

Economic Development Committee

Wednesday, May 3, 2023 3:30PM 40 McMaster Street, Ballston Spa, NY

Chair: Mark Hammond

Members:

C. Eric Butler Joe Grasso Jean Raymond Kevin Tollisen Kevin Veitch - vc Sandra Winney

- I. Welcome and Attendance
- I. Approval of the minutes of the April 5, 2023 meeting.
- II. Economic Development Grant reimbursement Committee approval Town of Charlton 2022 Jason Kemper, Planning & Economic Development
- III. Authorizing the transfer of funds from the Economic Development Reserve Fund and amending the 2023 County budget in relation thereto Jason Kemper, Planning & Economic Development
- IV. Authorizing an agreement to provide administrative support services to the Saratoga County Industrial Development Agency Jason Kemper, Planning & Economic Development
- V. Discussion: 2023 EMT Career Pathway Program Jenniffer McCloskey, Employment & Training
- VI. Discussion: Career Jam, October 4th & 5th 2023 Tec-Smart Malta Jenniffer McCloskey, Employment & Training
- VII. Other Business
- VIII. Adjournment



SARATOGA COUNTY

DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

JASON KEMPER
DIRECTOR

TOM L. LEWIS
COUNTY PLANNING BOARD
CHAIRMAN

MEMORANDUM

TO: Economic Development Committee Members

CC: County Administrator's Office

County Attorney's Office

Clerk of the Board of Supervisors

FROM: Jason Kemper, Director of Planning and Economic Development

DATE: April 26, 2023

RE: May 2023 Economic Development Meeting

Saratoga County Economic Development Grants Updates

The following municipalities are seeking reimbursement for their Economic Development Grant projects. Committee approval is required for these applications to be reimbursed; however, a board resolution will be required to transfer funds from the Economic Development Grant Reserve Fund (A.0888.ED) to the Municipal Planning Grant Program (A.80.000-8763)

1. 2022 Town of Charlton Grant (awarded 10/6/2022) - \$13,351.98

Authorizing Revenue Agreement with the Saratoga County IDA

The Planning and Economic Development Department has a revenue agreement with the Saratoga County IDA for services provided by the Department to the IDA. This agreement has been in place since 2008 with an annual fee of \$22,500. As part of the 2023 Saratoga County adopted budget this amount was increased to \$50,000 per year for the services. This increased fee was approved by the Saratoga County IDA at their 12.13.22 Board meeting as part of the adoption of the annual budget

If any of the committee members would like additional information on this item, feel free to contact me.



SARATOGA COUNTY DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

Economic Development Fund Reimbursement Request Form

Date	4/5/2023
Appl	licant Information
Town	/City Charlton
	nt Information
Projec	ct Name Community Center Moisture Control Mitiq
Date (of project completion 9/9/2022
Reim	bursement Amount Requested (\$14,200 or less) \$13,351.98
Attacl	hed documentation
V	Receipts
✓	Cancelled checks

Project Outcome Narrative:

Total expenditures included \$9,969.39 in labor and \$3,382.59 in materials. Work included running two perimeter drains, one to eliminate the crawl space sump pump system and the other to intercept groundwater and roof runoff. The drains tied into a new County storm drain installed in 2022. The intent of the work was to improve drainage conditions in and around the Town's Community Center.

Signature of Town/City Supervisor

Please submit reimbursement request form with receipts and canceled checks to Jason Kemper at jkemper@saratogacountyny.gov or mail to:

Saratoga County Department of Planning and Economic Development 50 West High St.

Ballston Spa, NY 12020

518.884.4705



SARATOGA COUNTY

AGENDA ITEM REOUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michelle Granger, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 4/26/2023

2.

COMMITTEE: Economic Development

This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Other

Proposed Resolution Title:

Authorize the Transfer of Funds From The Economic Development Reserve Fund And Amending the 2023 County Budget in Relation THERETO

3. Specific Details on what the resolution will authorize:

Resolution will authorize a budget transfer from the Economic Development Grant Reserve Account (A.-0888 ED) to the General Fund (A.80-000-8763) to allow for payment of pending 2022 Economic Development Grants to the Town of Charlton.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES of If yes, budget lines and impact must be provided Any budget amendments must have equal and		et must be provided.	ies.	County Administrator's Office Consulted Yes	
			for impacted budget lines. than four lines are impacted.)		
	Revenue				
	Account	Number	Account Name	Amou	nt
	A.0888	ED	Econ. Dev. Grant Program Reserve	\$ 13,	351.98
	Expense				
	Account	Number	Account Name	Amoi	ınt
	A.80.00	00-8763	Municipal Planning Grant Program	\$13 ,	351.98
	Fund Bal	ance (if applicable):	(Increase = additional revenue, l	Decreas	se = additional expenses)
	Amoun	t:			
5.	Identif	y Budget Impact (Re	quired):		
	Othe	r			•
	a.	G/L line impacted	A.0888ED and A.80.000-	8763	
	b.	Budget year impacte	ed 2023		
	c.	Details			
		This budget transf Reserve Fund by	er will reduce the Economic E \$13,351.98	Develop	oment Grant Program

6.		there Amendments to the Compensation Schedule? Human Resources Consult YES or NO (If yes, provide details)	ed
	a.		
		Salary and grade	
	b.		
		Salary and grade	
		Appointed position:	
		Term	
	c.	Is this a reclassification? Y N	
		Is this position currently vacant? Y N	
		Is this position in the current year compensation plan? Y N	
7.	Does	es this item require the awarding of a contract: Y V Purchasing Office Consul	ted
	a.	- Turchasing Office Consul	ieu
	b.	. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)	
	c.	If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N/A	
	d.	. Vendor information (including contact name):	
	e.	. Is the vendor/contractor an LLC, PLLC, or partnership:	
	f.	State of vendor/contractor organization:	
	g.	. Commencement date of contract term:	
	h.	. Termination of contract date:	
	i.	Contract renewal date and term:	
	k.	Is this a renewal agreement:	
	1.	Vendor/Contractor comment/remarks:	

8.	Is a g	grant being accepted: YES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	Consumed
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Suppo	rting Documentation:	
	\checkmark	Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Information summary memo	
		Copy of proposal or estimate	
		Copy of grant award notification and information	
	\checkmark	Other Attached Memo	
10.	Ren	narks:	
10.		e attached memo for summary on grant projects	



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 115 - 2023

Introduced by Economic Development: Supervisors Hammond, Butler, Grasso, Raymond, Tollisen, K. Veitch and Winney

AUTHORIZING THE TRANSFER OF FUNDS FROM THE ECONOMIC DEVELOPMENT RESERVE FUND AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO

WHEREAS, pursuant to Resolution 97-2021, this Board established a capital reserve fund to be known as the "Economic Dev Grant Reserve" for the purpose of depositing unexpended funds for the Municipal Economic Development Assistance Program; and

WHEREAS, pursuant to Resolution 97-2021 the reserve account was created to house the unexpended municipal economic grant program funds until such funds are needed, and a reimbursement voucher is submitted by the municipal applicant, at which point the funds will be appropriated to the General Fund budget; and

WHEREAS, the unexpended grant funds from the 202<u>2 Town of Charlton total</u> \$13,351.881 City of Saratoga Springs, 2022 Town of Waterford, 2022 Town of Clifton Park, and 2022 Town of Moreau total \$49,700; and

WHEREAS, the Town of Charlton various grant projects that were approved in 2021 and 2022 have been submitted for payment and reimbursement was approved by our was approved by our Economic Development Committee; and

WHEREAS, the transfer of Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account requires this Board's approval and an associated amendment to the 2023 County budget; and

WHEREAS, our Economic Development Committee and the Director of Planning and Economic Development have recommended that \$49,700 \subseteq 13,351.88 be transferred from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account; now, therefore, be it

RESOLVED, that this Board authorizes the transfer of \$49,700_\$13,351.88 from the Economic Development Grant Reserve funds to the Municipal Economic Development Assistance account to provide reimbursement to municipal applicants as approved by our Economic Development Committee; and it is further

RESOLVED, that the Budget Officer is hereby authorized to enter the appropriate journal entries to reflect the approved budget transfer; and it is further

RESOLVED, that the 2023 Saratoga County Budget is amended as follows:

PLANNING

Increase Appropriations:

A.80.000-8763 Municipal Planning Grant Prog-Econ Dev \$49,700 \$13,351.88

<u>Decrease Reserve</u>:

A-0888.ED Economic Dev Grant Reserve \$49,700 \$13,351.88

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

<u>BUDGET IMPACT STATEMENT</u>: The budget will be amended to increase appropriations and decrease the Economic Development Grant Reserve Fund by \$49,700 \$13,351.88.

April 18, 2023 Regular Meeting
Motion to Adopt: Supervisor Hammond
Second Supervisor Long

Second: Supervisor Lant

AYES (194259): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Ostrander (18800), Theodore Kusnierz (16202), Matthew E. Veitch (14245.5), John Lawler (8208), John Lant (17361).

ABSENT (41251): Jean Raymond (1333), Michael Smith (3525), Willard H. Peck (5242), Sandra Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Edward D. Kinowski (9022).



SARATOGA COUNTY

<u>AGENDA ITEM REOUEST FORM</u>

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michelle Granger, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Clare Giammusso, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 4/26/2023

COMMITTEE: Economic Development

This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Contract Approval

2. Proposed Resolution Title:

AUTHORIZING AGREEMENT TO PROVIDE ADMINISTRATIVE SUPPORT SERVICES TO THE SARATOGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY

3. Specific Details on what the resolution will authorize:

Resolution will authorize increase to the fee for Administrative Support Services for the Saratoga County IDA

County Attorney's Office
Consulted Yes

4.	If yes, budget lines an	nt needed: YES or dimpact must be provided. Into must have equal and offsetti	Consulted Yes	Office
		ments for impacted budget lines n more than four lines are impac		
	Revenue			
	Account Number	Account Name	Amount	
	Expense			
	Account Number	Account Name	Amount	
	Fund Balance (if applied	eable): (Increase = additional rev	venue, Decrease = additional expense	es)
	Amount:			
5.	Identify Budget Imp	act (Required): ct. Funds are included in th	ne Department Budget	
	a. G/L line imp	acted A.80.2117 (IDA Fe	ees)	
	b. Budget year	impacted		
	c. Details			

6.		there Amendments to the Compensation Schedule? Human Resources Consult YES or NO (If yes, provide details)	ed
	a.		
		Salary and grade	
	b.		
		Salary and grade	
		Appointed position:	
		Term	
	c.	Is this a reclassification? Y N	
		Is this position currently vacant? Y N	
		Is this position in the current year compensation plan? Y N	
7.	Does	es this item require the awarding of a contract: Y V Purchasing Office Consul	ted
	a.	- Turchasing Office Consul	ieu
	b.	. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)	
	c.	If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N/A	
	d.	. Vendor information (including contact name):	
	e.	. Is the vendor/contractor an LLC, PLLC, or partnership:	
	f.	State of vendor/contractor organization:	
	g.	. Commencement date of contract term:	
	h.	. Termination of contract date:	
	i.	Contract renewal date and term:	
	k.	Is this a renewal agreement:	
	1.	Vendor/Contractor comment/remarks:	

8.	Is a gr	rant being accepted: YES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Suppor	ting Documentation: Marked-up previous resolution No Markup, per consultation with County Attorney	
		Information summary memo	
		Copy of proposal or estimate	
		Copy of grant award notification and information	
	\checkmark	Other Attached Memo	
10.	Rem See	arks: attached memo for summary.	

