



Public Safety Committee

Wednesday, August 2, 2023 2:30PM
40 McMaster Street, Ballston Spa, NY

Chair: John Lant

Members: C. Eric Butler, Joe Grasso, Mark Hammond (vc), Jean Raymond, Kevin Tollisen, Kevin Veitch

Agenda

- I. Welcome and Attendance
- I. Approval of the minutes of the June 28, 2023 meeting.
- II. Michael Zurlo, Sheriff
 - a. Authorizing intermunicipal agreements with the Saratoga County Sheriff's Office and participating municipalities for the purpose of sharing tactical team personnel, equipment and resources
 - b. Authorizing a cooperative agreement with the United States Department of the Navy for the lease of night vision goggles
 - c. Authorizing an agreement with the Town of Waterford-Halfmoon Union Free School District for the provision of a School Resource Officer and amending the 2023 budget in relation thereto
 - d. Authorizing an agreement with St. Mary's Roman Catholic Church School for the provision of a School Resource Officer and amending the 2023 budget in relation thereto
- III. Authorizing an agreement with the New York State Division of Homeland Security and Emergency Services to accept a 2023 Homeland Security Program Grant and amending the 2023 budget in relation thereto - Ed Tremblay, Emergency Services
- IV. Other Business
- V. Adjournment



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Tracy Goodson, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office

DATE: July 10, 2023

COMMITTEE: Public Safety

1. Is a Resolution Required:

2. Proposed Resolution Title:

Municipal cooperation agreements per section 119-o of the General Municipal Law.

3. Specific Details on what the resolution will authorize:

This resolution will authorize the Chairman of the Board to enter into a inter-municipal agreement with the Counties of Warren, Washington, Fulton and Montgomery for shared law enforcement services between the Saratoga County Sheriff's Office and the Sheriff's Offices of Warren, Washington, Fulton and Montgomery Counties. The form and content of the agreement to be approved by the Saratoga County Sheriff and County Attorney.

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

No

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

No

8. Is a grant being accepted: YES or NO

County Administrator's Office
Consulted NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

The Sheriff's Office work collaboratively with area law enforcement agencies to provide investigative and police services which have made our area one of the safest in New York State. These services could include marine patrol, special operations teams, crash reconstruction teams, crime scene processing, other specialized units as well as general patrol back-up in an emergency. This agreement will codify this relationship with the Counties of Warren, Washington, Fulton and Montgomery Counties for a mutual benefit.

2/27/18



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~64-2018~~

Introduced by Supervisors Lant, Butler, Grasso, Hammond, Raymond, Veitch, Lent, Lawler, Ostrander, Peek, Pemrick, Szezepaniak, and Tollisen

AUTHORIZING THE CHAIRMAN TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE COUNTIES OF WASHINGTON, WARREN, FULTON AND MONTGOMERY COUNTY OF RENSSELAER FOR THE PURPOSE OF SHARING TACTICAL TEAM PERSONNEL, EQUIPMENT AND RESOURCES

WHEREAS, pursuant to the provisions of New York State General Municipal Law §119-o, municipal corporations are permitted to enter into agreements for the performance amongst themselves or one for the other of their respective functions, powers and duties on a cooperative or contract basis or for the provision of a joint service; and

WHEREAS, the Saratoga County Sheriff's ~~Office Department~~ maintains a ~~tactical team known as the~~ Special Operations Team, ~~Crash Reconstruction Unit, UAS Unit, Marine Patrol and general police patrols~~ and the Rensselaer County Sheriff's ~~Department~~ maintains a ~~tactical team known as the Emergency Response Team~~; and

WHEREAS, the Saratoga County Sheriff's ~~Office Department~~ and the ~~Washington, Warren, Fulton and Montgomery Rensselaer County Sheriff's Offices Department~~ have experienced within their jurisdictions a need for the ~~sharing of resources or the need for general police back-up when dealing with certain criminal cases, scenes or investigations during which a joint response is the most effective way to deal with such responses~~ ~~joint response of both Departments' police tactical teams to deal with certain criminal acts or threats including, but not limited to, barricaded suspects, hostage takers, or other persons committing violent acts or other instances amounting to emergency circumstances that may be more effectively dealt with through the use of a specially trained tactical team rather than standard police operations~~; and

