



Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.

CAREER OPPORTUNITY

“Chief Wastewater Treatment Plant Operator” Saratoga County Sewer District

SALARY: Grade 18 \$92,813 *Plus Excellent Benefits, Compensation Plan and NYS Retirement*****

This is an important supervisory and technical position involving responsibility for the safe and efficient operation of a Type 4A Wastewater Treatment Plant with facilities for the activated sludge process (including modifications). General direction is received from the appointing authority but wide leeway is allowed for planning work methods and dealing with emergency conditions. Supervision is exercised over subordinate Wastewater Treatment Plant Operators and Trainees. Direction is received from the Executive Director, and duties include daily plant operation, assisting with budget management, and assisting with capital project planning. Does related work as required.

Typical work activities for this opportunity are... (*Illustrative only)

- Supervises the operation of the plant to assure the most efficient and economical use of equipment, supplies and manpower;
- Makes daily inspection of plant and plant machinery;
- Supervises the treatment and disposal of sludge;
- Assigns plant personnel to shifts;
- Instructs and supervises operators, trainees and other subordinate employees;
- Maintains inventory of supplies, chemicals and equipment;
- Requisitions materials;
- Maintains records and prepares periodic reports on the operation of the plant;
- Interacts with the Executive Director and Assistant Chief Operator to develop and review capital improvement requirements;
- Assists the Executive Director in maintain the budget throughout the year

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

Minimum Qualifications are...

Candidates must possess a Grade 4-A certificate issued under the provisions of the New York State Department of Environmental Conservation, and have at least one (1) year of supervisory experience.

Qualified Candidates may submit their application & resume to:

Personnel Officer – Civil Service Division
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

Applications will continue to be accepted until this vacancy has been filled

Application is required for consideration, and available in the Human Resources Office or on our website: www.saratogacountyny.gov Resume **may not** be substituted for Application. Applications must be received in our office by end of business on date indicated. Postmarks *will not* be accepted for this posting. No Fax Submissions.

***** This vacancy is being filled on a provisional basis, based on the results of a Civil Service exam to be given at a later date *****

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct inquires to the Human Resources Office.

Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.