



Health & Human Services Committee

Tuesday, August 1, 2023 3PM

40 McMaster Street, Ballston Spa, NY

Chair: Phil Barrett

Members: John Lant, Ian Murray, Scott Ostrander, Tom Richardson, Jonathan Schopf (vc), Mo Wright

Agenda

- I. Welcome and Attendance
- II. Approval of the minutes of the June 27, 2023 meeting.
- III. Amending Resolution 200-2022, authorizing amendments to Mental Health contracts to include State-funded cost of living increases, a minimum wage increase, a stipend for supported housing beds, and amending the 2023 County budget in relation thereto – Michael Prezioso, Mental Health & Addiction
- IV. Amending Resolution 201-2022, authorizing an amended agreement with the Alcohol and Substance Abuse Prevention Council of Saratoga Inc. for the provision of a Cost of Living adjustment for the Certified Recovery Peer Advocate Services – Michael Prezioso, Mental Health & Addiction
- V. Authorizing the acceptance of Health Insurance Information, Counseling and Assistance Volunteer Stipend Program Funding administered through the NYS Office for the Aging, and amending the 2023 County budget in relation thereto – Sandi Cross, Aging & Youth Services
- VI. Other Business
- VII. Adjournment



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Tracy Goodson, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Mental Health and Addiction Services



DATE: July 26, 2023

COMMITTEE: Health & Human Services

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

OMH 4% COLAs

3. Specific Details on what the resolution will authorize:

NYS Office of Mental Health (OMH) has issued state aid amendment #7 dated 4/17/23, showing a minimum wage increase effective 1/1/23 in the amount of \$7,920.

OMH has also issued state aid amendment #10 dated 6/15/23, which shows a 4% across the board cost of living adjustment (COLA) effective 4/1/23, in the amount of \$44,248, including a \$508 per bed cola and a \$691 per bed stipend increase for 57 supported housing beds in the amount of \$51,257;

The resolution asks the Committee to accept the additional state aid and to amend the 2023 budget \$103,425.

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

- Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted see above
- b. Budget year impacted 2023
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted
N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted
N/A

County Administrator's Office
Consulted Yes

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
State
 - b. Agency granting funds:
OMH
 - c. Amount of grant:
\$103,425
 - d. Purpose grant will be used for:
cost of living adjustments for providers
 - e. Equipment and/or services being purchased with the grant:
OMH Services
 - f. Time period grant covers:
1/1/23 and 4/1/23 through 12/31/23
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Resolution 296-2021, Resolution 201-2022

10. Remarks:

None of the increases are above the 10% contract threshold authorized by Resolution 296-2021, which allows the committee to accept additional funds from the State of New York in support of the services provided by our agencies without further amendment. A letter signed by the Commissioner and Countersigned by the Agency detailing the increase in state aid is sufficient to document and effectuate the increases as set forth in the original contract.



Attachment A
Funding Source Allocation Table
County Code: 46 County Name: Saratoga
Year: 2023 Amendment: 7 - 4/17/2023 1:56:19 PM

Table header with columns: Funding Source, Code, Type, Prior Letter Allocation, Allocation Changes Since Prior Letter, Revised Current Fiscal Year Allocation, Annualized Value from Prior Letter, Annualized Value Changes from Prior Letter, Fiscal Year Revised Annualized Value, Beds

Remarks

Effective 4/1/23, an estimated allocation of \$79,744 for the proposed 2.5% COLA. Any changes to allocations related to the SFY24 Enacted Budget will be reconciled in April of 2023 when the final COLA amounts are allocated by fund source code.

Table row for Personnel Services Enhancements with values: 9655, GS, \$19,404, \$7,920, \$27,324, \$19,404, \$7,920, \$27,324

Remarks

The SFY 23 Enacted Budget included funding for increases to minimum wage, effective 1/1/2023.

Table row for Grand Total with values: \$3,758,051, \$7,920, \$3,765,971, \$3,339,261, \$7,920, \$3,347,181

QUESTION 4 - BUDGET AMENDMENTS DETAIL - OMH COLAs - MH-43

REVENUES		
Account	Name	Amount
A.43- 3469	MH Reinvestment	22,905
A.43- 3470	MH - Health Homes	8,140
A.43- 3475	Inovative Job Reh.	3,514
A.43- 3476	SA Special Employment	2,922
A.43- 3478	Agency COLA	8,739
A.43- 3491	MH - Supported Housing	46,761
A.43- 3494	CSS	9,907
A.43- 3497	Local Assist Agency	537
TOTAL REVENUE INCREASE \$		103,425