RESOLUTION <u>39 - 08XX-2023</u>

Introduced by <u>Economic Development Supervisors Daly, Connelly, A. Johnson, Peck, Richardson, Veitch and Wormuth Hammond, Butler, Grasso, Raymond, Tollisen, K. Veitch and Winney</u>

AUTHORIZING AGREEMENT TO PROVIDE ADMINISTRATIVE SUPPORT SERVICES TO THE SARATOGA COUNTY INDUSTRIAL DEVELOPMENT AGENCY

WHEREAS, the Saratoga County Department of Planning and Economic Development Department is able to assist the Saratoga County Industrial Development Agency (IDA) by providing staff for administrative support such as administrative and secretarial services of a senior planner and a senior typist in attending IDA meetings, preparation and distribution of minutes, preparation, distribution and collection of biannual Payments in Lieu of Taxes, maintenance and storage of IDA records, preparation of the annual financial report, administration and maintenance of the IDA website and preparation of documents such as correspondence, charts, tables, reports, etc.; and

WHEREAS, the IDA wishes to obtain these services by and through Saratoga County; and

WHEREAS, it is appropriate to have a written agreement to memorialize this arrangement; now, therefore, it is

RESOLVED, that the Chair of the Board is authorized to execute an agreement with the Saratoga County Industrial Development Agency for the provision of administrative and secretarial support services to the Agency by and through the Saratoga County Planning Department of Planning and Economic Development from January 1, 200823 through December 31, 2009 for the sum of \$22,500,50,000 to be paid annually, the form and substance of such agreement subject to the approval of the County Attorney.

<u>BUDGET IMPACT STATEMENT</u>: None. This amount has been included in the County's 202308 adopted budget.



SARATOGA COUNTY AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator Ridge Harris, Deputy County Administrator Michelle Granger, County Attorney Therese Connolly, Clerk of the Board Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Tracy Goodson, County Attorney's Office
Audra Hedden, County Administrator's Office

	Audia Redden, County Administrator's Office			
DEPARTMENT: Employment & Training DATE: 4/27/23				
CO	COMMITTEE: Economic Development			
1.	In a Desclution Dequired:			
1.	Is a Resolution Required:			
	No, Discussion Only <u></u> ▼			
2.	Proposed Resolution Title:			
3.	Specific Details on what the resolution will authorize:			
	Inform the committee of the 2023 EMT Career Pathway Program.			

This column must be completed prior to submission of the request.

County Attorney's Office Consulted

1 .	Is a Budget Amendment needed: YES or NO If yes, budget lines and impact must be provided. Any budget amendments must have equal and offsetting entries.				
		nents for impacted budget lines. I more than four lines are impac			
	Revenue				
	Account Number	Account Name	Amount		
	Expense				
	Account Number	Account Name	Amount		
	Fund Balance (if applic	able): (Increase = additional rev	venue, Decrease = additional expe	enses)	
	Amount:				
5.	Identify Budget Impa	act (Required):			
	a. G/L line imp	acted			
	b. Budget year	mpacted			
	c. Details				

6.		there Amendments to the Compensation Schedule? Human Resources	s Consulted
	لسبيا	YES or NO (If yes, provide details)	
	a.		
		Effective date	
		Salary and grade	
	b.	Is a new employee being hired? Y N	
		Effective date of employment	
		Salary and grade	
		Appointed position:	
		Term	
	c.	Is this a reclassification? Y N	
		Is this position currently vacant? Y N	
		Is this position in the current year compensation plan? Y N	
7.	Does	es this item require the awarding of a contract: Y N Purchasing Office	e Consulted
	a.	To an all the state of the stat	e Consultu
	b.		
		<u></u>	
	c.	If a sole source, appropriate documentation, including an updated letter, has be submitted and approved by Purchasing Department? Y N	een N/A
	d.	. Vendor information (including contact name):	
	e.	Is the vendor/contractor an LLC, PLLC, or partnership:	
	f.	State of vendor/contractor organization:	
	g.	. Commencement date of contract term:	
	h.	. Termination of contract date:	
	i.	Contract renewal date and term:	
	k.	. Is this a renewal agreement: Y N	
	1.	Vendor/Contractor comment/remarks:	

8.	Is a gr	ant being accepted: YES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Suppor	ting Documentation:	
		Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Information summary memo	
		Copy of proposal or estimate	
		Copy of grant award notification and information	
	'	Other Announcement attached	
10.	Rema	arks:	

Due the success of last years pilot, we are happy to announce the expansion of our EMT Career Pathway Program. Please see the attached announcement.



