



DEPARTMENT OF HUMAN RESOURCES

SCOT CHAMBERLAIN, DIRECTOR

518.885.2225

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.

CAREER OPPORTUNITY

“AUTOMOTIVE REPAIRER (Mechanic)” Saratoga County Department of Public Works

SALARY: \$50,533 *Plus Excellent Benefits Package, Compensation Plan & NYS Retirement****

This is skilled work involving responsibility for the overhaul, repair and maintenance of a wide variety of automotive and/or equipment including but not limited to engines, motors, motor-powered equipment, heavy construction, truck and automotive machinery. The work requires a thorough knowledge of the heavy truck/construction equipment repair trade or automotive repair trade. Ability to conduct NYS inspections of light and/or heavy fleet vehicles is a regular requirement of this position. Complete set of mechanics tools/storage will be necessary (partial stipend provided). General instructions are received from a higher-ranking Supervisor regarding tasks to be performed, with considerable leeway permitted in planning the details of each assignment. Supervision may be exercised over the work of other lower-level department technicians and/or operators; Does related work as required. (This is a 40 Hour, Mon-Fri vacancy with voluntary overtime opportunities available)

Typical Examples of Work are... (*Illustrative Only)

- Under supervision, overhauls, repairs and maintains, engines, motors, motor powered equipment used in automotive, construction and special purpose equipment, which may include combustion engines and equipment;
- Determines and troubleshoots mechanical and electrical defects in applicable equipment;
- Repairs and maintains brake systems, transmissions, ignition systems, rear ends, differential assemblies, fuel systems, hydraulic systems, electronic systems, and other related components and systems;
- Adjusts steering mechanisms and aligns wheels;
- Makes minor welding repairs to construction, truck and automotive equipment as necessary;
- Tunes engines and sets timing;
- Tests motor/construction and related equipment in the performance of assigned repairs and duties;
- Attaches and removes snow plow blades and other auxiliary equipment;

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear above are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

MINIMUM QUALIFICATIONS: Graduation from High School or possession of an equivalency certificate (GED) and at least...

Four (4) years of experience as an automotive or diesel mechanic which must have included diagnosis, repair and maintenance of automotive or diesel systems. (Preference will be given to candidates possessing trade or vocational training with up-fitting experience)

NOTE: Candidate must possess a valid NYS Driver's License appropriate for the "type" of vehicle to be operated, with the appropriate endorsements issued by the New York State Department of Motor vehicles at time, and for duration, of appointment.

Qualified candidates may submit their application and resume as follows:

Personnel Officer – Civil Service Division
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

Applications will continue to be accepted until the vacancy has been filled

Application is required for consideration and are available in the Human Resources Office or on our website: www.saratogacountyny.gov. Resume may not be substituted for Application. No Fax Submissions.

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct inquires to the Human Resources Office.

Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.