WHEREAS, our Public Safety Committee and Sheriff Zurlo have recommended that the County enter into a cooperative agreement with the Counties of Washington, Warren, Fulton and Montgomery County of Rensselaer for the purpose of sharing ~~Sheriff's Office tactical team~~ personnel, equipment and resources; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a cooperative agreement with the Counties of Washington, Warren, Fulton and Montgomery County of Rensselaer pursuant to General Municipal Law §119-o for the purpose of the mutual sharing of ~~Sheriff's Office personnel, equipment and resources tactical team personnel, equipment and resources by the Saratoga County Sheriff's Department and the Rensselaer County Sheriff's Department~~; and be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

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SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office



DATE: 07/19/2023

COMMITTEE: Public Safety



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Contract Approval

2. Proposed Resolution Title:

AUTHORIZING THE CHAIRMAN TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE NAVY FOR THE LEASE OF NIGHT VISION GOGGLES

3. Specific Details on what the resolution will authorize:

This resolution will authorize a contract with the department of the Navy for the loan of thermal imaging and night vision equipment for use by the Sheriff's Office. The Sheriff's Office has been using this equipment on loan from the NAVY for the past three years.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
----------------	--------------	--------

Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted A.30.000.8291
- b. Budget year impacted 2023
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

Dept of the Navy, Scott Arthur, 812-854-6650 scott.arthur@navy.mil

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

This is an annual contract though not a renewal. Dept. of the Navy issues original 1-year contracts only. Contract if for the use of prior military equipment only available through this agreement.

Human Resources Consulted

Purchasing Office Consulted

No

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

This is a one-year agreement for the use of thermal imaging and night vision equipment to be supplied by the Department of the Navy NAVSEA Warfare Center for the period 8/4/23 thru 8/4/24. The one-year cost of the equipment loan is \$4,500.00, funding for such equipment was previously authorized by the Board through the acceptance of the 2019 Homeland Security counter terrorism grant by Resolution #221-2019. Loan/lease of this equipment is advantageous as the estimated purchase cost of this equipment would be \$49,500. The loan/lease agreement includes maintenance and replacement if required at no additional charge.

ATTACHMENT A



Department of the Navy
Naval Surface Warfare Center, Crane Division
300 Hwy 361, Bldg. 2044, Electro-Optic Technology Division
Crane, Indiana 47522

Cooperation With Civilian Law Enforcement Officials Agreement
 Agreement entered into pursuant to SECNAV Instruction 5820.7C and NSWCCRANEINST 5700.1

1a. Federal/State/Local Law Enforcement Agency Name: Saratoga County Sheriff's Office	2. Agreement Number: N00164LE1004-23 3. Agreement Start/Renewal Date: AUG 4, 2023 4. Agreement Termination Date: AUG 4, 2024
1b. Agency Mailing Address: 6010 County Farm Road Ballston Spa, State: New York Zip Code: 12020	5. Estimated Total Cost (See paragraph III Terms and Conditions below): \$ 4,500.00

6. Statement of Supplies/Services to be Furnished:

Designation, Nomenclature, Stock Number Replacement Value, & Serial Numbers	Qty	Unit Price	Amount
AN/PVS-7B, Night Vision Goggle, NSN: 5855-01-228-0937; Repl Value \$1,000 each Serial Numbers: 65229; 27200B; 26427B; 058428; 035493; 26568B; 24628B; 04344; 34281B; 26503B; 77121	11	\$300.00	\$ 3,300.00
AN/PVS-7C, Night Vision Goggle, NSN: 5855-01-363-7491; Repl Value \$3,000 each Serial Numbers: 03600 (In process of returning for PVS-14)	0	\$300.00	\$ 0.00
AN/PVS-14, Night Vision Pocketscope, NSN: 5855-01-432-0524; Repl Value \$3,000 each Serial Numbers: 6595303; 6560341; 6560271 (Adding 1ea. PVS-14 - SN TBD)	4	\$300.00	\$ 1,200.00
Select an Item Serial Numbers:		\$300.00	\$ 0.00
Select an Item Serial Numbers:		\$300.00	\$ 0.00
Select an Item Serial Numbers:		\$300.00	\$ 0.00
Select an Item Serial Numbers:		\$300.00	\$ 0.00
Select an Item Serial Numbers:		\$300.00	\$ 0.00
		Total	\$ 4,500.00