EXPENSE			
Account	Name	Amount	
A.43.441- 8726.014	Transitional Services CSS	112	
A.43.441- 8726.034	Transitional Services ICM	0	
A.43.441- 8726.039	Transitional Services Rehab	54	
A.43.441- 8726.078	Transitional Services SH	41,365	
A.43.441- 8726.200	Transitional Services RF	14,318	
A.43.441- 8726.570	TSA Health Homes	8,140	
A.43.441- 8726.965	TSA Salary COLA	211	64,200
A.43.441- 8727.014	Unlimited Possibilities CSS	9,782	
A.43.441- 8727.037	Unlimited Possibilities ISE	909	
A.43.441- 8727.039	Unlimited Possibilities PR	1,245	
A.43.441- 8727.040	Unlimited Possibilities IJR	3,514	
A.43.441- 8727.200	Unlimited Possibilities RF	5,746	
A.43.441- 8727.965	Unlimited Possibilities Salary COLA	8,518	29,714
A.43.441- 8729.001	Mechanicville Srv LA	296	
A.43.441- 8729.014	Mechanicville Srv CSS	13	
A.43.441- 8729.965	Mechanicville Srv Salary COLA	6	315
A.43.441- 8730.200	Community Workshop RF	273	273
A.43.441- 8731.001	Sar Center For Family LA	241	
A.43.441- 8731.965	Sar Center For Family SCFF COLA	4	245
A.43.441- 8732.078	Rehabilitation Support Services SH	5,396	
A.43.441- 8732.200	Rehabilitation Support Services SH RIV	2,158	7,554
A.43.441- 8733.037	Assn of Ret Citizens LSE	270	270
A.43.441- 8741.200	NEP & CSOC RF	410	410
A.43.441- 8749.037	Northeast Career Planning	444	444
TOTAL EXPENSE INCREASES \$		103,425	103,425



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 296 - 2021

Introduced by Supervisors O’Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood

AUTHORIZING ONGOING MENTAL HEALTH CONTRACTS FOR 2022 - 2024

WHEREAS, the Community Services Board assists our Commissioner of Mental Health and Addiction Services in administrating the County’s many varied mental health programs; and

WHEREAS, contracts with certain mental health service providers will expire on December 31, 2021; and

WHEREAS, our Health and Human Services Committee has recommended that said expiring contracts be renewed for a term of three years; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute renewal agreements for a term of three years commencing on January 1, 2022 and terminating on December 31, 2024 with the following agencies to provide for the indicated funding per year for their services, subject to State appropriations therefor:

<u>ORGANIZATION</u>	<u>TOTAL</u>	<u>FUNDING LINE</u>
Albany Diocesan School Board aka/Roman Catholic Diocese of Albany	\$ 37,304	NYS OASAS-\$27,849 Saratoga County-\$9,455
The Alcohol and Substance Abuse Prevention Council of Saratoga, Inc.	\$ 683,931	NYS OASAS-\$658,151 Saratoga County-\$25,780
Captain Community Human Services Corp.	\$ 41,301	NYS OMH - \$30,836 Saratoga County- \$10,465
Center for Disability Services, Inc. aka/United Cerebral Palsy of the Tri-Counties, Inc.	\$ 10,264	Saratoga County-\$10,264
Community, Work and Independence, Inc.	\$ 8,646	NYS OMH-\$8,646
Franklin Community Center, Inc.	\$ 75,932	NYS OASAS - \$56,687 Saratoga County-\$19,245

Mechanicville Area Community Services Center, Inc.	\$ 14,992	NYS OMH-\$10,084 NYS OASAS-\$1,486 Saratoga County-\$3,422
Unity House of Troy, Inc.	\$ 14,039	NYS OMH-\$14,039
Northeast Parent and Child Society, Inc.	\$ 12,961	NYS OMH-\$12,961
Rehabilitation Support Services, Inc.	\$ 132,018	NYS OMH-\$132,018
Saratoga Bridges, NYS Association for Retarded Citizens, Inc., Saratoga County Chapter	\$ 64,311	NYS OMH-\$8,544 Saratoga County-\$55,767
Saratoga Center for the Family, Inc.	\$ 18,705	NYS OMH-\$7,620 Saratoga County-\$11,085
Shelters of Saratoga, Inc.	\$ 52,003	NYS OMH-\$38,823 Saratoga County-\$13,180
Rise Housing and Support Services, Inc.	\$1,481,506	NYS OMH-\$1,215,739 NYS OASAS-\$265,767
Unlimited Possibilities, Inc. d/b/a Unlimited Potential	\$ 716,389	NYS OMH-\$679,966 Saratoga County-\$36,423

and, be it further

RESOLVED, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agencies in an amount not to exceed 10% of amounts stated above per year; and be it further

RESOLVED, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and, be it further

RESOLVED, that the form and content of such contracts shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Funding for these contracts has been placed in the 2022 Tentative Budget.



