



SARATOGA COUNTY WATER AUTHORITY

TIMOTHY SZCZEPANIAK, CHAIRMAN
ED HERNANDEZ, P.E., EXECUTIVE DIRECTOR

260 BUTLER ROAD, GANSEVOORT, NY 12831
TELEPHONE: (518) 761-2058
FACSIMILE: (518) 792-4942
www.saratogacountywaterauthority.com

PHILIP C. BARRETT
MARK E. HAMMOND
THEODORE T. KUSNIERZ, JR.
JOHN E. LAWLER
MICHAEL A. MOONEY
ROBERT D. WILCOX

SARATOGA COUNTY WATER AUTHORITY BOARD OF DIRECTORS OFFICIAL MEETING MINUTES WEDNESDAY, AUGUST 23, 2023 @ 3:30 P.M.

PRESENT: Chairman Szczepaniak, Vice-Chairman Robert Wilcox, Treasurer Phil Barrett, Supervisor Mark Hammond, and Mr. Michael Mooney. **Absent:** Supervisor John Lawler, Deputy Treasurer Theodore Kusnierz. Also in attendance: Executive Director Ed Hernandez and General Counsel Leah Everhart by phone.

Chairman Szczepaniak opened the meeting and welcomed all in attendance at 3:30 p.m.

Chairman Szczepaniak inquired if there were any changes, additions or deletions to the July 26, 2023, meeting minutes. **On a motion by Supervisor Hammond and a second by Mr. Mooney the minutes of the July 26, 2023, meeting was adopted. Unanimous (2023-0041)**

Reports:

Operations:

Mr. Hernandez reported average daily water flows for July 2023 were 7.63 mgd. The rolling annual average was 7.51 mgd. Mr. Hernandez indicated that flows were down from last year at this time due to the constant rainy weather. He also briefly discussed water treatment during July because of the Hudson River high levels and turbidity. He also briefly discussed being contacted by a representative of Champlain Hudson Power Express (CHPE) and the impacts their installations will have on the water system.

Financials:

Mr. Hernandez reviewed the Administrative Summary as of July 31, 2023. Budgeted water revenues through July 31, 2023, were \$4.39 mil. Actual revenues through July 31, 2023, were \$4.26 mil. Budgeted expenses through July 31, 2023, were \$1.73 mil and actual expenses were \$1.47 mil. The next Debt Service payments due Sept 1st, 2023 is \$1,543,957.15 for the 2016 Unrefunded Bonds and the 2022 EFC Bond. Cash available for operations after that payment was estimated at \$2.36 mil.

Motions & Resolutions:

A motion was made by Supervisor Barrett and seconded by Supervisor Hammond to approve the payment of the monthly vouchers at a cost of \$174,476.48 in operating costs, \$1,032 in Corder Drive Project costs and \$384 in Underpass Road Project costs. Motion carried unanimously. (2023-0042)

Mr. Hernandez requested that the Board consider his recommendation to hire Nathan Morris as an Operator Trainee with a starting salary of \$48,000. **The motion was made by Supervisor Barrett with a second by Supervisor Hammond. Motion carried unanimously. (2023-0043)**

Mr. Hernandez then discussed that the Town of Moreau was discontinuing its gas and diesel pump service effective October 1st. He requested that the Board authorize staff to apply for a WEX Fleet Credit Card which can be used at many local gas stations. The benefit is that WEX Bank removes the taxes so we would be billed only for the fuel. **On a motion by Supervisor Hammond with a second by Mr. Mooney, the Board authorized the Executive Director to proceed with procuring WEX Fleet cards for gas purchases. Motion carried unanimously. (2023-0044)**

Chairman Szczepaniak set the next meeting of the Authority for September 27, 2023 at 3:30 p.m. He also scheduled a meeting of the Finance Committee to review the 2024 Draft Operating Budget. Members of that Committee are Supervisor Kusnierz, Mr. Mooney, and Chairman Szczepaniak.

With no further business, the meeting was adjourned at 3:45 p.m. with a motion by Supervisor Barrett and a second by Mr. Mooney. Motion carried and meeting was adjourned.

Respectfully Submitted,

Carol A. Alden, Confidential Secretary