



Trails & Open Space Committee

Wednesday, August 2, 2023 4PM
40 McMaster Street, Ballston Spa, NY

Chair: Joe Grasso

Members: Eric Connolly, Tara Gaston, Ed Kinowski,
Matt Veitch (vc)

Agenda

- I. Welcome and Attendance
- II. Approval of the minutes of the June 28, 2023 meeting.
- III. Authorizing the adoption of a Community Forest Management Plan in compliance with the United States Forestry Service Community Forest Grant Program – Jason Kemper, Planning & Economic Development
- IV. Awarding 2023 Trails grants, and amending the 2023 County budget in relation thereto – Jason Kemper, Planning & Economic Development
- V. Authorizing the necessary agreements to apply for, accept, and administer a New York State Snowmobile Grant-in-Aid Program Grant– Jason Kemper, Planning & Economic Development
- VI. Discussion: Trails and Open Space Updates – Jason Kemper, Planning & Economic Development
- VII. Discussion: County Bike Trail – Supervisor Connolly
- VIII. Other Business
- IX. Adjournment



DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

JASON KEMPER, DIRECTOR

518.884.4705

SARATOGACOUNTY.NY.GOV

50 WEST HIGH ST, BALLSTON SPA, NY 12020

MEMORANDUM

TO: Trails and Open Space Committee Members

CC: County Administrator's Office
County Attorney's Office
Clerk of the Board of Supervisors

FROM: Jason Kemper, Director of Planning and Economic Development

DATE: July 26, 2023

RE: August 2023 Trails and Open Space Meeting

Graphite Range Community Forest Management Plan

As Saratoga County prepares for a closing on the Graphite Range Community Forest Project, the community forest management plan must be formally adopted by the Board of Supervisors. The document was prepared by the GRCF Advisory Committee. This management plan is a requirement of the USFS grant that will be funding a portion of the acquisition costs. The Plan was reviewed by the Planning and Economic Development Department as well as the County Attorney's Office. Suggested edits have been sent back to the Advisory Committee. The resolution will need to state that the final plan is subject to the approval of the Trails and Open Space Committee Chair, Director of Planning and Economic Development and the County Attorney's Office. The plan will need to be completed with all changes prior to Saratoga County acquiring the property.

The management plan was reviewed at the July Trails and Open Space meeting and additional comments were solicited by the Trails and Open Space Chairman.

2023 County Trails Grants (Board Resolution will be required depending on Committee Recommendation)

The 2023 Municipal Trails Grants have been received and a summary is listed below. In 2023, there were 12 applications received from 12 different municipalities totaling \$120,000.00. The 12 requests have a total project cost of \$356,699.24. The total budgeted amount for 2023 is \$100,000. As the requests exceed the budgeted amount, the final awards will need to be determined at the Trails and Open Space Committee meeting and forwarded on to the Board of Supervisors for vote. Typically, there are three alternatives that are presented for committee approval:

- 1.) Fund all applications at the full request amount and do a budget transfer from fund balance to cover the shortfall. Historically, this is the approach the Committee and Board authorized.
- 2.) Fund all applications at a certain percentage of the total request to keep within budget limits,
- 3.) Critique individual applications and reduce the request to stay within budgeted amount.

Below is a summary of the 2023 Trail grant applications. A spreadsheet with complete project details is attached for committee review.

City of Saratoga Springs

Railroad Run Trail – Lighting

Amount Requested \$10,000

A proposal to install energy-efficient lighting to ~1/2 mile segment of the trail, between the Saratoga Springs YMCA and NYS Rt 50, that is heavily wooded and dark.

City of Mechanicville

Zim Smith Extension Improvement

Amount Requested \$10,000

To place an asphalt surface on the existing stone dust trail that connects the City of Mechanicville to the Zim Smith Trail off Elizabeth Street Extension and around the City's ball fields.

Town of Ballston

Ballston Creek Preserve Trailhead and Parking Lot

Amount Requested \$10,000

A proposal to provide a trailhead and small parking lot/area for people to access the existing trail on a Saratoga PLAN-owned parcel off of East Line Road. Saratoga PLAN has endorsed the project.

Town of Clifton Park

Town Center Park – Trail Signs

Amount Requested \$10,000

A proposal to provide entrance signage and a kiosk with wayfinding signage at both entrances of the Town Center Park. The informational signage will be placed at 499 Moe Road and at the intersection of Maxwell Drive and Southside Drive that will lead to the existing 0.6 miles of trail in the park.

Town of Edinburg

Fox Hill West Trail Expansion Ph. 2

Amount Requested \$10,000

A continuation of the 2022 trail grant award which will supplement the 2022 work but not duplicate any of the work that includes bridges, clearing and grubbing, grading, and permitting 10 miles of snowmobile path that connects the Saratoga County Snowmobile Trail System with the Great Sacandaga Lake.

Town of Greenfield

Brookhaven Park Trail – Ph. II

Amount Requested \$10,000

A continuation of the 2022 (amended) trail grant award, a proposal to continue placing stone dust on another 0.5-mile segment of the 11-mile trail system at Brookhaven Park.

Town of Halfmoon

Floud Preserve Scenic Outlook

Amount Requested \$10,000

The proposed project will construct a 10'x12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud

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Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.