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 200 - 2022

Introduced by Health and Human Services: Supervisors Barrett, Butler, Connolly, Edwards, Lant, Schopf and Wood

AMENDING RESOLUTION 296-2021, AUTHORIZING AMENDMENTS TO MENTAL HEALTH CONTRACTS TO INCLUDE STATE-FUNDED COST OF LIVING INCREASES, A MINIMUM WAGE INCREASE, A STIPEND FOR SUPPORTED HOUSING BEDS, AND AMENDING THE ~~2022~~ 2023 COUNTY BUDGET IN RELATION THERETO

WHEREAS, Resolution 296-2021 authorized ongoing contracts for mental health services, subject to State appropriations therefor; and

WHEREAS, Resolution 296-2021 further authorized the Health and Human Services Committee to accept additional grant funds from the State of New York in support of the Services to be rendered by the contracting agencies listed in Resolution 296-2021, provided the additional grant funds did not exceed 10% of the contract amounts set forth in Resolution 296-2021; and

WHEREAS, additional funds have become available from ~~New York State Office of Addiction Services and Supports (“OASAS”) in the amount of \$40,846, and New York State Office of Mental Health (“OMH”) in the amount of \$155,119~~ 44,248, for cost of living adjustments (“COLA”) effective April 1, 2023, a minimum wage increase totaling \$7,920, effective ~~April 1, 2022~~ effective January 1, 2023, including and a Five Hundred Eight Dollars (\$508) per bed minimum wage increase and a Six Hundred Ninety-one Dollar (\$691) per bed stipend for 57 supported housing beds, totaling \$51,257, effective ~~January 1, 2022, and a \$1,500 per bed stipend~~ effective April 1, 2022 2023, allocated to the following mental health service providers contractually retained pursuant to Resolution 296-2021:

<u>PROVIDER</u>	<u>AMOUNT</u>
Unlimited Possibilities, Inc. d/b/a Unlimited Potential, Inc.	\$ 30,392 29,714
Rise Housing and Support Services, Inc.	\$114,988 64,200
Saratoga Bridges NYSARC, Inc. Saratoga County Chapter, Inc.	\$ 346 270
Rehabilitation Support Services, Inc.	\$ 12,127 7,554
Unity House of Troy, Inc.	\$ 569 444
Mechanicville Area Community Services, Inc.	\$ 507 315
Captain Community Human Services, Inc.	\$ 1,247
Saratoga County (Transportation)	\$ 2,950
Community Work and Independence, Inc.	\$ 350 273

Northeast Parent and Child Society, Inc.	\$ 525,410
Shelters of Saratoga, Inc.	\$ 1,573
Saratoga Center for the Family, Inc.	\$ 309,245
Albany Diocesan School Board, Roman Catholic Diocese of Albany	\$ 1,128
The Alcohol and Substance Abuse Prevention Council, Inc.	\$ 26,657
Franklin Community Center, Inc.	\$ 2,297

; and

WHEREAS, our Health and Human Services Committee has authorized the acceptance of the forgoing additional grant funds in the amount of ~~\$195,965~~ 103,425, which additional grant funds do not exceed 10% of the contract amounts set forth in Resolution 296-2021; and

WHEREAS, the acceptance of these additional funds requires an amendment to the ~~2022~~ 2023 County Budget; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute any agreements and documents necessary to accept additional funding awarded by OMH and OASAS in the combined amount of ~~195,965~~ 103,425; and it is further

RESOLVED, that the form and content of said documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that Resolution 296-2021 is hereby amended to increase the authorized contract amounts listed above, and the terms and provisions of Resolution 296-2021 not inconsistent with this Resolution shall remain in full force and effect; and it is further

RESOLVED, that the ~~2022~~ 2023 Saratoga County Budget is amended as follows:

MENTAL HEALTH AND ADDICTION SERVICES

Increase Appropriations:

Acct.: A.43.441-8726.014 Transitional Services CSS	\$ 143,112
Acct.: A.43.441-8726.034 Transitional Services ICM	\$ 1,646
Acct.: A.43.441-8726.039 Transitional Services Rehab	\$ 69,54
Acct.: A.43.441-8726.078 Transitional Services SH	\$ 71,783 41,365
Acct.: A.43.441-8726.200 Transitional Services RF	\$ 18,348 14,318
Acct.: A.43.441-8726.570 TSA Health Homes	\$ 10,425 8,140
Acct.: A.43.441-8726.965 TSA Salary COLA	\$ 1,810 211
Acct.: A.43.441-8727.014 Unlimited Possibilities CSS	\$ 12,529 9,782
Acct.: A.43.441-8727.037 Unlimited Possibilities ISE	\$ 1,164 909
Acct.: A.43.441-8727.039 Unlimited Possibilities PR	\$ 1,596 1,245
Acct.: A.43.441-8727.040 Unlimited Possibilities IJR	\$ 4,500 3,514
Acct.: A.43.441-8727.200 Unlimited Possibilities RF	\$ 7,359 5,746
Acct.: A.43.441-8727.965 Unlimited Possibilities Salary COLA	\$ 3,244 8,518
Acct.: A.43.441-8728.046 Community Human Services	\$ 708
Acct.: A.43.441-8728.200 Community Human Services RIV	\$ 539

