



Law & Finance Committee

Wednesday, June 14, 2023 4PM
40 McMaster Street, Ballston Spa, NY

Minutes

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Diana Edwards, Joe Grasso, John Lant, Kevin Tollisen, Matthew Veitch. Steve Bulger, Ridge Harris, Audra Hedden, Stephanie Hodgson, Matt Rose, Christine Rush, Anne VanVorst, County Administrator; Michelle Granger, County Attorney; Michael Zurlo, Jeff Brown, Sheriff; Karen Heggen, District Attorney; Craig Hayner, County Clerk; Dan Rourke, Sewer District; Chad Cooke, Public Works; Jason Kemper, Planning and Economic Development; Katie Bottger, Human Resources; André Delvaux, Ed Tremblay, Emergency Services; Andrew Blumenberg, Public Defender; Andrew Jarosh, Chris Schall, Treasurer; Julie Bosley, Auditor; Donna Miter, CSEA.

Chairman Schopf called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the minutes of the May 10, 2023 meeting were approved unanimously.

On a motion made by Mr. Tollisen, seconded by Mr. Barrett, the following resolutions were approved unanimously.

HEALTH & HUMAN SERVICES

- Authorizing use of opioid settlement funds by Saratoga County Department of Health to support prevention programs, prevent misuse of opioids, and prevent overdose deaths and other harms, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This transfer of \$72,000 will be used to purchase Naloxboxes which will be placed in libraries throughout the County, as well as the purchase of fentanyl and xylazine test strips, drug disposal systems, and ancillary supplies to be included in the County's overdose rescue kits.

- Authorizing the acceptance of year 10 Local Health Department Performance Incentive award, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This award totaling \$22,208 will support public health initiatives.

- Authorizing use of opioid settlement funds by Saratoga County Department of Health to support substance misuse education programs for youth, and amending the 2023 County budget in relation thereto.
BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

These funds totaling \$44,000 will support a speaker series in several school districts around the county to address substance misuse and education.

- Authorizing an agreement with Nixon Peabody, LLC for the provision of professional legal services.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This one-year agreement will allow Nixon Peabody to provide specialized legal services relating to the enforcement of the New York State Sanitary Code for the County's Department of Health.

- Adopting a fee schedule for Saratoga County Department of Health Environmental Health Programs.
BUDGET IMPACT: No Budget Impact.

This item will allow for the adoption and annual update of the New York State Department of Health's fee schedule for Environmental Health Programs.

On a motion made by Mr. Grasso, seconded by Mr. Veitch, the following resolution was approved unanimously.

PUBLIC WORKS

- Authorizing an intermunicipal agreement with the Town of Wilton and amending the 2023 County budget in relation thereto.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement with the Wilton will be for the provision of highway improvements within the County Route 33 corridor in the amount of \$587,651. The current agreement with GPI will be amended to reflect an additional \$16,000 in construction administration and inspection services for the Wilton's portion of the project. This item also recognizes an additional \$215,282 in CHIPS funding which will be applied towards the County's portion of the project.

On a motion made by Mr. Lant, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

BUILDINGS & GROUNDS

- Authorizing a memorandum of understanding with the State of New York for the lease of office space in the Services Building for the occupancy by the New York State Department of Labor.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This lease will be for a five year term and includes a five year renewal option. Annual rent from this agreement will total \$9,107.

- Authorizing payment to CPC Development I, LLC for the lease of space for a satellite office for the Saratoga County Department of Motor Vehicles.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

The Clifton Park Center Mall was formally owned by CCM Associates of Clifton Park LLC. The mall has recently been purchased by CPC and this item will authorize the Auditor to approve payment to CPC.

On a motion made by Mr. Grasso, seconded by Mrs. Edwards, the following resolution was approved unanimously.

AIRPORT IMPROVEMENT

- Authorizing the acceptance of the feasibility study recommendations and authorizing use of a project labor agreement for Fixed Base Operator Terminal Building at the Saratoga County Airport.
BUDGET IMPACT: No Budget Impact.