7. Points of Contact	
Primary Federal/State/Local Law Enforcement Agency Official (Name):	Financial/Admin Federal/State/Local Law Enforcement Agency POC (Name):
Chief Deputy Pat Maswich	Deputy Matt Ball
Phone: (518) 885-2407	Phone: (518) 885-6761
Fax: (518) 885-2453	Fax: (518) 885-2453
Email: pmaswich@saratogacountyny.gov	Email: mball@saratogacountyny.gov
Government Law Enforcement Program Manager (Name):	Government Agreement Administrator (Name):
Scott Arthur	Debbie Owens, CTR
Phone: 812-854-6650	Phone: 812-854-4439
Fax: 812-854-8559	Fax: 812-854-8559
Email: scott.d.arthur2.civ@us.navy.mil	Email: electro_optic_loan@us.navy.mil
Government Agreement Administrator (Name):	Government Agreement Administrator (Name):
Nancy Sherfick	Mary-Ann Miller
Phone: 812-854-2624	Phone: 812-854-5140
Fax: 812-854-8559	Fax: 812-854-8559
Email: electro_optic_loan@us.navy.mil	Email: electro_optic_loan@us.navy.mil

MEMORANDUM OF AGREEMENT

BETWEEN

THE GOVERNMENT (NAVSURFWARCENDIV CRANE) AND THE AGENCY;
Saratoga County Sheriff's Office

FOR THE ELECTRO-OPTIC LOAN PROGRAM

This is a memorandum of agreement (MOA) between The Government (Crane Division, Naval Surface Warfare Center (NAVSURFWARCENDIV)) and the Agency,

Saratoga County Sheriff's Office

When referred to collectively, The Government and the Agency are referred to as the "Parties."

1.0 BACKGROUND

The Law Enforcement Electro-Optics Loan Program was formalized at NAVSURFWARCENDIV Crane in August of 1999 in accordance with SECNAVINST 5820.7C. The goal of the program is to optimize taxpayer's money by extending the useful life of military electro-optics equipment and provide law enforcement officials with a significant crime fighting capability they otherwise may not be able to afford.

2.0 AUTHORITIES

This Agreement is entered into pursuant to the authority of DoDI 4000.19, of 16 December 2020 and SECNAVINST 5820.7C.

3.0 PURPOSE AND SCOPE

The purpose of this Agreement is to extend NAVSURFWARCENDIV Crane cooperation with civilian law enforcement officials to the maximum extent practicable, consistent with the policy and procedures set forth in DoDI 4000.19.

4.0 RESPONSIBILITIES OF THE PARTIES

4.1 The Government will -

4.1.1 Upon approval of the request for the loan of equipment, an authorized official of NAVSURFWARCENDIV Crane shall execute a DD Form 1348-1A Issue/Receipt Document. The custodial document shall include the date of receipt, the name of the official signing out and returning the equipment, the office telephone number of the official, Agreement number, and equipment serial numbers.

4.1.2 Repair or replace equipment provided under this agreement at its discretion, inclusive of assessment of any costs, during the term of the agreement if failure of operation is caused by other than normal use. Requests for same may be made to NAVSURFWARCENDIV Crane Point of Contact identified in paragraph 6.1.1.1.

4.1.3 In replacement scenarios, all transactions will be documented in the DD Form 1348-1A Issue/Receipt Document indicating a serial number for serial number exchange. Consideration for exchanges of equipment that fails to perform during normal use is included in the agreement fee and is therefore not subject to additional costs. Federal/State/Local law enforcement agencies will not receive consideration or extension for any period of time during the agreement that equipment should fail or become inoperable.

4.1.4 The resources to be provided are identified in Block 6 of this agreement. NAVSURFWARCENDIV Crane personnel made available for the operation of any loaned equipment shall not become directly involved in the law enforcement activities such as interdiction of vehicles, search and seizures, arrests, apprehension, stop and frisk, surveillance, or other activities proscribed by federal law and regulation, of any state/local law enforcement agency.

- 4.2 The Agency will -
- 4.2.1 The receipt, transportation and return of all equipment is the sole responsibility of the requesting State/Local law enforcement agency who shall designate in writing a representative authorized to ship and receive equipment to and from NAVSURFWARCENDIV Crane.
- 4.2.2 State/Local law enforcement agency shall make all reasonable attempts to protect the equipment from becoming damaged, lost, or stolen. Federal/State/Local Law enforcement agencies renewing a prior active Agreement, verify by signing this Agreement that all prior equipment provided is still accounted for and in their possession.
- 4.3. Both Parties will -
- 4.3.1 Ensure Points of Contact in 6.1 are updated as required by administrative changes.