Acct.: A.43.441-8729.001 Mechanicville Srv LA	\$ 379	296
Acct.: A.43.441-8729.014 Mechanicville Srv CSS	\$ 16	13
Acct.: A.43.441-8729.965 Mechanicville Srv Salary COLA	\$ 112	6
Acct.: A.43.441-8730.200 Community Workshop RF	\$ 350	273
Acct.: A.43.441-8731.001 Sar Center For Family LA	\$ 309	241
Acct.: A.43.441-8731.965 Sar Center For Family COLA	\$ 4	
Acct.: A.43.441-8732.078 Rehabilitation Support Services SH	\$ 9,363	5,396
Acct.: A.43.441-8732.200 Rehabilitation Support Services SH RIV	\$ 2,764	2,158
Acct.: A.43.441-8733.037 Assn of Ret Citizens LSE	\$ 346	270
Acct.: A.43.441-8734.034 Shelters of Saratoga LCM	\$ 1,573	
Acct.: A.43.441-8741.200 NEP & CSOC RF	\$ 525	410
Acct.: A.43.441-8749.037 Northeast Career Planning	\$ 569	444
Acct.: A.43.443-8650 Catholic Schools 013	\$ 1,128	
Acct.: A.43.443-8726.013 Transitional Services ASA	\$ 10,764	
Acct.: A.43.443-8735.013 Franklin Community Cntr	\$ 2,297	
Acct.: A.43.443-8738.013 ASAPP ASA	\$ 26,657	
Acct.: A.43.435-8350 Client Transportation	\$ 2,950	
	195,965	103,425
Increase Revenues:		
Acct.: A.43-3469 MH Reinvestment	\$ 29,885	22,905
Acct.: A.43-3470 MH – Health Homes	\$ 10,425	8,140
Acct.: A.43-3474 Family Support Services	\$ 708	
Acct.: A.43-3475 Innovative Job Reh.	\$ 4,500	3,514
Acct.: A.43-3476 SA Special Employment	\$ 3,744	2,922
Acct.: A.43-3479 3478 Agency COLA MH	\$ 5,166	8,739
Acct.: A.43-3483 Alcohol Abuse Program St	\$ 26,657	
Acct.: A.43-3489 State Aid OASAS Rise	\$ 14,189	
Acct.: A.43-3491 MH – Supported Housing	\$ 81,146	46,761
Acct.: A.43-3494 CSS	\$ 15,638	9,907
Acct.: A.43-3495 Intensive Case Mgt	\$ 3,219	
Acct.: A.43-3497 Local Assist Agency	\$ 688	537
	195,965	103,425

; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: The budget will be amended to accept these funds and authorize the related expenses.

June 21, 2022 Regular Meeting

Motion to Adopt by Supervisor Hammond, Seconded by Supervisor Lant

AYES (230267): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819) Jean Raymond (1333), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662),

~~Mark Hammond (17130), Scott Ostrander (18800), Thomas Richardson (5163), Theodore Kusnierz (16202), Sandra Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Matthew E. Veitch (14245.5), Edward D. Kinowski (9022), John Lawler (8208), John Lant (17361)~~

NOES (0):

ABSENT (5242): ~~Willard H. Peek (5242)~~



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Tracy Goodson, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Mental Health and Addiction Services



DATE: July 26, 2023

COMMITTEE: Health & Human Services

This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Grant Acceptance

County Attorney's Office
Consulted Yes

2. Proposed Resolution Title:

Certified Peer Recovery Advocate (CRPA) cola

3. Specific Details on what the resolution will authorize:

The Department of Mental Health and Addiction Services wishes to increase the budget and contract with the Alcohol and Substance Abuse Prevention Council, Inc., \$2,490, to give the certified peer recovery advocate (CRPA), hired for the SCASAS program, a 4% cola on salary and other related expenses.

The funding is provided by NYS Office of Addiction Services and Supports (OASAS) State Aid Funding Authorization #3 to Saratoga County, and is effective 4/1/23.

The resolution asks the Committee to accept the additional state aid and to amend the 2023 budget \$2,490.

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.43-3463	Alcoholism Services - 818	\$2,490

Expense

Account Number	Account Name	Amount
A.43.443-8738.013	ASAPP ASA	\$2,490

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted see above
- b. Budget year impacted 2023
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted
N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted
N/A

County Administrator's Office
Consulted Yes

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

State

b. Agency granting funds:

OASAS

c. Amount of grant:

\$2,490

d. Purpose grant will be used for:

4% cola

e. Equipment and/or services being purchased with the grant:

OASAS Certified Peer Recovery Advocate Services

f. Time period grant covers:

4/1/23-12/31/23

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Resolution 296-2021

10. Remarks:

None of the increases are above the 10% contract threshold authorized by Resolution 296-2021, which allows the committee to accept additional funds from the State of New York in support of the services provided by our agencies without further amendment. A letter signed by the Commissioner and Countersigned by the Agency detailing the increase in state aid is sufficient to document and effectuate the increases as set forth in the original contract.