Town of Malta

Malta Nature Preserve Trail Restoration – Year 3

Amount Requested \$10,000

The proposed trail project will be a continuation from a 2020 & a 2021 grant to continue restoring the trails by laying down more engineered wood fiber in the needed areas to keep the trail dry and walkable. Some of the trail has broken down quicker due to its wet nature.

Town of Milton

Woods Hollow Nature Preserve Trailhead Improvements

Amount Requested \$10,000

Proposed improvements are enhancing signage and resurface visitor parking areas, where applicable, at each of the five trail heads to Woods Hollow Nature Preserve. Signage at each trailhead will provide visitors updated mapping of the trail network that includes distance, topography, and natural features.

Town of Moreau

Scenic Hudson River/Big Bend Trail - Ph. I Amenities

Amount Requested \$10,000

A proposal to place trail amenities to Phase I of the trail such as: bicycle rack, bench seating and a vehicular access gate.

Town of Northumberland

Hudson Crossing Park

Amount Requested \$10,000

A proposal to rehab the park's existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.

Town of Stillwater

Bemis Heights Historic Trail -Ph. II

Amount Requested \$10,000

The Town's Phase I study produced further need for additional studies due to additional wetlands and difficult topography encountered in the northern third of the trail. Phase II funding will specifically assist in wetlands survey, trail route and mapping adjustments and schematic trail design with the preparation of a cost estimate for construction.

NYS Snowmobile Grant Application

On behalf of the Saratoga County Association of Snowmobile Clubs, the Planning and Economic Development Department is requesting acceptance by the Trails and Open Space Committee – and to be forwarded to the Board of Supervisors – an application for a NYS Snowmobile Trails Grant-in-Aid Program estimated not to exceed \$80,000. These are pass through funds that go directly to the clubs of the Saratoga County Association of Snowmobile Clubs, so there is no budget impact.

According to the latest NYS OPRHP report, in the 2021-22 season (2022-23 report not issued yet), \$5,783,195 was collected from the 114,479 registrations and \$4,246,752 was budgeted to provide financial support for the maintenance and development of the statewide trail system, which is comprised of 10,552 miles in 45 counties. This revenue is returned to the over 200 local Snowmobile Clubs as

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reimbursement for grants-in-aid for snowmobile trail development and maintenance thru 52 municipal Sponsors.

Since 1994 Saratoga County has served as the Local Municipal Sponsor for the NYS Snowmobile Trails Grant-in-Aid Program administered by NYS OPRHP. The Saratoga County Association of Snowmobile Clubs, comprised of the Charlton, Country Trailblazers, Galway, Lincoln Mountain, and the Saratoga Snowmobile Association; develop, maintain, and operate 181 miles of state grant-funded trails through 19 municipalities within Saratoga County. The trail mileage proposed for the 2023-2024 season is the same as what was finalized for the 2022-2023 season.

The source of grant funds originates with the registration of snowmobiles, last year Saratoga County had the 5th most snowmobile registrations in NYS.

In the 2022-2023 season the Saratoga County Association of Snowmobile Clubs spent \$121,947.95 for equipment, signs and materials, groomer usage, and miscellaneous expenses. The Saratoga County Association of Snowmobile Clubs received \$69,504 through the grant program and distributed the funds to each club based on mileage.

Permission is received from landowners for the clubs to operate the trail system on their respective properties. Municipal and county approval is necessary where those trails cross or occupy the local or county right of way. A map and mileage chart is attached to the memo illustrating the 2023-2024 proposed trail segments. There is no cost to the individual landowners to operate the trail system. Additionally, the grant program creates no budget impact to Saratoga County as snowmobile registrations fund 100% of the grant awards. These funds are received from NYS and passed on to the snowmobile clubs in Saratoga County.

County Forestland / Zim Smith Trail Updates / County Grant Updates

- As per a July 14, 2023 email, the Executive Director of Saratoga PLAN has requested the 2022 Town of Milton/Bombard Farm with an award of \$124,762.00 be relinquished as the project is no longer considered viable.
- There are currently 5 pending Open Space/Farmland Protection Projects being administered by the Planning Department. Of the 7 projects, 2 are 2022 (last year) awards and 3 are prior awards. The Town of Greenfield's 2022 Open Space grant project is closed .
- Currently, there are 14 pending Trail Projects being administered by the Planning Department. Of the 14 projects, 11 are 2022 (last year) awards and three are prior awards with the 2022 Town of Moreau award closing in July.
- The 2023 Saratoga County Farm Protection and Open Space grant applications are due July 28, 2023.
- County Timber Bids are due August 10th for the Edie Road South Project.



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Tracy Goodson, County Attorney's Office
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 7.26.23

COMMITTEE: Trails & Open Space

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

AUTHORIZING THE ADOPTION OF A COMMUNITY FOREST
MANAGEMENT PLAN IN COMPLIANCE WITH THE UNITED
STATES FORESTRY SERVICE COMMUNITY FOREST
GRANT PROGRAM

3. Specific Details on what the resolution will authorize:

Resolution will authorize the adoption of Community Forest
Management PLAN subject to approval of the Director of
Planning and Economic Development, County Attorney and
Chairman of Trails and Open Space Committee.