5.0 PERSONNEL

There are no anticipated personnel responsibilities identified in this MOA.

6.0 GENERAL PROVISIONS

6.1 POINTS OF CONTACT (POCs). The following POCs will be used by the Parties to communicate matters concerning this MOA. Each Party may change its POC upon reasonable notice to the other Party.

6.1.1 For the Government -

6.1.1.1 NAVSURFWARCENDIV Crane Point of Contact under this agreement for equipment, facilities, and/or training, either oral or by email shall be sent to:

Mr. Scott D. Arthur

812-854-6650

scott.d.arthur2.civ@us.navy.mil

6.1.1.2 Position, office identification, phone number and email of alternate POC:

Mr. Bret R. Mehringer

812-854-3596

bret.r.mehringer.civ@us.navy.mil

6.1.2 For the Agency -

6.1.2.1 Position, office identification, phone number and email of primary POC:

Name: Saratoga County Sheriff's Office

Phone Number: (518) 885-2407

Email Address: pmaswich@saratogacountyny.gov

Fax Number: (518) 885-2453

6.2 CORRESPONDENCE. All correspondence to be sent and notices to be given pursuant to this MOA will be addressed, if to the Government, to:

Commanding Officer
Naval Surface Warfare Center
300 HWY 361
Electro-Optic Technology Division, Bldg. 2044, Attn: S. Arthur
Crane, IN 47522

and, if to the Agency, to (insert mailing address):

6010 County Farm Road
Ballston Spa,

New York 12020

or as may from time to time otherwise be directed by the Parties.

- 6.3 REVIEW OF AGREEMENT. This MOA will be reviewed on or around the anniversary of its effective date annually for updates to equipment loaned and financial requirements.
- 6.4 MODIFICATION OF AGREEMENT. This MOA may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.
- 6.5 DISPUTES. Any disputes relating to this MOA will, subject to any applicable law, Executive Order, or DoD issuance, be resolved by consultation between the Parties.
- 6.6 TERMINATION OF AGREEMENT. This MOA may be terminated by either Party by giving at least 10 days' written notice to the other Party. The MOA may also be terminated at any time upon the mutual written consent of the Parties.
- 6.7 TRANSFERABILITY. This MOA is not transferable except with the written consent of the Parties.
- 6.8 ENTIRE AGREEMENT. It is expressly understood and agreed that this MOA embodies the entire agreement between the Parties regarding the MOA's subject matter, thereby merging and superseding all prior agreements and representations by the Parties with respect to such subject matter.
- 6.9 EFFECTIVE DATE. This MOA takes effect beginning on the day after the last Party signs.
- 6.10 EXPIRATION DATE. This MOA expires on AUG 4, 2024.
- 6.11 CANCELLATION OR MODIFICATION OF PREVIOUS AGREEMENT. This MOA modifies or cancels and supersedes the previously signed agreement between the same Parties.
- 6.12 NO THIRD PARTY BENEFICIARIES. Nothing in this MOA, express or implied, is intended to give to, or will be construed to confer upon, any person or entity not a party any remedy or claim under or by reason of this MOA and this MOA will be for the sole and exclusive benefit of the Parties.

- 6.13 SEVERABILITY. If any term, provision, or condition of this MOA is held to be invalid, void, or unenforceable by a governmental authority and such holding is not or cannot be appealed further, then such invalid, void, or unenforceable term, provision, or condition shall be deemed severed from this MOA and all remaining terms, provisions, and conditions of this MOA shall continue in full force and effect. The Parties shall endeavor in good faith to replace such invalid, void, or unenforceable term, provision, or condition with valid and enforceable terms, provisions, or conditions which achieve the purpose intended by the Parties to the greatest extent permitted by law.
- 6.14 OTHER FEDERAL AGENCIES. This MOA does not bind any federal agency, other than the Parties, nor waive required compliance with any law or regulation.