CRPA - 35 hours/week										
AT SCASAS - HEATHER CROLA										
4% COLA on Salary, Fringe, Supervision & increase to AA AS OF 4/1/23										
	2022			2023			2024			
			Salary		COLA	Salary	Totals	COLA	Salary	Totals
Salary	\$ 24.50		\$ 44,590.00		\$1,338	\$45,928		\$1,784	\$46,374	
Fica	7.65%	\$ 3,411.14				\$3,513			\$3,548	
Unemployment/WC	3%	\$ 1,337.70				\$1,378			\$1,391	
Disability	\$ 3.30	\$ 39.60	\$4,788			\$40			\$40	
Life Ins. 7.15	\$ 7.15	\$ 85.80								
Health Ins. 650	\$ 650.00	\$ 7,800.00	\$ 7,885.80	\$57,264		\$7,886	\$58,744		\$7,886	\$59,238
Supervision 5%				\$3,400	\$102		\$3,502	\$136		\$3,536
Mileage Reimbursement	0.585	2,500		\$1,463			\$1,463			\$1,463
Travel per mile										
OTPS										
Conference and Trainings		\$ 500.00				\$500			\$500	
Office supplies: file cabinet		\$ 300.00				\$300			\$300	
Office supplies: business cards		\$ 160.00				\$160			\$160	
Office supplies: misc.		\$ 600.00				\$600			\$600	
Email	4	\$ 48.00				\$48			\$48	
Program Material/Literature		\$ 400.00				\$400			\$400	
Spa Net services \$95/hr		\$ 380.00				\$380			\$380	
Laptop		\$ 950.00				\$950			\$950	
Cell phone card/annual		\$ 500.00				\$500			\$500	
Purchase of cell phone		\$ 200.00				\$200			\$200	
			\$ 4,038.00	\$4,038			\$4,038			\$4,038
Admin at 18%				\$11,910			\$12,194			\$12,289
Rent: 3.25% of total space		\$ 208.33		\$2,500			\$2,500			\$2,500
Total				\$80,574			\$82,441			\$83,064
						Increase over 2022	\$1,867		Increase over 2022	\$2,489

**New York State Office of Addiction Services and Supports
State Aid Funding Authorization**

SBRRPALB100
05/23/2023 15:59

County: Saratoga (46)
Region: Hudson

Fiscal Year : 2023

As of: 05/23/2023

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Approved Budgeted Amounts								
				Gross	Revenue	Net	Funded Net	Funding Code/Source	One-time	Approved State Aid	Local Share	Non-Funded
02110		5520 00	90043	75,667	14,125	61,542	61,542	013S		61,542	0	0
Franklin Community Center, Inc.		Agency 02110 Total:		75,667	14,125	61,542	61,542	All		61,542	0	0
35250		0850 00	53171	106,161	6,161	100,000	100,000	013S		100,000	0	0
The Alcohol and Substance Abuse Prevention Council of Saratoga County		5520 00	90053	750,431	155,233	595,198	595,198	013S		595,198	0	0
		5550 00	90681	97,108	77,802	19,306	19,306	013S		19,306	0	0
		Agency 35250 Total:		953,700	239,196	714,504	714,504	All		714,504	0	0
42720		5520 02	90877	35,017	4,783	30,234	30,234	013S		30,234	0	0
Albany Diocesan School Board		Agency 42720 Total:		35,017	4,783	30,234	30,234	All		30,234	0	0
50590	3	3600 00	53320	528,452	239,929	288,523	288,523	013S		288,523	0	0
RISE Housing and Support Services, Inc.		Agency 50590 Total:		528,452	239,929	288,523	288,523	All		288,523	0	0
70840		0890 00	70005	50,887	21,223	29,664	29,664	013S		9,702	19,962	0
Saratoga County Community Services Board		3520 00	50759	1,295,658	781,006	514,652	514,652	013S		307,387	207,265	0
	JB	4084 00	53399	216,579	56,579	160,000	160,000	013S		160,000	0	0
		Agency 70840 Total:		1,563,124	858,808	704,316	704,316	All		477,089	227,227	0

**New York State Office of Addiction Services and Supports
State Aid Funding Authorization**

SBRRPALB100
05/23/2023 15:59

County: Saratoga (46)
Region: Hudson

Fiscal Year : 2023

As of: 05/23/2023

Agency Number/Name	Init Code	Program Code/Index	PRU Direct	Approved Budgeted Amounts									
				Gross	Revenue	Net	Funded Net	Funding Code/Source	One-time	Approved State Aid	Local Share	Non-Funded	Restr. Code
County Saratoga (46) Summary - All Agencies:				3,155,960	1,356,841	1,799,119	1,799,119	All		1,571,892	227,227	0	
Less Direct Contracts/DASNY:				0	0	0	0	All		0	0	0	
Approved LGU Funding:				3,155,960	1,356,841	1,799,119	1,799,119	All		1,571,892	227,227	0	



 Signature _____ Date 5/30/23

NYS Office of Addiction Services and Supports

2023-24 Cost of Living Adjustment effective April 1, 2023

County	Agency Code	Provider Name	2023 State Aid Increase (75%)	2024 State Aid Increase (25%)	Full Annual 4% Increase
Saratoga	2110	Franklin Community Center, Inc.	1,793	597	2,390
	35250	The Alcohol and Substance Abuse Prevention Council of Saratoga County	20,812	6,937	27,749
	42720	Albany Diocesan School Board	881	294	1,175
	50590	RISE Housing and Support Services, Inc.	8,404	2,801	11,205
	70840	Saratoga County Community Services Board	13,897	4,632	18,529
Saratoga Total			45,787	15,261	61,048



