



Human Resources & Insurance Committee

Wednesday, September 6, 2023 3PM
40 McMaster Street, Ballston Spa, NY

Chair: Kevin Tollisen

Members: C. Eric Butler, Joe Grasso, John Lant, Bill Peck, Jean Raymond, Sandra Winney (vc)

Agenda

- I. Welcome and Attendance
- I. Approval of the minutes of the August 2, 2023 meeting.
- II. Workers Compensation Report
- III. Authorizing payment and consent of the assignment to Governmentjobs.com, Inc. D/B/A Neogov for the provision of cloud-based personnel and civil service administration software for Saratoga County's Civil Service Program – Scot Chamberlain, Human Resources
- IV. Authorizing a health insurance contract with Capital District Physicians Health Plan, Inc for 2024 – Scot Chamberlain, Human Resources
- V. Authorizing an agreement with MVP Health Plan, Inc. for all Medicare eligible retirees for 2024 – Scot Chamberlain, Human Resources
- VI. Authorizing an agreement with Metropolitan Life Insurance Company, inc. for dental health insurance for 2024 – Scot Chamberlain, Human Resources
- VII. Other Business
- VIII. Adjournment



Board Meeting
September 6, 2023



SARATOGA COUNTY SI PLAN

1423573

PMA Companies - New Claims Workers' Comp Claims By Month

Claims Entered From 07/01/23 To 08/01/23

Location Name	Med Only	Lost Time	Record Only	Total Claims
City of Mechanicville-Police Department	1	0	0	1
City of Saratoga Springs-All Other	2	0	0	2
City of Saratoga Springs-Police Dept	0	1	0	1
Clifton Park Halfmoon Emergency Crp-Paid	1	0	1	2
Clifton Park Water Authority	1	0	0	1
Saratoga Co-Animal Shelter	1	0	1	2
Saratoga Co-Public Works Highway	0	0	1	1
Saratoga Co-Sewer District	0	1	0	1
Saratoga Co-Sheriff	8	0	0	8
Saratoga Co-Social Services	0	0	1	1
Town of Clifton Park-All Other	0	0	1	1
Town of Halfmoon-Youth	1	1	0	2
Town of Moreau-All Other	1	0	0	1
Town of Northumberland-Public Works	0	0	1	1
Village of Corinth-Public Works	1	0	0	1
Vol Fire Dept-Ballston Lake Fire Dept.	1	0	0	1
Vol Fire Dept-Edinburg Volunteer Fire Co	0	0	1	1
Vol Fire-Quaker Springs Vol Fire	0	0	1	1
Wilton Emergency Squad-Paid	1	1	0	2
	19	4	8	31