Saratoga County Workforce Development

152 West High Street Ballston Spa, NY 12020 Phone:518-884-4170 | Fax: 518-884-4262 Director – Jenniffer McCloskey

Saratoga County Workforce Development announces EMT Career Pathway for Youth

Due to the success of last year's pilot, we are pleased to announce the details of our 2023 EMT Career Pathway Program. The program will be expanded to include students from any school district in Saratoga County.

WHO:

Saratoga County students 16+ who are interested in becoming an EMT while attaining college credits and paving a medical career pathway. Qualifying students can participate in lectures and labs prior to turning 17, but must be 17 at the time of NYS Certification exam. Space is limited and participants will be evaluated based on their application and availability.

WHAT:

Qualified participants will be enrolled students at Hudson Valley Community College and have earned 7 college credits at completion of the program. Training will include lecture, laboratory, and observation time.

WHERE:

Lecture time will take place at the HVCC TEC-SMART campus in Malta. Lab time will take place at the Rensselaer Technology Park, and 10 Hour observation time will be coordinated with Albany Med. We will provide transportation from the TecSmart campus to the Technology Park for lab instruction dates.

WHEN:

The program kicks off on Monday, June 26^{th} , 2023 at 9 am. The class will run every Monday thru Thursday from 9 am -2:30 pm with a half hour lunch until August 22^{nd} , 2023. Observation time will be coordinated after that date and the written NYS Certification exam will take place 2 weeks later.

WHY:

Emergency Medical Technicians are vitally important to all our communities. EMS agencies locally and nationally are facing current staffing issues but also seeing a crisis on the horizon. With an increase in need and a decrease in available workforce, many agencies will struggle to serve communities at the levels they have in the past. This program will target individuals with an interest in the medical services field who plan to enter the workforce while working towards post-secondary certifications and degrees. The importance of enrollment with Hudson Valley Community College is to place the framework for continuous learning and paving a career pathway to paramedic, LPN, RN or even a Medical Doctor.

HOW:

The cost of training/tuition, books, supplies, transportation, and technology all represent barriers that many students face when deciding on their next steps. This program is intended to support students through the whole process. Tuition, books, supplies, tutoring and support services, will all be provided to help our participants be as successful as possible.



SARATOGA COUNTY AGENDA ITEM REQUEST FORM

TO:	Steve Bulger, County Administrator
	Ridge Harris, Deputy County Administrator
	Michelle Granger, County Attorney
	Therese Connolly, Clerk of the Board
	Stephanie Hodgson, Director of Budget
CC:	John Warmt, Director of Purchasing
	Jason Kemper, Director of Planning and Eco
	Bridget Rider, Deputy Clerk of the Board

Jason Kemper, Director of Planning and Economic Development Bridget Rider, Deputy Clerk of the Board Matt Rose, Management Analyst Tracy Goodson, County Attorney's Office Audra Hedden, County Administrator's Office

-	,,				
DEPARTMENT: Employment & Training DATE: 4/27/23					
1.	Is a Resolution Required:				
	No, Discussion Only ▼				
2.	Proposed Resolution Title:				
3.	Specific Details on what the resolution will authorize:				
Inform the committee on our upcoming Career Jam ev October 4th and 5th at HVCC Tec-Smart in Malta.					

This column must be completed prior to submission of the request.

