



DEPARTMENT OF HUMAN RESOURCES

SCOT CHAMBERLAIN, DIRECTOR

518.885.2225

SARATOGACOUNTYNY.GOV

40 MC MASTER ST, BALLSTON SPA, NY 12020

Thank you for your interest in employment with one of the fastest growing, most unique and popular counties in Upstate New York. We are proud to be frequently recognized for a high standard of living and quality of life.

CAREER OPPORTUNITY

“CLEANER”

Saratoga County Public Works

SALARY: \$42,681 *Plus excellent benefits, compensation plan & NYS Retirement System Enrollment*

This work involves responsibility for performing routine repetitive manual cleaning tasks in the daily maintenance of various Saratoga County facilities and buildings. The work is performed under supervision of the head cleaner and in accordance with established procedures. Does related work as required.

Typical Work Activities for this opportunity are... (*Illustrative Only)

- Cleans and services offices, clinics, halls, stairs, laboratories and other similar units;
- Cleans and services lavatories with paper and soap;
- Cleans and polishes glass panels, doors, partitions, furniture, brass, etc;
- Sweeps, mops and waxes floors using brooms, sweepers, polishers;
- Dusts furniture and equipment with rags and polish;
- Washes windows, cleans window sills, walls woodwork, tubs, etc;
- Collects and disposes papers and garbage;
- Reports defective fixtures or mechanical equipment to supervisor;
- May perform a variety of building maintenance or repair tasks;
- May travel to multiple buildings when assigned;
- May deliver packages.

**Typical Work Activities are intended only as illustrations of possible types of work that might be appropriately assigned to an incumbent of this title. Work activities that do not appear are not excluded as appropriate work assignments, as long as they can be reasonably understood to be within the logical limits of the job.*

Minimum Qualifications:

None are required but some experience in building cleaning work is desirable.

Candidates may submit application & resume as follows:

Personnel Officer – Civil Service Division
Saratoga County Human Resources Department
40 McMaster Street
Ballston Spa, New York 12020

Applications will continue to be accepted thru September 29, 2023

Application is required and available in the Human Resources Office or on our website: www.saratogacountyny.gov
Resume **may not** be substituted for Application. No Fax Submissions.

If you require reasonable accommodation in completing this application, interviewing, completing any pre-employment testing, or otherwise participating in the employee selection process, please direct inquires to the Human Resources Office. Saratoga County is an equal opportunity employer. We are committed to fostering an inclusive environment where diversity is valued and recognized as a source of strength and enrichment. We seek to attract talented people from a diverse range of backgrounds and cultures, and encourage women, people of color, LGBTQ individuals, those with disabilities, members of ethnic minorities, foreign-born residents, and veterans to apply.