Notes: Claims types shown are statutory and reflect results as of date below

08/01/23

PMA COMPANIES - PAYMENT SUMMARY REPORT - WORKERS' COMPENSATION

PAYMENTS 07/01/23 to 08/01/23

Location Name	Total Paid
City of Mechanicville-Public Works	2,598
City of Saratoga Springs-All Other	2,546
City of Saratoga Springs-Fire Department	4,148
City of Saratoga Springs-Police Dept	5,662
City of Saratoga Springs-Public Works	15,109
Clifton Park Halfmoon Emergency Crp-Paid	521
Clifton Park Water Authority	121
Community Emergency Corps-Paid	3,042
Malta-Stillwater Ambulance Corps-Voluntr	1,258
Saratoga Co-Animal Shelter	122
Saratoga Co-Dept. of Health	103
Saratoga Co-Maplewood Manor	4,118
Saratoga Co-Public Works Building/Grnds	5,696
Saratoga Co-Public Works Highway	4,294
Saratoga Co-Sewer District	17,950
Saratoga Co-Sheriff	65,425
Saratoga Co-Social Services	1,168
Schuylerville-Victory Board-Water Mgmt	6,820
Town of Charlton-Public Works	0
Town of Clifton Park-All Other	3,654
Town of Clifton Park-Public Works	546
Town of Day-Public Works	103
Town of Edinburg-All Other	2,194
Town of Greenfield-Public Works	399
Town of Halfmoon-Public Works	478
Town of Malta-Public Works	132
Town of Milton-Public Works	648
Town of Moreau-All Other	510
Town of Northumberland-All Other	61
Town of Waterford-All Other	6,292
Town of Waterford-Public Works	2,097
Town of Wilton-Public Works	1,081
Village of Ballston Spa-Public Works	2,371
Village of Corinth-Public Works	532
Village of Victory-Public Works	105
Vol Fire Dept-Ballston Lake Fire Dept.	675
Vol Fire Dept-Greenfield Fire District	3,715
Vol Fire Dept-Hillcrest Vol Fire Dept #1	10
Vol Fire Dept-Mechanicville Fire Dept.	112
Vol Fire-Clifton Park-Vischer Ferry Fre	1,002
Vol Fire-Halfmoon-Waterford Fire Dist	126
Vol Fire-Northumberland-Gansevoort Fire	777
Vol Fire-Vil of South Glens Falls Fire	56,726
Vol Fire-Vil of Stillwater-Newland Wood	1,600
Vol Fire-Vil Schuylerville-Schuyler Hose	4,731
Wilton Emergency Squad-Paid	2,036
	233,411



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warmt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Human Resources

DATE: 08/18/2023

COMMITTEE: Human Resources & Insurance

1. Is a Resolution Required:

Yes, Contract Amendment

2. Proposed Resolution Title:

Amending previous contract with Catalog and Commerce Solutions, LLC d/b/a Discover eGOV, authorizing new contract with Governmentjobs.com, Inc., d/b/a NEOGOV, and adopting the remaining terms.

3. Specific Details on what the resolution will authorize:

This resolution will amend the current five year contract with Catalog and Commerce Solutions, LLC d/b/a Discover eGOV for the provision of cloud-based personnel and civil service administration software authorizing Governmentjobs.com, Inc., d/b/a NEOGOV as the new owner.

This column must be completed prior to submission of the request.

County Attorney's Office
Consulted Yes

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted **Yes**

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
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Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (**Required**):

No Budget Impact. Funds are included in the Department Budget

- a. G/L line impacted A.21.000-8520
- b. Budget year impacted 2023
- c. Details

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted
N/A

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted
N/A

County Administrator's Office
Consulted **Yes**

8. Is a grant being accepted: YES or NO
- a. Source of grant funding:
 - b. Agency granting funds:
 - c. Amount of grant:
 - d. Purpose grant will be used for:
 - e. Equipment and/or services being purchased with the grant:
 - f. Time period grant covers:
 - g. Amount of county matching funds:
 - h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other notice of sale - change of company ownersr

10. Remarks:



CONFIDENTIAL
VIA [EMAIL]

Saratoga County
50 West High Street
Ballston Spa, NY 12020

7/11/23

Re: Saratoga County Civil Service Portal - Maintenance, (the “*Agreement*”), dated **1/20/17** by and between **Saratoga County** (“*you*”) and Catalog and Commerce Solutions, LLC d/b/a Discover eGov (the “*Company*” or “*we*”).

To Whom It May Concern:

The Company is pleased to announce that it has entered into an agreement with Governmentjobs.com, Inc. d/b/a NEOGOV (the “*Buyer*”), pursuant to which the Company has sold or assigned to the Buyer certain of the assets constituting, used, or held for use in, or necessary for the operation of its business (the “*Transaction*”). This letter (this “*Letter*”) is to (i) advise you that, as part of the Transaction, the Buyer will become the counterparty to the Agreement and assume all of the obligations and liabilities of the Company under the Agreement which arise, or are to be performed after June 20, 2023, the closing date of the Transaction (except for those relating to any pre-closing defaults or breaches thereof), which transfer may constitute a “change of control” under the Agreement (the “*Assignment*”), and (ii) as required by the Agreement, request your consent to the Assignment.

