

Human Resources & Insurance Committee Minutes
May 3, 2023 – 3:00 p.m.

Present: Vice Chair Sandra Winney, Committee Members C. Eric Butler, Joe Grasso, Bill Peck, Jean Raymond.

Absent: John Lant, Kevin Tollisen

Steve Bulger, Audra Hedden, Matt Rose, Christine Rush, County Administrator; Michelle Granger, County Attorney; Scot Chamberlain, Katie Bottger, Human Resources; Brittney Gray, County Clerk; Dan Kuhles, Department of Health; Donna Miter, CSEA.

Vice Chair Winney called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Grasso, seconded by Mrs. Raymond, the minutes of the April 5, 2023 meeting were approved unanimously.

Mr. Chamberlain provided an overview of the Workers Compensation Report which was attached to the agenda.

A motion was made by Mr. Peck, seconded by Mrs. Raymond, to authorize amending the 2023 compensation schedule to reclassify positions under the Department of Health. Unanimous.

This amendment will reclassify two Registered Professional Nurse positions to two Early Intervention Services Coordinator positions allowing the department a larger pool of candidates to fill the positions.

A motion was made by Mr. Grasso, seconded by Mrs. Raymond, to authorize an agreement with Black Dog Designs, LLC for marketing services. Unanimous.

This agreement will be in the amount of \$66,520. Black Dog Designs will develop and execute a marketing strategy to assist the county in recruiting qualified applicants for hard to fill positions throughout the county workforce.

Per county policy, Mr. Chamberlain informed the committee that he and the Chair of the Human Resources committee authorized an increase of accruals for the position of Chief Sanitarian to enable the employee to start with three weeks of vacation.

On a motion made by Mr. Grasso, seconded by Mrs. Raymond, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board