This column must be completed
prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted **No**

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Draft resolution

10. Remarks:

See attached memo for summary on management plan and copy of draft management plan.



BOARD OF SUPERVISORS

8/15/2023

RESOLUTION XXX- 2023

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Gaston, Kinowski and M. Veitch

AUTHORIZING THE ADOPTION OF A COMMUNITY FOREST MANAGEMENT PLAN IN COMPLIANCE WITH THE UNITED STATES FORESTRY SERVICE COMMUNITY FOREST GRANT PROGRAM

WHEREAS, pursuant to Resolution 333-2021, this Board authorized the County to enter into a memorandum of agreement with Saratoga P.L.A.N., Inc. to establish the Saratoga County Community Forest project (“Community Forest”) located on approximately 202 acres in the Town of Greenfield and the Town of Wilton, which is commonly referred to as the Graphite Range Community Forest; and

WHEREAS, the County anticipates acquiring the Community Forest property in 2023 with funds provided by the U.S. Forest Service and its Community Forest Grant Program; and

WHEREAS, as a condition of being eligible to receive funds from the Community Forest Grant Program, a Community Forest Management Plan (“Management Plan”) must be adopted by the County within 120 days from the date of acquisition; and

WHEREAS, the Community Forest Grant Program mandates that the Community Forest Management Plan set forth the approved management actions to be undertaken by the County to guide the management and use of the Community Forest; and

WHEREAS, our Trails and Open Space Committee and the Director of Planning and Economic Development have recommended that the County adopt the Community Forest Management Plan for the Graphite Range Community Forest; now, therefore, be it

RESOLVED, the Chair is authorized to execute any and all agreements and other documents necessary to ensure the fulfillment of said conditions and the transfer of said funds; and it is further

RESOLVED, that the form and content of such agreements, other documents, and the Community Forest Management Plan shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the Department Budget.

July 18, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
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Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 7/26/2023

COMMITTEE: Trails & Open Space

1. Is a Resolution Required:

Yes, Other

2. Proposed Resolution Title:

AWARDING 2023 TRAILS GRANTS, AND
AMENDING THE 2023 COUNTY BUDGET IN RELATION
THERETO (Budget Amendment portion will be up to
Committee)

3. Specific Details on what the resolution will authorize:

Resolution will award the 2023 Trails Grants and do budget
amendment depending on Committee Recommendation

This column must be completed
prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted Yes

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount
A.80.000-8492.9	Local Assistance	\$20,000

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Decrease A-0599.B Appropriated Fund Balance-Budgetary Amount: \$20,000

5. Identify Budget Impact (**Required**):

Other ▼

- a. G/L line impacted A.80.000-8492.9
- b. Budget year impacted 2023
- c. Details

The budget will be amended to increase appropriations and decrease fund balance by \$20,000

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Memo and Spreadsheet, Draft Resolution

10. Remarks:
See attached memo

2023 Saratoga County Trail Grant Program

Municipality	Project Name	SBL #	Description	Total Project Cost	Grant Request	County Award	Outside Funding Source	Status	Notes
Town of Ballston/ Saratoga PLAN	Ballston Creek Preserve Trail head and Parking Area	228.-3-26.12	A proposal to create a 6- to 10-car parking lot with a short connector trail to the existing trail head off of Eastline Road.	\$ 20,000.00	\$10,000.00		Town of Ballston Parkland deposits	Received 6/30/2023	Local Importance: Ballston Creek Preserve is a one-mile passive nature trail system located on land maintained and owned by Saratoga PLAN. It is best known for its incredible views overlooking a Great Blue Heron rookery. This trail is greatly underutilized due to a complete lack of parking on the west side of Eastline Road. It is suggested to park south of the trail head and across the street at Shenentaha Park, but there is no mechanism to safely cross this very busy 55 mph road. We would need to apply for a curb cut from Saratoga County DPW and depending on wetlands we would likely need to construct a small trail connecting the parking lot to the existing trail head. Saratoga PLAN would be consulted during all phases of the project and would have final approval authority.
Town of Clifton Park	Town Center Park - Trail Signs	271.-3-39.1	A proposal to provide entrance signage and a kiosk with wayfinding signage at both entrances of the Town Center Park. The informational signage will be placed at 499 Moe Road and at the intersection of Maxwell Drive and Southside Drive that will lead to the existing 0.6 miles of trail in the park.	\$ 148,995.00	\$10,000.00		Town Funds	Received 6/30/2023	Local importance: As the Town approaches the final components of Phase I implementation of the Town Center Park, the Town is requesting funds towards the installation of new entrance signs and trailhead kiosks. The Town has seen a healthy utilization of the new Town Center Park and want to make the entrance clearly identifiable as there are many other driveways along Moe Rd for residential and commercial properties including a new multi-family development currently under construction.
Town of Edinburg	Fox Hill West Snowmobile Trail Construction Ph. 2		A continuation of the 2022 trail grant award to which will supplement the 2022 work but not duplicate any of the work that includes bridges, clearing and grubbing, grading and permitting 10 miles of snowmobile path that connects the Saratoga County Snowmobile Trail System with the Great Sacandaga Lake.	\$ 10,000.00	\$10,000.00		Snowmobile Club fundraising with support of NYSDEC and landowners.	Received 6/30/2023	Regional importance of connecting the Saratoga Co. Snowmobile Trail system with Fulton Co. Snowmobile Trail System ,the Great Sacandaga Lake with benefit of reducing traffic on other trails and economic boost to local businesses.

