



Law & Finance Committee

Wednesday, July 12, 2023 4PM
40 McMaster Street, Ballston Spa, NY

Minutes

Present: Chairman Jonathan Schopf; Committee members Phil Barrett, Diana Edwards, Joe Grasso, John Lant.

Absent: Kevin Tollisen, Matthew Veitch

Supervisors Ian Murray, Tom Richardson; Steve Bulger, Ridge Harris, Stephanie Hodgson, Matt Rose, Christine Rush, Anne VanVorst, County Administrator; Michelle Granger, County Attorney; Karen Heggen, District Attorney; Dan Rourke, Sewer District; Greg Ball, Public Works; Jason Kemper, Planning and Economic Development; Scot Chamberlain, Human Resources; Daniel Kuhles, Department of Health; Michael Prezioso, Mental Health; André Delvaux, Emergency Services; Anna Stanko, Real Property; Andrew Jarosh, Treasurer; Jenniffer McCloskey, Workforce Development; Donna Miter, CSEA.

Chairman Schopf called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Grasso, seconded by Mrs. Edwards, the minutes of the June 14, 2023 meeting were approved unanimously.

On a motion made by Mr. Grasso, seconded by Mr. Barrett, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Temporarily revising projected revenues from the 2023 Real Property Tax Foreclosure Auction and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to decrease revenue and decrease fund balance in the amount of \$750,000.

A recent U.S. Supreme Court decision rendered that surplus funds from the auction sale of foreclosed parcels cannot be retained by the County. Until further guidance is provided by the NYS Legislature the County will adjust the budget accordingly to comply with the ruling.

- Authorizing a budget transfer to fund the investigation of two tax delinquent parcels for environmental contamination and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to increase appropriations and decrease fund balance by \$50,000.

These investigations will determine if there are any potential contaminants on the properties before the County assumes responsibility of the parcels.

On a motion made by Mr. Lant, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

HEALTH & HUMAN SERVICES

- Amending Resolution 296-2021, authorizing amendments to health contracts to include State-funded cost of living increases and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This item will accept the additional state aid providing cost of living adjustments and amend the 2023 budget accordingly.

- Authorizing the acceptance of grant funds from the New York State Department of Health/Health Research Incorporated for strengthening Public Health Infrastructure, Workforce and Data Systems.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

This funding totaling \$684,720 will be used to continue creating stronger and more resilient Public Health Systems to prepare for and respond to future health threats.

- Authorizing the acceptance of grant funds from the New York State Department of Health/Health Research Incorporated for Public Health Emergency Preparedness.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This funding in the amount of \$231,894 will support the administration and operation of the Public Health Emergency Preparedness Program.

On a motion made by Mr. Lant, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorizing an amended tower license agreement with Cellco Partnership, DBA Verizon Wireless, for placement of communications equipment on the County's Radio Communications tower in the Town of Edinburg.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement will be for a two year term and includes nine additional two year renewals.

- Authorizing an amended tower license agreement with Cellco Partnership, DBA Verizon Wireless, for placement of communications equipment on the County's Radio Communications tower in the Town of Lake Luzerne.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement will be for a two year term and includes nine additional two year renewals.

- Authorizing an amended tower license agreement with Cellco Partnership, DBA Verizon Wireless, for placement of communications equipment on the County's Radio Communications tower in the Town of Day.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement will be for a two year term and includes nine additional two year renewals.

- Authorizing an amended tower license agreement with Cellco Partnership, DBA Verizon Wireless, for placement of communications equipment on the County's Radio Communications tower in the Town of Providence.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This agreement will be for a two year term and includes nine additional two year renewals.

On a motion made by Mr. Grasso, seconded by Mr. Lant, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing the transfer of funds from the Economic Development Reserve Fund and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to increase appropriations and reduce the Economic Development Reserve fund by \$24,949.24.

This transfer will fund reimbursements to the Towns of Greenfield and Clifton Park for their completed 2022 Economic Development grant projects.

- Authorizing the acceptance of funding for the Summer Youth Employment Program.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This funding in the amount of \$248,247 from the NYS Office of Temporary and Disability Assistance will allow the County to place eligible youth in subsidized employment at worksites around the County during the summer.

- Authorizing the acceptance of Federal Funds for the Workforce Innovation and Opportunity Act 2023-2024 program year, and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to accept these funds and authorize the related expenses.

Saratoga County will accept the total award of \$2,234,339 in funding. Saratoga County's portion of this funding will be \$941,286.10, with the remainder of the funding passed through to Warren and Washington Counties.