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 296 - 2021

Introduced by Supervisors O’Connor, Barrett, Connolly, Grasso, Lant, Winney and Wood

AUTHORIZING ONGOING MENTAL HEALTH CONTRACTS FOR 2022 - 2024

WHEREAS, the Community Services Board assists our Commissioner of Mental Health and Addiction Services in administrating the County’s many varied mental health programs; and

WHEREAS, contracts with certain mental health service providers will expire on December 31, 2021; and

WHEREAS, our Health and Human Services Committee has recommended that said expiring contracts be renewed for a term of three years; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute renewal agreements for a term of three years commencing on January 1, 2022 and terminating on December 31, 2024 with the following agencies to provide for the indicated funding per year for their services, subject to State appropriations therefor:

<u>ORGANIZATION</u>	<u>TOTAL</u>	<u>FUNDING LINE</u>
Albany Diocesan School Board aka/Roman Catholic Diocese of Albany	\$ 37,304	NYS OASAS-\$27,849 Saratoga County-\$9,455
The Alcohol and Substance Abuse Prevention Council of Saratoga, Inc.	\$ 683,931	NYS OASAS-\$658,151 Saratoga County-\$25,780
Captain Community Human Services Corp.	\$ 41,301	NYS OMH - \$30,836 Saratoga County- \$10,465
Center for Disability Services, Inc. aka/United Cerebral Palsy of the Tri-Counties, Inc.	\$ 10,264	Saratoga County-\$10,264
Community, Work and Independence, Inc.	\$ 8,646	NYS OMH-\$8,646
Franklin Community Center, Inc.	\$ 75,932	NYS OASAS - \$56,687 Saratoga County-\$19,245

Mechanicville Area Community Services Center, Inc.	\$ 14,992	NYS OMH-\$10,084 NYS OASAS-\$1,486 Saratoga County-\$3,422
Unity House of Troy, Inc.	\$ 14,039	NYS OMH-\$14,039
Northeast Parent and Child Society, Inc.	\$ 12,961	NYS OMH-\$12,961
Rehabilitation Support Services, Inc.	\$ 132,018	NYS OMH-\$132,018
Saratoga Bridges, NYS Association for Retarded Citizens, Inc., Saratoga County Chapter	\$ 64,311	NYS OMH-\$8,544 Saratoga County-\$55,767
Saratoga Center for the Family, Inc.	\$ 18,705	NYS OMH-\$7,620 Saratoga County-\$11,085
Shelters of Saratoga, Inc.	\$ 52,003	NYS OMH-\$38,823 Saratoga County-\$13,180
Rise Housing and Support Services, Inc.	\$1,481,506	NYS OMH-\$1,215,739 NYS OASAS-\$265,767
Unlimited Possibilities, Inc. d/b/a Unlimited Potential	\$ 716,389	NYS OMH-\$679,966 Saratoga County-\$36,423

and, be it further

RESOLVED, that the Health and Human Services Committee is hereby authorized to accept additional grant funds from the State of New York in support of the services provided by the foregoing agencies in an amount not to exceed 10% of amounts stated above per year; and be it further

RESOLVED, that each renewal agreement authorized herein shall provide that the amount stated above may be increased by up to 10% per year of said amount to include additional State grant funding received for the services provided by the agency without further amendment; and, be it further

RESOLVED, that the form and content of such contracts shall be subject to the approval of the County Attorney; and be it further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Funding for these contracts has been placed in the 2022 Tentative Budget.

6/21/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 201 - 2022

Introduced by Health and Human Services: Supervisors Barrett, Butler, Connolly, Edwards, Lant, Schopf and Wood

**AUTHORIZING AN AMENDED AGREEMENT WITH THE ALCOHOL AND
SUBSTANCE ABUSE PREVENTION COUNCIL OF SARATOGA, INC.
FOR THE PROVISION OF ~~ADDITIONAL~~ **A COST OF LIVING ADJUSTMENT FOR
THE CERTIFIED RECOVERY PEER ADVOCATE SERVICES****

WHEREAS, Resolution 296-2021 authorized renewal agreements for mental health services between January 1, 2022 and December 2024, subject to annual appropriation, with various agencies, including the Alcohol and Substance Abuse Prevention Council of Saratoga, Inc. ("Prevention Council"); and

~~**WHEREAS**, the Prevention Council has proposed to provide the County with additional Certified Peer Recovery Advocate (CPRA) services at an additional cost not to exceed \$80,574, through an amended agreement whereby a Memorandum of Understanding outlining the additional services would be incorporated therein; and~~

WHEREAS, Resolution 201-2022 amended Resolution 296-2021 to provide Certified Recovery Peer Advocate (CRPA) services to the County at a cost not to exceed \$80,574 per year; and

WHEREAS, New York State aid funds **from the Office of Addiction Services and Supports (OASAS) are available in the amount of \$2,490, effective 4/1/23 already included in the 2022 Budget** to cover the costs of **a the proposed services four percent COLA for the CRPA working in Addiction Services outpatient clinic, along with related expenses; and**