2023 Saratoga County Trail Grant Program

Municipality	Project Name	SBL #	Description	Total Project Cost	Grant Request	County Award	Outside Funding Source	Status	Notes
Town of Greenfield	Brookhaven Park Ph.II	98.-2-6	A continuation of the 2022 (amended) trail grant award, a proposal to continue placing stone dust on another 0.5- mile segment of the 11-mile trail system at Brookhaven Park.	\$ 21,879.24	\$10,000.00		Town's Park and Recreation Budget	Received 6/22/2023	Local importance: The proposed improvements would double the length of the all-season walking trail at Brookhaven Park, which is used extensively by residents of the town and surrounding communities. The park improvements support the Greenfield Park and Trail Development goals by promoting community walks, outdoor educational programs, increased activity and appreciation of the importance of this outdoor recreation area.
Town of Halfmoon	Floud Preserve Scenic Outlook	280.-2-77	Proposed project will construct a 10'x12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. Scenic overlooks were identified as a high priority in the Halfmoon Trails Master Plan. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.	\$ 22,700.00	\$10,000.00		Town Building and Grounds to provide in-kind construction services and ancillary materials	Received 6/30/2023	The Floud Preserve is an important natural resource that is scenic habitat for numerous wetland shrubland species as the Anthony Kill meanders through it. It is an important natural resource in Halfmoon. The site is frequently inundated with water during heavy rain events. The overlook platform and interpretive panels provide residents and Zim Smith Trail users with the best way to experience the preserve.
Town of Malta	Malta Ecological Park Trail Restoration Year 3	204.-1-31.1	The proposed trail project will be a continuation from a 2020 & a 2021 grant to continue restoring the trails by laying down more engineered wood fiber in the needed areas to keep the trail dry and walkable. Some of the trail has broken down quicker due to its wet nature. Engineered wood fiber was originally chosen as the trail surface to keep with the quiet rustic nature of the park but unfortunately the wood fiber breaks down and needs to be replaced every couple of years.	\$ 10,000.00	\$10,000.00		Town In-kind labor and equipment and materials	Received 6/30/2023	The Town of Malta Ecological Park is a 188 acre preserve that hosts a variety of habitats that include wooded wetlands, streams, ponds and evergreen forest. This park provides much needed safe walking trails in the northern portion of the town. In 2020 we added a Story Walk to the park and saw a large increase in families using/discovering the park. We continue the Story walk five times per year and want to be sure the trails are walkable all year. The story walk is used by predominantly children ages 4-8 yrs old and their families. In 2021, in partnership with Cornell Cooperative Extension, a butterfly and pollinator garden in the entrance was installed.

2023 Saratoga County Trail Grant Program

Municipality	Project Name	SBL #	Description	Total Project Cost	Grant Request	County Award	Outside Funding Source	Status	Notes
City of Mechanicville	Zim Smith Extension Improvement	261.-193, 261.59-11	To place an asphalt surface on the existing stone dust trail that connects the City of Mechanicville to the Zim Smith Trail off Elizabeth Street Extension and around the City's ball fields.	\$ 15,000.00	\$10,000.00		Possible donation and City In-kind Labor	Received 6/27/2023	Proposed improvement builds on the 2018 City of Mechanicville Trails application that used stone dust to make a connection from the City of Mechanicville to the Zim Smith Trail and do signage to bring the Zim Smith Trail to the Champlain Canalway Trail. Improvements were also made on Elizabeth Street during the construction of the Zim Smith Extension to allow for improved pedestrian and bicycle travel.
Town of Milton	Woods Hollow Nature Preserve Trailhead Improvements	203.-3-1.12	Proposed improvements are enhancing signage and resurface visitor parking areas, where applicable, at each of the five trail heads to Woods Hollow Nature Preserve. Signage at each trailhead will provide visitors updated mapping of the trail network that includes distance, topography, and natural features. Additionally, educational information (i.e. property histories, habitat, and wildlife species) will be available at each trail head for use by visitors, posted to the municipal websites for residents, and made publicly available on the AllTrails website.	\$ 30,000.00	\$10,000.00		Town Funds	Received 6/29/2023	The Preserve's forested areas, sandy soils, and open fields provide habitat for a variety of wildlife including the federally and state endangered Northern Long-Eared Bat and the Karner Blue Butterfly and the federally and state considered "at risk" Frosted Elfin Butterfly. Town of Milton Trail Master Plan - Project 2 Town Center Connector/Woods Hollow to Town Center specifically recommends "Continue to advance trails and amenities at Woods Hollow Nature Preserve and consider this a primary trail hub within the County."
Town of Moreau	Scenic Hudson River/Big Bend Trail Ph I-Amenities	63.-1-7; &-8; &-9 and 63.-1-46	A proposal to place trail amenities to Phase I of the trail such as: Bicycle Rack, Bench Seating and a Vehicular Access Gate.	\$ 13,125.00	\$10,000.00		Town In-kind labor and equipment and materials; BOCES In-kind services, NYS OPRHP	Received 6/20/2023	This project ties together other recreational area trails in the community such as the Big Boom Trail Plan (2015 SUNY Albany) and the Palmertown Range Trail Project. The Palmertown Range Trail Project will ultimately connect Moreau Lake State Park to the City of Saratoga Springs. The Town has been in contact with NYS Parks, Recreation & Historic Preservation to hopefully find a way to connect our project's Phase 3 with their Moreau Lake State Park Recreation Access Plan.