By signing this Letter, you hereby: (i) consent to the Assignment, without modification of any provision of the Agreement, regardless of any conditions, prohibitions or restrictions thereon set forth in the Agreement or otherwise, (ii) waive any right to terminate, and any violation, breach, or default under, the Agreement in connection with or as a result of the Assignment, (iii) waive any notice requirement or review or response period contained in the Agreement that could otherwise be triggered by the Assignment, (iv) acknowledge that no payment is or will become due and no penalty will result as a result of or in connection with the Assignment, (v) acknowledge and agree that the Agreement will remain in full force and effect and enforceable following the consummation of the Assignment, and (vi) acknowledge that, to your knowledge, there are no uncured defaults, breaches or events of default by the Company in the performance of any of its

obligations thereunder, and there are no facts or circumstances known to you which would, with the passage of time or the delivery of notice, or both, constitute a default, breach or event of default thereunder.

Please acknowledge your receipt of this Letter and your consent to the Assignment by signing where indicated below and emailing a .PDF copy to mkelly@discoveregov.com at your earliest convenience. Signatures delivered via electronic mail (including PDF, DocuSign or any electronic signature) or other transmission method shall be deemed to have been duly and validly delivered and be valid and effective for all purposes. **We kindly ask that you respond to this request by July 28, 2023.**

The Transaction has not been publicly or internally announced and is being disclosed to you in confidence in order for us to meet our obligations under the Agreement. We request that you maintain the confidentiality of these matters and not disclose the Transaction to any third party.

This Letter shall inure to the benefit of the Company, the Buyer (who is an express and intended third-party beneficiary of this letter agreement), and each of their respective successors and assigns, and shall be binding upon each of their heirs, personal representatives, successors and assigns.

If you have any questions regarding the foregoing, please do not hesitate to contact me at 585-350-9884. Thank you in advance for your prompt attention.

[Signature page follows.]

Very truly yours,

**CATALOG AND COMMERCE
SOLUTIONS, LIMITED LIABILITY
COMPANY**

By: _____
Name: _____
Title: _____
Date: _____

Acknowledged, agreed, and consented to:

SARATOGA COUNTY

By: _____
Name: _____
Title: _____
Date: _____



BOARD OF SUPERVISORS

9/19/2023

RESOLUTION XXX - 2023

Introduced by Health and Human Services: Supervisors Barrett, Lant, Murray, Ostrander, Richardson, Schopf and Wright

AUTHORIZING PAYMENT AND CONSENT OF THE ASSIGNMENT TO GOVERNMENTJOBS.COM, INC. D/B/A NEOGOV FOR THE PROVISION OF CLOUD-BASED PERSONNEL AND CIVIL SERVICE ADMINISTRATION SOFTWARE FOR SARATOGA COUNTY'S CIVIL SERVICE PROGRAM

WHEREAS, Resolution 331-2021 authorized an agreement with Catalog and Commerce Solutions, LLC, d/b/a Discover eGOV for the provision of cloud-based personnel and civil service administration software for Saratoga County's Civil Service program within the County's Department of Human Resources for a term of five (5) years; and

WHEREAS, Catalog and Commerce Solutions, LLC, d/b/a Discover eGOV (hereinafter "Discover eGOV") of Pittsford, New York, has entered into an agreement with Governmentjobs.com, Inc., d/b/a NEOGOV (hereinafter "NEOGOV") of El Segundo, California, pursuant to which Discover eGOV has sold or assigned to NEOGOV certain assets constituting, used, or held for in use, or necessary for the operation of its business; and

WHEREAS, the Agreement authorized by Resolution 331-2021 has not yet expired, and NEOGOV has received an assignment of the County's Agreement, and NEOGOV has agreed to perform all services and obligations of the Agreement, effective July 11, 2023; and

WHEREAS, Discover eGOV has requested execution of a Letter consenting to the assignment of the County's Agreement to NEOGOV; and

WHEREAS, Discover eGOV has requested that all contractual payments for service be made to NEOGOV, and Resolution 331-2021 does not authorize payment to NEOGOV; and

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended the execution of a Letter consenting to the assignment of the County's Agreement to NEOGOV, and that the Saratoga County Auditor be authorized to provide payment to NEOGOV for the provision of cloud-based personnel and civil service administration software for the remainder of the Agreement term; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a Letter consenting to the assignment of the County's Agreement to NEOGOV, and that the Saratoga County Auditor

is authorized to provide payment to NEOGOV for the provision of cloud-based personnel and civil service administration software for the remainder of the Agreement term; and it is further

RESOLVED, that the form and content of such letter shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact.

