

Buildings & Grounds Committee Minutes
June 6, 2023 – 4:00 p.m.

Present: Chairman Matthew Veitch; Committee Members Philip Barrett, John Lant, Scott Ostrander, Mike Smith.

Absent: Eric Connolly, Diana Edwards.

Steve Bulger, Ridge Harris, Stephanie Hodgson, Matt Rose, Christine Rush, County Administrator; Michelle Granger, County Attorney; Chad Cooke, Public Works; Craig Hayner, County Clerk.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Barrett, seconded by Mr. Ostrander, the minutes of the April 4, 2023 meeting were approved unanimously.

A motion was made by Mr. Lant, seconded by Mr. Smith, to authorize a Memorandum of Understanding with the State of New York for the lease of office space in the Services Building for occupancy by the New York State Department of Labor. Unanimous.

Mr. Cooke reported that this is a 5 year lease with a 5 year renewal option. Expiring lease is \$8,600 per year, the renewal is \$9,100 per year with a 5% increase for the next 5-year renewal.

A motion was made by Mr. Barrett, seconded by Mr. Ostrander, to authorize amending the lease agreement with CCM Associates of Clifton Park, LLC to authorize transfer to CPC Development I, LLC. Unanimous.

Mr. Hayner reported that this is a housekeeping item. The amendment to the lease is needed to pay the new mall owners. This is the final year of the lease.

On a motion made by Mr. Smith, seconded by Mr. Barrett, the meeting was adjourned unanimously.

Respectfully submitted,
Therese M. Connolly
Clerk of the Board