7.0 FINANCIAL DETAILS

- 7.1 AVAILABILITY OF FUNDS. This MOA does not document the obligation of funds between the Parties. The obligation of funds by the Parties, resulting from this MOA, is subject to the availability of funds pursuant to the DoD Financial Management Regulation. No provision in this MOA will be interpreted to require obligation or payment of funds in violation of the Anti-Deficiency Act, Section 1341 of Title 31, United States Code.
- 7.2. BILLING. The Agency will provide the Government with payment via Automated Clearing House (ACH) or Wire Transfer with the acceptance of this MOA in accordance with the procedures of the Government.
- 7.3. PAYMENT OF BILLS. The Agency's paying office will forward payments, along with a copy of the signed MOA, to The Government within 30 calendar days. Bills rendered will not be subject to audit in advance of payment.

Notification of payment MUST be sent to mailbox--cran_wire_transfers@navy.mil and julie.a.shaff.civ@us.navy.mil.

For ACH:

Bank Name: Credit Gateway
Address: 60 Livingston Avenue
St. Paul, MN 55107
RTN/ABA: 051036706
A/C: 220031

For Wire Transfer:

Bank Name: U.S. Treasury
Address: 1500 Pennsylvania Avenue NW
Washington, DC 20220
Country: USA
RTN/ABA: 021030004
Account Name: DFAS-Cleveland
Account Number: 00008522

- 7.4. FINANCIAL SPECIFICS. See Attachment A for all other details and information on the reimbursable support identified in this MOA.
- 7.5. ECONOMY ACT DETERMINATION. If the MOA is being entered into in accordance with Section 1535 of Title 31, United States Code (the Economy Act), both Parties agree that the requirements listed in Paragraph (a) of the Economy Act have been met.



7/19/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~230-2022~~

Introduced by Public Safety: Supervisors Lant, ~~Barrett, Hammond,~~
~~Lawler, Ostrander~~, K. Veitch, ~~Wright~~ Butler, Grasso, Raymond, Tollisen

AUTHORIZING A COOPERATIVE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE NAVY FOR THE LEASE OF NIGHT VISION GOGGLES

WHEREAS, pursuant to Resolution 230-2021, this Board authorized a cooperative agreement with the United States Department of the Navy's Naval Surface Warfare Center (NAVSEA), Crane division, for the loan of three (3) thermal imaging cameras and twelve (12) night vision goggles for a term of one year, at a cost of \$4,500, including maintenance and replacement if required, the cost of which was 100% funded by a 2018 Homeland Security Grant; and

WHEREAS, the lease of said equipment is advantageous, as the estimated cost of purchasing the equipment would be approximately \$49,500; and

WHEREAS, the County's cooperative agreement with NAVSEA for the lease of thermal imaging and night vision equipment is set to expire; and

WHEREAS, our Public Safety Committee and the Sheriff have recommended that the County enter into a new one-year cooperative agreement with NAVSEA for the lease of fifteen (15) night vision goggles, consisting of eleven (11) AN/PVS 7B goggles, ~~one (1) AN/PVS 7C goggle~~, and four (4) ~~three (3)~~ AN/PVS-14 pocketscopes, effective August 4, 2023~~2022~~, at a cost of \$4,500; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Sheriff are hereby authorized to execute a cooperative agreement with the United States Department of the Navy's Naval Surface Warfare Center, Crane Division, for the lease of fifteen (15) night vision goggles, consisting of eleven (11) AN/PVS 7B goggles, ~~one (1) AN/PVS 7C goggle~~, and four (4) ~~three (3)~~ AN/PVS-14 pocketscopes, for a term of one (1) year, effective August 4, 2023~~2022~~ at a cost of \$4,500; and it is further

RESOLVED, that the form and content of such cooperative agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the department budget.

July 19, 2022 Regular Meeting

Motion to Adopt by Supervisor Schopf, Seconded by Supervisor Butler

AYES (210426): Eric Connolly (11831), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Eric Butler (6500), Diana Edwards (819), Jean Raymond (1333), Kevin Veitch (8004), Arthur M. Wright (1976), Kevin Tollisen (25662), Mark Hammond (17130), Thomas Richardson (5163), Scott Ostrander (18800), Theodore Kusnierz (16202), Willard H. Peck (5242), Sandra Winney (2075), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), Matthew E. Veitch (14245.5), John Lant (17361).