2023 Saratoga County Trail Grant Program

Municipality	Project Name	SBL #	Description	Total Project Cost	Grant Request	County Award	Outside Funding Source	Status	Notes
Town of Northumberland	Hudson Crossing Park	144.-1-16	A proposal to rehab the park's existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.	\$ 20,000.00	\$10,000.00		Hudson Park Crossing funds	Received 6/29/2023	Hudson Crossing Park is a 42-acre area along the eastern boundary of Saratoga County between the Hudson River and the Champlain Canal. This project is part of Hudson Crossing Park's commitment to improving the quality of life and economic vitality in and around Saratoga County and the Champlain Canal. It will ensure compliance with ADA guidelines and visitor safety, allowing the Park to offer special experiences drawing from significant natural, cultural, and historic resources to a diverse group of visitors.
City of Saratoga Springs	Railroad Run Trail Lighting	178.-4-23.1 and 178.-4-20.111	The Railroad Run mixed-use path connects the south edge of Downtown Saratoga Springs to Saratoga Spa State Park, a distance of 1.4 miles. For some of this distance there is proximity to houses, street lighting and other ambient light. One 1/2 mile segment of the trail, however, between the Saratoga Springs YMCA and NY Route 50 is heavily wooded and dark. Consequently, traversing after dark is dangerous for all users. The project will install energy-efficient lights to illuminate Railroad Run.	\$ 25,000.00	\$10,000.00		City Funds	Received 6/30/2023	The Railroad Run mixed-use path connects the south edge of Downtown Saratoga Springs to Saratoga Spa State Park and serves Saratoga Springs High School, the YMCA and the Pitney Meadows Community Farm. Because of the connection to the State Park, the trail is also used by many pedestrians and cyclists attending events at the Saratoga Performing Arts Center, thereby reducing motor vehicle demand at that location. In addition, the Saratoga Springs Senior Center is being relocated adjacent to the trail. Therefore, it is crucial that the trail is lit for the well-being of all users. These improvements are a key component of the City Complete Streets and Open Space Plans which endeavor to provide increased access to City amenities such as trails and green/open space. Further, the project promotes regional and economic development and revitalization through enhanced, safer access to recreational opportunities at Pitney Meadows Community Farm, YMCA and the State Park.

2023 Saratoga County Trail Grant Program

Municipality	Project Name	SBL #	Description	Total Project Cost	Grant Request	County Award	Outside Funding Source	Status	Notes
Town of Stillwater	Bemis Heights Trail PH. II	233.-1-45; & 55.12; & 55.13 & 48.12	The Town's Phase I study produced further need for additional studies due to additional wetlands and difficult topography encountered in the northern third of the trail. Phase II funding will specifically assist in wetlands survey, trail route and mapping adjustments and schematic trail design with the preparation of a cost estimate to construct.	\$ 20,000.00	\$10,000.00		A Hudson River Valley Greenway Conservancy grant and Town funds	Received 6/29/2023	This corridor serves as an important habitat and a wildlife corridor; supports new opportunities to enhance recreation and tourism along the canals; provides a long sought critical connection to the Saratoga National Historical Park; connects the Village of Stillwater and Village of Schuylerville to the Empire State Trail; and supports and enhances economic development along the canal corridor. The project will also bring additional visitation into SNHP in anticipation of coming events leading up to the 250th anniversary of American Independence and complement the major goal of the EST and Hudson River Valley Greenway is to assist communities in establishing a system of land and water trails along the Hudson River/Champlain Canal Corridor.
				\$ 356,699.24	\$ 120,000.00				
2023 Grant allotment: \$100,000									

8/15/2023



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION 2023

**Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Gaston,
Kinowski, and M. Veitch**

AWARDING 2023 TRAILS GRANTS, AND AMENDING THE 2023 COUNTY BUDGET IN RELATION THERETO

WHEREAS, the 2023 Saratoga County Budget included a Trails Grant Program to give matching grants to local municipalities to fund trail development and construction projects; and

WHEREAS, the 2023 Trails Grant Program provides a pool of up to \$100,000 to fund trail feasibility studies, engineering work, and construction in local municipalities; and

WHEREAS, the Trails and Open Space Committee received twelve applications for funding totaling \$120,000, which the Committee recommended to be fully funded; and

WHEREAS, our Trails and Open Space Committee and Law and Finance Committee approved fully funding all twelve applications submitted, at a cost of \$120,000 through the transfer and utilization of \$20,000 from fund balance; and

