



# Public Works Committee

**Tuesday, April 4, 2023 3:30PM**  
40 McMaster Street, Ballston Spa, NY 12020

Chair: Philip Barrett

Members:

Diana Edwards  
Jack Lawler  
Jonathan Schopf - vc  
Mike Smith  
Matthew Veitch  
Tom Wood

- I. Welcome and Attendance
- II. Approval of the minutes of the March 7, 2023 meeting.
- III. Amending Resolution 324 of 2022 to review County Waste's contract term for recycling services - Chad Cooke, Public Works
- IV. Other Business
- V. Adjournment



# SARATOGA COUNTY

## AGENDA ITEM REQUEST FORM

**TO:** Steve Bulger, County Administrator  
Ridge Harris, Deputy County Administrator  
Michelle Granger, County Attorney  
Therese Connolly, Clerk of the Board  
Stephanie Hodgson, Director of Budget

**CC:** John Warmt, Director of Purchasing  
Jason Kemper, Director of Planning and Economic Development  
Bridget Rider, Deputy Clerk of the Board  
Matt Rose, Management Analyst  
Clare Giammusso, County Attorney's Office  
Audra Hedden, County Administrator's Office

**DEPARTMENT:** Department of Public Works

**DATE:** March 22, 2023

**COMMITTEE:** Public Works

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

Amend Resolution 324 of 2022 to revise County Waste's contract term to January 1, 2023 through December 31, 2024

3. Specific Details on what the resolution will authorize:

Amend Resolution 324 of 2022 to revise County Waste's contract term to January 1, 2023 through December 31, 2024. The request for bids and County Waste's contract specified a two (2) year contract term of January 1, 2023 through December 31, 2024 with three (3) one-year renewal options. The resolution specified a one (1) year original contract term ending on December 31, 2023 which was the result of an error in DPW's agenda item request.

This column must be completed prior to submission of the request.

County Attorney's Office  
Consulted Yes

4. Is a Budget Amendment needed:  YES or  NO  
If yes, budget lines and impact must be provided.  
Any budget amendments must have equal and offsetting entries.

County Administrator's Office  
Consulted **No**

Please see attachments for impacted budget lines.  
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or  NO (If yes, provide details)

a. Is a new position being created?  Y  N

Effective date

Salary and grade

b. Is a new employee being hired?  Y  N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification?  Y  N

Is this position currently vacant?  Y  N

Is this position in the current year compensation plan?  Y  N

Human Resources Consulted  
N/A

7. Does this item require the awarding of a contract:  Y  N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department?  Y  N  N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement:  Y  N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted  
N/A

County Administrator's Office  
Consulted **NO**

8. Is a grant being accepted:  YES or  NO
- a. Source of grant funding:
  - b. Agency granting funds:
  - c. Amount of grant:
  - d. Purpose grant will be used for:
  - e. Equipment and/or services being purchased with the grant:
  - f. Time period grant covers:
  - g. Amount of county matching funds:
  - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Draft resolution

10. Remarks:

4/18/23



## **SARATOGA COUNTY BOARD OF SUPERVISORS**

### **RESOLUTION - 2023**

**Introduced by Public Works: Supervisors Barrett, Edwards, Lawler, Schopf, Smith, M. Veitch and Wood**

#### **AMENDING RESOLUTION 324-2022 AUTHORIZING AN AGREEMENT WITH COUNTY WASTE AND RECYCLING SERVICE, INC.**

**WHEREAS**, pursuant to Resolution 324-2022, this Board authorized an agreement with County Waste and Recycling Service, Inc., for the transportation, processing, and recovery of recyclables and scrap metal from various recycling facilities throughout the County for a one (1) year term commencing January 1, 2023 through December 31, 2023, subject to three (3) renewal terms of one (1) year each; and

**WHEREAS**, it is necessary to amend Resolution 324-2022 to revise the term of the agreement to commence January 1, 2023 through December 31, 2024, subject to three (3) renewal terms of one (1) year each; and

**WHEREAS**, our Public Safety Committee and the Commissioner of Public Works have recommended that Resolution 324-2022 be amended accordingly; now, therefore, be it

**RESOLVED**, that the third WHEREAS paragraph of Resolution 324-2022 is amended as follows:

WHEREAS, County Waste and Recycling Service, Inc., the low bidder, has proposed to provide the requested services related to transportation, processing, and recovery of recyclables and scrap metal from various recycling facilities throughout the County, for a two (2) year term subject to three (3) renewal terms of one (1) year each; and

; and it is further

**RESOLVED**, that the first RESOLVED paragraph of Resolution 324-2022 is amended as follows:

RESOLVED, that the Chair of the Board is authorized to execute an agreement with County Waste and Recycling Service, Inc., of Clifton Park, New York, for a two (2) year term commencing January 1, 2023 through December 31, 2024, subject to three (3) renewal terms of one (1) year each, at the following costs and amounts:

; and it is further

**RESOLVED**, that the provisions of Resolution 324-2022, not inconsistent with this amending Resolution, shall remain in full force and effect; and it is further

**RESOLVED**, that Resolution 324-2022 is hereby amended accordingly; and it is further

**RESOLVED**, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

April 18, 2023 Regular Meeting

Motion to Adopt: Supervisor(s):

Second: Supervisor(s)

Ayes:

Noes:

Abstain:

Absent: