

Law and Finance Committee Minutes
March 15, 2023 – 4:00 p.m.

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Diana Edwards, Joe Grasso, John Lant, Kevin Tollisen, Matthew Veitch.

Supervisors Eric Butler, Mark Hammond and Chairman of the Board Theodore Kusnierz; Steve Bulger, Ridge Harris, Matt Rose, Christine Rush, County Administrator; Maribeth Hunt, County Attorney; Craig Hayner, County Clerk; Karen Heggen, District Attorney; Chad Cooke, Greg Ball, Public Works; Michael Zurlo, Rick Castle, Andre DelVaux, Sheriff; Jason Kemper, Planning and Economic Development; Dan Kuhles, Department of Health; Michael Prezioso, Mental Health; Anna Stanko, Real Property; Jenniffer McCloskey, Employment and Training; John Warnt, Purchasing; Pat Maxwell, Social Services; Sandi Cross, Judy Dahoda, Aging and Youth Services; Dan Rourke, Sewer District; Drew Jarosh, Treasurer; Scot Chamberlain, Human Resources; Donna Miter, CSEA.

Chairman Schopf called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Grasso, seconded by Mrs. Edwards, the minutes of the February 15, 2023 meeting were approved unanimously.

On a motion made by Mr. Barrett, seconded by Mr. Veitch, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Authorizing the conveyance of tax-acquired lands.
BUDGET IMPACT: No budget impact.

This item will authorize the Tax Enforcement Officer to receive tender offers and submit them for the next regular meeting of the Board of Supervisors on March 21st.

- Authorizing the conveyance of tax-acquired lands to the Town of Greenfield.
BUDGET IMPACT: No budget impact.

This resolution transfers parcel 162.8-1-18 to the Town of Greenfield. The Town board voted to accept this property at their most recent board meeting.

On a motion made by Mr. Tollisen, seconded by Mr. Grasso, the following resolutions were approved unanimously.

LEGISLATIVE & GOVERNMENT AFFAIRS

- Approving the renaming of certain departments.
BUDGET IMPACT: No budget impact.

The renaming of these departments will more accurately describe the services they provide. Employment & Training will become the department of Workforce Development and Purchasing will become Central Services.

On a motion made by Mrs. Edwards, seconded by Mr. Veitch, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Approving amendments to the boundaries of Saratoga County Consolidated Agricultural Districts #1 & #2 and authorizing issuance of a negative declaration under SEQRA.

BUDGET IMPACT: No budget impact.

This proposed item includes the addition of 159 acres of viable farmland to Saratoga County Consolidated Agricultural District #1 and 420 acres of viable farmland to Saratoga County Consolidated Agricultural District #2. A public hearing regarding this item will be held on March 15, 2023, at 4:30pm.

On a motion made by Mr. Lant, seconded by Mr. Barrett, the following resolutions were approved unanimously.

HEALTH AND HUMAN SERVICES

- Establishing increased funeral rates for Indigent Decedents.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

New York State Social Service law mandates that counties make payments for burial expenses of Indigent Decedents. The President of the Adirondack Funeral Directors Association has asked the County to consider increasing these rates to better align with increased costs incurred by funeral directors for this service.

- Authorizing the use of opioid settlement funds by the Saratoga County Department of Health to support surveillance, control, and prevention of substance use disorder, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This transfer of Opioid revenue will be in the amount of \$62,686.68. These funds will finance a NaloxBox pilot program, a study to evaluate the cost-effectiveness of non-emergent medical transportation for substance use treatment by SUNY Albany, and the purchase of a mass spectrometer. Mr. Barrett explained what the spectrometer will be used for.

- Authorizing acceptance of additional funding for the New York State Department of Health Children and Youth with Special Health Care Needs Grant, and amending the 2023 budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and increase fund balance in the amount of \$43,581.

This additional funding will be used for salary and benefits, educational services, and resource materials for children and youth with special needs.

- Authorizing an agreement with Catholic Charities of Saratoga, Warren, and Washington Counties to provide Youth Development Programs.

BUDGET IMPACT: No budget impact. Funds are included in the Department Budget.

This agreement will be for \$18,750. Catholic Charities will provide family enrichment services and mentoring services as part of the departments Youth Development Program

- Authorizing contracts for the expanded in-home services for the Elderly Program.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

These renewal agreements include five different home-care agencies that provide personal care through the State funded Expanded In-Home Services for the Elderly grant program.

- Authorizing the acceptance of 2023 State Aid allocation from the Office of Children and Family Services for youth development, youth sports, and education opportunities, and runaway homeless youth programs and services.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

This allocation will be for \$205,359 and is used as a supplemental funding stream to assist agencies and municipalities throughout the county in providing positive youth development and juvenile delinquency prevention programs.

- Proclaiming April 2023 as “Youth Month” in Saratoga County.

BUDGET IMPACT: No budget impact.

The County will celebrate youth through a variety of month-long activities aimed at recognizing, engaging, and empowering youth.

- Authorizing an agreement with Captain Community Human Services, Inc. to provide Runaway Homeless Youth programs and services.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

This agreement will total \$21,923. Saratoga County will function as a pass through and reimburse all expenses related to the program with funds from the NYS Office of Children and Family Services.

- Authorizing an agreement with Captain Community Human Services, Inc. for in-home respite care services.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

The agreement will allow Captain to provide respite services to families of infants and toddlers with developmental delays and disabilities. This renewal agreement is not to exceed \$35,000 per year with Captain providing the service at the prevailing Medicaid rate.

- Amending resolution 296-2021, authorizing an amendment to a mental health contract to include state-funded start-up funding and a stipend for supported housing beds, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

NYS OMH announced an additional \$61,200 is available for the provision of support services within the supportive housing programs. Rise Housing and Support Services has enrolled to participate which requires an amendment to their current contract in order to receive this passthrough funding.

- Proclaiming April 2023 as “Donate Life Month” in Saratoga County.

BUDGET IMPACT: No budget impact.

County Clerk Craig Hayner’s office takes an active role in promoting awareness for organ and tissue donations in Saratoga County. To support these efforts, he’s requested that the board proclaim April as “Donate Life Month” and encourage County Staff to wear blue and green on April 14th.

On a motion made by Mrs. Edwards, seconded by Mr. Tollisen, the following resolutions were approved. Mr. Grasso recused himself from voting.

PUBLIC WORKS

- Authorize an intermunicipal agreement with the Town of Ballston for improvements to the intersection of Lake Hill Road and Kingsley Road, authorizing a consultant agreement with CHA Consulting Inc., and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

The intermunicipal agreement with the Town will total \$114,000 and the consultant agreement with CHA will total \$37,700 for this project.

- Authorizing purchase agreements for the acquisition of temporary construction easements associated with the Scotch Bush Road over La Rue Creek Culvert Replacement Project in the Town of Ballston.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

This item will authorize two temporary construction agreements for \$250 each to residents as it relates to the culvert replacement project in the Town of Ballston.

- Authorize a Road Use and Crossing Agreement with CHPE LLC and CHPE Properties, Inc. for the construction of the Champlain Hudson Power Express Electric Transmission Cable System.

BUDGET IMPACT: No budget impact.

Champlain Hudson Power Express will be installing an electric underground transmission main through the County. This transmission main crosses County Highways in six locations.

- Authorizing the implementation and funding in the first instance 100% of the Federal-aid and State “Marchiselli” Program-aid eligible costs of a transportation Federal-aid project, CR 27 – Bluebird Road in the Town of Moreau, appropriating funds therefore, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses, and decrease fund balance by \$2,943.

The total cost for preliminary and detailed design services for this project will be \$58,854 which includes a 5% county match of \$2,943.

- Authorizing an engineering consultant agreement with Greenman Pedersen, Inc. for design services related to the pavement preservation of CR 27-Bluebird Road in the Town of Moreau.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

Related to the prior item, this will authorize Greenman Pedersen to provide the design services for the CR 27 project at a cost of \$58,854.