Use of this project labor agreement is estimated to save the County \$574,000 while simultaneously promoting the County's interest in obtaining the best work at the lowest prices for the airport project.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolution was approved unanimously.

LEGISLATIVE & GOVERNMENT AFFAIRS

- Amending the Policies and Procedures Manual under Voucher Audit Procedure.
BUDGET IMPACT: No Budget Impact.

This change in policy will improve the timeliness and efficiency when paying vendor invoices.

On a motion made by Mr. Lant, seconded by Mr. Barrett, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Amending Resolution 109-2022 and authorizing an amended agreement with Jaqueline Bashkoff, PHD for the provision of expert psychological services to assist the Public Defender's Office.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This item will amend the current contract limit of \$20,000 to \$50,000 per year for Dr. Bashkoff.

- Authorizing an agreement with the Prevention Council of Saratoga County Inc. for certified recovery peer advocate services at the Saratoga County Correctional Facility.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement which will be in effect until the end of the year will be capped at \$80,000. Of which, \$40,000 will be funded through the State.

- Authorizing an agreement with the New York State Division of Criminal Justice Services to accept a 2023 Crimes Against Revenue Program Grant.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

These grant funds totaling \$118,900 will be used to cover salaries and travel reimbursements for Crimes Against Revenue Program trainings and enforcement.

- Authorizing an agreement with Mission Critical Partners, LLC for the maintenance of the County's Computer-Aided Dispatch System.
BUDGET IMPACT: The budget will be amended to increase appropriations and decrease fund balance by \$21,405.

This one year agreement will total \$107,187. This agreement will automatically renew for two additional one year terms and includes a 3% annual increase for each renewed year.

- Authorizing a four-year maintenance service agreement with Motorola Solutions, Inc. for maintenance of the County's Public Safety Radio infrastructure.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This renewal agreement will be for a term of four years and will commence on July 1, 2023, and expire on June 30, 2027. The total cost of this agreement over the four year span will total \$3.8 million.

- Authorizing the transfer of ARPA funds and purchase of a County Hazardous Material Response Vehicle.
BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This will replace the 2001 HAZMAT vehicle with a new unit that will meet current safety standards. This item will also authorize the County to join the H-GAC Buy purchasing co-op.

On a motion made by Mr. Veitch, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Amending the Saratoga County Policies and Procedure Manual to adopt a Remote/Telework Program policy.
BUDGET IMPACT: No Budget Impact.

This pilot-program will provide a flexible work option which allows an employee to perform their official duties remotely on a limited basis when the department head determines that both the employee and the job are suited to such an arrangement.

- Appointing Kelly Devall as acting Director of the Animal Shelter and authorizing a temporary increase in compensation.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

To ensure that the daily operations of the Animal Shelter and important services provided to the community continue without interruption, it is recommended that an Acting Director be appointed while a search and recruitment is conducted for a permanent successor Director.

On a motion made by Mr. Grasso, seconded by Mr. Barrett, the following resolution was approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing the transfer of funds from the Economic Development Reserve Fund and amending the 2023 County budget in relation thereto.
BUDGET IMPACT: The budget will be amended to increase appropriations and decrease the Economic Development Grant Reserve Fund by \$14,200.

This transfer will fund a reimbursement to the Town of Galway for design and engineering expenses related to its 2022 Economic Development Grant project.

On a motion made by Mr. Lant, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

TRAILS & OPEN SPACE

- Amending Resolution 378-2022 to reduce the total project cost and award amount to the Town of Greenfield for the Middle Grove Town Park Expansion accredited by the Farmland/Open Space Preservation grant program.
BUDGET IMPACT: No Budget Impact.

Resolution 378-2022 awarded the Town of Greenfield for the acquisition of a parcel adjacent to the Middle Grove Town Park. The previous resolution must be amended to correctly illustrate the reduced project cost and County grant award.

