



**SARATOGA COUNTY  
DEPARTMENT OF HUMAN RESOURCES**

County Municipal Center  
40 McMaster Street  
Ballston Spa, New York 12020  
www.saratogacountyny.gov

SCOT CHAMBERLAIN  
DIRECTOR OF HUMAN RESOURCES

TELEPHONE: (518) 885-2225

**CAREER OPPORTUNITY  
VETERINARY TECHNICIAN  
SARATOGA COUNTY ANIMAL SHELTER**

**SALARY: \$54,362    *\*\* Plus Excellent Benefits, NYS Retirement and Compensation Plan \*\****

The work involves responsibility for performing duties required in carrying out medical orders as prescribed by a licensed Veterinarian which requires an understanding of veterinary science. The Veterinary Technician assists in the practice of veterinary medical care and regular maintenance of all animals at the shelter. There are some physical risks involved in the work due to the nature of the animal population. The employee may have to hold, move or lift animals in excess of 50 pounds in weight. Work is performed under the direct supervision of the Director and Deputy Director as well as, at times, under the general supervision of a licensed veterinarian. Supervision of subordinates is not a function of this class. Does related work as required.

**MINIMUM QUALIFICATIONS:** Either...

- A) Graduation from a regionally accredited or New York State University or College with a Bachelor's Degree in Veterinary Science & Technology and three (3) years of experience in a veterinary office, shelter or boarding facility; **OR**
- B) Graduation from a regionally accredited or New York State University or College with an Associate's Degree in Veterinary Science & Technology, and five (5) years of experience in a veterinary office, shelter or boarding facility.

**"SPECIAL REQUIREMENT:** Appointees to this position must possess a permanent license and current registration as a Veterinary Technician from the New York State Education Department at the time of application.

**NOTE:** Work schedule involves one weekend day (to be determined/discussed at interview level); Successful candidate *may* be required to work occasional off hours for emergency coverage as needed.

**SUBMIT APPLICATIONS TO:** Personnel Officer – Civil Service Division  
Saratoga County Human Resources Department  
40 McMaster Street  
Ballston Spa, New York 12020

**APPLICATIONS WILL BE ACCEPTED UNTIL: *The vacancy has been filled***

Applications available in the Human Resources Office or on our website. Resume MAY NOT be substituted for Application. *Applications must be received in our office by 4:30 PM on date indicated.* Postmarks will not be accepted. No Fax submissions.

***\*\* This position will be filled on a provisional basis pending the results of a Civil Service examination to be scheduled at a later date\*\****

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct your inquires to the Human Resources Office. Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*