WHEREAS, the funding in full of all 2023 Trails Grant Program applications received requires an amendment to the 2023 Saratoga County Budget; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors authorizes the payment under the 2023 Trails Grant Program of the sum of \$100,000 plus the transfer and payment of \$20,000 from fund balance to the following municipalities for the purposes stated, upon condition that each municipality provide matching funds or services in-kind:

1. City of Saratoga Springs: The amount of \$10,000 to be applied towards the Saratoga Springs Railroad Run Trail Improvements to include the installation of energy-efficient lighting to ~1/2-mile segment of the trail, between the Saratoga Springs YMCA and NYS Rt 50 that is heavily wooded and dark.
2. City of Mechanicville: The amount of \$10,000 to be applied towards the Zim Smith Trail Extension Improvement to include the placement of an asphalt surface on the existing stone dust trail that connects the City of Mechanicville to the Zim Smith Trail off Elizabeth Street Extension and around the City's ball fields.

3. Town of Ballston: The amount of \$10,000 to be applied towards the Ballston Creek Preserve to include a trailhead and small parking lot/area for people to access the existing trail on a Saratoga PLAN-owned parcel off of East Line Road.
4. Town of Clifton Park: The amount of \$10,000 towards the Town Center Park to include entrance signage and a kiosk with wayfinding signage at both entrances of the Town Center Park. The informational signage will be placed at 499 Moe Road and at the intersection of Maxwell Drive and Southside Drive that will lead to the existing 0.6 miles of trail in the park.
5. Town of Edinburg: The amount of \$10,000 towards the Fox Hill West Trail Expansion Ph. 2 to include a continuation of the 2022 trail grant award which will supplement the 2022 work but not duplicate any of the work that includes bridges, clearing and grubbing, grading, and permitting of the 10 miles of snowmobile path that connects the Saratoga County Snowmobile Trail System with the Great Sacandaga Lake.
6. Town of Greenfield: The amount of \$10,000 towards the Brookhaven Park Trail Improvement to include a continuation of the 2022 (amended 2023) trail grant award, a proposal to continue placing stone dust on another 0.5-mile segment of the 11-mile trail system at Brookhaven Park.
7. Town of Halfmoon: The amount of \$10,000 towards the Floud Preserve Scenic Outlook to include the construction a 10' x 12' timber platform with interpretive panels along Coons Crossing Rd that overlooks the wetland / shrubland vegetation and wildlife that make up the Floud Preserve and Anthony Kill. The platform overlook and interpretive panel will connect to the Zim Smith Trail Trailhead on Coons Crossing Rd using a 120' long, 5' wide stone dust trail.
8. Town of Malta: The amount of \$10,000 towards the Malta Nature Preserve Trail Restoration – Year 3 to include a continuation from a 2020 & a 2021 grant to continue restoring the trails by laying down more engineered wood fiber in the needed areas to keep the trail dry and walkable.
9. Town of Milton: The amount of \$10,000 towards the Woods Hollow Nature Preserve Trailhead Improvements to include the placement of signage and resurfacing of visitor parking areas, where applicable, at each of the five trail heads to Woods Hollow Nature Preserve. Signage at each trailhead will provide visitors updated mapping of the trail network that includes distance, topography, and natural features.
10. Town of Moreau: The amount of \$10,000 towards the Scenic Hudson River/Big Bend Trail - Ph. I Amenities to include the placement of trail amenities to Phase I of the trail such as: bicycle rack, bench seating and a vehicular access gate.

11. Town of Northumberland: The amount of \$10,000 towards the Hudson Crossing Park to include rehabilitation of the park’s existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.

12. Town of Stillwater: The amount of \$10,000 towards the Bemis Heights Historic Trail -Ph. II to include the further need for studies due to additional wetlands and difficult topography encountered in the northern third of the trail. Phase II funding will specifically assist in wetlands survey, trail route and mapping adjustments and schematic trail design with the preparation of a cost estimate for construction.

; and it is further

RESOLVED, that the 2023 County Budget is hereby amended as follows:

UNDER DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT

Increase Appropriations

Acct.: #A.80.000-8492.9 – Local Assistance	<u>\$20,000</u>
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Increase Revenues

Acct.: #A-0599.B – Appropriated Fund Balance Budgetary	<u>\$20,000</u>
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; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: Funding will require an appropriation of \$20,000 from Fund Balance.

August 15, 2023 Regular Meeting

Motion to Adopt:

Second:

AYES:

NOES:

ABSENT:

ABSTAIN:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 7/25/2023

COMMITTEE: Trails & Open Space

1. Is a Resolution Required:

Yes, Grant Acceptance

2. Proposed Resolution Title:

AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO NECESSARY AGREEMENTS TO APPLY FOR, ACCEPT, AND ADMINISTER A NEW YORK STATE SNOWMOBILE GRANT-IN-AID PROGRAM GRANT

3. Specific Details on what the resolution will authorize:

Resolution will allow Saratoga County to apply for, accept and administer snowmobile grant program. These funds are passed through to the snowmobile clubs in the county.

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted A.80.000-8718 and A.80-3889
- b. Budget year impacted 2023
- c. Details

This grant is pass through, expenses match grant award.