September 19, 2023 Regular Meeting

Motion to Adopt: Supervisor(s)

Second: Supervisor(s)

AYES:

NOES:

ABSENT:



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warnt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Human Resources

DATE: August 29, 2023

COMMITTEE: Human Resources & Insurance



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Contract Renewal

2. Proposed Resolution Title:

Authorizing Health Insurance contract with Capital District Physicians' Health Plan, Inc for 2024.

3. Specific Details on what the resolution will authorize:

A health insurance contract with CDPHP effective January 1, 2024 to administer our medical and prescription services, including aggregate stop loss insurance at a projected cost of \$25,884,468.25, inclusive of optional additional benefits for County management.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (Required):

Other

- a. G/L line impacted MS.17.000-8640 & MS.17.000-8642
- b. Budget year impacted 2024
- c. Details

No Budget Impact. Funds for this agreement will be included in the 2024 Tentative budget.

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO

- a. Source of grant funding:
- b. Agency granting funds:
- c. Amount of grant:
- d. Purpose grant will be used for:
- e. Equipment and/or services being purchased with the grant:
- f. Time period grant covers:
- g. Amount of county matching funds:
- h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

Agreement with CDPHP for provision of medical and prescription drug health insurance for eligible employees and retirees from County employment for the period January 1, 2024 through December 31, 2024 at a projected cost of \$25,884,468.25, inclusive of optional additional benefits for County management employees. Premium amounts include the stop loss insurance and current number of employee participation.

***Attached is a copy of last year's resolution.



9/22/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~284-2022~~

Introduced by Human Resources and Insurance: Supervisors Tollisen, Edwards, Grasso, Hammond, Schopf, K. Veitch and Wood

AUTHORIZING A HEALTH INSURANCE CONTRACT WITH CAPITAL DISTRICT PHYSICIANS' HEALTH PLAN, INC. FOR ~~2023~~ 2024

WHEREAS, pursuant to Resolution ~~267-2021~~ ²⁸⁴⁻²⁰²², this Board authorized an agreement with Capital District Physicians' Health Plan, Inc. for the provision of medical and prescription health care insurance and administrative services for County employees for the term from January 1, ~~2022~~ through December 31, ~~2022~~; and ²⁰²³

WHEREAS, Capital District Physicians' Health Plan, Inc. ("CDPHP") has submitted a proposal for the renewal of its contract for the provision of medical and prescription health insurance and administrative services for ~~2023~~ at a projected cost of ~~\$23,662,384.24~~, inclusive of optional additional benefits for County management employees which consist of, but are not limited to, increased reimbursement for specified medical procedures and access to CDPHP's Wellness and Rewards Programs; and ^{\$25,884,468.25}

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the County accept the proposal of Capital District Physicians' Health Plan, Inc. for the provision of medical and prescription health care insurance and administrative services for County employees for the term January 1, ~~2023~~ through December 31, ~~2023~~; now, therefore, be it ²⁰²⁴

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements including Stop/Loss insurance agreements needed with Capital District Physicians' Health Plan, Inc. for the provision of medical and prescription health care insurance and administrative services for County employees for the term from January 1, ~~2023~~ through December 31, ~~2023~~ at a projected cost of ~~\$23,662,384.24~~, subject to such agreements excluding the imposition of any late payment interest penalties; and it is further ^{\$25,884,468.25}

RESOLVED, that the form and content of such agreements shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds for this agreement will be included in the ~~2023~~ Tentative budget.