- Authorizing the transfer of funds from the County Open Space Reserve and amending the 2023 County budget in relation thereto.
BUDGET IMPACT: The budget will be amended to increase appropriations and decrease the Open Space Reserve Fund by \$2,319.37.

Related to the previous item, this resolution will authorize the transfer of funds from the Open Space Reserve Fund to reimburse the Town of Greenfield.

On a motion made by Mr. Barrett, seconded by Mr. Tollisen, the following resolutions were approved. Mr. Grasso recused from voting.

LAW & FINANCE

- Authorizing an agreement with General Control Systems Inc. for the maintenance services and equipment upgrades for the instrumentation systems at the Saratoga County Sewer District No. 1's Wastewater Treatment Plant and Collections System.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

Software used to create the monthly discharge monitoring report will need to be placed on a new server due to the current server reaching the end of its useful life. This agreement will be capped at \$40,000.

- Authorizing an intermunicipal agreement with the Town of Moreau for the joint construction, operation and maintenance of a Forcemain located in the Towns of Moreau and Wilton.

BUDGET IMPACT: No Budget Impact.

This intermunicipal agreement outlines the responsibilities of the Town and the County for the construction, operation, and maintenance of a Forcemain that serves a portion of the Town of Moreau and eventually discharges to Saratoga County Sewer District No.1's Wastewater Treatment Plant.

- Authorizing a revenue sharing agreement with the towns and cities relative to host community benefit programs received from the CHPE, LLC in connection with the Champlain Hudson Power Express Project.

BUDGET IMPACT: No Budget Impact.

With the adoption of Res. 268-2022, the County Board of Supervisors authorized a Host Community Benefit Agreement with CHPE, LLC and as part of that agreement, CHPE agreed to make payments totaling \$126,888,420 to Saratoga County over a thirty year period anticipated to commence in 2027.

- Urging the Governor to veto A.04282B/S.3505B to move certain local elections to even-numbered years.

BUDGET IMPACT: No Budget Impact.

This Resolution would send a Resolution in Opposition to the even-year election bills passed by the state legislature last week and urging the Governor to veto the legislation.

A motion was made by Mr. Veitch, seconded by Mr. Grasso, to enter into Executive Session for the purpose of discussing collective negotiations pursuant to article fourteen of the Civil Service Law. Unanimous.

A motion was made by Mr. Barrett, seconded by Mr. Veitch, to exit the Executive Session. Unanimous.

No action was taken in Executive Session.

A motion was made by Mr. Grasso, seconded by Mr. Veitch, to add the following item to the Law and Finance Agenda. Unanimous.

- Approving the terms of the May 17, 2023 Memorandum of Agreement with the United Public Services Employees Union (UPSEU) and authorizing the 2023 Collective Bargaining Agreement with the United Public Services Employees Union (UPSEU), incorporating prior Memoranda of Agreement with the United Public Services Employees Union (UPSEU), and amending the budget in relation thereto.

On a motion made by Mrs. Edwards, seconded by Mr. Tollisen, the following resolution was approved unanimously.

- Approving the terms of the May 17, 2023 Memorandum of Agreement with the United Public Services Employees Union (UPSEU) and authorizing the 2023 Collective Bargaining Agreement with the United Public Services Employees Union (UPSEU), incorporating prior Memoranda of Agreement with the United Public Services Employees Union (UPSEU), and amending the budget in relation thereto.

On a motion made by Mr. Veitch, seconded by Mr. Grasso, the following resolutions were approved unanimously.

OTHER BUSINESS

- Law and Finance Committee approval required for a partial distribution of funds for projects identified by the Supervisors of Saratoga Springs.
BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

These funds will allow for the purchase of approximately thirty bicycles for the not-for-profit group Saratoga Shredders.

On a motion made by Mr. Veitch, seconded by Mrs. Edwards, the Board Meeting Agenda for January 17, 2023 was approved unanimously.

On a motion made by Mr. Grasso, seconded by Mr. Tollisen, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board