



Veterans Affairs Committee

Tuesday, June 27, 2023 2:00PM
40 McMaster Street, Ballston Spa, NY

Chair: Mike Smith

Members: Scott Ostrander, Tom Richardson, Tom Wood,
Mo Wright (vc)

Agenda

- I. Welcome and Attendance
- II. Approval of the minutes of the February 7, 2023 meeting.
- III. Veterans Service Agency Report
- IV. Veterans Trust Fund Report
- V. Upcoming Honor Deceased Veterans Ceremonies
- VI. Other Business
- VII. Adjournment



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warnt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Tracy Goodson, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Veterans Service Agency

DATE: 6/27/2023

COMMITTEE: Veterans' Affairs

1. Is a Resolution Required:

No, Discussion Only

2. Proposed Resolution Title:

Veterans Service Agency Report

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (Required):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

N/A

County Administrator's Office
Consulted Yes

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Information summary memo

Copy of proposal or estimate

Copy of grant award notification and information

Other Copy of Report

10. Remarks:

Activity Report

March-June 2023 – Veterans Committee Report

1. Veteran Service Officer Summary Report

- a. 152 Claim Forms submitted for March-June
- b. Mar:29 Apr:31 May:45 June:21 Conducted scheduled appointments
- c. Mar:22 Apr:19 May:15 June:23 Walk-In clients
- d. Mar:3 Apr:4 May:1 June:4 DSS Referrals
- e. 0 Medicaid Referral

2. Veterans Events and Trainings Attended

- a. 3/2- Aging Training
- b. 3/9- Online VA Training class
- c. 3/30- Online Homeless and Justice Outreach training
- d. 4/10- Yellow Ribbon Day
- e. 4/13- Online VA Training Class
- f. 4/20- Fiduciary Training Class
- g. 5/3- C.H.A.L.E.N.G @ VA
- h. 5/11- Online VA Training Class
- i. 5/18- TAP
- j. 5/20- Halfmoon Veterans Breakfast
- k. 5/23- DOD Employer event
- l. 6/12- AUSA Golf Tourney (2nd place!!!)

3. Saratoga County Veterans Transportation

- a. Mar:30 Apr:25 May:32 June:15 Van transportation provided

4. Peer to Peer Summary

- a. Mondays: Walk/Hike group
- b. Tuesdays: Coffee Night
- c. Thursday: Coffee Hour at Lakeside
- d. 4/26- Defensive Driving Pt1
- e. 5/3- Defensive Driving Pt2
- f. 5/6- Women in War Symposium
- g. 5/10- Fly Fishing Casting
- h. 5/24- Caregiver Summit
- i. 5/30- Trivia Tuesday!
- j. 5/31- Fly Fishing Tying Class
- k. 6/3- Mini Golf & Ice Cream
- l. 6/6- VA Home Loan Speaker
- m. 6/7- Stop the Bleed Training
- n. 6/24&25- Jazz Festival
- o. 6/27- Tuesday Trivia
- p. 6/28- Mini Golf & Ice Cream



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DEPARTMENT: Veterans Service Agency

DATE: 6/27/2023

COMMITTEE: Veterans' Affairs

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1. Is a Resolution Required:

No, Discussion Only

County Attorney's Office
Consulted Yes

2. Proposed Resolution Title:

Veterans Trust Fund Report

3. Specific Details on what the resolution will authorize:

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

Please see attachments for impacted budget lines.
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Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted
N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

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f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted
N/A

County Administrator's Office
Consulted Yes

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Information summary memo

Copy of proposal or estimate

Copy of grant award notification and information

Other Copy of recent Veterans Trust Fund activity report

10. Remarks:

VETERANS TRUST FUND

DATE	TRANSACTION DESCRIPTION	DISBURSEMENTS	DEPOSITS	ACTUAL BALANCE
	MONTH TOTAL: NOVEMBER 2022	\$ 122,735.15	\$ 257,229.24	\$ 134,494.09
12/5/2022	VFW #5836	\$ 1,000.00		
12/5/2022	American Legion #490	\$ 1,000.00		
12/5/2022	Town of Edinburg	\$ 2,293.80		
12/5/2022	Frank McClement - Gift Cards	\$ 3,000.00		
12/9/2022	5K Sponsors		\$ 50.00	
12/16/2022	Spirit of Life Church		\$ 300.00	
12/16/2022	Old Saratoga Post #278	\$ 1,000.00		
12/19/2022	Lt. Fred Clark Post #91	\$ 1,000.00		
12/20/2022	Town of Greenfield Golf Tournament		\$ 5,203.20	
12/31/2022	Custodial Trust Dist		\$ 86.25	
	MONTH TOTAL: DECEMBER 2022	\$ 132,028.95	\$ 262,868.69	\$ 130,839.74
1/11/2023	NYSEG	\$ 242.24		
1/31/2023	Brody Post #0235	\$ 1,000.00		
	MONTH TOTAL: JANUARY 2023	\$ 133,271.19	\$ 262,868.69	\$ 129,597.50
2/3/2023	2022 5K Online Registrations	\$ -	\$ 8,042.46	
2/15/2023	FC4 Inc	\$ 13,343.15	\$ -	
2/15/2023	Finish Right Timing	\$ 1,768.00	\$ -	
	MONTH TOTAL: FEBUARY 2023	\$ 148,382.34	\$ 270,911.15	\$ 122,528.81
3/3/2023	Momentive Performance Sponsorship	\$ -	\$ 5,000.00	
	MONTH TOTAL: MARCH 2023	\$ 148,382.34	\$ 275,911.15	\$ 127,528.81
4/27/2023	Rowland St Garage	697.45		
	MONTH TOTAL: APRIL 2023	\$ 149,079.79	\$ 275,911.15	\$ 126,831.36
5/31/2023	MONTH TOTAL: MAY 2022	\$ 149,079.79	\$ 275,911.15	\$ 126,831.36

5/25/2023



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DATE: 6/27/2023

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Upcoming Honor Deceased Veterans Ceremonies

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9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Schedule of Ceremonies

10. Remarks:

As a reminder to the BOS, upcoming Honor Deceased Veterans Ceremonies to be read at full Board Meeting.

Upcoming Honor Deceased Veterans Ceremony

July	Edinburg	Jean Raymond	Alois Matousek
August	Saratoga	Thomas Wood III	TBD
September	Charlton	Joe Grasso	David McDonald
October	Day	Diana Edwards	TBD
November	Wilton	John Lant	TBD
December	Northumberland	Willard Peck	TBD