2024

September 22, 2022 Regular Meeting

Motion to Adopt: Supervisor(s): Lant

Second: Supervisor(s) M. Veitch

AYES (169,903.5): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Kevin Tollisen (25662), Scott Ostrander (18800), Theodore Kusnierz (16202), Sandra Winney (2075), Matthew E. Veitch (14245.5), Edward D. Kinowski (9022), John Lant (17361)

NOES (0)

ABSENT (65,605.5): Eric Butler (6500), Jean Raymond (1333), Arthur M. Wright (1976), Mark Hammond (17130), Thomas Richardson (5163), Willard H. Peck (5242), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), John Lawler (8208)



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
 Ridge Harris, Deputy County Administrator
 Michelle Granger, County Attorney
 Therese Connolly, Clerk of the Board
 Stephanie Hodgson, Director of Budget

CC: John Warnt, Director of Purchasing
 Jason Kemper, Director of Planning and Economic Development
 Bridget Rider, Deputy Clerk of the Board
 Matt Rose, Management Analyst
 Audra Hedden, County Administrator's Office

DEPARTMENT: Human Resources



DATE: August 29, 2023

COMMITTEE: Human Resources & Insurance



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Contract Renewal

County Attorney's Office
 Consulted

2. Proposed Resolution Title:

Authorizing Health Insurance contract with MVP Health Plan, Inc for Medicare retirees in 2024.

3. Specific Details on what the resolution will authorize:

A renewal agreement with MVP Health Plan, Inc. to provide coverage under the Medicare Advantage Plan for retirees enrolled in Medicare at a projected cost of \$3,816,471.98 effective January 1, 2024.

4. Is a Budget Amendment needed: YES or NO
If yes, budget lines and impact must be provided.
Any budget amendments must have equal and offsetting entries.

County Administrator's Office
Consulted

Please see attachments for impacted budget lines.
(Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount
----------------	--------------	--------

Expense

Account Number	Account Name	Amount
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Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (Required):

Other

- a. G/L line impacted MS.17.000-8641.R
- b. Budget year impacted 2024
- c. Details

No Budget Impact. Funds for this agreement will be included in the 2024 Tentative budget.

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO

- a. Source of grant funding:
- b. Agency granting funds:
- c. Amount of grant:
- d. Purpose grant will be used for:
- e. Equipment and/or services being purchased with the grant:
- f. Time period grant covers:
- g. Amount of county matching funds:
- h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

Agreement with MVP for provision of medical and prescription drug health insurance for Medicare eligible retirees from County employment for the period January 1, 2024 through December 31, 2024 at a projected cost of \$3,816,471.98 (0% increase), subject to the agreement excluding the imposition of any late payment interest penalties.

***Attached is a copy of last year's resolution.



9/22/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~285-2022~~

Introduced by Human Resources and Insurance: Supervisors Tollisen, Edwards, Grasso, Hammond, Schopf, K. Veitch and Wood

AUTHORIZING AN AGREEMENT WITH MVP HEALTH PLAN, INC. FOR ALL MEDICARE ELIGIBLE RETIREES FOR ~~2023~~

WHEREAS, pursuant to Resolution ~~269-2021~~ ²⁸⁵⁻²⁰²², this Board authorized an agreement with MVP Health Plan, Inc. for the provision of medical and prescription drug health care insurance for Medicare eligible retirees from County employment under MVP's Medicare Advantage Plan for the term January 1, ~~2022~~ through December 31, ~~2022~~; and ²⁰²³ ~~2023~~

WHEREAS, MVP Health Plan, Inc. has submitted a proposal for the provision of medical and prescription drug health care insurance for Medicare eligible retirees from County employment for ~~2023~~ ²⁰²⁴ at a projected cost of \$3,816,471.98; and

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the County accept the proposal of MVP Health Plan, Inc. for the provision of medical and prescription drug health care insurance for Medicare eligible retirees from County employment under MVP's Medicare Advantage Plan for the term January 1, ~~2023~~ through December 31, ~~2023~~ at a projected cost of \$3,816,471.98; now, ²⁰²⁴ ~~2024~~ therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements required with MVP Health Plan, Inc. of Schenectady, New York, for the provision of medical and prescription drug health care insurance for Medicare eligible retirees from County employment under MVP's Medicare Advantage Plan for the term January 1, ~~2023~~ through December 31, ~~2023~~ at a projected cost of \$3,816,471.98, subject to such agreement excluding the imposition of ²⁰²⁴ ~~2024~~ any late payment interest penalties; and it is further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds for this agreement will be included in the ~~2023~~ ²⁰²⁴ Tentative budget.

