



## SARATOGA COUNTY DEPARTMENT OF HUMAN RESOURCES

Scot Chamberlain, Director  
40 McMaster Street, Ballston Spa NY 12020  
[www.saratogacountyny.gov](http://www.saratogacountyny.gov)  
(518) 885-2225

*Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.*

### **CAREER OPPORTUNITY**

#### **“Mental Health Counselor”**

#### **Saratoga County Mental Health & Addiction Services**

**SALARY: \$46,572 \*Plus excellent benefits, compensation plan and NYS Retirement System Enrollment\***

This work involves the performance of psychiatric rehabilitation and liaison work with clients, and public and private agencies to promote recovery and community integration for individuals with mental health and substance use issues. The work is performed per policies and procedures established by the agency, with some leeway for exercising independent judgment and creativity. Does related work as required.

#### **Typical Work Activities for this opportunity are...** (\*Illustrative Only)

- Develop curriculum and facilitate several psychoeducational classes per week based on client needs and Preferences;
- Conduct comprehensive assessments of clients’ psychiatric and social functioning;
- Develop and implement individualized recovery plans for each client based on their needs and Preferences;
- Assist clients in developing the skills necessary to achieve goals such as employment, independent living, and other rehabilitation goals;
- Provide community-based interventions based on client needs and preferences;
- Provide supportive counseling to clients and their families, including crisis intervention as necessary;
- Work collaboratively with the psychiatric rehabilitation team, other healthcare professionals, and clients to ensure the continuity of care for clients;
- Actively participate in staff meetings, case conferences, and continuing education programs and stay informed of best practices and emerging trends in psychiatric rehabilitation;
- Understands and applies person-centered and trauma-informed care;
- Does related work as required.

*\*Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

#### **Minimum Qualifications: Either...**

- A) Possession of a Bachelor’s Degree in Social Work, Psychology, Human Services, or a related field AND one (1) year of experience working within a human services field.

(Degree must have been awarded by a college or university by a regional, national, or specialized agency recognized as an accrediting agency by the US Department of Education/US Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.)

#### **Qualified candidates may submit their application and resume, by mail or in person as follows:**

**ATTN: Personnel Officer – Civil Service Division**  
Saratoga County Human Resources Department  
40 McMaster Street  
Ballston Spa, New York 12020

#### ***Applications will continue to be accepted until the position has been filled***

Applications are required for consideration and are available in the Human Resources Office or on our website, [www.saratogacountyny.gov](http://www.saratogacountyny.gov)  
Resume **MAY NOT** be substituted for Application. No Fax Submissions.

***This position is being filled on a “provisional” basis, pending the results of a civil service examination to be scheduled at a later date.***

*If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct inquires to the Human Resources Office. Saratoga County is an equal opportunity employer.*

*We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.*