WHEREAS, our Health and Human Services Committee and the Commissioner of Mental Health and Addiction Services have recommended that the proposal ~~of the Prevention Council to provide the County with additional Certified Peer Recovery Advocate (CPRA)~~, **for total services at a cost not to exceed \$80,574 \$83,064**, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board **and the Commissioner of Mental Health and Addiction Services** is authorized to execute an amended agreement ~~and Memorandum of Understanding~~ with the Alcohol and Substance Abuse Prevention Council of Saratoga, Inc., of Saratoga Springs, New York, to provide ~~the County with additional~~ **for a COLA for the CRPA Certified Peer Recovery Advocate (CPRA) services at an additional cost not to exceed \$80,574**

~~\$83,064~~, thereby amending the total agreement amount to not exceed ~~\$764,505~~ ~~\$825,848~~; and it is further

RESOLVED, that the form and content of such amended agreement ~~and Memorandum of Understanding~~ shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: ~~No Budget Impact. Funds are included in the Department budget.~~ The budget will be amended to accept these funds and authorize the related expenses. **This is 100% OASAS State Aid.**

June 21, 2022 Regular Meeting

Motion to Adopt by Supervisor Hammond, Seconded by Supervisor Lant

AYES (230267): ~~Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819) Jean Raymond (1333), Michael Smith (3525), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Scott Ostrander (18800), Thomas Richardson (5163), Theodore Kusnierz (16202), Sandra Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Matthew E. Veitch (14245.5), Edward D. Kinowski (9022), John Lawler (8208), John Lant (17361)~~

NOES (0):

ABSENT (5242): ~~Willard H. Peek (5242)~~



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Aging & Youth Services

DATE: 07/25/2023

COMMITTEE: Health & Human Services



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

Authorizing the Acceptance of Health Insurance Information, Counseling and Assistance Volunteer Stipend Program Administered through the New York State Office for the Aging, and amending the 2023 County Budget in relation thereto

3. Specific Details on what the resolution will authorize:

Authorizing the Chairman to accept State Aid from the New York State Office for the Aging for the Health Insurance Information, Counseling and Assistance Volunteer Stipend Program. The New York State HIICAP program is driven by dedicated volunteers who are committed to helping Medicare beneficiaries through counseling, training and outreach. To incentivize volunteers to continue with training and certifications, New York State is offering this one-time stipend.

County Attorney's Office
Consulted **Yes**

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted **Yes**

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.76-3086	State/Legislative Grant	\$900.00

Expense

Account Number	Account Name	Amount
A.76.767-8150	Training Services	\$900.00

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted A.76.767-8150 and A.76-3086
- b. Budget year impacted 2023
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

N/A

Purchasing Office Consulted

N/A

County Administrator's Office
Consulted **Yes**

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

State

b. Agency granting funds:

New York State Office for the Aging (NYSOFA)

c. Amount of grant:

\$900.00

d. Purpose grant will be used for:

To recruit and retain HIICAP Volunteers

e. Equipment and/or services being purchased with the grant:

None

f. Time period grant covers:

4/1/22 - 3/31/23

g. Amount of county matching funds:

None

h. Administrative fee to County:

None

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:



**Office for
the Aging**

KATHY HOCHUL
Governor

GREG OLSEN
Acting Director

Sandra Cross, Director
Saratoga County Office for the Aging
152 West High Street
Ballston Spa, NY 12020-3528

Dear Director Cross:

We are pleased to enclose the Notification of Grant Award (NGA) for the Health Insurance Information, Counseling and Assistance Volunteer Stipend Program sponsored by your agency for the period April 1, 2022 through March 31, 2023.

Your participation in this pilot program is greatly appreciated. In an effort to ease claiming please use the attached claiming form. You will enter the amount claimed under Other Expenses as highlighted. Please include a list of recipients with the claim.

We convey our best wishes for continued success in helping meet the needs of older New Yorkers and their families in your planning and service area.

Sincerely,

Karen Jackuback

Enclosures

cc: Hon. Theodore (Todd) Kusnierz, Chairman
Steve Bulger, Saratoga County Administrator
Christine Sokol, Fiscal Manager
Deanna Fleming, Aging Services Representative
Cain Scalzo, Senior Accountant

NOTIFICATION OF GRANT AWARD -Health Insurance Information, Counseling and Assistance Volunteer Stipend Program

Name & Address of Area Agency: Saratoga County Office for the Aging 152 West High Street Ballston Spa, NY 12020-3528	Name and Address of Sponsoring Agency/Payee: Saratoga County Office for the Aging
--	---

Fiscal Year from which funds awarded: 2022-23	Beginning Date: 4/1/2022 End Date: 3/31/2023 This Award is: New
--	--

