratoga County Compensation Schedule are hereby amended by increasing the annual base salaries and base salary grade steps, by adding thereto 2% for all those officers, officials and employees who are not members of a bargaining unit and those who do not require a local law approval for salary increase; and it is further

RESOLVED, that the incumbents in such administrative positions as set forth on the following list shall receive aforesaid increase:

OFFICE FOR THE AGING

Director of Aging and Youth Services
Deputy Director of Aging and Youth Services
Confidential Secretary (Aging Services)

ANIMAL SHELTER

Operations Coordinator
Veterinarian

AUDITOR

Deputy Chief Auditor

CLERK- LEGISLATIVE BOARD

Clerk of the Board
Deputy Clerk of the Board

CONFLICT DEFENDER

Assistant Conflict Defender (2)
Confidential Secretary

COUNTY ADMINISTRATION

County Administrator
Deputy County Administrator
Management Analyst
Director of Public Relations
Executive Secretary to the County Administrator

COUNTY ATTORNEY

1st Assistant County Attorney
Assistant County Attorney (6)
Paralegal Specialist
Confidential Secretary

COUNTY CLERK

Communications Director

DISTRICT ATTORNEY

1st Assistant District Attorney
Senior Assistant District Attorney, Bureau Chief (4)
Assistant District Attorney (19)
Assistant District Attorney, PT (4)
Paralegal Specialist (2)
Confidential Secretary
Administrative Officer (1)

ELECTION BOARD

Deputy Commissioner of Elections (2)

HUMAN RESOURCES

Deputy Director of Human Resources
Labor Attorney (18-b Administrator/Data Officer)
Human Resource Analyst
Healthcare Specialist
Civil Service Specialist (1)
Human Resources Clerk (2)
Workers Compensation Specialist

INFORMATION TECHNOLOGY

Director of Information Technology
Confidential Secretary

MENTAL HEALTH AND ADDICTION SERVICES

Commissioner of Mental Health and Addiction Services
Deputy Commissioner of Mental Health and Addiction Services
Psychologist
Administrative Officer
Mental Health Program Coordinator (2)
Single Point of Access Coordinator
Substance Abuse Program Coordinator
Confidential Secretary

PLANNING AND ECONOMIC DEVELOPMENT

Director of Planning and Economic Development
Confidential Secretary

PROBATION

Probation Director II
Confidential Secretary

PUBLIC DEFENDER

1st Assistant Public Defender
Assistant Public Defender (11)
Paralegal Specialist (2)
Confidential Secretary

DEPARTMENT OF HEALTH

Director of Community Health

Confidential Secretary
Supervising Public Health Epidemiologist
Public Health Epidemiologist (2)
Director of Environmental Health Services
Chief Sanitarian
Principal Sanitarian
Senior Sanitarian (1)
Sanitarian (4)

PUBLIC WORKS

Deputy Commissioner of Public Works
Bridge and Highway Field Operations Manager
Confidential Secretary
Public Works Clerk
Facilities Maintenance Supervisor

REAL PROPERTY TAX AGENCY

Real Property Tax Services Specialist
Real Property Information Specialist

SEALER OF WEIGHTS AND MEASURES

Director of Weights & Measures and Consumer Affairs
Deputy Director of Weights & Measures & Consumer Affairs

SEWER DISTRICT

Executive Director of the Sewer District
Chief Wastewater Treatment Plant Operator
Assistant Chief Wastewater Treatment Plant Operator
Maintenance Manager
Assistant Maintenance Manager
Confidential Secretary

SHERIFF DEPARTMENT

Undersheriff
Chief Deputy
Captain (6)
Director of Community Preparedness and Youth Services
Director of Communications
Corrections Administrator
Mental Health Program Coordinator
Deputy Director of Fire/Emergency Services
Confidential Secretary
Administrative Coordinator
Clerk to the Sheriff (4)

SOCIAL SERVICES

Deputy Commissioner of Social Services
Director of Social Services
Director of Eligibility/Income Maintenance
Confidential Secretary

TREASURER

Deputy County Treasurer
Director of Finance
Accounting Supervisor
Tax Collection Supervisor
Government Grants & Aid Supervisor
Paralegal Specialist
Confidential Secretary
Payroll Supervisor
Payroll Clerk

VETERANS SERVICE AGENCY

Director of Veterans Service Agency
Veterans Service Officer

WIOA

Director of Employment and Training

; and it is further

RESOLVED, that this Resolution shall take effect on January 1, 2023.

