



SARATOGA COUNTY WATER AUTHORITY

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SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES WEDNESDAY, APRIL 27, 2023 @ 3:30 P.M.

PRESENT: Vice Chairman Robert Wilcox, Treasurer Phil Barrett, Deputy Treasurer Theodore Kusnierz, Chairman Szczepaniak (by telephone) and Supervisor John Lawler (by telephone). **Absent:** Supervisor Mark Hammond, and Mr. Michael Mooney. Also in attendance: Executive Director Ed Hernandez and General Counsel Leah Everhart (by telephone.)

Vice Chair Wilcox opened the meeting and welcomed all in attendance at 3:30 p.m.

Vice Chair Wilcox inquired if there were any changes, additions or deletions to the March 29, 2023, meeting minutes. **On a motion by Supervisor Lawler and a second by Supervisor Barrett the minutes of the March 29, 2023, meeting was adopted. Unanimous (2023-0021)**

Vice Chair Wilcox inquired if there were any changes, additions or deletions to the March 29, 2023, Governance Committee meeting minutes. **On a motion by Supervisor Kusnierz and a second by Mr. Wilcox the minutes of the March 29, 2023, meeting was adopted. Unanimous (2023-0022)**

Vice Chair Wilcox inquired if there were any changes, additions or deletions to the March 29, 2023, Audit Committee meeting minutes. **On a motion by Mr. Wilcox and a second by Chairman Szczepaniak the minutes of the March 29, 2023, meeting was adopted. Unanimous (2023-0023)**

Reports:

Operations:

Mr. Hernandez reported average daily water flows for March 2023 were 6.42 mgd. The rolling annual average was 7.69 mgd.

Financials:

Mr. Hernandez reviewed the Administrative Summary as of March 31, 2023. Budgeted water revenues through March 31, 2023, were \$1.88 mil. Actual revenues through March 31, 2023, were \$1.71 mil. Budgeted expenses through March 31, 2023, were \$749k and actual expenses were \$541k. The next Debt

Service payment is due June 1st, 2023, for \$370,308.50 for the 2014 Unrefunded Bonds and the 2021 Refunded Bonds. Cash available for operations after that payment was estimated at \$2.12 mil.

Capital Projects:

Mr. Hernandez reported that the RFP for design of the second tank at Cordero Drive. He indicated they were due mid-May and that he would forward them to the Engineering Committee for their review. The only other item to mention was the closing of the property at Underpass Road. He mentioned there were a couple of title issues that counsel was currently working on for title to clear and proceed with the closing.

Motions & Resolutions:

Motion was made by Chairman Szczepaniak and seconded by Supervisor Lawler to conditionally approve the payment of the monthly vouchers pending Treasurer Barrett's review at a cost of \$100,419.70 in operating costs. Motion carried unanimously. (2023-0024)

The next matter on the agenda was the results of the Pipeline Mowing Bid. Mr. Hernandez reviewed the bid results with the Board and recommended awarding the contract to Toadflax Nursery at a cost of \$14,000 per cutting with two cuttings in a season. **A motion was made by Chairman Szczepaniak and seconded by Mr. Wilcox to award the contract to Toadflax Nursery at a total cost of \$28,000. Motion carried unanimously. (2023-0025)**

New Business:

Vice Chair Wilcox set the next meeting of the Authority Board for May 24, 2023 at 3:30 p.m. in the Blue meeting room of the Board of Supervisors.

With no further business, the meeting was adjourned at 3:50 p.m. with a motion by Supervisor Kusnierz and a second by Supervisor Barrett. Motion carried and meeting was adjourned.

Respectfully submitted,

Carol A. Alden, Confidential Secretary