County Attorney's Office Consulted

If yes,	budget lines and	get Amendment needed: YES or NO Idget lines and impact must be provided. get amendments must have equal and offsetting entries.		dministrator's Office				
	Please see attachments for impacted budget lines. (Use ONLY when more than four lines are impacted.)							
Revenu	ıe							
Accoun	nt Number	Account Name	Amount					
Expens	se							
Accour	nt Number	Account Name	Amount					
Fund B	Balance (if application	able): (Increase = additional rev	venue, Decrease = additional exp	penses)				
Amo	unt:							
5. Iden	Identify Budget Impact (Required):							
a.	G/L line impa	cted						
b.	Budget year is	mpacted						
c.	Details							

6.		ere Amendments to the Compensation Schedule? Human Resources Consulted
	└ `	YES or NO (If yes, provide details)
	a.	Is a new position being created? Y N
		Effective date
		Salary and grade
	b.	Is a new employee being hired? Y N
		Effective date of employment
		Salary and grade
		Appointed position:
		Term
	c.	Is this a reclassification? Y N
	C.	Is this position currently vacant? Y N
		Is this position in the current year compensation plan? Y N
		18 tins position in the current year compensation plant:
7.	Does	this item require the awarding of a contract: Y N Purchasing Office Consulted
	a.	Type of Solicitation
	ъ.	Specification # (BID/RFP/RFQ/OTHER CONTRACT #)
		TO 1
	C.	If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N/A
	d.	Vendor information (including contact name):
	e.	Is the vendor/contractor an LLC, PLLC, or partnership:
	f.	State of vendor/contractor organization:
	g.	Commencement date of contract term:
	h.	Termination of contract date:
	i.	Contract renewal date and term:
	k.	Is this a renewal agreement: Y N
	1.	Vendor/Contractor comment/remarks:

8.	Is a gra	ant being accepted: YES or NO	County Administrator's Office Consulted
	a.	Source of grant funding:	
	b.	Agency granting funds:	
	c.	Amount of grant:	
	d.	Purpose grant will be used for:	
	e.	Equipment and/or services being purchased with the grant:	
	f.	Time period grant covers:	
	g.	Amount of county matching funds:	
	h.	Administrative fee to County:	
9.	Suppor	ting Documentation:	
		Marked-up previous resolution	
		No Markup, per consultation with County Attorney	
		Information summary memo	
		Copy of proposal or estimate	
		Copy of grant award notification and information	
	/	Other Promotional materials	

10. Remarks:

Career Jam is a hands on career exploration event that exposes Middle and High School students to local careers and trades. Employers educate and promote career pathways to help develop our future local workforce. Saratoga County's investment in our future workforce will allow all Saratoga County students to attend the event for free. In addition, any county department that wishes to have a booth and/or presence at the event will have no fees. This is a great opportunity to highlight our local industries and careers as well as expose our youth to opportunities within our own county departments.



Saratoga County Presents

CAREER JAM™

OCTOBER 4TH AND 5TH, 2023 AT TEC-SMART IN MALTA

Includes Middle & High School Students!





Unforgettable LIVE Career Exploration Event!

Hands-on skills demonstrations!

Engage with Local Employers!

Boost Career Awareness & Exploration!

Attention Saratoga County School Districts!

Register Now to Reserve Your Spot for the Fall! (limited capacity)

www.career-jam.com

Thanks to Saratoga County, Use Promo Code SaratogaCareerJam2023 to attend for free! (applies only to districts in Saratoga County)

Thank you to our Saratoga County-based Sponsors!











Saratoga County Presents

CAREER JAM™

OCTOBER 4TH AND 5TH, 2023
AT TEC-SMART IN MALTA

Includes Middle & High School Students!





RETAIN

young talent by exposing all students to diverse skills indemand to build a workforce pipeline.

BUILD

a sustainable ecosystem of students, employer trades, economic development organizations and educators to drive career pathways.

MEASURE

reach and impact by delivering actionable student data to align pathways with careers in-demand.

Attention Employers!

Register Now to Build your Workforce Pipeline www.career-jam.com

Thank you to our Saratoga County-based Sponsors!







