

Human Resources & Insurance Committee Minutes
June 7, 2023 – 3:00 p.m.

Present: Chairman Kevin Tollisen; Committee Members C. Eric Butler, Joe Grasso, John Lant, Bill Peck, Jean Raymond, Sandra Winney.
Steve Bulger, Ridge Harris, Stephanie Hodgson, Matt Rose, Christine Rush, County Administrator; Michelle Granger, County Attorney; Scot Chamberlain, Katie Bottger, Wendy Tennant, Alyssa Foley, Human Resources; John Warnt, Purchasing; Donna Miter; CSEA.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Butler, seconded by Mrs. Winney, the minutes of the May 3, 2023 meeting were approved unanimously.

Mr. Chamberlain provided an overview of the Workers Compensation Report which was attached to the agenda.

A motion was made by Mr. Grasso, seconded by Mrs. Raymond, to authorize adoption of the Saratoga County Remote Work/“Telework” Program and Policy. Unanimous.

This program will provide a flexible work option which allows an employee to perform their official duties from home on a limited basis when both the employee and the job are suited to such an arrangement. Discussion ensued. The committee requested feedback on how the program is working in six months.

A motion was made by Mr. Butler, seconded by Mr. Grasso, to appoint Kelly Devall as Acting Director of the Animal Shelter and authorizing a temporary increase in her compensation. Unanimous.

Discussion took place regarding the success of the employee appreciation day event that took place on June 1, 2023.

On a motion made by Mrs. Raymond, seconded by Mr. Butler, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board