<u>Section I - Cost Categories</u>	<u>Section II - Grantee Budget - Grant Funding:</u>																												
<table border="0"> <tr> <td></td> <td style="text-align: right;"><u>Amount</u></td> </tr> <tr> <td>Personnel</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Fringe Benefits</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Equipment</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Travel</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Maintenance & Operations</td> <td style="text-align: right;">-</td> </tr> <tr> <td>Other Expenses</td> <td style="text-align: right;">900.00</td> </tr> <tr> <td>Contracts</td> <td style="text-align: right;">-</td> </tr> <tr> <td>APPROVED COSTS</td> <td style="text-align: right;"><u>900.00</u></td> </tr> </table>		<u>Amount</u>	Personnel	-	Fringe Benefits	-	Equipment	-	Travel	-	Maintenance & Operations	-	Other Expenses	900.00	Contracts	-	APPROVED COSTS	<u>900.00</u>	<table border="0"> <tr> <td>Grant Share (see remark 1)</td> <td style="text-align: right;">900.00</td> </tr> <tr> <td>Net Cost</td> <td style="text-align: right;">900.00</td> </tr> <tr> <td colspan="2"><u>Section III - Federal Funds Ceiling:</u></td> </tr> <tr> <td>Base Allocation</td> <td style="text-align: right;">900.00</td> </tr> <tr> <td>Grants Funds Ceiling (see remark 1)</td> <td style="text-align: right;">900.00</td> </tr> </table>	Grant Share (see remark 1)	900.00	Net Cost	900.00	<u>Section III - Federal Funds Ceiling:</u>		Base Allocation	900.00	Grants Funds Ceiling (see remark 1)	900.00
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Grants Funds Ceiling (see remark 1)	900.00																												


REMARKS: In addition to the conditions contained in the Four Year Plan, Annual Update and approved Application for Funding, the conditions checked below apply to this award:

1. Reimbursement is limited to the lower of the Grant Share of net cost or the "Grant Funds Ceiling"

2. Receipt of grant funds, either through advance or reimbursement, does not constitute earning of these funds. The grant share of the project cost is earned only when allowable costs have been incurred and paid.

3. A separate audit trail is to be maintained for these funds and copies of all receipts and other pertinent documentation are to be maintained by the recipient for subsequent audit.

4. The final claim with all required supporting documentation must be received within sixty (60) days of the end of the program period.

Name & Title of Authorizing Official: Karen Jackuback Deputy Director	Signature 	Date 4/6/23
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SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~123 - 2021~~ ²⁰²³

Introduced by Supervisors Gaston, Barrett, Connolly, Grasso, Lant, O'Connor and Wood

Health Insurance Information, Counseling and Assistance Volunteer Stipend Program

AUTHORIZING THE ACCEPTANCE OF ~~CONSOLIDATED APPROPRIATIONS ACT~~ FUNDING ADMINISTERED THROUGH THE NEW YORK STATE OFFICE FOR THE AGING, AND AMENDING THE ~~2021~~ COUNTY BUDGET IN RELATION THERETO

²⁰²³

~~WHEREAS, federal legislation passed in response to the ongoing COVID-19 pandemic, known as The Consolidated Appropriations Act 2021, provides supplemental funding for Senior Nutrition Programs to assist in responding to the COVID-19 pandemic; and~~

Department of Aging and Youth Services

Health Insurance Information, Counseling

and Assistance Volunteer Stipend Program

WHEREAS, the ~~Office for the Aging~~ is eligible to receive ~~Consolidated Appropriations Act~~ funding in the amount of ~~\$85,315~~ ^{\$900.00} for the grant period ~~December 27, 2020~~ ^{April 1, 2022} through ~~September 30, 2022~~ ^{March 31, 2023} for the purpose of ~~supplementing the County's Senior Nutrition Program;~~ and recruitment and retention of HIICAP Volunteers

²⁰²³

WHEREAS, the approval of this Board of Supervisors and an amendment to the ~~2021~~ ²⁰²³ Saratoga County Budget is needed to accept these ~~Consolidated Appropriations Act~~ funds through the New York State Office for the Aging; now, therefore, be it

Health Insurance Information, Counseling and Assistance Volunteer Stipend Program

RESOLVED, that the Saratoga County Board of Supervisors hereby accepts ~~Consolidated Appropriations Act~~ funding in the amount of ~~\$85,315~~ ^{\$900.00}, and, be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements and documents needed to accept ~~Consolidated Appropriations Act~~ funding for the grant period ~~December 27, 2020~~ ^{April 1, 2022} through ~~September 30, 2022~~ ^{March 31, 2023} from the New York State Office for the Aging; with the form and content of such agreements and documents to be subject to the approval of the County Attorney; and be it further

RESOLVED, that the ~~2021~~ ²⁰²³ Saratoga County Budget is hereby amended as follows:

Department of Aging and Youth Services

OFFICE FOR THE AGING:

<u>Appropriations:</u>	767-8150	Training Services	\$900.00
Increase Acct.: #A.76.	761-7761	Senior Nutrition Program	\$85,315
<u>Revenues:</u>	3086	State/Legislative Grant	\$900.00
Increase Acct.: #A.76-	4484	Federal Aid COVID 19 Stimulus	\$85,315

State Aid

BUDGET IMPACT STATEMENT: None. 100% ~~Federal Aid~~