

The Workforce New York network of Career Centers offers the services and resources you require to expand your business and to meet your business needs. At your local Career Center, you'll find the resources you need to minimize recruiting costs, help with new and existing employee development, and obtain up-to date information on wage, and labor market trends.

This brochure highlights our most popular services that help you find qualified, skilled employees and free you to focus on other business needs.

Career Centers aren't just for job seekers.



Visit your local Career Center
www.thejoblink.org

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.



Career Centers

**BUSINESS
SERVICES**



Saratoga-Warren-Washington Co.
Workforce Development Board

A proud partner of the AmericanJobCenter network

Welcome to Your Career Center

Job Seeker Services

The local Career Centers of Saratoga, Warren, and Washington Counties provide a variety of workforce services. These centers are operated collaboratively with the NYS Department of Labor and the Employment and Training offices of each county and coordinate with other local workforce related agencies. Services are made available through group workshops, individual appointments and a variety of self-serve resources. Services offered include job listings from area employers, links to other job banks, referrals to local jobs, career guidance, resume assistance, civil service listings, limited tuition scholarships, training with local employers while on the job, labor market information, training and work programs for youth and more.

The services and information offered at the Centers are continually expanding and available to both employed and unemployed individuals.

Business Services

Visit our website: www.thejoblink.org for a complete menu of business services.

Selections include, but are not limited to, information on the following topics:

- Customized Training
- Grant Opportunities
- Hiring Assistance
- Interview Space
- Job Fairs
- Labor Market Information
- On-the-Job Training
- Workforce Reduction Assistance

Job Postings

Career Centers link directly to thousands of people with a wide variety of skills and abilities that meet your job requirements. Post your job openings with the NYS Job Link, and qualified candidates throughout the 3 counties will see them.

Training Funding Opportunities

We can help you research the availability of training grants designed to upgrade the skills of your workers. By keeping your employee's skills up-to-date, your firm will gain a competitive edge in the global marketplace.

Job Fairs/Recruiting

The Career Centers regularly hold job fairs and recruiting events to connect employers with qualified candidates. Contact us to reserve a spot in our job fairs and for recruitments or interview space.

Incentive Programs

Get information on tax credits and wage subsidies for hiring job seekers from selected target groups or for expanding in economic development zones. We'll help you to understand government programs available for workforce expansion and training.

Labor Market Information/Business Statistics

One-Stop Centers can offer you comprehensive labor market information including: training and workforce preparation programs, industry trends, population characteristics, and prevailing wages.

Apprentice Program Certification

Our staff can provide you with apprenticeship program information. State-supported, certified apprenticeship programs improve morale, create a better working atmosphere and encourage leadership while ensuring employees learn to do their jobs safely and properly.

Affirmative Action/EEO Guidance

State Labor Department staff will assist you in developing and maintain an affirmative action program, promoting equal opportunity and ensuring nondiscriminatory policies and practices in your everyday business operations.

Layoff/Transition Assistance

One-Stop Centers offer businesses help when they face downsizing and layoffs. The Rapid Response Program offers a variety of services designed to assist both employers and their workers through these transitions.

Call your local Career Centers:

Saratoga County Career Center
(518) 884-4170

Warren County Career Center
(518)743-0925

Career Center/LEAP of Washington County
(518) 746-2391