RESOLUTION 354 - 2022

Introduced by Supervisors Schopf, Barrett, Grasso, Lant, Raymond, Tollisen and M. Veitch

INTRODUCING A PROPOSED LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 4, PRINT NO. 1 OF 2022, RELATIVE TO AMENDING THE 2023 SARATOGA COUNTY COMPENSATION SCHEDULE TO PROVIDE SALARY AND COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS, AND SETTING A DATE FOR A PUBLIC HEARING THEREON

WHEREAS, Resolution 344-2022 adopted the 2023 County Budget; and

WHEREAS, the current collective bargaining agreement with the General Unit of Local #846 of the Civil Service Employees Association, Inc. provides a cost-of-living increase of 2% for 2023 for the affected employees; and

WHEREAS, the Board of Supervisors wishes to provide a similar increase to certain elected or appointed County officials during their term of office; now, therefore, be it

RESOLVED, that a proposed Local Law, identified as Introductory No. 4 of 2022, Print No. 1 of 2022, entitled "A LOCAL LAW AMENDING THE 2022 COUNTY COMPENSATION SCHEDULE TO PROVIDE A SALARY AND COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS", is hereby introduced before the Saratoga County Board of Supervisors, and the Board of Supervisors shall hold a Public Hearing on January 11, 2023 at 4:30 P.M. in the Meeting Room of the Saratoga County Board of Supervisors at 40 McMaster Street, Ballston Spa, New York 12020, on the matter of the adoption of such proposed Local Law, and the Clerk of this Board of Supervisors be and she hereby is directed to give notice of such Public Hearing in the manner prescribed by law; and it is

RESOLVED, that this Resolution shall take effect immediately.

INTRODUCTORY NO. 4

PRINT NO. 1

INTRODUCED BY SUPERVISORS:

COUNTY OF SARATOGA
LOCAL LAW - 2023

A LOCAL LAW AMENDING THE 2023 COUNTY COMPENSATION
SCHEDULE TO PROVIDE A SALARY AND COST-OF-LIVING INCREASE
FOR CERTAIN COUNTY OFFICIALS

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. The 2023 compensation for the following County officials shall be increased to the following levels, effective January 1, 2023:

ELECTED OFFICIALS

| | |
|----------------------------|------------|
| Susan Hayes-Masa, Coroner | \$ 40,290 |
| David DeCelle, Coroner | \$ 40,290 |
| Craig Hayner, County Clerk | \$ 128,357 |
| Michael Zurlo, Sheriff | \$ 147,493 |

APPOINTED OFFICIALS

| | |
|---|------------|
| Roger Scheira, Commissioner of Elections | \$ 91,800 |
| William Fruci, Commissioner of Elections | \$ 91,800 |
| D’Arcy Plummer, Auditor | \$ 107,472 |
| Lauren Roberts, Historian | \$ 70,654 |
| George Conway, Conflict Defender | \$ 113,073 |
| Michelle Granger, County Attorney | \$ 151,041 |
| John Warnt, Director of Purchasing | \$ 100,549 |
| Scot Chamberlain, Director of Human Resources | \$ 134,128 |
| Daniel Kuhles, Commissioner of Public Health | \$ 210,768 |
| Andrew Blumenberg, Public Defender | \$ 143,926 |
| Anna Stanko, Director of Real Property Tax Services | \$ 95,040 |
| Tina Potter, Commissioner of Social Services | \$ 162,150 |

SECTION 2. This Local Law is subject to a permissive referendum as provided in Municipal Home Rule Law §24.

SECTION 3. This Local Law shall become effective as provided in Municipal Home Rule Law §27.

On a motion by Mr. Barrett, seconded by Mr. M. Veitch, the meeting was adjourned by a unanimous vote.

Respectfully submitted,

Therese Connolly
Clerk of the Board