- Authorizing the implementation and funding in the first instance 100% of the Federal-aid and State “Marchiselli” Program-aid eligible costs of a transportation Federal-aid project, CR 28 - Glens Falls - Fort Edward Road in the Town of Moreau, appropriating funds therefore, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses, and decrease fund balance by \$2,248.

The total cost for preliminary and detailed design services for this project will be \$44,971 which includes a 5% county match of \$2248.

- Authorizing an engineering consultant agreement with Greenman Pedersen, Inc. for design services related to the pavement preservation of CR-28 – Glens Falls -Fort Edward Road in the town of Moreau.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

Related to the prior item, this will authorize Greenman Pedersen to provide the design services for the CR 28 project at a cost of \$44,971.

On a motion made by Mr. Grasso, seconded by Mr. Lant, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Proclaiming April 9 – 15, 2023 as “Public Safety Telecommunicators Week” in Saratoga County.

BUDGET IMPACT: No budget impact.

Every year during the second week of April the telecommunications personnel in the Public Safety Community are honored. The County honors these men and women of the Sheriff’s Office Communications Division whose diligence and professionalism help keep residents safe.

- Authorizing an agreement with Cross Country Staffing, Inc. DBA Cross Country Healthcare Services for the provision of nursing services to the Saratoga County Correctional Facility.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

This agreement will be for a three year term with the option of two additional one year renewals and is subject to an annual increase not to exceed 4%.

On a motion made by Mr. Veitch, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Amending the 2023 Compensation Schedule to transfer a position under Saratoga County Mental Health and Addiction Services to the Veterans Service Agency.
(Steve Bulger, County Administrator)

BUDGET IMPACT: Transfer of associated budget between departments.

This item will authorize the transfer of the Peer-to-Peer Program Manager position from the Office of Mental Health & Addiction Services to the Veterans Services Agency. This transfer will streamline workflow and improve efficiencies for both departments.

On a motion made by Mr. Barrett, seconded by Mr. Grasso, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing an agreement with Xylem Water Solutions USA, Inc. for maintenance of the UV Disinfection System at the Saratoga County Sewer District #1's Wastewater Treatment Plant.

BUDGET IMPACT: No budget impact. Funds are included in the department budget.

This agreement is in the amount of \$15,900.

- Authorizing an agreement with W.M. Schultz Construction, Inc. and Dynamic Electrical Systems, LLC for upgrades to the Saratoga County Sewer District No. 1's Saratoga Springs Pump Station, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses, and decrease Sewer Fund balance by \$3,067,000.

W.M. Shultz will provide services related to a new roof, piping, rebuilds, wet wall rehabilitation, and influent manhole rehabilitation for a cost of \$4,148,000. Dynamic Electrical Systems will provide the electrical work for the project at a cost of \$619,000.

- Authorizing the transfer of the Joseph P. Dwyer Veterans Peer to Peer Support Program to the Veterans Services Agency from the Department of Mental Health and Addiction Services, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: Transfer of associated budget between departments.

This item will authorize the transfer of budget funds between the two departments.

- Amending the 2023 budget to reappropriate unspent funds for various departments from 2022.

BUDGET IMPACT: Reappropriation from previous budget year.

Upon review of the Veterans Peer to Peer program the County identified \$231,250 of unspent funds from previous grant years that must be used by 3/31/24. This also rolls over \$300,000 for purposes authorized through Resolution 386-2022. This action brings these amounts onto the budget for use in 2023.

- Updating the Saratoga County Seal.

BUDGET IMPACT: No budget impact.

This resolution authorizes the County to file with the New York Department of State, the updated Saratoga County Seal and Official County Flag. Mr. Barrett thanked Christine Rush and Steve Bulger for their efforts working on the new design.

On a motion made by Mr. Veitch, seconded by Mrs. Edwards, the Board Meeting Agenda for March 21, 2023 was approved unanimously.

On a motion made by Mr. Grasso, seconded by Mr. Barrett, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board