NOES (0):

ABSENT (25083): Joseph Grasso (4328), Michael Smith (3525), Edward D. Kinowski (9022), John Lawler (8208)



BOARD OF SUPERVISORS

8/15/2023

RESOLUTION XXX- 2023

Introduced by Public safety: Supervisors Lant, Butler, Grasso, Hammond, Raymond, Tollisen, and K. Veitch

AUTHORIZING A COOPERATIVE AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE NAVY FOR THE LEASE OF NIGHT VISION GOGGLES

WHEREAS, pursuant to Resolution 230-2021, this Board authorized a cooperative agreement with the United States Department of the Navy's Naval Surface Warfare Center (NAVSEA), Crane division, for the loan of three (3) thermal imaging cameras and twelve (12) night vision goggles for a term of one year, at a cost of \$4,500, including maintenance and replacement if required, the cost of which was 100% funded by a 2018 Homeland Security Grant; and

WHEREAS, the lease of said equipment is advantageous, as the estimated cost of purchasing the equipment would be approximately \$49,500; and

WHEREAS, the County's cooperative agreement with NAVSEA for the lease of thermal imaging and night vision equipment is set to expire; and

WHEREAS, our Public Safety Committee and the Sheriff have recommended that the County enter into a new one-year cooperative agreement with NAVSEA for the lease of fifteen (15) night vision goggles, consisting of eleven (11) AN/PVS 7B goggles, and four (4) AN/PVS-14 pocketscopes, effective August 4, 2023, at a cost of \$4,500; now, therefore, be it

RESOLVED, that the Chair of the Board and/or the Sheriff are hereby authorized to execute a cooperative agreement with the United States Department of the Navy's Naval Surface Warfare Center, Crane Division, for the lease of fifteen (15) night vision goggles, consisting of eleven (11) AN/PVS 7B goggles, and four (4) AN/PVS-14 pocketscopes, for a term of one (1) year, effective August 4, 2023 at a cost of \$4,500; and it is further

RESOLVED, that the form and content of such cooperative agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the department budget.

August 15, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office

DATE: 07/26/2023

COMMITTEE: Public Safety

This column must be completed prior to submission of the request.

1. Is a Resolution Required:

2. Proposed Resolution Title:

Authorizes the Chairman of the Board to renew the contract for one SRO with the Waterford-Halfmoon USFD.

3. Specific Details on what the resolution will authorize:

Authorizes the Chairman of the Board to renew the contract with the Waterford-Halfmoon Union Free School District for one School Resource Officer (SRO) provided by the Sheriff's Office from Spetember 1, 2023 to August 31, 2024 consistent with Resolution 259-2022.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted No

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
----------------	--------------	--------

Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

No

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

No

County Administrator's Office
Consulted **NO**

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Information summary memo

Copy of proposal or estimate

Copy of grant award notification and information

Other _____

10. Remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Sheriff's Office



DATE: 07/26/2023

COMMITTEE: Public Safety



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Contract Approval

County Attorney's Office
Consulted Yes

2. Proposed Resolution Title:

Authorizes the Chairman of the Board to enter into a contract for one SRO with the St. Mary's RCC School in Ballston Spa.

3. Specific Details on what the resolution will authorize:

Authorizes the Chairman of the Board to enter into a contract with the St. Mary's Roman Catholic Church School in the Village of Ballston Spa for one School Resource Officer (SRO) provided by the Sheriff's Office from September 1, 2023 to August 31, 2024 consistent with Resolution 259-2022.

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted Yes

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
----------------	--------------	--------

Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

No

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

No

8. Is a grant being accepted: YES or NO

County Administrator's Office Consulted NO <input type="checkbox"/>
--

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Office of Emergency Management



DATE: 7/19/2023

COMMITTEE: Public Safety



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Grant Acceptance



2. Proposed Resolution Title:

2023 SHSP Grant Acceptance

3. Specific Details on what the resolution will authorize:

Authorize amendment of the 2023 Budget for Expenses and matching revenue for the 2023 State Homeland Security Program (SHSP \$119,161.00) State Law Enforcement Terrorism Preparedness Program (SLETPP \$128,374.00) Funds will be used to install projection equipment in PSB Training/Meeting Rooms, Cyano Kits, Incident Command Equipment, Reconstruction System Upgrades, Tactical Response Team Equipment

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted Yes

- Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
A.36-4306	Homeland Security	\$119,161.00
A.30-4306	Homeland Security	\$128,374.00

Expense

Account Number	Account Name	Amount
SEE ATTACHED		

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

The budget will be amended to accept these funds and authorize the related expenses