September 22, 2022 Regular Meeting

Motion to Adopt: Supervisor(s): Lant

Second: Supervisor(s) M. Veitch

AYES (169,903.5): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Kevin Tollisen (25662), Scott Ostrander (18800), Theodore Kusnierz (16202), Sandra Winney (2075), Matthew E. Veitch (14245.5), Edward D. Kinowski (9022), John Lant (17361)

NOES (0)

ABSENT (65,605.5): Eric Butler (6500), Jean Raymond (1333), Arthur M. Wright (1976), Mark Hammond (17130), Thomas Richardson (5163), Willard H. Peck (5242), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), John Lawler (8208)



SARATOGA COUNTY

AGENDA ITEM REQUEST FORM

TO: Steve Bulger, County Administrator
Ridge Harris, Deputy County Administrator
Michelle Granger, County Attorney
Therese Connolly, Clerk of the Board
Stephanie Hodgson, Director of Budget

CC: John Warnt, Director of Purchasing
Jason Kemper, Director of Planning and Economic Development
Bridget Rider, Deputy Clerk of the Board
Matt Rose, Management Analyst
Audra Hedden, County Administrator's Office

DEPARTMENT: Human Resources

DATE: August 29, 2023

COMMITTEE: Human Resources & Insurance



This column must be completed prior to submission of the request.

1. Is a Resolution Required:

Yes, Contract Renewal

2. Proposed Resolution Title:

Authorizing Dental Insurance contract with Metropolitan Life Insurance Company, Inc for 2024.

3. Specific Details on what the resolution will authorize:

Authorize a fully-insured Dental Health Insurance contract renewal with MetLife effective January 1, 2024 at a projected cost of \$925,696.75.

County Attorney's Office
Consulted

4. Is a Budget Amendment needed: YES or NO
 If yes, budget lines and impact must be provided.
 Any budget amendments must have equal and offsetting entries.

County Administrator's Office
 Consulted

Please see attachments for impacted budget lines.
 (Use ONLY when more than four lines are impacted.)

Revenue

Account Number	Account Name	Amount

Expense

Account Number	Account Name	Amount

Fund Balance (if applicable): (Increase = additional revenue, Decrease = additional expenses)

Amount:

5. Identify Budget Impact (Required):

Other

- a. G/L line impacted MS.17.000-8641.DNTL
- b. Budget year impacted 2024
- c. Details

No Budget Impact. Funds for this agreement will be included in the 2024 Tentative budget.

6. Are there Amendments to the Compensation Schedule?

YES or NO (If yes, provide details)

a. Is a new position being created? Y N

Effective date

Salary and grade

b. Is a new employee being hired? Y N

Effective date of employment

Salary and grade

Appointed position:

Term

c. Is this a reclassification? Y N

Is this position currently vacant? Y N

Is this position in the current year compensation plan? Y N

Human Resources Consulted

7. Does this item require the awarding of a contract: Y N

a. Type of Solicitation

b. Specification # (BID/RFP/RFQ/OTHER CONTRACT #)

c. If a sole source, appropriate documentation, including an updated letter, has been submitted and approved by Purchasing Department? Y N N/A

d. Vendor information (including contact name):

e. Is the vendor/contractor an LLC, PLLC, or partnership:

f. State of vendor/contractor organization:

g. Commencement date of contract term:

h. Termination of contract date:

i. Contract renewal date and term:

k. Is this a renewal agreement: Y N

l. Vendor/Contractor comment/remarks:

Purchasing Office Consulted

County Administrator's Office
Consulted

8. Is a grant being accepted: YES or NO

a. Source of grant funding:

b. Agency granting funds:

c. Amount of grant:

d. Purpose grant will be used for:

e. Equipment and/or services being purchased with the grant:

f. Time period grant covers:

g. Amount of county matching funds:

h. Administrative fee to County:

9. Supporting Documentation:

- Marked-up previous resolution
- No Markup, per consultation with County Attorney
- Information summary memo
- Copy of proposal or estimate
- Copy of grant award notification and information
- Other _____

10. Remarks:

Agreement with MetLife for provision of dental health insurance for County employees and the offering of voluntary dental health insurance plans to the County retirees for the term January 1, 2024 through December 31, 2024 at a projected cost of \$925,696.75 (0% increase).

***Attached is a copy of last year's resolution.



9/22/22

SARATOGA COUNTY BOARD OF SUPERVISORS

RESOLUTION ~~286-2022~~

Introduced by Human Resources and Insurance: Supervisors Tollisen, Edwards, Grasso, Hammond, Schopf, K. Veitch and Wood

AUTHORIZING AN AGREEMENT WITH METROPOLITAN LIFE INSURANCE COMPANY, INC. FOR DENTAL HEALTH INSURANCE FOR ~~2023~~ 2024

WHEREAS, pursuant to Resolution ~~268-2021~~ ²⁸⁶⁻²⁰²², this Board authorized an agreement with Metropolitan Life Insurance Company, Inc. ("MetLife") for the provision of dental health care insurance for County employees and the offering of voluntary dental health care insurance plans to County retirees for the term January 1, ~~2022~~ through December 31, ~~2022~~; and ²⁰²³ ~~2022~~ ²⁰²⁵

WHEREAS, MetLife has submitted a proposal for the provision of dental health care insurance for County employees and the offering of voluntary dental health care insurance plans to County retirees for ~~2023~~ at a projected cost of \$925,696.75; and ²⁰²⁴

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the County accept the proposal of MetLife for the provision of dental health care insurance for County employees and the offering of voluntary dental health care insurance plans to County retirees for the term January 1, ~~2023~~ through December 31, ~~2023~~; now, therefore, be it ²⁰²⁴

RESOLVED, that the Chair of the Board is hereby authorized to execute any and all agreements needed with Metropolitan Life Insurance Company, Inc. for the provision of dental health care insurance for County employees and the offering of voluntary dental health care insurance plans to County retirees, for the term from January 1, ~~2023~~ through December 31, ~~2023~~, at a projected cost of \$925,696.75, subject to such agreements ²⁰²⁴ excluding the imposition of any late payment interest penalties; and it is further ²⁰²⁴

RESOLVED, that the form and content of such agreements will be subject to the approval of the County Attorney; and it is further

RESOLVED, that this Resolution shall take effect immediately.

BUDGET IMPACT STATEMENT: No Budget Impact. Funds for this agreement will be included in the ~~2023~~-Tentative budget. ²⁰²⁴

September 22, 2022 Regular Meeting

Motion to Adopt: Supervisor(s): Lant

Second: Supervisor(s) M. Veitch

AYES (169,903.5): Eric Connolly (11831), Joseph Grasso (4328), Philip C. Barrett (19014.5), Jonathon Schopf (19014.5), Diana Edwards (819), Michael Smith (3525), Kevin Veitch (8004), Kevin Tollisen (25662), Scott Ostrander (18800), Theodore Kusnierz (16202), Sandra Winney (2075), Matthew E. Veitch (14245.5), Edward D. Kinowski (9022), John Lant (17361)

NOES (0)

ABSENT (65,605.5): Eric Butler (6500), Jean Raymond (1333), Arthur M. Wright (1976), Mark Hammond (17130), Thomas Richardson (5163), Willard H. Peck (5242), Thomas N. Wood, III (5808), Tara N. Gaston (14245.5), John Lawler (8208)