- Approving the Workforce Development Board budget for program year 2023-2024 and authorizing agreements with Warren and Washington Counties to fund Workforce Development Board services.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

The proposed budget of \$280,600 was approved by the Workforce Development Board at their most recent meeting held on June 21, 2023.

- Authorizing an agreement with Black Dog Designs LLC for website design, branding and social media marketing for the Saratoga, Warren, and Washington County Workforce Development Board.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget. This item will allow Black Dog Designs to re-develop the Saratoga Warren Washington Counties Workforce Development Board website, while also assisting with branding and social media marketing.

On a motion made by Mr. Grasso, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

TRAILS & OPEN SPACE

- Authorizing the transfer of funds from the County Trails Development Reserve and amending the 2023 County budget in relation thereto.

BUDGET IMPACT: The budget will be amended to increase appropriations and reduce the Trails Grant Reserve fund by \$10,000.

This transfer will fund reimbursement to the Town of Moreau for their completed 2022 Trails grant project.

- Amending Resolution 309-2022 to modify the Trails Grant Award to the Town of Greenfield by the Saratoga County Trails Grant Program.

BUDGET IMPACT: No Budget Impact.

Previous resolution specified a paved trail surface. This item will amend the resolution to reflect the Towns's request for a stone dust trail surface.

On a motion made by Mr. Grasso, seconded by Mrs. Edwards, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing a temporary easement agreement with Kingsley Corner, LLC for improvements to the intersection of Lake Hill Road and Kingsley Road.

BUDGET IMPACT: No Budget Impact.

This temporary easement will allow construction of the sidewalk project in the Town of Ballston that was authorized as part of Resolution 78-2023.

- Authorizing purchase agreements for the acquisition of permanent construction easements associated with the County Route 4 (North Shore Rd.) culvert replacement over Beecher Creek in the Town of Edinburg.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This item includes two separate agreements for the acquisition of two sections of parcels at cost of \$600 and \$800 respectively.

- Authorizing the acceptance of ownership of portions of Luther Forest Boulevard and Luther Forest Boulevard extension in the Town of Stillwater, and authorizing an agreement with the Town of Stillwater and GlobalFoundries Innovation, LLC related to future maintenance of the roads and all off-road areas, infrastructure and facilities.

BUDGET IMPACT: No Budget Impact.

With this agreement the County will be responsible for maintaining a section of Luther Forest Boulevard.

- Authorizing an agreement with Xylem Water Solutions Inc. to upgrade the Saratoga County Sewer District's No. 1 Wastewater Treatment Plant UV Disinfection System.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

The current control system equipment is approaching the end of its useful life. This equipment upgrade will also be required to maintain the Sewer District's SPDES permit. The total cost of this agreement will be \$57,100.

- Authorizing an agreement with Environmental Design Partnership, LLP of Clifton Park for work associated with the construction administration and construction inspection of the Ace Pump Station upgrades in the Town of Wilton.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

Environmental Design Partnership was the design engineer for this sewer infrastructure when it was part of the Wilton Water and Sewer Authority. The cost of this agreement will be \$42,000.

- Authorizing a change order agreement for additional work related to the asbestos and mold abatement performed by Jupiter Environmental Services Inc.

BUDGET IMPACT: No Budget Impact. Funds are included in the Department Budget.

This change order in the amount of \$17,200 will bring the total contract amount to \$136,400.

- Amending resolution 181-12, as last amended by resolution 239-2022, and establishing or revising a standard workday reporting resolution for elected and appointed County officials for retirement purposes.

BUDGET IMPACT: No Budget Impact.

The Records of Activities (ROA) for the District Attorney was last completed in 2015. This item will update the District Attorney's ROA for a new eight year span.

On a motion made by Mr. Grasso, seconded by Mr. Lant, the following resolutions were approved unanimously.

CHAIRMAN'S ITEM

- Appointing Cassandra M. Bagramian as Commissioner of the Board of Elections.

BUDGET IMPACT: No Budget Impact.

Ms. Bagramian will be appointed to fill the unexpired term of retiring commissioner William Fruci effective September 15, 2023.

On a motion made by Mrs. Edwards, seconded by Mr. Barrett, the Board Meeting Agenda for July 18, 2023 was approved unanimously.

On a motion made by Mr. Grasso, seconded by Mrs. Edwards, the meeting was adjourned unanimously.

Respectfully submitted,
Bridget Rider
Deputy Clerk of the Board