- a. G/L line impacted SEE ABOVE
- b. Budget year impacted 2023
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Human Resources Consulted

Purchasing Office Consulted

County Administrator's Office
Consulted **Yes**

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

Federal

b. Agency granting funds:

Department of Homeland Security- SHSP and SLETPP

c. Amount of grant:

\$247,535.00

d. Purpose grant will be used for:

, Cyano Kits, Incident Command Equipment, Reconstruction System Upgrades, Tactical Response Team Equipment

e. Equipment and/or services being purchased with the grant:

Funds will be used to install projection equipment in PSB Training/Meeting Rooms

f. Time period grant covers:

9/1/2023 - 8/31/2026

g. Amount of county matching funds:

0

h. Administrative fee to County:

0

9. Supporting Documentation:

Marked-up previous resolution

No Markup, per consultation with County Attorney

Information summary memo

Copy of proposal or estimate

Copy of grant award notification and information

Other _____

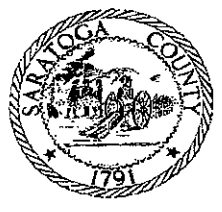
10. Remarks:

AGENDA ITEM REQUEST- EXPENSE LINE

<u>ACOUNT NUMBER</u>	<u>ACCOUNT NAME</u>		<u>AMOUNT</u>
A.36.366-8241	PRESCRIPTION DRUGS	\$	10,000.00
A.36.366-7080	OTHER EQUIPMENT	\$	109,161.00
A.30.000-7080	OTHER EQUIPMENT	\$	113,374.00
A.30.000-6810	PERSONNEL- OT	\$	15,000.00
	TOTAL	\$	247,535.00

~~Whereas~~
Whereas funds are available from NYS Division of Homeland Security & Emergency Services 2023

8/17/21



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION - 2021

Introduced by Supervisors Lant, Allen, Connolly, Lucia, Raymond, Schopf, and Smith

²⁰²³
AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES TO ACCEPT A ~~2021~~ HOMELAND SECURITY PROGRAM GRANT AND AMENDING THE ~~2021~~ BUDGET IN RELATION THERETO

WHEREAS, funds are available from the New York State Division of Homeland Security and Emergency Services for a ~~2021~~ State Homeland Security Program (SHSP) grant in the amount of \$185,651; and
²⁰²³
~~\$185,651~~ ^{\$247,535} *State Law Enforcement Terrorism Prevention Program*

WHEREAS, said funds are available to pay for Verizon charges; a renewal of the "I Am Responding" (IAR) contract; and copier lease charges and the approval of this Board is needed to accept the SHSP grant funds; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors hereby accepts the New York State Division of Homeland Security and Emergency Services - ~~2021~~ SHSP grant in the amount of \$185,651; and it is further
²⁰²³
~~\$185,651~~ ^{\$247,535}

RESOLVED, that the Chair of the Board and/or the ^{Director of Dept} Commissioner of Emergency Services ^{Management} is hereby authorized to execute any and all agreements or documents necessary to accept the ~~\$185,651~~ SHSP grant, with the form and content of such agreements and documents to be approved by the County Attorney; and it is further
^{247,535}

^{SLET 2023}
RESOLVED, that the ~~2021~~ County Budget is amended as follows:

UNDER DEPARTMENT OF EMERGENCY SERVICES

Increase Appropriations

Acct.: #A.36.366-8544 - Communications Equip.	\$ 28,921
Acct.: #A.36.366-7033 - Personal Computers	\$ 55,500
Acct.: #A.36.366-7080 - Equipment	\$ 14,000
⁸²⁴¹ Acct.: #A.36.366-8290 - Other Professional Services <i>Prescription Drug</i>	\$ 82,550 ^{\$ 109,161.00}
Acct.: #A.36.366-8533 - Other Professional Services	\$ 5,000
Acct.: #A.36.366-8543 - Office Equipment Rental	\$ 1,080
A. 30 - 560 -	\$ 185,651
A. 30 - 7000 - Equip	^{\$ 113,374.00}
A. 30 - 6010 - Overtime	^{\$ 15,000.00}
	<u>^{\$ 247,535.00}</u>

4306
Increase Revenues
Acct.: #A.36-3306 – Homeland Security
A.30-4306
and, it is further;

\$ 185,654
↳ 244,353.10

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: None. 100% State Aid.