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

State

b. Agency granting funds:

NYS Office of Parks, Recreation and Historic Preservation

c. Amount of grant:

Up to \$63,000, actual amount determined by snowmobile registrations

d. Purpose grant will be used for:

Snowmobile grooming materials and services

e. Equipment and/or services being purchased with the grant:

Pass through funds to the snowmobile clubs

f. Time period grant covers:

2023-2024

g. Amount of county matching funds:

none

h. Administrative fee to County:

none

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Memo

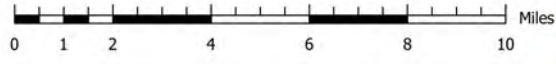
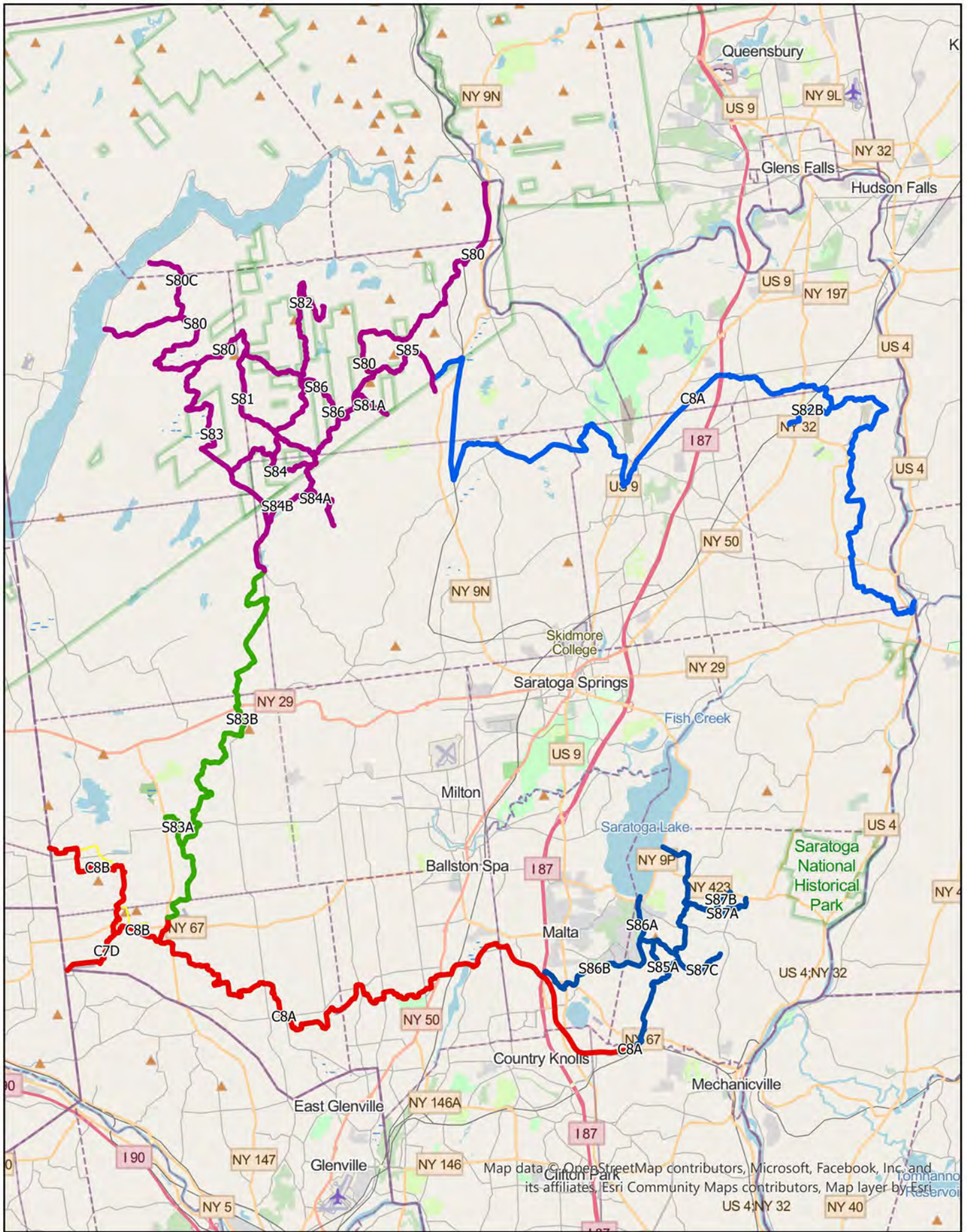
10. Remarks:

See attached memo

2022-2023 Mileage Table - Saratoga

Trail Number	TME	GPS Date	Class	Mileage Total	Funded Total	High Snow	Notes
C7D	Charlton Snowmobile Club (SARA)	2021	A	3.21	3	0	
C8A	Charlton Snowmobile Club (SARA)	2022	A	23.43	23	0	GPS Update required for 2023-2024 season
C8A	Lincoln Mountain	2021	A	35.83	36	0	
C8A	Country Trailblazers	2021	A	9.64	10	0	
C8B	Charlton Snowmobile Club (SARA)	2021	A	6.78	7	0	
S80	Saratoga Snowmobile Association	2020	A	29.66	30	0	
S80C	Saratoga Snowmobile Association	2020	A	2.75	3	0	
S81	Saratoga Snowmobile Association	2020	A	3.36	3	0	
S81A	Saratoga Snowmobile Association	2020	A	1.27	1	0	
S82	Saratoga Snowmobile Association	2020	A	5.14	5	0	
S82B	Lincoln Mountain	2020	A	1.84	2	0	
S83	Saratoga Snowmobile Association	2020	A	7.79	8	0	
S83A	Galway Trailmasters	2021	A	1.27	1	0	
S83B	Charlton Snowmobile Club (SARA)	2021	A	0.82	1	0	
S83B	Saratoga Snowmobile Association	2020	A	3.82	4	0	
S83B	Galway Trailmasters	2021	A	16.50	17	0	
S84	Saratoga Snowmobile Association	2020	A	2.58	3	0	
S84A	Saratoga Snowmobile Association	2020	A	2.89	3	0	
S84B	Saratoga Snowmobile Association	2020	A	2.00	2	0	
S85	Saratoga Snowmobile Association	2020	A	3.55	4	0	
S85A	Country Trailblazers	2021	A	0.57	1	0	
S86	Saratoga Snowmobile Association	2020	A	2.17	2	0	
S86A	Country Trailblazers	2021	A	1.78	2	0	
S86B	Country Trailblazers	2021	A	4.89	5	0	
S87A	Country Trailblazers	2021	A	2.62	3	0	
S87B	Country Trailblazers	2021	A	0.77	1	0	
S87C	Country Trailblazers	2021	A	1.16	1	0	

Corridor A:	79
Secondary A:	102
Corridor B:	0
Secondary B:	0
High Snow:	0
Total:	181



- Charlton
- Lincoln Mountain
- Country Trailblazers
- Saratoga Snowmobile Association
- Galway

2023 - 2024
Saratoga County
Snowmobile Trails



Map data © OpenStreetMap contributors, Microsoft, Facebook, Inc. and its affiliates, Esri Community Maps contributors, Map layer by Esri

8/16/22



SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~263--2022~~

Introduced by Trails and Open Space: Supervisors Grasso, Connolly, Kinowski,
Gaston Follisen and M. Veitch

AUTHORIZING THE CHAIR OF THE BOARD TO ENTER INTO NECESSARY AGREEMENTS TO APPLY FOR, ACCEPT, AND ADMINISTER A NEW YORK STATE SNOWMOBILE GRANT-IN-AID PROGRAM GRANT

WHEREAS, on an annual basis since 1994, this Board has authorized the acceptance of State aid for the maintenance of snowmobile trails and the administration of such aid by the Saratoga County Association of Snowmobile Clubs (the "Association"); and

WHEREAS, the Association has requested that Saratoga County apply for the 202~~32~~-202~~43~~ New York State Snowmobile Grant-In-Aid Program Grant in an amount up to \$~~8089~~,000, and to serve as the conduit between the State and the Association for the distribution of the grant funds; and

WHEREAS, the Association has submitted to our Trails and Open Space Committee a list of the 202~~12~~-202~~23~~ trail mileage planned for each snowmobile club within the County, and the Committee has approved said list; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute all necessary documents to apply for, accept, and administer the 202~~23~~-202~~34~~ State Snowmobile Grant-In-Aid Program Grant, not to exceed \$~~8089~~,000, for the administration by the Saratoga County Association of Snowmobile Clubs; and it is further

RESOLVED, that the form and content of such documents shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that the County Auditor is hereby authorized to approve payment of the actual grant funds to the Saratoga County Association of Snowmobile Clubs for use in the development and maintenance of locally maintained snowmobile trails throughout the County; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds are included in the department budget.

~~August 16, 2022 Regular Meeting
Motion to Adopt: Supervisor(s): Butler
Second: Supervisor(s): Gaston~~

~~AYES (211783): Eric Connolly
(11831), Joseph Grasso (4328), Philip
C. Barrett (19014.5),
Jonathon Schopf (19014.5), Eric
Butler (6500), Diana Edwards (819),
Michael Smith (3525), Kevin Veitch
(8004), Arthur M. Wright (1976),
Kevin Tollisen (25662), Mark
Hammond (17130), Scott Ostrander
(18800), Theodore Kusnierz (16202),
Willard H. Peck (5242), Sandra
Winney (2075), Thomas N. Wood, III
(5808), Tara N. Gaston (14245.5),
Matthew E. Veitch (14245.5), John
Lant (17361).~~

~~NOES (0):~~

~~ABSENT (23726): Jean Raymond
(1333), Thomas Richardson (5163),
Edward D. Kinowski (9022), John
Lawler (8208).~~



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Department of Planning & Economic Development

DATE: 7/25/2023

COMMITTEE: Trails & Open Space

1. Is a Resolution Required:

No, Discussion Only

2. Proposed Resolution Title:

3. Specific Details on what the resolution will authorize:

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
----------------	--------------	--------

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact

- a. G/L line impacted
- b. Budget year impacted
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other Attached memo

10. Remarks:

See attached memo for summary of Trails and Open Space Updates